

## MINUTES

**REGULAR MEETING  
COMMERCE BOARD OF EDUCATION  
MARCH 10, 2011  
6:30 P.M.  
BOARD OF EDUCATION BUILDING  
217 COMMERCE STREET  
COMMERCE, OKLAHOMA**

1. President Steve Hartman called the meeting to order at 6:30 p.m. Those present were Hartman, Gene Langston, Jim Cossairt, Kevin Reading, and Kenny Smith. Superintendent Jim Haynes was also present.
2. The invocation was given by Cossairt.
3. Hartman thanked the guests for attending.
4. There were no public communications.
5. Consent Agenda:

All of the following items, which concern reports and items of a routine nature normally approved at board meetings, will be approved by one vote unless any board member desires to have a separate vote on any or all of these items. The consent agenda consists of the discussion, consideration, and approval of the following items:

- a. Minutes of the February 15, 2011, regular board meeting.
- b. Approval of the monthly financial report of activity funds. (Attachment #1)
- c. Approval of the monthly treasurer's report. (Attachment #2)
- d. Approval of the list of General Fund encumbrances for February payroll. (Attachment #3)
- e. Approval of the list of General Fund warrants for February payroll (\$426,649.28). (Attachment #4)
- f. Approval of the list of General Fund encumbrances for February-March. (Attachment #5)
- g. Approval of the list of General Fund warrants for February-March bills. (Attachment #6)
- h. Approval of the American Recovery and Reinvestment Act of 2009 report. (Attachment #7)
- i. Approval of the list of Cooperative Fund encumbrances for February payroll. (Attachment #8)
- j. Approval of the list of Cooperative Fund warrants for February payroll (\$451.87). (Attachment #9)
- k. Approval of the list of Building Fund warrants for February-March bills. (Attachment #10)
- l. Approval of the list of Child Nutrition Fund encumbrances for February payroll. (Attachment #11)
- m. Approval of the list of Child Nutrition Fund warrants for February payroll (\$20,737.37). (Attachment #12)
- n. Approval of the list of Child Nutrition Fund encumbrances for February-March. (Attachment #13)
- o. Approval of the list of Child Nutrition Fund warrants for February-March bills. (Attachment #14)
- p. Approval of the additional list of substitute teachers for SY 2010-2011. (None)
- q. Approval of the additional list of fundraisers for SY 2010-2011. (Attachment #15)

Motion by Langston, second by Reading, to approve consent agenda items "a-q" as recommended by Haynes.  
Vote: Langston-yes, Reading-yes, Hartman-yes, Cossairt-yes, Smith-yes

6. Haynes presented a thank you note from the Rhodes family for the plant sent on behalf of the Board and administration upon the passing of Randy Rhodes.

