

## MINUTES

**REGULAR MEETING  
COMMERCE BOARD OF EDUCATION  
APRIL 9, 2012  
6:30 P.M.  
BOARD OF EDUCATION BUILDING  
217 COMMERCE STREET  
COMMERCE, OKLAHOMA**

1. President Gene Langston called the meeting to order at 6:30 p.m. Those present were Langston, Jim Cossairt, Kevin Reading, Kenny Smith, and Steve Hartman. Superintendent Jim Haynes was also present.
2. The invocation was given by Hartman.
3. Langston thanked the guests for attending. (Attachment #1)
4. There were no public communications.
5. Consent Agenda:

All of the following items, which concern reports and items of a routine nature normally approved at board meetings, will be approved by one vote unless any board member desires to have a separate vote on any or all of these items. The consent agenda consists of the discussion, consideration, and approval of the following items:

- a. Minutes of the March 12, 2012, regular board meeting.
- b. Approval of the monthly financial report of activity funds. (Attachment #2)
- c. Approval of the monthly treasurer's report. (Attachment #3)
- d. Approval of the list of General Fund encumbrances for March payroll. (Attachment #4)
- e. Approval of the list of General Fund warrants for March payroll (\$426,452.57). (Attachment #5)
- f. Approval of the list of General Fund encumbrances for March-April. (Attachment #6)
- g. Approval of the list of General Fund warrants for March-April bills. (Attachment #7)
- h. Approval of the list of Cooperative Fund encumbrances for March payroll. (None)
- i. Approval of the list of Cooperative Fund warrants for March payroll (\$757.38). (Attachment #8)
- j. Approval of the list of Building Fund warrants for March-April bills. (Attachment #9)
- k. Approval of the list of Child Nutrition Fund encumbrances for March payroll. (Attachment #10)
- l. Approval of the list of Child Nutrition Fund warrants for March payroll (\$20,709.91). (Attachment #11)
- m. Approval of the list of Child Nutrition Fund encumbrances for March-April. (Attachment #12)
- n. Approval of the list of Child Nutrition Fund warrants for March-April bills. (Attachment #13)
- o. Approval of the additional list of substitute teachers for SY 2011-2012. (None)
- p. Approval of the additional list of fundraisers for SY 2011-2012. (Attachment #14)
- q. Approval of the list of fundraisers for SY 2012-2013. (Attachment #15)

Motion by Reading, second by Smith, to approve consent agenda item "a" as recommended by Haynes. Vote: Reading-yes, Smith-yes, Cossairt-yes, Hartman-yes, Langston-abstain

Motion by Cossairt, second by Hartman, to approve consent agenda items "b-q" as recommended by Haynes. Vote: Cossairt-yes, Hartman-yes, Langston-yes, Reading-yes, Smith-yes

