

MINUTES

**REGULAR MEETING
COMMERCE BOARD OF EDUCATION
OCTOBER 14, 2013
6:30 P.M.
BOARD OF EDUCATION BUILDING
217 COMMERCE STREET
COMMERCE, OKLAHOMA**

1. President Jim Cossairt called the meeting to order at 6:31 p.m. Those present were Cossairt, Kenny Smith, and Herb Logan. Kevin Reading and Misty Hailey were absent. Superintendent Jim Haynes was also present.
2. The invocation was given by Cossairt.

Reading arrived at 6:32 p.m.

3. Consent Agenda:

All of the following items, which concern reports and items of a routine nature normally approved at board meetings, will be approved by one vote unless any board member desires to have a separate vote on any or all of these items. The consent agenda consists of the discussion, consideration, and approval of the following items:

- a. Minutes of the September 9, 2013 regular board meeting
- b. Approval of the monthly financial report of activity funds. (Attachment #1)
- c. Approval of the monthly treasurer's report. (Attachment #2)
- d. Approval of the list of General Fund warrants for FY 2013 encumbrances. (Attachment #3)
- e. Approval of the list of General Fund encumbrances for September payroll. (Attachment #4)
- f. Approval of the list of General Fund warrants for September payroll (\$466,382.34). (Attachment #5)
- g. Approval of the list of General Fund encumbrances for September-October. (Attachment #6)
- h. Approval of the list of General Fund warrants for September-October bills. (Attachment #7)
- i. Approval of the list of Cooperative Fund encumbrances for September payroll. (Attachment #8)
- j. Approval of the list of Cooperative Fund warrants for September payroll (\$1,025.74). (Attachment #9)
- k. Approval of the list of Child Nutrition Fund encumbrances for September payroll. (Attachment #10)
- l. Approval of the list of Child Nutrition Fund warrants for September payroll (\$26,150.36). (Attachment #11)
- m. Approval of the list of Child Nutrition Fund encumbrances for September-October. (Attachment #12)
- n. Approval of the list of Child Nutrition Fund warrants for September-October bills. (Attachment #13)
- o. Approval of the additional list of substitute teachers for SY 2013-2014. (Attachment #14)
- p. Approval of the additional list of fundraisers for SY 2013-2014. (Attachment #15)

Motion by Logan, second by Smith to approve consent agenda items "a" through "p" as recommended by Haynes.
Vote: Logan-yes, Smith-yes, Cossairt-yes, Reading-yes, Hailey-absent

4. Cossairt welcomed and thanked the guest for attending. (Attachment #16)
5. There were no public communications.

6. The board to provide an opportunity for a tribe, or their designee, parent, or group of parents concerned with the educational opportunity of any student or group of students in the Commerce School District to:
 - a. Present views regarding application for P.L. 81-874 "Impact Aid" funds.
 - b. Make recommendations concerning the needs of their children.
 - c. Provide input into the planning and development of the educational program of the district.
 - d. Present views on the educational program and its operation.

There were no views, recommendations, or input.

7. Motion by Reading, second by Smith, to approve P.L. 81-874 Indian Policies and Procedures as recommended by Haynes. (Attachment #17) Vote: Reading-yes, Smith-yes, Cossairt-yes, Logan-yes, Hailey-absent
8. Haynes informed the Board about upcoming OSSBA workshops and meetings.
9. Administrator's Reports:
 - a. Superintendent's Report
 - i. Haynes had nothing further to report on the Mickey Mantle Statue Park Progress. Smith asked for further information on the memorial bricks installation/repair.
 - ii. Haynes had nothing further to report on the Buildings Committee. Potential locations need to be addressed before moving forward.
 - b. Elementary Principal Kevin Wade reported that grade cards go out on the 15th, PK field trip to the Pumpkin Patch, school pictures are on the 15th, K field trip to the Miami Fire Station on the 22nd, Drug Task Force at 9:00 on the 23rd, Halloween Parties on the 31st, Progress Reports go out November 13th, meeting with 3rd grade parents regarding the new law on the 15th, and testing in April.
 - c. Middle School Principal Jack Kelley reported grade cards go out on the 15th, Fall Break is the 17th and 18th, and the 8th grade Explore Test is being given.
 - d. High School Principal Jim Buttram reported the Above and Beyond winner for October was Danny Knight, Julianna Summers and Brett Freeman were the students of the month for October, the cheerleaders were 2nd at State and were 1st Academic State, FCCLA is painting street signs, softball district tournament, and STUCO hosing the district meeting.
 - e. Athletic Director Rusty Barker was absent due to his attendance at the Middle School football game at Foyil.
10. Motion by Smith, second by Reading, to approve a revised School District 2013-2014 Estimate of Needs and Financial Statement of the Fiscal Year 2012-2013 as recommended by Haynes. Vote: Smith-yes, Reading-yes, Cossairt-yes, Logan-yes, Hailey-absent
11. Motion Reading, second by Logan, to approve the School District 2013-2014 Budget as recommended by Haynes. (Attachment #18) Vote: Reading-yes, Logan-yes, Cossairt-yes, Smith-yes, Hailey-absent
12. Motion by Smith, second by Reading, to approve the "Contract for Career and Technology Education Programs for School Year 2013-2014" as recommended by Haynes. (Attachment #19) Vote: Smith-yes, Reading-yes, Cossairt-yes, Logan-yes, Hailey-absent
13. Motion by Reading, second by Smith, to approve resolutions calling for the 2014 Annual School Election as recommended by Haynes. (Attachment #20) Vote: Reading-yes, Smith-yes, Cossairt-yes, Logan-yes, Hailey-absent
14. Motion by Reading, second by Logan, to approve Section 125 Plan as recommended by Haynes. Vote: Reading-yes, Logan-yes, Cossairt-yes, Smith-yes, Hailey-absent

