

MINUTES

**REGULAR MEETING
COMMERCE BOARD OF EDUCATION
OCTOBER 13, 2014
6:30 P.M.
BOARD OF EDUCATION BUILDING
217 COMMERCE STREET
COMMERCE, OKLAHOMA**

1. Vice President Kenny Smith called the meeting to order at 6:30 p.m. Those present were Smith, Misty Hailey, Herb Logan, and Jamie Johnston. Kevin Reading was absent. Superintendent Jim Haynes was also present.
2. The invocation was given by Logan
3. Consent Agenda:

All of the following items, which concern reports and items of a routine nature normally approved at board meetings, will be approved by one vote unless any board member desires to have a separate vote on any or all of these items. The consent agenda consists of the discussion, consideration, and approval of the following items:

- a. Minutes of the September 8, 2014 regular board meeting
- b. Approval of the monthly financial report of activity funds. (Attachment #1)
- c. Approval of the monthly treasurer's report. (Attachment #2)
- d. Approval of the list of General Fund warrants for FY 2014 encumbrances. (Attachment #3)
- e. Approval of the list of General Fund encumbrances for September payroll. (Attachment #4)
- f. Approval of the list of General Fund warrants for September payroll (\$435,100.02). (Attachment #5)
- g. Approval of the list of General Fund encumbrances for September-October. (Attachment #6)
- h. Approval of the list of General Fund warrants for September-October bills. (Attachment #7)
- i. Approval of the list of Cooperative Fund encumbrances for September payroll. (Attachment #8)
- j. Approval of the list of Cooperative Fund warrants for September payroll (\$839.13). (Attachment #9)
- k. Approval of the list of Building Fund encumbrances for September-October. (Attachment #10)
- l. Approval of the list of Building Fund warrants for September-October bills. (Attachment #11)
- m. Approval of the list of Child Nutrition Fund encumbrances for September payroll. (Attachment #12)
- n. Approval of the list of Child Nutrition Fund warrants for September payroll (\$23,569.73). (Attachment #13)
- o. Approval of the list of Child Nutrition Fund encumbrances for September-October. (Attachment #14)
- p. Approval of the list of Child Nutrition Fund warrants for September-October bills. (Attachment #15)
- q. Approval of the additional list of substitute teachers for SY 2014-2015. (Attachment #16)
- r. Approval of the additional list of fundraisers for SY 2014-2015. (Attachment #17)

Motion by Logan, second by Hailey, to approve consent agenda items "b" through "r" as recommended by Haynes.

Vote: Logan –yes, Hailey–yes, Smith–yes, Johnston–yes, Reading–absent

4. Smith welcomed and thanked the guests for attending. Haynes introduced Becky Stover, OPAA! Food Service Director. She talked to the Board about OPAA!. (Attachment #14)
5. There were no public communications.

6. The board provided an opportunity for a tribe, or their designee, parent, or group of parents concerned with the educational opportunity of any student or group of students in the Commerce School District to:
 - a. Present views regarding application for P.L. 81-874 "Impact Aid" funds.
 - b. Make recommendations concerning the needs of their children.
 - c. Provide input into the planning and development of the educational program of the district.
 - d. Present views on the educational program and its operation.

There were no views, recommendations, or input.

