

## MINUTES

**REGULAR MEETING  
COMMERCE BOARD OF EDUCATION  
SEPTEMBER 8, 2014  
6:30 P.M.  
BOARD OF EDUCATION BUILDING  
217 COMMERCE STREET  
COMMERCE, OKLAHOMA**

1. President Kevin Reading called the meeting to order at 6:30 p.m. Those present were Reading, Kenny Smith, and Jamie Johnston. Misty Hailey Herb Logan were absent. Superintendent Jim Haynes was also present.
2. The invocation was given by Smith.
3. Consent Agenda:

All of the following items, which concern reports and items of a routine nature normally approved at board meetings, will be approved by one vote unless any board member desires to have a separate vote on any or all of these items. The consent agenda consists of the discussion, consideration, and approval of the following items:

- a. Minutes of the August 11, 2014 regular board meeting.
- b. Approval of the monthly financial report of activity funds. (Attachment #1)
- c. Approval of the monthly treasurer's report. (Attachment #2)
- d. Approval of the list of General Fund warrants for FY 2014 encumbrances. (Attachment #3)
- e. Approval of the list of General Fund encumbrances for August payroll. (Attachment #4)
- f. Approval of the list of General Fund warrants for August payroll (\$157,952.63). (Attachment #5)
- g. Approval of the list of General Fund encumbrances for August-September. (Attachment #6)
- h. Approval of the list of General Fund warrants for August-September bills. (Attachment #7)
- i. Approval of the list of Building Fund encumbrances for August-September. (Attachment #8)
- j. Approval of the list of Building Fund warrants for August-September bills. (Attachment #9)
- k. Approval of the list of Child Nutrition Fund encumbrances for August-September. (Attachment #10)
- l. Approval of the list of Child Nutrition Fund warrants for August-September bills. (Attachment #11)
- m. Approval of the additional list of substitute teachers for SY 2014-2015. (Attachment #12)
- n. Approval of the additional list of fundraisers for SY 2014-2015. (Attachment #13)

Motion by Reading, second by Smith, to approve consent agenda items "a" through "n" as recommended by Haynes. Vote: Reading –yes, Smith-yes, Johnston-yes, Hailey-absent, Logan-absent

4. Reading welcomed and thanked the guests for attending. (Attachment #14)
5. There were no public communications.

6. Administrator's Reports:
    - a. Superintendent's Report: Haynes provided an Expenditure Summary Report, a Revenue Report Comparison/Projection, and a Financial Statement Report.
      - i. Mickey Mantle Statue Park Progress Report: Haynes had nothing further to report.
      - ii. Buildings Committee Report: Haynes reported Orvall Qualls has been researching the ownership of the property west of the baseball field for us. He is having trouble determining who owns the property. He said Newell Coach owns some of the property. He has Ottawa County Abstract researching it.
    - b. Elementary Principal's Report: Elementary Principal Kevin Wade reported they have 463 enrolled including Head Start, this is about the same as last year, tomorrow is a PTO meeting, the school carnival is on October 14, Parent-Teacher Conferences are on September 18, and they will be holding a book fair shortly.
    - c. Middle School Principal's Report: Middle School Principal Jack Kelley reported everything is going great so far this year, they had a pep assembly today, football tonight, 40 boys participating, there is a staff meeting tomorrow, this Friday progress reports go out, and next Friday is the pulled pork fundraiser for the Middle School.
    - d. High School Principal's Report: High School Principal Jim Buttram reported softball won our tournament, our ACT scores are up, and they have 247 enrolled. High School Counselor and District Testing Coordinator Jennifer Buttram reported on the high school test results.
    - e. Athletic Directors Report: Athletic Director Rusty Barker was at the high school softball game at Colcord.
  7. Motion by Smith, second by Johnston, to approve the School District 2014-2015 Estimate of Needs and Financial Statement of the Fiscal Year 2013-2014 as recommended by Haynes. Vote: Smith-yes, Johnston-yes, Reading-yes, Hailey-absent, Logan-absent
  8. A public hearing was held for the purpose of taking public comment on financial matters, including past and future expenditures, of the district. (70 O.S. §5-134.1) There were no public comments.
  9. Motion by Smith, second by Reading, to approve the Alternative Education Plan as recommended by Haynes. Vote: Smith-yes, Reading-yes, Johnston-yes, Hailey-absent, Logan-absent
  10. Motion by Reading, second by Smith, to approve the Gifted Educational Plan as recommended by Haynes. Vote: Reading-yes, Smith-yes, Johnston-yes, Hailey-absent, Logan-absent
  11. A hearing was held to take public input on the adoption of local school board policies. (Proposed policies may be found on the school district website homepage at <http://www.commercetigers.net>. There was no public input.
  12. Motion by Smith, second by Reading, to adopt the following policies as recommended by Haynes:
    - a. DNA Teacher Evaluation (Attachment #15)
    - b. FD Student Residency (Attachment #16)
    - c. FNCD Bullying (Attachment #17)
    - d. FNCD-P Prohibiting Harassment, Intimidation and Bullying (Investigation Procedures) (Attachment #18)
- Vote: Smith-yes, Reading-yes, Johnston-yes, Hailey-absent, Logan-absent
13. Motion by Smith, second by Johnston, to close the Class of 2014 Activity Fund subaccount and transfer the balance to the General Fund Activity Fund subaccount as recommended by Haynes. Vote: Smith-yes, Johnston-yes, Reading-yes, Hailey-absent, Logan-absent

