

MINUTES

**REGULAR MEETING
COMMERCE BOARD OF EDUCATION
NOVEMBER 14, 2011
6:30 P.M.
BOARD OF EDUCATION BUILDING
217 COMMERCE STREET
COMMERCE, OKLAHOMA**

1. President Steve Hartman called the meeting to order at 6:31 p.m. Those present were Hartman, Gene Langston, Jim Cossairt, Kevin Reading, and Kenny Smith. Superintendent Jim Haynes was also present..
2. The invocation was given by Cossairt.
3. Consent Agenda:

All of the following items, which concern reports and items of a routine nature normally approved at board meetings, will be approved by one vote unless any board member desires to have a separate vote on any or all of these items. The consent agenda consists of the discussion, consideration, and approval of the following items:

- a. Minutes of the October 10, 2011 regular board meeting.
- b. Minutes of the October 13, 2011 special board meeting.
- c. Approval of the monthly financial report of activity funds. (Attachment #1)
- d. Approval of the monthly treasurer's report. (Attachment #2)
- e. Approval of the list of General Fund warrants for FY 2011 encumbrances. (Attachment #3)
- f. Approval of the list of General Fund encumbrances for October payroll. (Attachment #4)
- g. Approval of the list of General Fund warrants for October payroll (\$430,041.64). (Attachment #5)
- h. Approval of the list of General Fund encumbrances for October-November. (Attachment #6)
- i. Approval of the list of General Fund warrants for October-November bills. (Attachment #7)
- j. Approval of the American Recovery and Reinvestment Act of 2009 report. (Attachment #8)
- k. Approval of the list of Cooperative Fund encumbrances for October payroll. (None)
- l. Approval of the list of Cooperative Fund warrants for October payroll (\$757.38). (Attachment #9)
- m. Approval of the list of Building Fund encumbrances for October-November. (None)
- n. Approval of the list of Building Fund warrants for October-November bills. (Attachment #10)
- o. Approval of the list of Child Nutrition Fund encumbrances for October payroll. (Attachment #11)
- p. Approval of the list of Child Nutrition Fund warrants for October payroll (\$20,462.51). (Attachment #12)
- q. Approval of the list of Child Nutrition Fund encumbrances for October-November. (Attachment #13)
- r. Approval of the list of Child Nutrition Fund warrants for October-November bills. (Attachment #14)
- s. Approval of the additional list of substitute teachers for SY 2011-2012. (Attachment #15)
- t. Approval of the additional list of fundraisers for SY 2011-2012. (Attachment #16)

Motion by Cossairt, second by Reading, to approve consent agenda item "b" as recommended by Haynes. Vote: Cossairt-yes, Reading-yes, Hartman-yes, Langston-yes, Smith-abstained

Motion by Cossairt, second by Smith, to approve consent agenda items "a" and "c-t" as recommended by Haynes. Vote: Cossairt-yes, Smith-yes, Hartman-yes, Langston-yes, Reading-yes

