

## MINUTES

**REGULAR MEETING  
COMMERCE BOARD OF EDUCATION  
JUNE 14, 2010  
6:30 P.M.  
BOARD OF EDUCATION BUILDING  
217 COMMERCE STREET  
COMMERCE, OKLAHOMA**

1. President Jim Cossairt called the meeting to order at 6:31 p.m. Board members present were Cossairt, Steve Hartman, Gene Langston, Kenny Smith, and Kevin Reading. Superintendent Jim Haynes was also present.
2. The invocation was given by Hartman.
3. Cossairt thanked the guests for attending. (Attachment #1)
4. There were no public communications.
5. Consent Agenda:

All of the following items, which concern reports and items of a routine nature normally approved at board meetings, will be approved by one vote unless any board member desires to have a separate vote on any or all of these items. The consent agenda consists of the discussion, consideration, and approval of the following items:

- a. Minutes of the May 10, 2010, regular board meeting.
- b. Approval of the monthly financial report of activity funds. (Attachment #2)
- c. Approval of the monthly treasurer's report. (Attachment #3)
- d. Approval of the list of General Fund encumbrances and warrants for May payroll (\$450,109.46). (Attachment #4)
- e. Approval of the list of General Fund encumbrances for May-June. (Attachment #5)
- f. Approval of the list of General Fund claims and warrants for May-June bills. (Attachment #6)
- g. Approval of the lists of General Fund (American Recovery and Reinvestment Act of 2009) encumbrances for May-June. (Attachment #7)
- h. Approval of the lists of General Fund (American Recovery and Reinvestment Act of 2009) claims and warrants for May-June bills. (Attachment #7)
- i. Approval of the list of Cooperative Fund encumbrances and warrants for May payroll (\$1,373.41). (Attachment #8)
- j. Approval of the list of Cooperative Fund encumbrances for May-June. (None)
- k. Approval of the list of Cooperative Fund warrants and claims for May-June bills. (None)
- l. Approval of the list of Building Fund encumbrances for May-June. (None)
- m. Approval of the list of Building Fund claims and warrants for May-June bills. (Attachment #9)
- n. Approval of the list of Child Nutrition Fund encumbrances and warrants for May payroll (\$20,720.36). (Attachment #10)
- o. Approval of the list of Child Nutrition Fund encumbrances for May-June. (Attachment #11)
- p. Approval of the list of Child Nutrition Fund claims and warrants for May-June bills. (Attachment #12)
- q. Approval of the additional list of fundraisers for SY 2010-2011. (Attachment #13)

Motion by Langston, second by Smith, to approve consent agenda items "a-q" as recommended by Haynes. Vote: Langston-yes, Smith-yes, Cossairt-yes, Hartman-yes, Reading-yes.

6. Haynes presented the following thank you notes to the Board.
  - a. Thank you note from the After Prom Committee for your contribution to Commerce High School After Prom Activities.
  - b. Thank you note from Shellie Rhodes for the plant sent to her from the Board and administration upon the death of her step-dad.
  
7. Administrator's Reports:
  - a. Haynes reported that a special joint meeting with the Quapaw Board of Education may be held the end of June or the first of July to consider bids on the former Picher-Cardin School property.
  - b. Haynes reported the stimulus money (American Recovery and Reinvestment Act of 2009) report was presented as part of the consent agenda.
  - c. Haynes reported that Mr. Wade and Mr. Kelley had participated in interviews at DHS for a new school based social worker. They recommended Janet Atwell to DHS. Haynes reported on declining student enrollment and the actual cost of last year's capital improvement projects.
  - d. Elementary Principal Kevin Wade reported on the 21<sup>st</sup> Century Summer School Program and summer maintenance projects progress.
  - e. The Middle School Principal's Report was given by new principal Jack Kelley in the absence of Herb Logan. He reported on the progress of the summer maintenance program.
  - f. High School Principal Jim Buttram reported on summer maintenance program progress.
  - g. Athletic Director Rusty Barker reported on summer programs.
  
8. A discussion was held concerning moving of light poles and installation of lights at girls' softball field.
  
9. Motion by Langston, second by Hartman, to approve request by Premier Baseball to use Mickey Mantle Field as one of the sites to host their Premier Baseball Freshman 2010, July 7-11, 2010, and Premier Baseball Juniors World Series 2010, July 21-25, 2010 as recommended by Haynes. Vote: Langston-yes, Hartman-yes, Cossairt-yes, Langston-yes, Reading-yes.
  
10. Motion by Langston, second by Reading, to approve request by Commerce Volunteer Fire Department to host their annual fireworks display at the Commerce High School Football Field as recommended by Haynes. Vote: Langston-yes, Reading-yes, Cossairt-yes, Hartman-yes, Smith-yes.
  
11. Motion by Langston, second by Reading, to accept proposal #2 from Service Solutions, Inc. for \$20,499.52 to install siding on B2 building and install a metal roof and siding on B3 building at Commerce Middle School. Vote: Langston-yes, Reading-yes, Cossairt-yes, Hartman-yes, Smith-yes.
  