7. Administration Reports:
  - a. Superintendent Haynes poled the Board on attending the NCIS Conference in Washington, DC. No one will be attending this year. Haynes reminded the Board of OSSBA Whole Board training on March 29 at Northeast Technology Center – Afton and April 5 at Northeast Technology Center – Pryor. Haynes presented an updated Six-Year Capital Improvement Summary to the Board.
    - i. Haynes reported on the Commerce Sports Authority and OSU Landscaping Department Mickey Mantle Monument Park Initial Project Meeting held March 1, 2011.
  - b. Elementary Principal Kevin Wade advised that Janet Atwell held the Love & Logics workshop on March 9 and will hold it again on the 12<sup>th</sup> of March. The state writing test was held on the 9<sup>th</sup>. The kindergarten class went to the Jenks Aquarium on the 10<sup>th</sup>. He advised that grade cards will go out on the 22<sup>nd</sup>, AR trips on the 24<sup>th</sup> & 25<sup>th</sup> and a play by Mrs. Catt, with the After School Program, will be held on March 31 & April 1.
  - c. Middle School Principal Jack Kelley advised the 6<sup>th</sup> grade had Personal Power Day on March 4 & 8<sup>th</sup>. On the 7<sup>th</sup> they had aides education at the middle school. March 9<sup>th</sup> was the 8<sup>th</sup> grade state writing test. Cheerleading clinics were being held before tryouts. He informed the board that there had not been any middle school baseball games as they did not have enough to play.
  - d. High School Principal Jim Buttram advised that they were doing “TAG” (Tiger Advisory Group). Baseball, basketball and soccer games were going on. The NCA visitation was last week. Saturday the 12<sup>th</sup> will be workday at the baseball field.
  - e. Athletic Director Rusty Barker was not present. He was supervising games.
8. A discussion was held with no action taken on school colors policy. High School Principal Jim Buttram was asked to bring a proposed policy back to the Board for consideration.
9. Motion by Reading, second by Langston, to weight AP (Advanced Placement) courses taken at Northeast Technology Center through OSSM one (1) additional grade point up to a 4.0 for the selection of the high school valedictorian and salutatorian. Vote: Reading-yes, Langston-yes, Hartman-yes, Cossairt-yes,
10. Motion by Cossairt, second by Langston, to CONTRACT FOR AUDIT OF PUBLIC SCHOOLS 2010-2011 SCHOOL YEAR with Turner and Associates, PLC as recommended by Haynes. (Attachment #16) Vote: Cossairt-yes, Langston-yes, Hartman-yes, Reading-yes, Smith-yes
11. Motion by Langston, second by Reading, to increase the student fee for driver education to \$100.00 as recommended by Haynes. Vote: Langston-yes, Reading-yes, Hartman-yes, Cossairt-yes, Smith-yes
12. A discussion was held concerning the purchase of a new or used school bus. Haynes will solicit sealed bids for a new school bus and a special meeting will be scheduled to take action.
13. Motion by Langston, second by Smith, to approve request for a new activity fund sub-account for the Alexander Elementary School physical education program as recommended by Haynes. Vote: Langston-yes, Smith-yes, Hartman-yes, Cossairt-yes, Reading-yes
14. Motion by Cossairt, second by Reading, to approve one or more board member(s) and/or staff to attend the OSSBA Day at the Capitol Workshop, which will be held Tuesday, March 22, 2011 at the Oklahoma State Capitol in Oklahoma City as recommended by Haynes. Vote: Cossairt-yes, Reading-yes, Hartman-yes, Langston-yes, Smith-yes
15. Motion by Cossairt, second by Reading, to approve one or more board member(s) and/or staff to attend the SDE/OSSBA New School Board Member Workshops, which will be held Friday and Saturday, April 1-2, 2011 at the Downtown Doubletree in Tulsa or Friday and Saturday, April 29-30, 2011 at the Clarion Meridian Hotel and Convention Center in Oklahoma City as recommended by Haynes. Vote: Cossairt-yes, Reading-yes, Hartman-yes, Langston-yes, Smith-yes

- 16. Motion by Langston, second by Cossairt, to appoint Reading to the district teacher of the year selection committee. Vote: Langston-yes, Cossairt-yes, Hartman-yes, Reading-yes, Smith-yes
- 17. Proposed executive session to discuss:
  - a. coaching assignments for SY 2011-2012, with no resulting vote to be made. 25 O.S. § 307(B)(1).
  - b. employing, hiring, appointing, promoting, demoting, disciplining, or receiving the resignation of an employee, with no resulting vote to be made. 25 O.S. § (307)(B)(1).
- 18. Motion by Cossairt, second by Langston, to convene in executive session. Vote: Cossairt-yes, Langston-yes, Hartman-yes, Reading-yes, Smith-yes Time: 7:43 p.m.
- 19. Motion by Reading, second by Langston, to acknowledge the board's return to open session. Vote: Reading-yes, Langston-yes, Hartman-yes, Cossairt-yes, Smith-yes Time: 10:37 p.m.
- 20. Hartman announced, "Only the items listed on the executive session agenda were discussed and no votes were taken. Those present in executive session were the five Board members, Mr. Haynes, Mr. Buttram, Mr. Barker, Mr. Wade, and Mr. Brough."
- 21. There was no new business.
- 22. Motion by Langston, second by Cossairt, to adjourn. Vote: Langston-yes, Cossairt-yes, Hartman-yes, Reading-yes, Smith-yes Time: 10:38 p.m.

The agenda was posted on the inside of the front door (visible from outside the building) of the Board of Education building at 3:30 p.m. on the 8<sup>th</sup> day of March, 2011 by Jim Haynes, Superintendent of Schools, and notice of this regular meeting was given to the Ottawa County Clerk prior to December 15, 2010.

(ATTEST)

  
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 President-Board of Education

  
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 Deputy Clerk

  
 \_\_\_\_\_  
 Vice-President

  
 \_\_\_\_\_  
 Member

  
 \_\_\_\_\_  
 Clerk

Date: 4-11-2011

  
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 Minutes Clerk

Date: 4-11-2011

