

**COMMERCE PUBLIC SCHOOLS**

**REGULAR MEETING  
BOARD OF EDUCATION  
JULY 16, 2007**

1. The Commerce Board of Education met in regular session Monday, July 16, 2007 in the High School Teacher's Lounge. Those present were Steve Hartman, Jim Cossairt, Paula Tedlock and Gene Langston. Dan McMMain was absent. A quorum being established the meeting was called to order by Steve Hartman at 6:30 p.m.

2. Tedlock gave the invocation.

3. Hartman thanked the guests for attending (Attachment #1).

4. No Public communications.

5. A hearing regarding proposed demotion of cook/custodian Melissa Botts was held. Opening statements, presentation of evidence, and closing statements were presented.

Dan McMMain arrived at 6:55 p.m.

6. Proposed executive session to discuss the employment status of cook/custodian Melissa Botts so that the board could return to open session and vote to adopt findings of fact and vote to demote or not demote cook/custodian Melissa Botts. 25 O.S. § 307(B)(1).

7. Motion by Tedlock, second by Cossairt to convene in executive session. Vote: Tedlock-yes, Cossairt-yes, McMMain-yes, Langston-yes, Hartman-yes. Time: 7:07 p.m.

8. Motion by Tedlock, second by Langston to acknowledge the board has returned to open session. Vote: Tedlock-yes, Langston-yes, McMMain-yes, Cossairt-yes, Hartman-yes. Time: 8:28 p.m.

9. Hartman said, "Only the item listed on the executive session agenda was discussed and no votes were taken. Those present in executive session were the five board members."

10. Cossairt read the Findings of Fact. (Attachment #2)

11. Motion by Cossairt, second by Langston to not demote cook/custodian Melissa Botts. Vote: Cossairt-yes, Langston-yes, Tedlock-yes, Hartman-yes, McMMain-abstained.

12. Consent Agenda:

Motion by Hartman, second by Cossairt to approve consent agenda item "a" as presented and recommended by Superintendent Jim Haynes. Vote: Hartman-yes, Cossairt-yes, McMain-yes, Tedlock-abstained, Langston-abstained.

- a. Minutes of the June 28, 2007, regular board meeting.
- b. Approval of the monthly financial report of activity funds. (Attachment #3)
- c. Approval of the monthly treasurer's report. (Attachment #4)
- d. Approval of the list of General Fund warrants and claims for June encumbrances.
- e. Approval of the list of General Fund warrants and claims for July bills. (Attachment #5)
- f. Approval of the list of Building Fund warrants and claims for July bills.(Attachment #6)

Motion by Cossairt, second by Tedlock to approve consent agenda items "b-f" as presented and recommended by Haynes. Vote: Cossairt-yes, Tedlock-yes, McMain-yes, Langston-yes, Hartman-yes.

13. Administrators Reports:

- a. Superintendent Haynes reported he received an email from the OSSBA concerning a survey through Career Tech. Received certificate of insurance for the 8 Man football game. Visited with the principals about vending regulations. Talked to Pepsi and Coke and the possibility of selling our own beverages. Have checked on the cost of vending machines from Sam's Club.
- b. Kevin Wade, Elementary Principal, reported on the Open House on August 14<sup>th</sup>.
- c. Herb Logan, Middle School Principal, was on vacation.
- d. Jim Buttram , H.S. Principal, said we are trying to get everything ready for the start of school.
- e. Rusty Barker, athletic director, was absent due to his wife's illness.

14. Motion by McMain, second by Tedlock to approve Superintendent Jim Haynes as purchasing agent for Commerce Independent School District, authorize representative for all Federal programs including E-rate and Child Nutrition, and designated custodian for the general fund, building fund, child nutrition fund, bond fund, activity fund, all federal programs including E-Rate, all state programs, and all other school programs and activities not listed for the 2007-2008 school year as recommended by Haynes. Vote: McMain-yes, Tedlock-yes, Cossairt-yes, Langston-yes, Hartman-yes.

15. Motion by Cossairt, second by Tedlock to approve a resolution authorizing the School District Treasurer to invest monies from one fund into another as recommended by Haynes. (Attachment #7). Vote: Cossairt-yes, Tedlock-yes, McMain-yes, Langston-yes, Hartman-yes.

16. Motion by Cossairt, second by McMain to approve alternative education co-op with Picher-Cardin Public Schools for the 2007-2008 school year as recommended by Haynes. Vote: Cossairt-yes, McMain-yes, Tedlock-yes, Langston-yes, Hartman-yes.

