

MINUTES

**REGULAR MEETING
COMMERCE BOARD OF EDUCATION
DECEMBER 10, 2012
6:30 P.M.
BOARD OF EDUCATION BUILDING
217 COMMERCE STREET
COMMERCE, OKLAHOMA**

1. President Gene Langston called the meeting to order at 6:30 p.m. Those present were Langston, Jim Cossairt, Kevin Reading, Kenny Smith, and Steve Hartman. Superintendent Jim Haynes was also present.
2. The invocation was given by Hartman.
3. Langston welcomed and thanked the guests for attending. (Attachment #1)
4. There were no public communications.
5. Consent Agenda:

All of the following items, which concern reports and items of a routine nature normally approved at board meetings, will be approved by one vote unless any board member desires to have a separate vote on any or all of these items. The consent agenda consists of the discussion, consideration, and approval of the following items:

- a. Minutes of the November 12, 2012 regular board meeting.
- b. Approval of the monthly financial report of activity funds. (Attachment #2)
- c. Approval of the monthly treasurer's report. (Attachment #3)
- d. Approval of the list of General Fund encumbrances for November payroll. (Attachment #4)
- e. Approval of the list of General Fund warrants for November payroll (\$488,427.11). (Attachment #5)
- f. Approval of the list of General Fund encumbrances for November-December. (Attachment #6)
- g. Approval of the list of General Fund warrants for November-December bills. (Attachment #7)
- h. Approval of the list of Cooperative Fund warrants for November payroll (\$1,759.21). (Attachment #8)
- i. Approval of the list of Building Fund warrants for November-December bills. (Attachment #9)
- j. Approval of the list of Child Nutrition Fund encumbrances for November payroll. (Attachment #10)
- k. Approval of the list of Child Nutrition Fund warrants for November payroll (\$25,563.99). (Attachment #11)
- l. Approval of the list of Child Nutrition Fund encumbrances for November-December. (Attachment #12)
- m. Approval of the list of Child Nutrition Fund warrants for November-December bills. (Attachment #13)
- n. Approval of the additional list of substitute teachers for SY 2012-2013. (Attachment #14)
- o. Approval of the additional list of fundraisers for SY 2012-2013. (None)

Motion by Cossairt, second by Reading, to approve consent agenda items "a" – "n" as recommended by Haynes. Vote: Cossairt-yes, Reading-yes, Langston-yes, Smith-yes, Hartman-yes

6. Written communications:

Haynes presented two thank you notes, one from Ashley Goodwin and Lindsay Roberts and one from Joan McMinn in appreciation for their Christmas bonuses.

Haynes also presented the A-F Report Card for the district.

