

## MINUTES

**REGULAR MEETING  
COMMERCE BOARD OF EDUCATION  
JANUARY 10, 2011  
6:30 P.M.  
BOARD OF EDUCATION BUILDING  
217 COMMERCE STREET  
COMMERCE, OKLAHOMA**

1. President Jim Cossairt called the meeting to order at 6:30 p.m. Those present were Cossairt, Steve Hartman, Kenny Smith, and Kevin Reading. Gene Langston was absent. Superintendent Jim Haynes was also present.
2. The invocation was given by Cossairt.
3. Cossairt thanked the guests for attending. (Attachment #1)
4. Members of the FCCLA (Family, Career, Community Leaders of America), Chelsie Bonham, Thaylia Degner, and Majia Loring, sponsored by Crystal Bolles made a presentation on the "14 Points of Financial Literacy" that won the district STAR event competition.
5. There were no public communications.
6. Consent Agenda:

All of the following items, which concern reports and items of a routine nature normally approved at board meetings, will be approved by one vote unless any board member desires to have a separate vote on any or all of these items. The consent agenda consists of the discussion, consideration, and approval of the following items:

- a. Minutes of the December 13, 2010, regular board meeting.
- b. Approval of the monthly financial report of activity funds. (Attachment #2)
- c. Approval of the monthly treasurer's report. (Attachment #3)
- d. Approval of the list of General Fund encumbrances for December payroll. (Attachment #4)
- e. Approval of the list of General Fund warrants for December payroll (\$427,409.94). (Attachment #5)
- f. Approval of the list of General Fund encumbrances for December-January. (Attachment #6)
- g. Approval of the list of General Fund warrants for December-January bills. (Attachment #7)
- h. Approval of the American Recovery and Reinvestment Act of 2009 report. (Attachment #8)
- i. Approval of the list of Cooperative Fund encumbrances for December payroll. (Attachment #9)
- j. Approval of the list of Cooperative Fund warrants for December payroll (\$451.86). (Attachment #10)
- k. Approval of the list of Building Fund encumbrances for December-January. (None)
- l. Approval of the list of Building Fund warrants for December-January bills. (Attachment #11)
- m. Approval of the list of Child Nutrition Fund encumbrances for December payroll. (Attachment #12)
- n. Approval of the list of Child Nutrition Fund warrants for December payroll (\$20,581.80). (Attachment #13)
- o. Approval of the list of Child Nutrition Fund encumbrances for December-January. (Attachment #14)
- p. Approval of the list of Child Nutrition Fund warrants for December-January bills. (Attachment #15)
- q. Approval of the additional list of substitute teachers for SY 2010-2011. (Attachment #16)
- r. Approval of the additional list of fundraisers for SY 2010-2011. (Attachment #17)

Motion by Hartman, second by Reading, to approve consent agenda items "a-j" and "l-r" as recommended by Haynes. Vote: Hartman-yes, Reading-yes, Cossairt-yes, Smith-yes, Langston-absent.

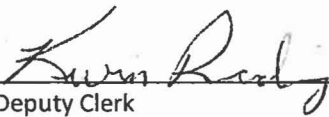
7. Haynes presented a letter from State Superintendent Sandy Garrett on budget cuts and supplemental appropriation requests. Haynes also presented a thank you note from Shari Morgan in appreciation for granting her periodic leave of absence request.
8. Administration Reports:
  - a. Superintendent's Report
    - i. Haynes reported the Mickey Mantle Statue Park parking lot has been poured and the car stops installed.
  - b. Elementary Principal Kevin Wade reported that grade cards went out Jan. 4, they were planning their AR trips and that 255 students qualified. Jan. 19 & 20 Prevent Blindness would be there for vision screening and that Jan. 27 will be the Spelling Bee. On Feb. 1 progress reports will go out, the 23<sup>rd</sup> is the state writing test and the 28<sup>th</sup> is a 5<sup>th</sup> grade basketball game.
  - c. Middle School Principal Jack Kelley reported basketball games were going and that on Jan. 7 they had their AR trip at the Bowling Alley. Also, the new ZAP program started today and in March will be the state tests.
  - d. High School Principal Jim Buttram said he didn't have much to report on. He reported basketball games were going on. He asked the board members if they had any questions.
  - e. Athletic Director Rusty Barker was not present due to supervising at basketball games.
9. Motion by Hartman, second by Smith, to approve resolution designating the Superintendent of Schools as the authorized representative of this school district for the purpose of completing and signing insurance applications, uninsured motorist election / rejection forms, submitting proof of loss forms and generally dealing with any and all insurance carriers providing insurance coverage to this school district as recommended by Haynes. (Attachment #18) Vote: Hartman-yes, Smith-yes, Cossairt-yes, Reading-yes, Langston-absent
10. Motion by Hartman, second by Reading, to approve one or more board member(s) and/or staff to attend the OSSBA Whole Board Training Workshops, which will be held Tuesday, March 29, 2011 at the Northeast Technology Center in Afton and/or Tuesday, April 5, 2011 at the Northeast Technology Center in Pryor as recommended by Haynes. Vote: Hartman-yes, Reading-yes, Cossairt-yes, Smith-yes, Langston-absent
11. Motion by Reading, second by Smith, to close the Class of 2010 Activity Fund subaccount and transfer the balance to the General Fund Activity Fund subaccount as recommended by Haynes. Vote: Reading-yes, Smith-yes, Cossairt-yes, Hartman-yes, Langston-absent
12. Proposed executive session to discuss:
  - a. the employment of assistant high school soccer coaches and assistant high school track coaches so that the Board can return to open session and take possible action on the employment of assistant soccer coaches and assistant high school track coaches. 25 O.S. § 307(B)(1).
  - b. employing, hiring, appointing, promoting, demoting, disciplining, or receiving the resignation of an employee, with no resulting vote to be made. 25 O.S. § (307)(B)(1).
13. Motion by Reading, second by Hartman, to convene in executive session. Vote: Reading-yes, Hartman-yes, Cossairt-yes, Smith-yes, Langston-absent Time: 7:13 p.m.
14. Motion by Reading, second by Smith, to acknowledge the board's return to open session. Vote: Reading-yes, Smith-yes, Cossairt-yes, Hartman-yes, Langston-absent Time: 8:42 p.m.
15. Cossairt announced, "Only the items listed on the executive session agenda were discussed and no votes were taken. Those present in executive session were the four Board Members, Mr. Haynes, Mr. Buttram, Mr. Barker, and Mr. Wade."

- 16. There was no action taken on the employment of assistant high school soccer coaches and assistant high school track coaches.
- 17. There was no new business.
- 18. Motion by Reading, second by Smith, to adjourn. Vote: Reading-yes, Smith-yes, Cossairt-yes, Hartman-yes, Langston-absent Time: 8:43 p.m.

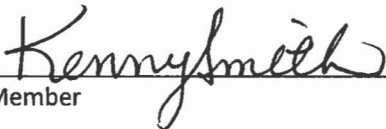
The agenda was posted on the inside of the front door (visible from outside the building) of the Board of Education building at 1:00 p.m. on the 7<sup>th</sup> day of January, 2011, and notice of this regular meeting was given to the Ottawa County Clerk prior to December 15, 2010.

(ATTEST)

  
\_\_\_\_\_  
President-Board of Education

  
\_\_\_\_\_  
Deputy Clerk

  
\_\_\_\_\_  
Vice-President

  
\_\_\_\_\_  
Member

  
\_\_\_\_\_  
Clerk

Date: 2-15-2011

  
\_\_\_\_\_  
Minutes Clerk

Date: 2-15-2011

Seal

