

## MINUTES

**REGULAR MEETING  
COMMERC BOARD OF EDUCATION  
August 11, 2008 - 6:30 P.M.  
BOARD OF EDUCATION BUILDING  
217 COMMERCE STREET  
COMMERCE, OKLAHOMA**

1. President Jim Cossairt called the meeting to order at 6:35 p.m.. Board Members present were Cossairt, Steve Hartman, Gene Langston, Rick Brown, and Paula Tedlock.
2. The invocation was given by Hartman.
3. Motion by Brown, second by Tedlock to approve items “a-l” of the consent agenda as recommended by Superintendent Jim Haynes. Vote: Brown-yes, Tedlock-yes, Hartman-yes, Langston –yes, Cossairt-yes.
  - a. Minutes of the July 14, 2008 regular board meeting.
  - b. Approval of the monthly financial report of activity funds (Attachment #1).
  - c. Approval of the monthly treasurer’s report (Attachment #2).
  - d. Approval of the list of General Fund warrants and claims for June encumbrances (Attachment #3).
  - e. Approval of the list of General Fund encumbrances and warrants for July payroll (\$76,102.63) (Attachment #4).
  - f. Approval of the list of General Fund warrants and claims for August bills (Attachment #5).
  - g. Approval of list of Coop Fund warrants and claims for August bills (Attachment #6).
  - h. Approval of the list of Building Fund warrants and claims for August bills (Attachment #7).
  - i. Approval of list of Child Nutrition Fund warrants and claims for August bills (Attachment #8).
  - j. Approval of the list of substitute teachers for SY 2008-2009 (Attachment #9).
  - k. Approval of the list of substitute cooks for SY 2008-2009 (Attachment #10).
  - l. Approval of the additional list of fundraisers for SY 2008-2009 (Attachment #11).
4. Cossairt thanked the guests for coming to the board meeting (Attachment #12).
5. There were no public communications.

6. Administrator's Reports:
  - a. Haynes reported getting ready for the start of school. He reported on the professional development meeting that was held earlier in the day at Picher-Cardin Schools for Commerce, Picher-Cardin, and Quapaw staff. He reported they had a very informative speaker and the meal was catered by Red, Hot and Blue from Joplin. He reported that meetings were scheduled for Tuesday with teachers and Wednesday with support staff. He reported that the first day of classes will be on Thursday, August 14, 2008.
  - b. Elementary Principal Kevin Wade reported the buildings were ready and the staff did a good job. He reported that open house will be tomorrow. He also reported that the school received a good report on the AYP results.
  - c. Middle School Principal Herb Logan reported that the school is ready to go. He reported that they were looking for some new employees to complete our staff. He also reported that the middle school received good testing results. He reported the staff was doing a good job.
  - d. High School Principal Jim Buttram reported that the school made AYP, so we are officially off of school improvement. He also reported that the grounds look good and we need a bigger bus lot.
  - e. Athletic Director Rusty Barker was attending another meeting.
7. Haynes presented the accreditation status report for 2008-2009 school year. The schools were accredited with no deficiencies (Attachment #13).
8. Motion by Tedlock, second by Langston to not increase the school meal prices at this time and asked Linda Colver, Food Service Director, and Jim Haynes, Superintendent, to report back at the nine weeks. Vote: Tedlock-yes, Langston-yes, Brown-yes, Hartman-yes, Cossairt-yes.
9. Motion by Hartman, second by Brown to approve the memorandum of agreement with the Boys & Girls Club of Ottawa County for an after school program at Alexander Elementary School as recommended by Haynes (Attachment #14). Vote: Hartman-yes, Brown-yes, Tedlock-yes, Langston-yes, Cossairt-yes.
10. Motion by Brown, second by Tedlock to appoint Local Advisory Committee on Gifted Education members as listed and recommended by Haynes (Attachment #15). Vote: Brown-yes, Tedlock-yes, Langston-yes, Hartman-yes, Cossairt-yes.
11. Motion by Brown, second by Langston to approve policies to comply with this year's legislation as recommended by Haynes (Healthy and Fit School Advisory Committee/Safe School Committee, Safety Program, School Security Drills, Use of Automatic External Defibrillator, Physical Education, Enrollment of Military Children, Medication: Administering to Students, Parental Authorization to Administer Medicine, Log of the Administration of Medicine, Prohibiting Harassment, Intimidation and Bullying (Investigation Procedures), and Harassment) (Attachment #16). Vote: Brown-yes, Langston-yes, Hartman-yes, Tedlock-yes, Cossairt-yes.

