

MINUTES

**REGULAR MEETING
COMMERCE BOARD OF EDUCATION
AUGUST 8, 2011
6:30 P.M.
BOARD OF EDUCATION BUILDING
217 COMMERCE STREET
COMMERCE, OKLAHOMA**

1. President Steve Hartman called the meeting to order at 6:32 p.m. Those present were Hartman, Jim Cossairt, Gene Langston, Kevin Reading, and Kenny Smith. Superintendent Jim Haynes was also present.
2. The invocation was given by Hartman.
3. Hartman thanked the guests for attending. (Attachment #1)
4. There were no public communications.
5. Consent Agenda:

All of the following items, which concern reports and items of a routine nature normally approved at board meetings, will be approved by one vote unless any board member desires to have a separate vote on any or all of these items. The consent agenda consists of the discussion, consideration, and approval of the following items:

- a. Minutes of the July 11, 2011, regular board meeting.
- b. Approval of the monthly financial report of activity funds. (Attachment #2)
- c. Approval of the monthly treasurer's report. (Attachment #3)
- d. Approval of the list of General Fund warrants for FY 2011 encumbrances. (Attachment #4)
- e. Approval of the list of General Fund encumbrances for July payroll. (Attachment #5)
- f. Approval of the list of General Fund warrants for July payroll (\$133,311.51). (Attachment #6)
- g. Approval of the list of General Fund encumbrances for July-August. (Attachment #7)
- h. Approval of the list of General Fund warrants for July-August bills. (Attachment #8)
- i. Approval of the American Recovery and Reinvestment Act of 2009 report. (Attachment #9)
- j. Approval of the list of Building Fund encumbrances for July-August. (Attachment #10)
- k. Approval of the list of Building Fund warrants for July-August bills. (Attachment #11)
- l. Approval of the list of Child Nutrition Fund Encumbrances for July Payroll. (Attachment #12)
- m. Approval of the list of Child Nutrition Fund warrants for July payroll (\$2,894.32) (Attachment #13)
- n. Approval of the list of Child Nutrition Fund encumbrances for July-August. (Attachment #14)
- o. Approval of the list of Child Nutrition Fund warrants for July-August bills. (Attachment #15)
- p. Approval of the list of substitute teachers for SY 2011-2012. (Attachment #16)
- q. Approval of the list of substitute cooks for SY 2011-2012. (Attachment #17)
- r. Approval of the additional list of fundraisers for SY 2011-2012. (Attachment #18)

Motion by Hartman, second by Cossairt, to approve consent agenda item "a" as recommended by Haynes. Vote: Hartman-yes, Cossairt-yes, Reading-yes, Smith-yes, Langston-abstained

Note: action on consent agenda item "p" was moved to after the executive session.

Motion by Reading, second by Langston, to approve consent agenda items "b-o" and "q" as recommended by Haynes. Vote: Reading-yes, Langston-yes, Hartman-yes, Cossairt-yes, Smith-yes

Motion by Cossairt, second by Reading, to strikeout all Pee Wee fundraisers. Vote: Cossairt-yes, Reading-yes, Hartman-yes, Langston-yes, Smith-yes

Motion by Reading, second by Langston, to allow the Pulled Pork Dinner fundraiser on the Friday of Fall Break requested by the After Prom Committee. Vote: Reading-yes, Langston-yes, Hartman-yes, Cossairt-yes, Smith-yes

Motion by Reading, second by Smith, to dele the 50/50 Pot fundraiser at High School Football Games requested by the After Prom Committee. Vote: Reading-yes, Smith-yes, Hartman-yes, Langston-yes, Cossairt-yes

Motion by Reading, second by Langston, to approve the remaining fundraisers, consent agenda item "r", as recommended by Haynes, contingent on Mr. Haynes approval. Vote: Reading-yes, Langston-yes, Hartman-yes, Cossairt-yes, Smith-yes

