

## MINUTES

**REGULAR MEETING  
COMMERCE BOARD OF EDUCATION  
JULY 11, 2011  
6:30 P.M.  
BOARD OF EDUCATION BUILDING  
217 COMMERCE STREET  
COMMERCE, OKLAHOMA**

1. President Steve Hartman called the meeting to order at 6:31 p.m. Those present were Hartman, Jim Cossairt, Kevin Reading, and Kenny Smith. Gene Langston was absent. Superintendent Jim Haynes was also present.
2. The invocation was given by Cossairt
3. Hartman thanked the guests for attending. (Attachment #1)
4. There were no public communications.
5. Consent Agenda:

All of the following items, which concern reports and items of a routine nature normally approved at board meetings, will be approved by one vote unless any board member desires to have a separate vote on any or all of these items. The consent agenda consists of the discussion, consideration, and approval of the following items:

- a. Minutes of the June 13, 2011, regular board meeting.
- b. Approval of the monthly financial report of activity funds. (Attachment #2)
- c. Approval of the monthly treasurer's report. (Attachment #3)
- d. Approval of the list of FY 2011 General Fund encumbrances for June, July, and August payrolls. (Attachment #4)
- e. Approval of the lists of FY 2011 General Fund warrants for June, July, and August payrolls. (Attachment #5)
- f. Approval of the list of FY 2011 General Fund encumbrances for June. (Attachment #6)
- g. Approval of the list of FY 2011 General Fund warrants for June bills. (Attachment #7)
- h. Approval of the list of General Fund encumbrances for July. (Attachment #8)
- i. Approval of the list of General Fund warrants for July bills. (Attachment #9)
- j. Approval of the American Recovery and Reinvestment Act of 2009 report. (Attachment #10)
- k. Approval of the list of FY 2011 Cooperative Fund encumbrances for June, July, and August payrolls. (Attachment #11)
- l. Approval of the list of FY 2011 Cooperative Fund warrants for June, July, and August payrolls. (Attachment #12)
- m. Approval of the list of Building Fund encumbrances for July. (Attachment #13)
- n. Approval of the list of Building Fund warrants for July bills. (Attachment #14)
- o. Approval of the list of FY 2011 Child Nutrition Fund encumbrances for June, July, and August payrolls. (Attachment #15)
- p. Approval of the lists of FY 2011 Child Nutrition Fund warrants for June, July, and August payrolls. (Attachment #16)
- q. Approval of the list of FY 2011 Child Nutrition Fund encumbrances for June. (Attachment #17)
- r. Approval of the list of FY 2011 Child Nutrition Fund warrants for June bills. (Attachment #18)
- s. Approval of the list of Child Nutrition Fund encumbrances for July. (Attachment #19)

Motion by Cossairt, second by Smith, to approve consent agenda item "a" as recommended by Haynes. Vote: Cossairt-yes, Smith-yes, Hartman-yes, Reading-abstained, Langston-absent

Motion by Reading, second by Cossairt, to approve consent agenda items "b-s" as recommended by Haynes. Vote: Reading-yes, Cossairt-yes, Hartman-yes, Smith-yes, Langston-absent