7. Motion by Hailey, second by Logan, to approve P.L. 81-874 Indian Policies and Procedures as recommended by Haynes. (Attachment #15) Vote: Hailey-yes, Logan-yes, Smith-yes, Johnston-yes, Reading-absent
8. Grant Kernan, Newell Coach Plant Manager, requested permission to use our road for access to their proposed new building addition. Motion by Smith, second by Logan, to grant request by Newell Coach to use our road to access their proposed new building addition and authorized Haynes to work out the details. Vote: Smith-yes, Logan-yes, Hailey-yes, Johnston-yes, Reading-absent
9. Written communications: Haynes presented the governor's resolution declaring October 20-24 "Support Personnel Week" in Oklahoma; information on the Attorney General's Open Records Open Meeting Seminars; information on the OSSBA Region 5 Meeting in Claremore on Tuesday, October 28, at 5:30/6:30 p.m.; and information on the OSSBA "The Keywork of School Boards" on Friday, November 7, at UCO in Edmond, from 9:00 a.m. to 3:30 p.m.
10. Administrator's Reports:
 - a. Superintendent's Report – Haynes gave the Board an Expenditure Summary report, a Revenue Analysis report, and a Financial Statement report.
 - i. Mickey Mantle Statue Park Progress Report – Haynes had nothing further to report.
 - ii. Buildings Committee Report – Haynes reported Orvall Qualls was checking into property.
 - b. Elementary Principal's Report – Elementary Principal Kevin Wade reported 7 students less than this time last year, 451 students, the carnival is October 14th at 5:00 p.m., they had some flooding and leaks in Stacy Mosses special education room and computer labs, leak in the library roof, some water in the gym, remediation in reading and math started October 6th, Trevor is teaching some science lessons, and new Soft 7 Math Program.
 - c. Middle School Principal's Report – Middle School Principal Jack Kelley reported basement flooded 6", TSA at Tahlequah, Abigail Weaver is an officer, See You at the Pole, monthly meetings with teachers in the different areas talking how to improve their classes, football tonight with Foyil here, fall break, school pictures on the 23rd, last football game October 27th.
 - d. High School Principal's Report – High School Principal Jim Buttram reported on the FCCLA Zombie Run to raise funds for playground equipment at the North Main park, cheerleaders were State Academic Champions, and pink out Thursday night.
 - e. Athletic Directors Report – Athletic Director Rusty Barker was at the football game. Buttram handed out athletic calendar.
11. Motion by Hailey, second by Johnston, to approve the School District 2014-2015 Budget as recommended by Haynes. (Attachment #16) Vote: Hailey-yes, Johnston-yes, Smith-yes, Logan-yes, Reading- absent
12. Motion by Smith, second by Hailey, to approve the "Contract for Career and Technology Education Programs for School Year 2014-2015" as recommended by Haynes. (Attachment #17) Vote: Smith-yes, Hailey-yes, Logan-yes, Johnston-yes, Reading-absent

13. Motion by Logan, second by Hailey, to approve resolution calling for the 2015 Annual School Election as recommended by Haynes. (Attachment #18) Vote: Logan-yes, Hailey-yes, Smith-yes, Johnston-yes, Reading-absent
14. Motion by Smith, second by Hailey, to approve Loan Agreement for Food Service Deficits as recommended by Haynes. (Attachment #19) Vote: Smith-yes, Hailey-yes, Logan-yes, Johnston-yes, Reading-absent
15. A hearing was held to take public input on the adoption of local school board policies. (Proposed policies may be found on the school district website homepage at <http://www.commercetigers.net>. There was no public input.
16. Motion by Logan, second by Hailey, to adopt a new policy EHBDBA Parent Participation in the School District as recommended by Haynes. (Attachment #20) Vote: Logan-yes, Hailey-yes, Smith-yes, Johnston-yes, Reading-absent
17. Proposed executive session to discuss:
 - a. the tendered resignation of Shari Morgan, middle school/high school library assistant, so the board can return to open session and vote to accept the tendered resignation of Shari Morgan, middle school/high school library assistant. 25 O.S. § (307)(B)(1)
 - b. the tendered resignation of Toni Rogers, pre-kindergarten teacher's assistant, so the board can return to open session and vote to accept the tendered resignation of Toni Rogers, pre-kindergarten teacher's assistant. 25 O.S. § (307)(B)(1)
 - c. the tendered resignation of Janie Hopkins, elementary kitchen manager/cook, so the board can return to open session and vote to accept the tendered resignation of Janie Hopkins, elementary kitchen manger/cook, effective January 1, 2015. 25 O.S. § (307)(B)(1)
 - d. the hiring of a new middle school/high school library assistant, so the board can return to open session and vote to hire or not hire a new middle school/high school library assistant. 25 O.S. § (307)(B)(1)
 - e. the hiring of a new high school bilingual assistant, so the board can return to open session and vote to hire or not hire a new high school bilingual assistant. 25 O.S. § (307)(B)(1)
 - f. the hiring of a new pre-kindergarten teacher's assistant, so the board can return to open session and vote to hire or not hire a new middle school/high school library assistant. 25 O.S. § (307)(B)(1)
 - g. the hiring of a long term substitute teacher for a teacher on maternity leave so the board can return to open session and vote to hire or not hire a long term substitute teacher for a teacher on maternity leave. 25 O.S. § (307)(B)(1)
 - h. status of current negotiations with the Commerce Association of Classroom Teachers so that the Board can return to open session and vote to ratify or not ratify the Negotiated Agreement between the Board and the Commerce Association of Classroom Teachers. 25 O.S. § 307(B)(2).
 - i. the purchase of real property. 25 O.S. § (307)(B)(3)
 - j. employing, hiring, appointing, promoting, demoting, disciplining, or receiving the resignation of an employee, with no resulting vote to be made. 25 O.S. § (307)(B)(1)
18. Motion by Smith, second by Logan, to convene in executive session. Vote: Smith-yes, Logan-yes, Hailey-yes, Johnston-yes, Reading-absent Time: 7:36 p.m.
19. Board vice president Smith announced the end of executive session and the board's return to open session at 8:15 p.m.
20. Smith stated, "Only the items on the executive session agenda were discussed and no votes were taken. Those present in executive session were the four board members and Mr. Haynes."
21. There were no resignations tendered since the posting of the Agenda.