12. No action was taken on this item.
  
13. Motion by Langston, second by Smith, to approve changes in the CMS CHS Student-Parent Handbook for 2010-2011 as recommended by Haynes. Vote: Langston-yes, Smith-yes, Cossairt-yes, Hartman-yes, Reading-yes.
  
14. Motion by Langston, second by Hartman, to renew property and casualty insurance policy with OSIG, Oklahoma Schools Insurance Group, through Bomford, Couch, & Wilson Insurance and to authorize payment of the premium (\$48,810.00). (Policy period July 1, 2010 to July 1, 2011) as recommended by Haynes. Vote: Langston-yes, Hartman-yes, Cossairt-yes, Smith-yes, Reading-yes.
  
15. Motion by Langston, second by Hartman, to renew Workers' Compensation Insurance Policy with OSAG, Oklahoma School Assurance Group, through Bomford, Couch, & Wilson Insurance and to authorize payment of the premium (\$30,056.00). (Policy period July 1, 2010 through June 30, 2011) as recommended by Haynes. Vote: Langston-yes, Hartman-yes, Cossairt-yes, Smith-yes, Reading-yes.

16. Motion by Hartman, second by Reading, to approve Request for Approval of State Aid and/or Federal Fund for Schools Child Nutrition Fund. (\$26,043.32) as recommended by Haynes. (Attachment #14). Vote: Hartman-yes, Reading-yes, Cossairt-yes, Langston-yes, Smith-yes.
17. Motion by Reading, second by Smith, to approve Application for Temporary Appropriations for FY 2010-2011 as recommended by Haynes. (Attachment #15). Vote: Reading-yes, Smith-yes, Cossairt-yes, Hartman-yes, Langston-yes.
18. Motion by Langston, second by Hartman, to renew membership in the Oklahoma State School Boards Association for the 2010-2011 school year as recommended by Haynes. Vote: Langston-yes, Hartman-yes, Cossairt-yes, Smith-yes, Reading-yes.
19. Motion by Reading, second by Smith, to approve agreement with Kellogg & Sovereign Consulting, LLC to Provide E-Rate Management Services as recommended by Haynes. Vote: Reading-yes, Smith-yes, Cossairt-yes, Hartman-yes, Langston-yes.
20. Motion by Hartman, second by Langston, to approve Superintendent Jim Haynes as purchasing agent for Commerce Independent School District, authorized representative for all Federal programs including **E-Rate** and Child Nutrition, and designated custodian for the general fund, building fund, child nutrition fund, bond fund, activity fund, all federal programs including **E-Rate**, all state programs, and all other school programs and activities not listed for the 2010-2011 school year as recommended by Haynes. Vote: Hartman-yes, Langston-yes, Cossairt-yes, Smith-yes, Reading-yes.
21. A discussion regarding compliance with Children’s Internet Protection Act (CIPA) was held.

Haynes reported we are using SONICWALL for our technology protection measure (Internet filtering software). SONICWALL protects against access by adults and minors to visual depictions that are obscene, child pornography, or – with respect to use of computers with Internet access by minors – harmful to minors. It may be disabled for adults engaged in bona fide research or other lawful purposes. Our district policy includes monitoring the online activities of minors.

Our Internet Safety Policy addresses the following as required by CIPA:

- a. access by minors to inappropriate matter on the Internet and World Wide Web;
  - b. the safety and security of minors when using electronic mail, chat rooms, and other forms of direct electronic communications;
  - c. unauthorized access, including so-called “hacking,” and other unlawful activities by minors online;
  - d. unauthorized disclosure, use, and dissemination of personal information regarding minors; and
  - e. measures designed to restrict minors’ access to materials harmful to minors.
  - f. educating minors about appropriate online behavior, including interacting with other individuals on social networking websites and in chat rooms and cyberbullying awareness and response.
22. Motion by Reading, second by Smith, to approve contract with Northeast Oklahoma Community Action Agency, Inc. (Head Start Program) to provide early childhood education as recommended by Haynes. Vote: Reading-yes, Smith-yes, Cossairt-yes, Hartman-yes, Langston-yes.
  23. Motion by Smith, second by Langston, to approve school board members to attend the 2010 OSSBA/CCOSA Conference and Exposition, held on August 27-29, 2010, at the Cox Business Services Convention Center, located in Oklahoma City, Oklahoma as recommended by Haynes. Vote: Smith-yes, Langston-yes, Cossairt-yes, Hartman-yes, Reading-yes.

