

## MINUTES

**REGULAR MEETING  
COMMERCE BOARD OF EDUCATION  
MARCH 8, 2010  
6:30 P.M.  
BOARD OF EDUCATION BUILDING  
217 COMMERCE STREET  
COMMERCE, OKLAHOMA**

1. President Jim Cossairt called the meeting to order at 6:31 p.m. Those present were Cossairt, Steve Hartman, Kenny Smith, and Kevin Reading. Gene Langston was absent. Superintendent Jim Haynes was also present.
2. The invocation was given by Cossairt.
3. Cossairt thanked the guest for attending. (Attachment #1)
4. There were no public communications.
5. Jean Lewis of Archambo & Mueggenborg, Inc. presented the annual independent audit for Picher-Cardin Public Schools for school year 2008-2009 to the Board of Education. (Attachment #2)
6. Motion by Hartman, second by Smith, to approve the annual independent audit acknowledgement for Picher-Cardin Public Schools as recommended by Haynes. (Attachment #3) Vote: Hartman-yes, Smith-yes, Cossairt-yes, Reading-yes, Langston-absent
7. Motion by Smith, second by reading, to CONTRACT FOR AUDIT OF PUBLIC SCHOOLS 2009-2010 SCHOOL YEAR with Archambo & Mueggenborg, Inc. (Attachment #4) Vote: Smith-yes, Reading-yes, Cossairt-yes, Hartman-yes, Langston-absent
8. Consent Agenda:

All of the following items, which concern reports and items of a routine nature normally approved at board meetings, will be approved by one vote unless any board member desires to have a separate vote on any or all of these items. The consent agenda consists of the discussion, consideration, and approval of the following items:

- a. Minutes of the February 8, 2010, regular board meeting.
- b. Minutes of the February 23, 2010, special board meeting.
- c. Approval of the monthly financial report of activity funds. (Attachment #5)
- d. Approval of the monthly treasurer's report. (Attachment #6)
- e. Approval of the list of General Fund encumbrances and warrants for February payroll (\$444,358.80). (Attachment #7)
- f. Approval of the list of General Fund encumbrances for February-March. (Attachment #8)
- g. Approval of the list of General Fund claims and warrants for February-March bills. (Attachment #9)
- h. Approval of the lists of General Fund (American Recovery and Reinvestment Act of 2009) encumbrances for February-March. (Attachment #10)
- i. Approval of the lists of General Fund (American Recovery and Reinvestment Act of 2009) claims and warrants for February-March bills. (Attachment #11)
- j. Approval of the list of Cooperative Fund encumbrances and warrants for February payroll (\$1,373.41). (Attachment #12)

- k. Approval of the list of Cooperative Fund warrants and claims for February-March bills. (None)
- l. Approval of the list of Building Fund encumbrances for February-March. (None)
- m. Approval of the list of Building Fund claims and warrants for February-March bills. (Attachment #13)
- n. Approval of the list of Child Nutrition Fund encumbrances and warrants for February payroll (\$20,342.79). (Attachment #14)
- o. Approval of the list of Child Nutrition Fund encumbrances for February-March. (Attachment #15)
- p. Approval of the list of Child Nutrition Fund claims and warrants for February-March bills. (Attachment #16)
- q. Approval of the additional list of substitute teachers for SY 2009-2010. (Attachment #17)
- r. Approval of the additional list of fundraisers for SY 2009-2010. (None)
- s. Approval of the list of fundraisers for SY 2010-2011. (Attachment #18)

Motion by Hartman, second by Smith, to approve item "a" of the consent agenda as recommended by Haynes. Vote: Hartman-yes, Smith-yes, Cossairt-yes, Reading-abstain, Langston-absent

Motion by Reading, second by Hartman, to approve items "b-s" of the consent agenda as recommended by Haynes. Vote: Reading-yes, Hartman-yes, Cossairt-yes, Smith-yes, Langston-absent

- 10. Haynes present the 2009 College Readiness Award from the Oklahoma ACT Council received by Commerce High School.
- 11. Administration Reports:
  - a. Superintendent's Report
    - i. Haynes reported on the status of the Picher-Cardin School buildings and possible liquidation. It was the consensus of the Board to not try to move any of the buildings and possibly use any funds from the sale of the buildings to help build new buildings here. Haynes reported that he would be meeting with Quapaw Superintendent Dennis Earp tomorrow at 9:30 a.m. to discuss the liquidation of the buildings.
    - ii. Haynes report on the status of stimulus money (American Recovery and Reinvestment Act of 2009)
  - b. Superintendent Haynes reported the Oklahoma Department of Labor made a visit last Thursday. Haynes also reported that Jeff Arends from Cutting Edge Lawn Service had submitted a bid of \$1,100 to dye the grass on the football field plus an extra \$200 to dye every other 10 yards alternating colors and a bid of \$1,100 to apply field turf dye to the baseball field. Haynes reported Tucker & Sons LLC submitted a bid of \$1,177.36 and T&S Landscaping & Development submitted a bid of \$2,055.00 to extend the backstop at the softball field.
  - c. Alexander Elementary School Principal Kevin Wade reported on the calendar of events and the writing test.
  - d. Middle School Principal Herb Logan reported on the calendar of events.
  - e. High School Principal Jim Buttram reported on the calendar of events.
  - f. Athletic Director Rusty Barker reported on the calendar of events and Haynes:
    - i. provided a baseball program expenditure/revenue report,
    - ii. provided a soccer program expenditure/revenue report, and
    - iii. reported on the status of the softball field lighting project.
- 12. A discussion was held concerning a "Sportsmanship Statement" to be read over the public address system prior to athletic events. No action was taken.