12. Proposed executive session to discuss:

- a. the tendered resignation of Misty Hailey, 3<sup>rd</sup> grade teacher, so that the Board can return to open session and vote to accept or not accept the tendered resignation of Misty Hailey, 3<sup>rd</sup> grade teacher. 25 O.S. § (307)(B)(1).
- b. the tendered resignation of Alba Perez, bi-lingual teacher's assistant, so that the board can return to open session and vote to accept or not accept the tendered resignation of Alba Perez, bi-lingual teacher's assistant. 25 O.S. § (307)(B)(1).
- c. the tendered resignation of Shelly Dorey, special education paraprofessional so that the Board can return to open session and vote to accept or not accept the tendered resignation of Shelly Dorey, special education paraprofessional. 25 O.S. § (307)(B)(1).
- d. the agreement with teacher Michael Wilson so that the Board can return to open session and vote to accept or not accept the agreement with teacher Michael Wilson. 25 O.S. § (307)(B)(1).
- e. the employment of a new teacher(s) so the board can return to open session and vote to hire or not hire new teacher(s). 25 O.S. § 307(B)(1).
- f. the employment of a new bi-lingual teacher's assistant so the board can return to open session and vote to hire or not hire a new bi-lingual teacher's assistant. 25 O.S. § 307(B)(1)
- g. the employment of new special education paraprofessional so the board can return to open session and vote to hire or not hire a new special education paraprofessional. 25 O.S. § 307(B)(1)
- h. the hiring of an additional assistant football coach so that the Board can return to open session and vote to hire or not hire an additional assistant football coach. 25 O.S. Section 307(B)(1).
- i. additional coaching assignments for SY 2008-2009 so that the board can return to open session and vote to employ or not employ and/or reassign or not reassign individual coaches for SY 2008-2009. 25 O.S. § 307(B)(1).
- j. employing, hiring, appointing, promoting, demoting, disciplining, or receiving the resignation of an employee, with no resulting vote to be made. 25 O.S. §(307)(B)(1).

13. Motion by Tedlock, second by Hartman to convene in executive session. Vote: Tedlock-yes, Hartman-yes, Langston-yes, Brown-yes, Cossairt-yes. Time: 7:28 p.m.

14. Motion by Tedlock, second by Langston to acknowledge the board's return to open session. Vote: Tedlock-yes, Langston-yes, Brown-yes, Hartman-yes, Cossairt-yes. Time: 9:52 p.m.


15. Cossairt announced, "Only the items listed on the executive session agenda were discussed and no votes were taken. Those present in executive session were the five Board Members, Mr. Haynes, Mr. Buttram, Mr. Logan, Mr. Wade, and Mr. Barker The Board talked to Head Football Coach, Willie Ng, by phone while in executive session."

16. Motion by Langston, second by Tedlock to accept the tendered resignation of Misty Hailey, 3<sup>rd</sup> grade teacher, as recommended by Haynes (Attachment #17). Vote: Langston-yes, Tedlock-yes, Brown-yes, Hartman-yes, Cossairt-yes.

17. Motion by Langston, second by Hartman to accept the tendered resignation of Alba Perez, bi-lingual teacher's assistant, as recommended by Haynes (Attachment #18). Vote: Langston-yes, Hartman-yes, Cossairt-yes.
18. Motion by Langston, second by Tedlock to accept the tendered resignation of Shelly Dorey, special education paraprofessional as recommended by Superintendent Haynes (Attachment #19). Vote: Langston-yes, Tedlock-yes, Hartman-yes, Brown-yes, Cossairt-yes.
19. Motion by Brown, second by Langston to accept the resignation agreement with teacher Michael Wilson (Attachment #20). Vote: Brown-yes, Langston-yes, Hartman-yes, Langston-yes, Cossairt-yes.
20. Motion by Brown, second by Hartman to hire Shawna Hemphill as a new 5<sup>th</sup> Grade teacher as recommended by Haynes. Vote: Brown-yes, Hartman-yes, Tedlock-yes, Langston-yes, Cossairt-yes.
21. Motion by Langston, second by Hartman to hire Victoria Medina as a new bi-lingual teacher's assistant as recommended by Haynes. Vote: Langston-yes, Hartman-yes, Tedlock-yes, Brown-yes, Cossairt-yes.
22. No action was taken on hiring a new special education paraprofessional.
23. Motion by Langston, second by Brown to hire Jason Hall as an adjunct assistant football coach with the condition that there will be no additional cost to the school district and that he will be hired after he receives his teacher's certification. Vote: Langston-yes, Brown-yes, Tedlock-yes, Hartman-no, Cossairt-no.
24. Motion by Brown, second by Tedlock to employ Jake Sharp as Assistant High School Girls' Basketball Coach and Middle School 7-8 Assistant Girls' Basketball Coach. Vote: Brown-yes, Tedlock-yes, Cossairt-yes, Hartman-yes, Langston-yes.
25. There was no new business.
26. Motion by Hartman, second by Tedlock to adjourn. Vote: Hartman-yes, Tedlock-yes, Brown-yes, Langston-yes, Cossairt-yes. Time: 10.00 p.m.

The agenda was posted on the inside of the front door (visible from outside the building) of the Board of Education building at 3:30 p.m. on the 8<sup>th</sup> day of August, 2008, and notice of this regular meeting was given to the Ottawa County Clerk prior to December 15, 2007.

(ATTEST)

  
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President-Board of Education

\_\_\_\_\_  
Deputy Clerk

\_\_\_\_\_  
Vice-President

  
\_\_\_\_\_  
Member

  
\_\_\_\_\_  
Clerk

Date: 09/08/2008

  
\_\_\_\_\_  
Minutes Clerk

Date: 09/08/2008

Seal