4. Hartman thanked the guests for attending. (Attachment #17)
5. There were no public communications.

6. Written communications consisted of a thank you note from Katy Leatherman for the plant sent to her on the passing of her mother, a letter from State Superintendent, Janet Barresi, congratulating our school district on our 100% Highly Qualified Teacher Status, a letter from the Speer Law Firm on the distribution of the settlement proceeds with ASARCO LLC, and notification from the OSSBA of the continuing education hours earned by Board members at the OSSBA/CCOSA Conference in August.
7. Administrative Reports:
 - a. Superintendent's Report
 - i. Mickey Mantle Statue Park Progress Report
 - b. Elementary Principal Kevin Wade advised that their Veterans Assembly was on the 11th and that several grades had gone on their field trips. The Safe & Healthy School meeting will be on Nov. 15 after school. The Christmas Program will be Dec. 13 at the NEO Auditorium. At this time there are 450 students enrolled and out of that 450 there are 105 that are transfers.
 - c. Middle School Principal's Report
 - i. Presentation of the annual dropout report, for grades 7-8. Principal Jack Kelley advised that basketball games had started, progress reports went out last week and that each class had a Veterans Day class on the 11th. He advised that the generator is almost ready for use. It still needs pressure valves. The Safe & Healthy School meeting will be on Thursday, the 17th at 8:15. Mr. Kelley informed that board that there were 201 students enrolled and out of that 201 there were 32 transfers and 10 had recently moved here.
 - d. High School Principal Jim Buttram was absent due to medical reasons. Superintendent Haynes presented the following reports:
 - i. Presentation of the annual dropout report, for grades 9-12
 - ii. Presentation of the Annual Student College Remediation Report
 - e. Athletic Director Rusty Barker was not present. He was supervising a ballgame.
8. Motion by Reading, second by Langston, to approve resolution calling for the 2012 Annual School Election as recommended by Haynes. (Attachment #18) Vote: Reading-yes, Langston-yes, Hartman-yes, Cossairt-yes, Smith-yes
9. Motion by Reading, second by Langston, to approve regular board meeting dates for calendar year 2012 as recommended by Haynes. (Attachment #19) Vote: Reading-yes, Langston-yes, Hartman-yes, Cossairt-yes, Smith-yes
10. Motion by Cossairt, second by Langston, to approve Request for Approval of State Aid and/or Federal Fund for Schools Cooperative Fund (\$26,342.79) as recommended by Haynes. (Attachment #20) Vote: Cossairt-yes, Langston-yes, Hartman-yes, Reading-yes, Smith-yes
11. Motion by Langston, second by Cossairt, to authorize Jim Haynes and/or Philip Geren as signors on the Commerce Public School Dist. No 18, Scott Bundy Scholarship Fund account at IBC Bank as recommended by Haynes. Vote: Langston-yes, Cossairt-yes, Hartman-yes, Reading-yes, Smith-yes
12. A discussion concerning the purchase of tarps for the baseball and softball fields was held with no resulting vote made.
13. Proposed executive session to discuss:
 - a. the termination of custodian Kenneth Witte so the board can return to open session and vote to uphold or not uphold the termination of custodian Kenneth Witte. 25 O.S. § (307)(B)(1).
 - b. the employment of a new maintenance worker/custodian so the board can return to open session and vote to hire or not hire a new maintenance worker/custodian. 25 O.S. § (307)(B)(1).
 - c. employing, hiring, appointing, promoting, demoting, disciplining, or receiving the resignation of an employee, with no resulting vote to be made. 25 O.S. § (307)(B)(1).


- 14. Motion by Cossairt, second by Reading, to convene in executive session. Vote: Cossairt-yes, Reading-yes, Hartman-yes, Langston-yes, Smith-yes Time: 7:09 p.m.
- 15. Motion by Cossairt, second by Langston, to acknowledge the board's return to open session. Vote: Cossairt-yes, Langston-yes, Hartman-yes, Reading-yes, Smith-yes Time: 7:32 p.m.
- 16. Hartman announced, "Only the items listed on the executive session agenda were discussed and no votes were taken. Those present in executive session were the five board members and Mr. Haynes."
- 17. Motion by Langston, second by Cossairt, to uphold the termination of custodian Kenneth Witte as recommended by Haynes. Vote: Langston-yes, Cossairt-yes, Hartman-yes, Reading-yes, Smith-yes
- 18. Motion by Cossairt, second by Langston, to hire Jarod Andrews as a new maintenance worker/custodian as recommended by Haynes. Vote: Cossairt-yes, Langston-yes, Hartman-yes, Reading-yes, Smith-yes
- 19. Motion by Reading, second by Cossairt, to approve giving 12-month employees paid leave on Friday, November 25, 2011 (The day after Thanksgiving) as recommended by Haynes. Vote: Reading-yes, Cossairt-yes, Hartman-yes, Langston-yes, Smith-yes
- 20. Motion by Cossairt, second by Reading, to approve a \$150 stipend for certified and support personnel. Vote: Cossairt-yes, Reading-yes, Hartman-yes, Langston-no, Smith-no
- 21. There was no new business.
- 22. Motion by Cossairt, second by Langston, to adjourn. Vote: Cossairt-yes, Langston-yes, Hartman-yes, Reading-yes, Smith-yes Time: 7:53 p.m.

The agenda was posted on the inside of the front door (visible from outside the building) of the Board of Education building at 3:00 p.m. on the 10th day of November, 2011, by Jim Haynes, Superintendent of Schools, and notice of this regular meeting was given to the Ottawa County Clerk prior to December 15, 2010, by Jim Haynes, Superintendent of Schools.


(ATTEST)




 President-Board of Education



 Deputy Clerk



 Vice-President

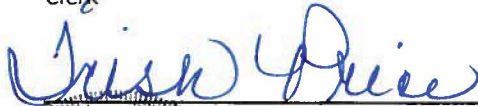


 Member



 Clerk

Date: 12/12/2011



 Minutes Clerk

Date: 12/12/11