15. Motion by Smith, second by Logan, to approve Loan Agreement for Food Service Deficits as recommended by Haynes. (Attachment #21) Vote: Smith-yes, Logan-yes, Cossairt-yes, Reading-yes, Hailey-absent
16.
 - a. Motion by Reading, second by Smith, to adopt a revised Teacher Evaluation Policy as recommended by Haynes. (Attachment #22) Vote: Reading-yes, Smith-yes, Cossairt-yes, Logan-yes, Hailey-absent
 - b. Motion by Cossairt, second by Reading, to adopt Teacher Performance Evaluation Procedures as recommended by Haynes. (Attachment #23) Vote: Cossairt-yes, Reading-yes, Smith-yes, Logan-yes, Hailey-absent
 - c. Motion by Smith, second by Logan, to adopt List of Other Academic Measures as recommended by Haynes. (Attachment #24) Vote: Smith-yes, Logan-yes, Cossairt-yes, Reading-yes, Hailey-absent
 - d. Motion by Logan, second by Smith, to adopt a revised Harassment Policy as recommended by Haynes. (Attachment #25) Vote: Logan-yes, Smith-yes, Cossairt-yes, Reading-yes, Hailey-absent
 - e. Motion by Cossairt, second by Reading, to adopt a revised Prohibiting Harassment, Intimidation and Bullying (Regulation) as recommended by Haynes. (Attachment #26) Vote: Cossairt-yes, Reading-yes, Smith-yes, Logan-yes, Hailey-absent
 - f. Motion by Reading, second by Smith, to adopt a revised Prohibiting Harassment, Intimidation and Bullying (Investigative Procedure) as recommended by Haynes. (Attachment #27) Vote: Reading-yes, Smith-yes, Cossairt-yes, Logan-yes, Hailey-absent
 - g. Motion by Smith, second by Logan, to adopt Student Transfers for Children of Active Duty Military Members Policy as recommended by Haynes. (Attachment #28) Vote: Smith-yes, Logan-yes, Cossairt-yes, Reading-yes, Hailey-absent
 - h. Motion by Logan, second by Reading, to adopt an additional step on the Certified Salary Schedule as recommended by Haynes. (Attachment #29) Vote: Logan-yes, Reading-yes, Cossairt-yes, Smith-yes, Hailey-absent
 - i. Motion by Reading, second by Smith, to adopt an additional step on the Support Personnel Salary Schedule as recommended by Haynes. (Attachment #30) Vote: Reading-yes, Smith-yes, Cossairt-yes, Logan-yes, Hailey-absent
17. Motion by Reading, second by Smith, to approve one or more board member(s) to attend the OSSBA Other Academic Measures Workshop, which will be held Wednesday, October 30, 2013 at the Francis Tuttle Career Tech, Rockwell Campus, 12777 N. Rockwell, OKC, OK as recommended by Haynes. Vote: Reading-yes, Smith-yes, Cossairt-yes, Logan-yes, Hailey-absent
18. Proposed executive session to discuss employing, hiring, appointing, promoting, demoting, disciplining, or receiving the resignation of an employee, with no resulting vote to be made. 25 O.S. § (307)(B)(1).
19. Motion by Reading, second by Cossairt, to convene in executive session. Vote: Reading-yes, Cossairt-yes, Smith-yes, Logan-yes, Hailey absent Time: 7:30 p.m.

Hailey arrived at 7:34 p.m.

20. Board president Cossairt announce the end of executive session and the board's return to open session.
21. Cossairt stated, "Only the item listed on the executive session agenda was discussed and no votes were taken. Those present in the executive session were the five board members and Mr. Haynes."
22. There were no resignations tendered since the posting of the Agenda.
23. Motion by Smith to accept the tendered resignation of head high school softball coach Jerry Myers. The motion failed for lack of a second. No action was taken to accept the tendered resignation of head high school coach Jerry Myers per Myers request.

- 24. Motion by Reading, second by Smith, to approve individual certified and support personnel contracts for school year 2013-2014 as recommended by Haynes. (Attachment #31) Vote: Reading-yes, Smith-yes, Cossairt-yes, Hailey-yes, Logan-yes
- 25. Motion by Reading, second by Hailey, to approve contracts for the 21st Century Community Learning Centers (Project Comet II) personnel as recommended by Haynes. (Attachment #32) Vote: Reading-yes, Hailey-yes, Cossairt-yes, Smith-yes, Logan-yes
- 26. There was no new business.
- 27. Motion by Reading, second by Logan, to approve adjournment. Vote: Reading-yes, Logan-yes, Cossairt-yes, Smith-yes, Hailey-yes Time: 8:41 p.m.

The agenda was posted on the inside of the front door (visible from outside the building) of the Board of Education building at 3:30 p.m. on the 11th day of October, 2013 by Jim Haynes, Superintendent of Schools, and notice of this regular meeting was given to the Ottawa County Clerk prior to December 15, 2012 by Jim Haynes, Superintendent of Schools.

(ATTEST)



President-Board of Education



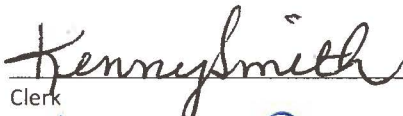
Deputy Clerk



Vice-President



Member



Clerk

Date: 11/11/2013



Date: 11-11-13