6. There were no written communications.
7. Administrator's Reports:
  - a. Superintendent Haynes presented a historical student testing results data report to the Board.
    - i. Haynes reported that he had nothing further to report on the Mickey Mantle Statue Park Progress.
  - b. Elementary Principal Kevin Wade reported that there will be an "Open House" on Monday August 8<sup>th</sup> from 5:30 to 6:30. He advised that drainage work was being done at the back of the school property and that the playground equipment had been worked on. The buildings have been cleaned and a mobile lab with 30 laptops has been set up and that each teacher will be getting a new computer for their room. Each teacher will be wearing a microphone which is part of the amplified classroom systems. Some teachers are also getting "Smart Response Systems".
  - c. Middle School Principal Jack Kelley reported that there will be an "Open House" on Tuesday August 9<sup>th</sup> from 5:30 to 6:30. Mr. Kelley also reported that a new parking lot is being fixed along the west side of the main school building and that some air conditioners were down. The middle school has also received a mobile lab with 30 laptops and the teachers are also wearing the microphones and receiving "Smart Response Systems".
  - d. High School Principal Jim Buttram advised that there was still lots of work going on at the high school, one being the new coaches office in the gym. He advised that the football and baseball fields were looking good and that on July 29 they were going to hand out enrollment packets.
  - e. Athletic Director Rusty Barker handed out game schedules for the upcoming year.
8. Motion by Cossairt, second by Smith, to approve a resolution authorizing the School District Treasurer to invest monies from one fund into another as recommended by Haynes. (Attachment #20) Vote: Cossairt-yes, Smith-yes, Hartman-yes, Reading-yes, Langston-absent
9. Motion by Reading, second by Smith, to write off Child Nutrition Program "unpaid charges" for SY 2010-2011 for audit purposes as recommended by Haynes. Vote: Reading-yes, Smith-yes, Hartman-yes, Reading-yes, Langston-absent
10. Motion by Cossairt, second by Reading, to renew membership in Grand Gateway Economic Development Association for Fiscal Year 2012 (July 1, 2011 to June 30, 2012) (\$400.00) as recommended by Haynes. Vote: Cossairt-yes, Reading-yes, Hartman-yes, Smith-yes, Langston-absent
11. Motion by Reading, second by Smith, to approve resolution authorizing application for financial assistance from the Rural Economic Action Plan Fund as recommended by Haynes. (Attachment #21) Vote: Reading-yes, Smith-yes, Hartman-yes, Reading-yes, Langston-absent
12. Motion by Cossairt, second by Reading, to approve a revised Wireless Telecommunication Devices policy as recommended by Haynes. (Attachment #22) Vote: Cossairt-yes, Reading-yes, Hartman-yes, Smith-yes, Langston-absent
13. Motion by Reading, second by Cossairt, to approve a revised Wireless Telecommunication Devices Rules as recommended by Haynes. (Attachment #23) Vote: Reading-yes, Cossairt-yes, Hartman-yes, Smith-yes, Langston-absent
14. Motion by Cossairt, second by Smith, to approve a revised Meal Charges policy as recommended by Haynes. (Attachment #24) Vote: Cossairt-yes, Smith-yes, Hartman-yes, Reading-yes, Langston-absent

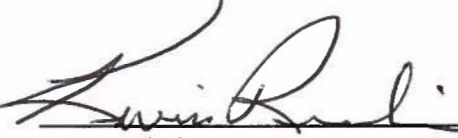
15. Motion by Cossairt, second by Reading, to approve a revised Records Investigation policy as recommended by Haynes. (Attachment #25) Vote: Cossairt-yes, Reading-yes, Hartman-yes, Smith-yes, Langston-absent
16. Motion by Reading, second by Smith, to approve Termination of Employment Teachers policy as recommended by Haynes. (Attachment #26) Vote: Reading-yes, Smith-yes, Hartman-yes, Reading-yes, Langston-absent
17. Motion by Reading, second by Cossairt, to approve Teacher Termination Procedures policy as recommended by Haynes. (Attachment #27) Vote: Reading-yes, Cossairt-yes, Hartman-yes, Smith-yes, Langston-absent
18. Motion by Reading, second by Smith, to hold the staff and family start of school get together on Thursday, August 4, 2011 at 6:30 p.m. at Alexander Elementary School. Vote: Reading-yes, Smith-yes, Hartman-yes, Reading-yes, Langston-absent
19. Motion by Cossairt, second by Smith to approve the personnel evaluation team for school year 2011-2012 as listed as recommended by Haynes. Vote: Cossairt-yes, Smith-yes, Hartman-yes, Reading-yes, Langston-absent
  - a. Food Service Support Personnel - Linda Colver
  - b. Elementary and Middle School Maintenance and Custodial Support Personnel – Bobby Arms
  - c. High School Maintenance and Custodial Support Personnel – Danny Knight
  - d. Elementary Teachers and Support Personnel - Kevin Wade and Trevor Brough
  - e. Elementary Assistant Principal - Kevin Wade
  - f. Middle School Teachers and Support Personnel – Jack Kelley
  - g. High School Teachers, Alternative Education Director/Teacher, and Support Personnel – Jim Buttram
  - h. Special Education Teachers - Trevor Brough, Kevin Wade, Jack Kelley, and Jim Buttram
  - i. Principals and Support Personnel - Jim Haynes
20. Motion by Cossairt, second by Reading, to approve or not approve Non-Discrimination Resolution and appoint Jim Buttram, Coordinator of Title VI Civil Rights Act of 1964, Title IX of Education Amendments of 1972, Section 504 of Rehabilitation Act of 1973, The Age Discrimination Act of 1975, and Boy Scouts of America Equal Access Act of 2001 for school year 2011-2012 as recommended by Haynes. (Attachment #28) Vote: Cossairt-yes, Reading-yes, Hartman-yes, Smith-yes, Langston-absent
21. Motion by Reading, second by Smith, to approve Jim Haynes and/or Steve Moss as authorized representative(s) for Title I, Title II, Title III, Title IV, Title V, Title VI, Title VII, Carl Perkins, and Johnson-O'Malley funds for school year 2011-2012 as recommended by Haynes. (Attachment #29) Vote: Reading-yes, Smith-yes, Hartman-yes, Reading-yes, Langston-absent
22. Motion by Hartman, second by Cossairt, to approve Jim Haynes and/or Steve Moss as authorized representative(s) for Title VIII "Impact Aid" for school year 2011-2012 as recommended by Haynes. (Attachment #30) Vote: Hartman-yes, Cossairt-yes, Reading-yes, Smith-yes, Langston-absent
23. Motion by Reading, second by Cossairt, to approve Jim Haynes and/or Linda Colver as authorized representative(s) for Child Nutrition Programs for school year 2011-2012 as recommended by Haynes. (Attachment #31) Vote: Reading-yes, Cossairt-yes, Hartman-yes, Smith-yes, Langston-absent
24. Motion by Cossairt, second by Smith, to approve renewal of contract with Alcohol & Drug Testing, Inc. (ADTI) for DOT alcohol and drug testing of bus drivers.