13. Motion by Smith, second by Hartman, to approve revised Telephones (CPAC) policy as recommended by Haynes. (Attachment #19) Vote: Smith-yes, Hartman-yes, Cossairt-yes, Reading-yes, Langston-absent
14. The Board gave an opportunity for students and their parents to address the board concerning the development of vocational education programs. There were no comments.
15. Motion by Smith, second by Reading, to authorize Jim Haynes to submit application for Vocational Education programs (Technology Engineering and Family and Consumer Sciences) and upon approval, to request reimbursement on an annual basis as recommended by Haynes. (Attachment #20) Vote: Smith-yes, Reading-yes, Cossairt-yes, Hartman-yes, Langston-absent
16. Motion by Reading, second by Hartman, to approve Resolution for Schools and Libraries Universal Services (E-Rate) for 2010-2011 as recommended by Haynes. This resolution authorizes filing of the Form 471 applications for funding year 2010-2011 and the payment of the applicant's share upon approval of funding and receipt of services. (Attachment #21) Vote: Reading-yes, Hartman-yes, Cossairt-yes, Smith-yes, Langston-absent
17. Motion by Hartman, second by Reading, to approve one or more board member(s) and/or staff to attend the OSSBA Sports Law Regional Workshop, which will be held Tuesday, March 23, 2010 at the Tulsa Technology Center, Riverside Campus in Tulsa, Tuesday, March 30, 2010 at the Francis Tuttle Technology Center, Rockwell Campus in Oklahoma City, Friday, April 2, 2010 at the Kiamichi Technology Center in McAlester, Friday, April 2, 2010 at the Southwest Technology Center in Altus, or Friday April 30, 2010 at the High Plains Technology Center in Woodward as recommended by Haynes. Vote: Hartman-yes, Reading-yes, Cossairt-yes, Smith-yes, Langston-absent
18. Motion by Hartman, second by Smith, to approve one or more board member(s) and/or staff to attend the OSSBA Spring Mini Conference, which will be held Saturday, March 27, 2010 at the Embassy Suites Norman as recommended by Haynes. Vote: Hartman-yes, Smith-yes, Cossairt-yes, Reading-yes, Langston-absent
19. Reading was appointed to the district teacher of the year committee.
20. Proposed executive session:
  - a. to discuss the employment of a new middle school principal with no resulting vote to be made. 25 O.S. § 307 (B)(1).
  - b. to discuss the tendered resignation of Victoria Medina, Commerce Middle School Special Education Paraprofessional, effective end of school year 2010 so that the board can return to open session and vote to accept or not accept the tendered resignation of Victoria Medina, Commerce Middle School Special Education Paraprofessional, effective end of school year 2010. 25 O.S. § (307)(B)(1).
  - c. to discuss the employment of a new Title IA ARRA teacher on a temporary contract so that the board can return to open session and vote to hire or not hire a new Title IA ARRA teacher on a temporary contract. 25 O.S. § (307)(B)(1).
  - d. to discuss employing, hiring, appointing, promoting, demoting, disciplining, or receiving the resignation of an employee, with no resulting vote to be made. 25 O.S. § (307)(B)(1).
21. Motion by Smith, second by Reading, to convene in executive session. Vote: Smith-yes, Reading-yes, Cossairt-yes, Hartman-yes, Langston-absent Time: 8:10 p.m.
22. Motion by Reading, second by Smith, to acknowledge the board's return to open session. Vote: Reading-yes, Smith-yes, Cossairt-yes, Hartman-yes, Langston-absent Time: 8:43 p.m.

- 23. Cossairt announced, "Only the items listed on the executive session agenda were discussed and no votes were taken. Those present in executive session were the four board members and Mr. Haynes."
- 24. Motion by Hartman, second by Smith, to accept the tendered resignation of Victoria Medina, Commerce Middle School Special Education Paraprofessional, effective end of school year 2010 as recommended by Haynes. Vote: Hartman-yes, Smith-yes, Cossairt-yes, Reading-yes, Langston-absent
- 25. Motion by Reading, second by Smith, to hire Lana Nino as a new Title IA ARRA teacher on a temporary contract as recommended by Haynes. Vote: Reading-yes, Smith-yes, Cossairt-yes, Hartman-yes, Langston-absent
- 26. There was no new business.
- 27. Motion by Hartman, second by Smith, to adjourn. Vote: Hartman-yes, Smith-yes, Cossairt-yes, Reading-yes, Langston-absent Time: 8:45 p.m.

The agenda was posted on the inside of the front door (visible from outside the building) of the Board of Education building at 2:00 p.m. on the 5<sup>th</sup> day of March, 2010 and notice of this regular meeting was given to the Ottawa County Clerk prior to December 15, 2009.

(ATTEST)

*James M. Cossairt*  
 President-Board of Education

*Anna Langston*  
 Deputy Clerk

*Shirley Hart*  
 Vice-President

*Kevin Badi*  
 Member

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 Clerk

Date: *04/12/2010*

*Irish Price*  
 Minutes Clerk

Date: *4-12-2010*