6. Haynes present a thank you note from the Ridge Foster Family, School Report Cards, and OCCP Resource Directory.

7. Administration Reports:
  - a. Superintendent Haynes reported on board member training requirements and upcoming board training opportunities (OSSBA Special Education Law Workshop April 30, OSSBA District 5 Meeting May 3, and OSSBA Webinars.
    - i. Haynes gave the Mickey Mantle Statue Park Progress Report.
  - b. Elementary Principal Kevin Wade advised that progress reports go out on the 10<sup>th</sup> and that state testing begins that day. They are in the process of getting all their field trips in before the end of school. On April 23 they had their reenactment of the land run. The Pre-K and Kindergarten are getting ready to go to the petting zoo. He informed that they are getting ready to have the Pre-K and Kindergarten screening on April 30 and May 1. The elementary will be celebrating Cinco de Mayo on the 3<sup>rd</sup> and on the 4<sup>th</sup> will be the track meet. On May 14 is Kindergarten graduation and then the last day of school is the 16<sup>th</sup>.
  - c. Middle School Principal Jack Kelley informed the board that the middle school was having a track meet at the time of the board meeting. On April 10 progress reports go home and the state testing for the 8<sup>th</sup> grade begins. On April 21 the Academic Team will be going to state competition. Eighth grade graduation will be May 16 at 6:30. Mr. Kelley advised that the valedictorians for this year are Myla Miller and Lucas Freeman.
  - d. High School Principal Jim Buttram informed the board that baseball, soccer and track was going well and that Prom went great. As of this date the high school has an enrollment of 201. The Saturday school started with 76 students and it is now down to around 30 each week. Mr. Buttram plans on having summer school this summer. He informed the board that the Mickey Mantle tournament begins tomorrow.
  - e. Athletic Director Rusty Barker was not present as he was supervising the track meet.
8. The Board gave an opportunity for students and their parents to address the board concerning the development of vocational education programs. There were no comments.
9. Motion by Hartman, second by Reading, to authorize Jim Haynes to submit application for Vocational Education programs (Technology Education and Family and Consumer Sciences) and upon approval, to request reimbursement on an annual basis as recommended by Haynes. (Attachment #16) Vote: Hartman-yes, Reading-yes, Langston-yes, Cossairt-yes, Smith-yes
10. Motion by Cossairt, second by Reading, to select Tulsa's TLE Observation and Evaluation System as approved by the Oklahoma State Board of Education for Teacher Effectiveness for the 2012-2013 school year as recommended by Haynes. Vote: Cossairt-yes, Reading-yes, Langston-yes, Smith-yes, Hartman-yes
11. Motion by Cossairt, second by Reading, to adopt Tulsa's TLE Observation and Evaluation System as the exclusive evaluation process for teachers for the 2012-2013 school year as recommended by Haynes. Vote: Cossairt-yes, Reading-yes, Langston-yes, Smith-yes, Hartman-yes
12. Motion by Reading, second by Smith, to select McREL's Principal Evaluation Systems as approved by the Oklahoma State Board of Education for Leader Effectiveness for the 2012-2013 school year as recommended by Haynes. Vote: Reading-yes, Smith-yes, Langston-yes, Cossairt-yes, Hartman-yes
13. Motion by Reading, second by Smith, to adopt McREL's Principal Evaluation Systems as the exclusive evaluation process for leaders for the 2012-2013 school year as recommended by Haynes. Vote: Reading-yes, Smith-yes, Langston-yes, Cossairt-yes, Hartman-yes
14. Motion by Cossairt, second by Smith, to approve Resolution for Schools and Libraries Universal Services (E-Rate) for 2012-13. This resolution authorizes filing of the Form 471 applications for funding year 2012-13 and the payment of the applicant's share upon approval of funding and receipt of services as recommended by Haynes. (Attachment #17) Vote: Cossairt-yes, Smith-yes, Langston-yes, Reading-yes, Hartman-yes