25. Proposed executive session to discuss:
  - a. the employment of a new maintenance worker so the board can return to open session and vote to employ or not employ a new maintenance worker. 25 O.S. § 307(B)(1)
  - b. The employment of teacher/coaches for the 2011-2012 school year so that the board can return to open session and vote to employ or not employ teacher/coaches for the 2011-2012 school year. 25 O.S. § 307(B)(1)
  - c. additional coaching assignments for SY 2011-2012 so that the Board can return to open session and vote to employ or not employ additional individual coaches for the 2011-2012 school year. 25 O.S. § 307(B)(1).
  - d. employing, hiring, appointing, promoting, demoting, disciplining, or receiving the resignation of an employee. 25 O.S. § (307)(B)(1).
26. Motion by Reading, second by Cossairt, to convene in executive session. Vote: Reading-yes, Cossairt-yes, Hartman-yes, Smith-yes, Langston-absent Time: 7:30 p.m.
27. Motion by Reading, second by Smith to acknowledge the board's return to open session. Vote: Reading-yes, Smith-yes, Hartman-yes, Cossairt-yes, Langston-absent Time: 8:12 p.m.
28. Hartman announced, "Only the items listed on the executive session agenda were discussed and no votes were taken. Those present in executive session were the four board members and Mr. Haynes."
29. Motion by Cossairt, second by Reading, to accept the tendered resignation of Rocky Barnes as recommended by Haynes. (Attachment #32) Vote: Cossairt-yes, Reading-yes, Hartman-yes, Smith-yes, Langston-absent
30. Motion by Reading, second by Smith, to employ Brandon Bartley as a new maintenance worker as recommended by Haynes. Vote: Reading-yes, Smith-yes, Hartman-yes, Cossairt-yes, Langston-absent
31. Motion by Cossairt, second by Reading, to employ John Medlin and Jimmy Dushane as teacher/coaches for the 2011-2012 school year as recommended by Haynes. Vote: Cossairt-yes, Reading-yes, Hartman-yes, Smith-yes, Langston-absent
32. Motion by Reading, second by Cossairt, to employ additional individual coaches for SY 2011-2012 as recommended by Haynes. (Attachment #33) Vote: Reading-yes, Cossairt-yes, Hartman-yes, Smith-yes, Langston-absent
33. There was no new business.
34. Motion by Cossairt, second by Reading, to adjourn. Vote: Cossairt-yes, Reading-yes, Hartman-yes, Smith-yes, Langston-absent Time: 8:15 p.m.

The agenda was posted on the inside of the front door (visible from outside the building) of the Board of Education building at 12:00 p.m. on the 6<sup>th</sup> day of July, 2011, by Jim Haynes, Superintendent of Schools, and notice of this regular meeting was given to the Ottawa County Clerk prior to December 15, 2010, by Jim Haynes, Superintendent of Schools.

(ATTEST)

  
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President-Board of Education

  
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Deputy Clerk

\_\_\_\_\_  
Vice-President

  
\_\_\_\_\_  
Member

  
\_\_\_\_\_  
Clerk

Date: 08/08/2011

  
\_\_\_\_\_  
Minutes Clerk

Date: 8-8-11