24. Proposed executive session to discuss:
  - a. the reemployment status of the teachers listed in "Item 28" so the board can return to open session and vote to reemploy, or table the reemployment of the teachers listed in "Item 28". 25 O.S. § 307 (B)(1).
  - b. the reemployment status of temporary teacher Danielle Manning so the board can return to open session and vote to reemploy on a temporary contract temporary teacher Danielle Manning. 25 O.S. § 307 (B)(1).
  - c. the tendered resignation of Debra Parcell, secondary art teacher, so the Board can return to open session and vote to accept or not accept the tendered resignation of Debra Parcell, secondary art teacher. 25 O.S. § 307(B)(1).
  - d. The employment of a new secondary art teacher on a temporary contract so the Board can return to open session and vote to hire or not hire a new secondary art teacher on a temporary contract. 25 O.S. § 307(B)(1)
  - e. the employment retired teacher John Wilson so that the board can return to open session and vote to rehire retired teacher John Wilson as a part-time mathematics teacher. 25 O.S. § 307(B)(1).
  - f. the assignment of personnel for the 2010-2011 school year. 25 O.S. § 307(B)(1).
  - g. employing, hiring, appointing, promoting, demoting, disciplining, or receiving the resignation of an employee, with no resulting vote to be made. 25 O.S. § (307)(B)(1).
25. Motion by Reading, second by Smith, to convene in executive session. Vote: Reading-yes, Smith-Yes, Cossairt-yes, Hartman-yes, Langston-yes. Time: 8:25 p.m.
26. Motion by Reading, second by Smith, to acknowledge the board's return to open session. Vote: Reading-yes, Smith-yes, Cossairt-yes, Hartman-yes, Langston-yes. Time: 8:46 p.m.
27. Cossairt announced, "Only the items listed on the executive session agenda were discussed and no votes were taken. Those present in executive session were the five Board members, Mr. Haynes, and Mr. Wade."
28. Haynes made the following recommendation concerning the reemployment of:
  - a. Ray Anne Barnes – Table the reemployment
  - b. Crystal Bolles - Reemploy
  - c. Shawna Hemphill - Reemploy
  - d. Carla Karsten - Reemploy
  - e. Michelle Kipp - Reemploy
  - f. Lisa M. Reddout - Reemploy
29. Motion by Langston, second by Hartman, to reemploy or table the reemployment of those teachers recommended by Superintendent for reemployment or tabling. Vote: Langston-yes, Hartman-yes, Cossairt-yes, Smith-yes, Reading-yes.
30. Haynes recommended the reemployment of temporary teacher, Danielle Manning on a temporary contract.
31. Motion by Smith, second by Langston, to reemploy on a temporary contract the temporary teacher Danielle Manning. Vote: Smith-yes, Langston-yes, Cossairt-yes, Hartman-yes, Reading-yes.
32. Motion by Smith, second by Langston, to accept the tendered resignation of Debra Parcell, secondary art teacher as recommended by Haynes. Vote: Smith-yes, Langston-yes, Cossairt-yes, Hartman-yes, Reading-yes.
33. Motion by Hartman, second by Smith, to hire Steve Hanson as a new secondary art teacher on a temporary contract as recommended by Haynes. Vote: Hartman-yes, Smith-yes, Cossairt-yes, Langston-yes, Reading-yes.
34. Motion by Reading, second by Langston, to rehire retired teacher John Wilson as a part-time mathematics teacher as recommended by Haynes. Vote: Reading-yes, Langston-yes, Cossairt-yes Hartman-yes, Smith-yes.

35. Motion by Hartman, second by Langston, to appoint the following personnel for SY 2010-2011 as recommended by Haynes. Vote: Hartman-yes, Langston-yes, Cossairt-yes, Smith-yes, Reading-yes.

- a. Philip Geren – School District Treasurer
- b. Linda Colver – Assistant Treasurer in charge of collecting and depositing local Child Nutrition Funds, Co-Custodian of Activity Funds, and Asst. Encumbrance Clerk
- c. Patricia Price – Encumbrance Clerk and Minutes Clerk
- d. Beverly Haynes – Asst. Minutes Clerk
- e. Jim Haynes – Co-Custodian of Activity Funds

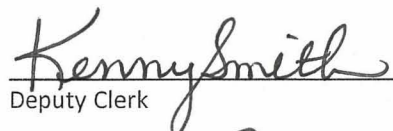
36. There was no new business.

37. Motion by Langston, second by Reading, to adjourn. Vote: Langston-yes, Reading-yes, Cossairt-yes, Hartman-yes, Smith-yes. Time: 8:50 p.m.

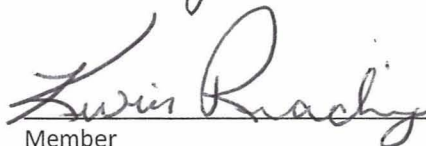
The agenda was posted on the inside of the front door (visible from outside the building) of the Board of Education building at 4:30 p.m. on the 11<sup>th</sup> day of June, 2010, and notice of this regular meeting was given to the Ottawa County Clerk prior to December 15, 2009.

(ATTEST)

  
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 President-Board of Education

  
 \_\_\_\_\_  
 Deputy Clerk

  
 \_\_\_\_\_  
 Vice-President

  
 \_\_\_\_\_  
 Member

\_\_\_\_\_  
 Clerk

Date: 06/28/2010

  
 \_\_\_\_\_  
 Minutes Clerk

Date: 6-28-10