6. There were no written communications.
7. Administrator's Reports:
 - a. Superintendent Haynes reported our state aide allocation is down approximately \$75,000.00 and with ARRA going away our projected revenue is down approximately \$640,000.00. Haynes also reported that we will be having the high school parking lots resealed.
 - i. Haynes had nothing further to report on the Mickey Mantle Statue Park Progress.
 - b. Elementary Assistant Principal Trevor Brough advised that open house went well and to date they had 447 students enrolled. He informed the board that they had three Pre-K classes and that they were ready for school to start. Principal Kevin Wade showed information on a power point he did with the teachers, and advised that the campus was in good shape and ready for school to start.
 - c. Middle School Principal Jack Kelley advised that the M.S. had open house this evening and there was a good turnout. He advised that the new parking lot west of the main building was complete and the AYP testing score was up.
 - d. High School Principal Jim Buttram advised that they had open house, Freshman orientation, this evening and that there was a good turnout. He advised that the rooms were ready for school to start and that to date they have 221 students enrolled. A company out of Dallas, Sun Ports, will be here on Friday to check out getting covers over the bleachers at the softball and baseball fields to help keep the sun off of the spectators.
 - e. Athletic Director Rusty Barker advised the board that the new scoreboards for softball and football were in and being installed.
8. Motion by Langston, second by Reading, to adopt a school-hours policy as recommended by Haynes. (Attachment #19)
9. Motion by Cossairt, second by Smith, to approve Statutory Waiver/Exemption Application for 2011-2012 School Year to have more than one (1) school day in a twenty-four hour period (70 O.S. § 1-111) as recommended by Haynes. (Attachment #20) Vote: Cossairt-yes, Smith-yes, Hartman-yes, Langston-yes, Reading-yes
10. Motion by Reading, second by Cossairt, to approve a memorandum of agreement with the Boys & Girls Club of Ottawa County for an after school program at Alexander Elementary School as recommended by Haynes. (Attachment #21) Vote: Reading-yes, Cossairt-yes, Hartman-yes, Langston-yes, Smith-yes
11. Motion by Smith, second by Langston, to appoint Local Advisory Committee on Gifted Education members as recommended by Haynes. (Attachment #22) Vote: Smith-yes, Langston-yes, Hartman-yes, Cossairt-yes, Reading-yes

12. Motion by Langston, second by Cossairt, to declare for sale property no longer needed for district purposes the items listed and to set a procedure for selling the property no longer needed for district purposes as recommended by Haynes. (Attachment #23) Vote: Langston-yes, Cossairt-yes, Hartman-yes, Reading-yes, Smith-yes
13. Motion by Cossairt, second by Reading, to adopt a Board Resolution Authorizing Participation in the National Purchasing Cooperative Buy Board as recommended by Haynes. (Attachment #24) Vote: Cossairt-yes, Reading-yes, Hartman-yes, Langston-yes, Smith-yes
14. Proposed executive session to discuss:
 - a. the employment of a new middle school language arts teacher on a temporary contract so that the board can return to open session and vote to employ a new middle school language arts teacher on a temporary contract. 25 O.S. § (307)(B)(1).
 - b. the employment of a new part-time high school evening custodian so that the board can return to open session and vote to employ a new part-time high school evening custodian. 25 O.S. § (307)(B)(1).
 - c. employing, hiring, appointing, promoting, demoting, disciplining, or receiving the resignation of an employee, with no resulting vote to be made. 25 O.S. § (307)(B)(1).
15. Motion by Reading, second by Cossairt, to convene in executive session. Vote: Reading-yes, Cossairt-yes, Hartman-yes, Langston-yes, Smith-yes Time: 7:36 p.m.
16. Motion by Cossairt, second by Langston, to acknowledge the board's return to open session. Vote: Cossairt-yes, Langston-yes, Hartman-yes, Reading-yes, Smith-yes Time: 9:06 p.m.
17. Hartman announced, "Only the items listed on the executive session agenda were discussed and no votes were taken. Those present in executive session were the five board members, Mr. Haynes, and Mr. Buttram, Mr. Kelley, Mr. Wade, Mr. Brough, and Mr. Barker."
18. Motion by Reading, second by Cossairt, to employ Whitney Crawford as a new middle school language arts teacher on a temporary contract as recommended by Haynes. Vote: Reading-yes, Cossairt-yes, Hartman-yes, Langston-yes, Smith-yes
19. Motion Cossairt, second by Langston, to employ Kenneth Witte as a new part-time high school evening custodian as recommended by Haynes. Vote: Cossairt-yes, Langston-yes, Hartman-yes, Reading-yes, Smith-yes

Motion by Reading, second by Cossairt, to approve consent agenda item "p" as recommended by Haynes. Vote: Reading-yes, Cossairt-yes, Hartman-yes, Smith-yes, Langston-no

20. There was no new business.
21. Motion by Cossairt, second by Reading, to adjourn. Vote: Cossairt-yes, Reading-yes, Hartman-yes, Langston-yes, Smith-yes Time: 9:11 p.m.

The agenda was posted on the inside of the front door (visible from outside the building) of the Board of Education building at 3:30 p.m. on the 5th day of August, 2011, by Jim Haynes, Superintendent of Schools, and notice of this regular meeting was given to the Ottawa County Clerk prior to December 15, 2010, by Jim Haynes, Superintendent of Schools.

(ATTEST)

[Signature]
President-Board of Education

[Signature]
Deputy Clerk

[Signature]
Vice-President

[Signature]
Member

[Signature]
Clerk

Date: 09/12/2011

[Signature]
Minutes Clerk

Date: 9-12-11