14. Motion by Reading, second by Johnston, to approve Crisis Team Members for School Year 2014-2015 as recommended by Haynes. (Attachment #19) Vote: Reading-yes, Johnston-yes, Smith-yes, Hailey-absent, Logan-absent
15. Motion by Smith, second by Reading, to approve the Professional Development Committee Members for School Year 2014-2015 as recommended by Haynes. (Attachment #20) Vote: Smith-yes, Reading-yes, Johnston-yes, Hailey-absent, Logan-absent
16. Motion by Smith, second by Reading, to approve one or more board member(s) and/or staff to attend any/all of the following OSSBA Workshops, Conferences, and/or Webinars as recommended by Haynes:
  - a. OPSUCA Boot Camp, which will be held Friday, September 19, 2014 at the OSSBA Conference Room in Oklahoma City.
  - b. Minutes Clerk Leadership Academy, which will be held Friday, September 26, 2014 at Francis Tuttle, Portland Campus in Oklahoma City.
  - c. School Law Series Workshop, which will be held Friday, October 3, 2014 at the OU Schusterman Center in Tulsa.
  - d. District 5 Meeting, which will be held Tuesday, October 28, 2014 in Claremore.
  - e. Happy Christmahanakwanzika! Webinar, which will be held Wednesday, November 5, 2014 from 12:00 – 1:00 p.m.
  - f. The Key Work of School Boards Workshop, which will be held Friday, November 14, 2014 at the University of Central Oklahoma in Edmond.
  - g. Construction Workshop, which will be held Friday, January 23, 2015 in Oklahoma City.
  - h. Employment Law Workshop, which will be held Friday, February 20, 2015 in Oklahoma City.
  - i. New School Board Member Workshop, which will be held Friday, March 6, 2015 and Saturday, March 7, 2015 in Tulsa.
  - j. NSBA Conference, which will be held Friday, March 20, 2015 through Monday, March 23, 2015 in Nashville, TN.
  - k. President's Workshop, which will be held Monday, April 13, 2015 in Oklahoma City.
  - l. New School Board Member Workshop, which will be held Friday, May 1, 2015 and Saturday, May 2, 2015 in Tulsa.
  - m. OSSBA/CCOSA Conference, which will be held Friday, August 28, 2015 through Sunday, August 29, 2015 in Oklahoma City.
  - n. Law Institute, which will be held Friday, October 2, 2015 in Tulsa.
  - o. Finance Workshop, which will be held Friday, November 13, 2015 in Oklahoma City.

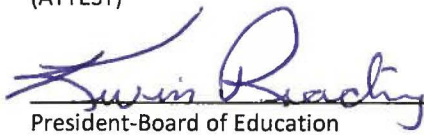
Vote: Smith-yes, Reading-yes, Johnston-yes, Hailey-absent, Logan-absent

17. Proposed executive session to discuss:
  - a. coaching assignments for SY 2014-2015 so the Board can return to open session and vote to approve or not approve the assignment of coaches for SY 2014-2015. 25 O.S. § 307(B)(1).
  - b. discuss the purchase of real property. 25 O.S. § (307)(B)(3).
  - c. employing, hiring, appointing, promoting, demoting, disciplining, or receiving the resignation of an employee, with no resulting vote to be made. 25 O.S. § (307)(B)(1).
18. Motion by Smith, second by Johnston, to convene in executive session. Vote: Smith-yes, Johnston-yes, Reading-yes, Hailey-absent, Logan-absent Time: 7:22 p.m.
19. Board president Reading announced the end of executive session and the board's return to open session at 7:56 p.m.


- 20. Reading stated, "Only the items on the executive session agenda were discussed and no votes were taken. Those present in executive session were the three board members and Mr. Haynes."
- 21. There were no resignations tendered since the posting of the Agenda.
- 22. Motion by Smith, second by Reading, to approve the assignment of coaches for SY 2014-2015 as recommended by Haynes. (Attachment #21) Vote: Smith=yes, Reading=yes, Johnston=yes, Hailey-absent, Logan-absent
- 23. There was no new business.
- 24. Motion by Smith, second by Reading, to adjourn. Vote: Smith=yes, Reading=yes, Johnston=yes, Hailey-absent, Logan-absent Time: 7:58 p.m.

The agenda was posted on the inside of the front door (visible from outside the building) of the Board of Education building at 3:30 p.m. on the 5<sup>th</sup> day of September, 2014 by Jim Haynes, Superintendent of Schools, and notice of this regular meeting was given to the Ottawa County Clerk prior to December 15, 2013 by Jim Haynes, Superintendent of Schools.

(ATTEST)

  
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President-Board of Education


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Deputy Clerk

  
\_\_\_\_\_  
Vice-President

  
\_\_\_\_\_  
Member

\_\_\_\_\_  
Clerk

Date: 11/10/2014

  
\_\_\_\_\_  
Minutes Clerk

Date: 11-10-14