22. Motion by Hailey, second by Johnston, to accept the tendered resignation of Shari Morgan, middle school/high school library assistant as recommended by Haynes. (Attachment #21) Vote: Hailey-yes, Johnston-yes, Smith-yes, Logan-yes, Reading-absent
23. Motion by Smith, second by Hailey, to accept the tendered resignation of Toni Rogers, pre-kindergarten teacher's assistant as recommended by Haynes. (Attachment #22) Vote: Smith-yes, Hailey-yes, Logan-yes, Johnston-yes, Reading-absent
24. Motion by Logan, second by Hailey, to accept the tendered resignation of Janie Hopkins, elementary kitchen manager/cook, effective January 1, 2015 as recommended by Haynes. (Attachment #23) Vote: Logan-yes, Hailey-yes, Smith-yes, Johnston-yes, Reading-absent
25. Motion by Smith, second by Logan, to hire Jodi Trease as a new middle school/high school library assistant as recommended by Haynes. Vote: Smith-yes, Logan-yes, Hailey-yes, Johnston-yes, Reading-absent
26. Motion by Smith, second by Hailey, to hire Dulce Prado as a new high school bilingual assistant as recommended by Haynes. Vote: Smith-yes, Hailey-yes, Logan-yes, Johnston-yes, Reading-absent
27. Motion by Hailey, second by Logan, to hire Leandra Martin as a new pre-kindergarten teacher's assistant as recommended by Haynes. Vote: Hailey-yes, Logan-yes, Smith-yes, Johnston-yes, Reading-absent
28. Motion by Smith, second by Hailey, to hire Judy Crawford as a long term substitute teacher for a teacher on maternity leave as recommended by Haynes. Vote: Smith-yes, Hailey-yes, Logan-yes, Johnston-yes, Reading-absent
29. Motion by Logan, second by Hailey, to ratify the Negotiated Agreement between the Board and the Commerce Association of Classroom Teachers as recommended by Haynes. (Attachment #24) Vote: Logan-yes, Hailey-yes, Smith-yes, Johnston-yes, Reading-absent
30. Motion by Smith, second by Hailey, to approve individual certified and support personnel contracts for school year 2014-2015 as recommended by Haynes. (Attachment #25) Vote: Smith-yes, Hailey-yes, Logan-yes, Johnston-yes, Reading-absent
31. There was no new business.
32. Motion by Hailey, second by Logan, to approve adjournment. Vote: Hailey-yes, Logan-yes, Smith-yes, Johnston-yes, Reading-absent Time: 8:21 p.m.

The agenda was posted on the inside of the front door (visible from outside the building) of the Board of Education building at 3:30 p.m. on the 10th day of October, 2014 by Jim Haynes, Superintendent of Schools, and notice of this regular meeting was given to the Ottawa County Clerk prior to December 15, 2013 by Jim Haynes, Superintendent of Schools.

(ATTEST)

President-Board of Education

Heidi Lopez

Deputy Clerk

Kenneth Smith

Vice-President

James M. Johnston

Member

Misty Hailley

Clerk

Date: 11/10/2014

Trish Price

Minutes Clerk

Date: 11-10-14