15. Motion by Reading, second by Hartman, to approve request to use the Sick Leave Sharing Program and allow the use of up to 100 days of donated leave they can receive as recommended by Haynes. Vote: Reading-yes, Hartman-yes, Langston-yes, Cossairt-yes, Smith-yes
16. Motion by Cossairt, second by Smith, to renew contract with Municipal Accounting Systems for financial accounting software for the 2012-2013 school year as recommended by Haynes. Vote: Cossairt-yes, Smith-yes, Langston-yes, Reading-yes, Hartman-yes
17. Motion by Hartman, second by Cossairt, to renew membership in the National School Boards Association as recommended by Haynes. Vote: Hartman-yes, Cossairt-yes, Langston-yes, Reading-yes, Smith-yes
18. Proposed executive session to discuss:
  - a. The tendered resignation of Jarod Andrew, high school custodian, so that the board can return to opens session and vote to accept or not accept the tendered resignation of Jarod Andrews, high school custodian. 25 O.S. § 307(B)(1).
  - b. coaching assignments for SY 2012-2013 so that the Board can return to open session and vote to employ or not employ individual coaches. 25 O.S. § 307(B)(1).
  - c. the employment of additional personnel for the 21<sup>st</sup> Century Community Learning Center program so that the Board can return to open session and vote to hire or not hire additional personnel for the 21<sup>st</sup> Century Community Learning Center program. 25 O.S. § (307)(B)(1).
  - d. employing, hiring, appointing, promoting, demoting, disciplining, or receiving the resignation of employees. 25 O.S. § (307)(B)(1).
19. Motion by Reading, second by Smith, to convene in executive session. Vote: Reading-yes, Smith-yes, Langston-yes, Cossairt-yes, Hartman-yes Time: 7:16 p.m.
20. Langston announced the end of executive session and the board's return to open session. Time: 8:04 p.m.
21. Langston announced, "Only the items on the executive session agenda were discussed and no votes were taken. Those present in executive session were the five board members and Mr. Haynes."
22. Motion by Reading, second by Cossairt, to accept the tendered resignation due to retirement of Vernon Siler, 5<sup>th</sup> Grade Teacher, that was received after the posting of the Agenda as recommended by Haynes. (Attachment #17) Vote: Reading-yes, Cossairt-yes, Langston-yes, Smith-yes, Hartman-yes
23. Motion by Cossairt, second by Hartman, to accept the tendered resignation of Jarod Andrews, high school custodian, as recommended by Haynes. (Attachment #18) Vote: Cossairt-yes, Hartman-yes, Langston-yes, Reading-yes, Smith-yes
24. Motion by Reading, second by Cossairt, to employ Rusty Barker as athletic director, Steve Moss as head high school football coach, Tom Fenderson as assistant high school football coach, Chris Cawyer as assistant high school football coach, John Medlin as assistant high school football coach, Jerry Myers as head high school softball coach, Bobby Crawford as assistant high school softball coach, Bobby Crawford as head high school girls basketball coach, Matt Barker as assistant high school girls basketball coach, Tom Fenderson as head high school boys basketball coach, Steve Moss as head high school boys track coach, Jake Sharp as head high school girls track coach, Sam Schaper as head high school baseball coach, Bobby Crawford as assistant high school baseball coach, Kristy Moudy as head high school cheerleader coach, Rochelle Crawford as assistant high school cheerleader coach, Brian Waybright as Mickey Mantle Tournament Director, Brian Waybright as CHS Softball Tournament Director, Steve Moss as head middle school football coach, Brian Simmons as head middle school softball coach, Jerry Myers as head middle school 7-8 girls basketball coach, Bobby Crawford as assistant middle school 7<sup>th</sup>-8<sup>th</sup> grade girls basketball coach, Jerry Myers as head middle school 6<sup>th</sup> grade girls

basketball coach, Tom Fenderson as head middle school 7<sup>th</sup>-8<sup>th</sup> grade boys basketball coach, Tom Fenderson as head middle school 6<sup>th</sup> grade boys basketball coach, Tom Fenderson as head middle school boys track coach, Jerry Myers as head middle school girls track coach, Brian Simmons as head middle school baseball coach, Kristy Moudy as head middle school cheerleader coach, and Rochelle Crawford as head middle school cheerleader coach for SY 2012-2013 as recommended by Haynes. (Attachment #19) Vote: Reading-yes, Cossairt yes, Langston-yes, Smith-yes, Hartman-yes

- 25. Motion by Hartman, second by Smith, to hire Madison Moss for the 21<sup>st</sup> Century Community Learning Center program.
- 26. There was no new business.
- 27. Motion by Cossairt, second by Reading, to adjourn. Vote: Cossairt-yes, Reading-yes, Langston-yes, Smith-yes, Hartman-yes Time: 8:08 p.m.

The agenda was posted on the inside of the front door (visible from outside the building) of the Board of Education building at 5:30 p.m. on the 4<sup>th</sup> day of April, 2012 by Jim Haynes, Superintendent of Schools and notice of this regular meeting was given to the Ottawa County Clerk prior to December 15, 2011 by Jim Haynes, Superintendent of Schools.

(ATTEST)

Gene Langston  
President-Board of Education

Kenneth Smith  
Deputy Clerk

James M. Cossairt  
Vice-President

Jim Hart  
Member

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Clerk

Date: 05/14/2012

Wish Price

Date: 5-14-2012