17. Motion by McMMain, second by Cossairt to approve the personnel evaluation team for the school year 2007-2008 items "a-g" as presented and recommended by Haynes.
  - a. Food Service Support Personnel - Linda Foster
  - b. Maintenance and Custodial Support Personnel – Bobby Arms
  - c. Elementary Teachers and Support Personnel - Kevin Wade and Trevor Brough
  - d. Elementary Assistant Principal - Kevin Wade
  - e. Middle School Teachers and Support Personnel - Herb Logan
  - f. High School Teachers and Support Personnel – Jim Buttram
  - g. Principals, Alternative Education Director/Teacher, and Support Personnel - Jim Haynes
18. Motion by McMMain, second by Cossairt to approve Jim Buttram, Civil Rights Coordinator for Title VI, Title IX, Section 504, The Age Discrimination Act of 1975, and the Boy Scouts of America Equal Access Act of 2001 for school year 2007-2008 as recommended by Haynes (Attachment #8). Vote: McMMain-yes, Cossairt-yes, Tedlock-yes, Langston-yes, Hartman-yes.
19. Motion by Tedlock, second by Hartman to approve Jim Haynes and/or Herb Logan as authorized representative(s) for Title I, Title II, Title III, Title IV, Title V, Title VI, Title VII, Carl Perkins, and Johnson-O'Malley funds for school year 2007-2008 as recommended by Haynes (Attachment #9). Vote: Tedlock-yes, Hartman-yes, Cossairt-yes, Langston-yes, McMMain-yes.
20. Motion by Cossairt, second by Langston to approve Jim Haynes and/or Herb Logan as authorized representative(s) for Title VIII "Impact Aid" for school year 2007-2008 as recommended by Haynes (Attachment #10). Vote: Cossairt-yes, Langston-yes, Tedlock-yes, McMMain-yes, Hartman-yes.
21. Motion by Tedlock, second by Langston to approve Jim Haynes and/or Linda Foster as authorized representative(s) for Child Nutrition Programs for school year 2007-2008 as recommended by Haynes (Attachment #11). Vote: Tedlock-yes, Langston-yes, McMMain-yes, Cossairt-yes, Hartman-yes.
22. Motion by Cossairt, second by Tedlock to renew membership in Grand Gateway Economic Development Association for Fiscal Year 2008 (July 1, 2007 to June 30, 2008) (\$280.00).as recommended by Haynes. Vote: Cossairt-yes, Tedlock-yes, McMMain-yes, Langston-yes, Hartman-yes.
23. Motion by Cossairt, second by Tedlock to approve Resolution Authorizing Application for Financial Assistance from the Rural Economic Action Plan Fund for installation of Security Doors/Entry-Way at Alexander Elementary School as recommended by Haynes. Vote: Cossairt-yes, Tedlock-yes, McMMain-yes, Langston-yes, Hartman-yes.

24. Proposed executive session to discuss:

- a. the tendered resignation of Marietta Kaye Garcia, special education teacher, so that the Board can return to open session and vote to accept or not accept the tendered resignation of Marietta Kaye Garcia, special education teacher. 25 O.S. § (307)(B)(1).
- b. the employment of a new special education teacher so the board can return to open session and vote to hire or not hire a new special education teacher. 25 O.S. § 307(B)(1).
- c. additional coaching assignments for SY 2007-2008 so that the board can return to open session and vote to employ or not employ additional individual coaches for SY 2007-2008. 25 O.S. § 307(B)(1).
- d. employing, hiring, appointing, promoting, demoting, disciplining, or receiving the resignation of an employee, with no resulting vote to be made. 25 O.S. § (307)(B)(1).

25. Motion by Hartman, second by Langston to convene in executive session. Vote: Hartman-yes, Langston-yes, McMMain-yes, Tedlock-yes, Cossairt-yes. Time: 9:05 p.m.

26. Motion by Tedlock, second by Langston to acknowledge the board's return to open session. Vote: Tedlock-yes, Langston-yes. McMMain-yes, Cossairt-yes, Hartman-yes. Time: 9:58 p.m.

27. Hartman said, "Only the items listed on the executive session agenda were discussed and no votes were taken. Those present in executive session were the five board members, Mr. Haynes, Mr. Wade, Mr. Brough and Mr. Buttram."

28. Motion by Tedlock, second by Cossairt to accept the tendered resignation of Marietta Kaye Garcia, special education teacher, as recommended by Haynes (Attachment #12). Vote: Tedlock-yes, Cossairt-yes, McMMain-yes, Langston-yes, Hartman-yes.

29. Motion by Cossairt, second by McMMain to hire Terry Rotman as the new special education teacher as recommended by Haynes. Vote: Cossairt-yes, McMMain-yes, Langston-yes, Tedlock-yes, Hartman-yes.

30. Motion by Tedlock, second by Cossairt to employ; Tom Fenderson, assistant high school football coach; Jake Sharp, assistant high school softball coach; Mitchell Crittenden, assistant high school boys basketball coach; Mitchell Crittenden, head high school boys track coach; and Jack Kelley, head middle school boys track coach; additional individual coaches for SY 2007-2008 as recommended by Haynes. Vote: Tedlock-yes, Cossairt-yes, McMMain-yes, Langston-yes, Hartman-yes.

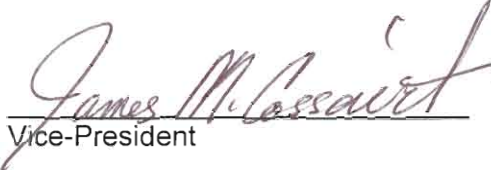
31. No "New Business" was conducted.

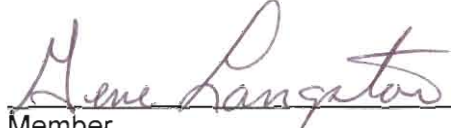
32. Motion by McMMain, second by Cossairt to adjourn. Vote: McMMain-yes, Cossairt-yes, Langston-yes, Tedlock-yes, Hartman-yes. Time: 10:01 p.m.

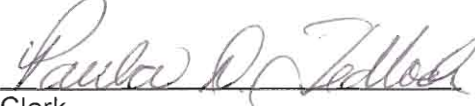
(ATTEST)

  
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President-Board of Education

\_\_\_\_\_  
Deputy Clerk

  
\_\_\_\_\_  
Vice-President

  
\_\_\_\_\_  
Member

  
\_\_\_\_\_  
Clerk

Date: 08/13/2007

\_\_\_\_\_  
Minutes Clerk

Date: \_\_\_\_\_

Seal