7. Administration Reports:
 - a. Superintendent Haynes reported he has ordered two new 2010 school buses from Roberts Bus Center.
 - i. Haynes reported no further progress on the Mickey Mantle Statue Park.
 - ii. Haynes reported the Buildings Committee meet on November 26th. The committee toured the buildings and held a brief discussion. The next meeting will be held after the holidays.
 - b. Elementary Principal Kevin Wade reported that the elementary received the grade of "C" and that the teachers had weekly meetings among grades to work on how to improve their curriculum to get the grade raised. There are 60 students participating in the Remediation after school program. The Pre-K and Kindergarten classes will be going to Welch State Bank on Dec. 11th to visit with Santa and receive a gift. The Christmas music program will be Dec. 18th at the NEO Fine Arts building. Also, the Gifted/Talented students will be going to Greenbush on January 9th.
 - c. Middle School Principal Jack Kelley reported that basketball was going and they had a game going on then. Semester tests will be Dec. 19th & 20th and the Middle School and High School Christmas program will be on Dec. 20th. He informed the board that the concrete project was completed and the new fence is working real well. Also, the Middle School got the grade of "B".
 - d. High School Principal Jim Buttram reported that the High School band received first place in all three Christmas parades they participated in. December 11th is the first varsity basketball game and there will be a Candlelight Ceremony on Dec. 19th. On December 20th will be the Christmas music program at NEO and on the 21st is their program and parties at the school. He informed the board that he is in the process of obtaining for sidewalk covers bids.
 - e. Athletic Director's was supervising at the basketball games. Haynes reported that D.C. Chance has been selected as District Football Player of the Year and Coach Moss was selected as District Coach of the Year.
8. Motion by Reading, second by Cossairt, to approve Section 125 Flexible Benefit Plan as recommended by Haynes. Vote: Reading-yes, Cossairt-yes, Langston-yes, Smith-yes, Hartman-yes
9. Motion by Hartman, second by Smith, to appointment Jim Cossairt as the 2013 OSSBA Legislative Liaison. Vote: Hartman-yes, Smith-yes, Langston-yes, Cossairt-yes, Reading-yes
10. Motion by Langston, second by Reading, to approve request to use the Sick Leave Sharing Program and allow the employee to receive up to the 100 days maximum of donated leave as recommended by Haynes. Vote: Langston-yes, Reading-yes, Cossairt-yes, Smith-yes, Hartman-yes
11. Proposed executive session to discuss:
 - a. the employment of a new bi-lingual teacher's assistant so the board can return to open session and vote to hire a new bi-lingual teacher's assistant. 25 O.S. § (307)(B)(1).
 - b. the tendered resignation of Kimberly Tyree, special education paraprofessional, so the board can return to open session and vote to accept or not accept the tendered resignation of Kimberly Tyree, special education paraprofessional. 25 O.S. § (307)(B)(1).
 - c. the evaluation of the Superintendent, with no resulting vote to be made. 25 O.S. § (307)(B)(1).
 - d. employing, hiring, appointing, promoting, demoting, disciplining, or receiving the resignation of an employee, with no resulting vote to be made. 25 O.S. § (307)(B)(1).
12. Motion by Reading, second by Hartman to convene in executive session. Vote: Reading-yes, Hartman-yes, Langston-yes, Cossairt-yes, Smith-yes Time: 7:21 p.m.
13. Board president Langston announced end of executive session and the board's return to open session at 7:57 p.m.

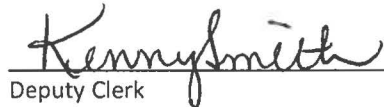
14. Langston announced, "Only the items listed on the executive session agenda were discussed and no votes were taken. Those present in executive session were the five board members, Mr. Haynes, Mr. Buttram, Mr. Kelley, Mr. Wade, and Mr. Brough."
15. Motion by Reading, second by Cossairt, to hire Virginia Ontiveros as a new bi-lingual teacher's assistant as recommended by Haynes. Vote: Reading-yes, Cossairt-yes, Langston-yes, Smith-yes, Hartman-yes
16. Motion by Cossairt, second by Hartman, to accept the tendered resignation of Kimberly Tyree, special education paraprofessional, as recommended by Haynes. (Attachment #15) Vote: Cossairt-yes, Hartman-yes, Langston-yes, Reading-yes, Smith-yes
17. There was no new business.
18. Motion by Reading, second by Cossairt, to approve adjournment. Vote: Reading-yes, Cossairt-yes, Langston-yes, Smith-yes, Hartman-yes Time: 7:59 p.m.

The agenda was posted on the inside of the front door (visible from outside the building) of the Board of Education building at 3:30 p.m. on the 7th day of December, 2012, by Jim Haynes, Superintendent of Schools and notice of this regular meeting was given to the Ottawa County Clerk prior to December 15, 2011 by Jim Haynes, Superintendent of Schools.

(ATTEST)



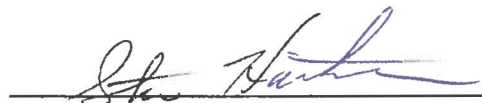
President-Board of Education



Deputy Clerk



Vice-President



Member



Clerk

Date: 1-14-13



Minutes Clerk

Date: 1-14-13

