

**AGENDA**  
**(amended 12/04/2013 6:30 p.m.)**  
**REGULAR MEETING**  
**COMMERCE BOARD OF EDUCATION**  
**DECEMBER 9, 2013**  
**6:30 P.M.**  
**BOARD OF EDUCATION BUILDING**  
**217 COMMERCE STREET**  
**COMMERCE, OKLAHOMA**

Note: The board may discuss, make motions, vote to approve, vote to not approve, vote to table, or decide not to discuss any item on the agenda.

1. Call to order and roll-call recording of members present and absent.
2. Invocation
3. Recognition of guests
4. Public communications, if any.
5. Consent Agenda:

All of the following items, which concern reports and items of a routine nature normally approved at board meetings, will be approved by one vote unless any board member desires to have a separate vote on any or all of these items. The consent agenda consists of the discussion, consideration, and approval of the following items:

- a. Minutes of the November 11, 2013 regular board meeting.
  - b. Approval of the monthly financial report of activity funds.
  - c. Approval of the monthly treasurer's report.
  - d. Approval of the list of General Fund warrants for FY 2013 encumbrances.
  - e. Approval of the list of General Fund encumbrances for November payroll.
  - f. Approval of the list of General Fund warrants for November payroll (\$466,023.34).
  - g. Approval of the list of General Fund encumbrances for November-December.
  - h. Approval of the list of General Fund warrants for November-December bills.
  - i. Approval of the list of Cooperative Fund warrants for November payroll (\$1,310.43).
  - j. Approval of the list of Building Fund encumbrances for November-December.
  - k. Approval of the list of Building Fund warrants for November-December bills.
  - l. Approval of the list of Child Nutrition Fund encumbrances for November payroll.
  - m. Approval of the list of Child Nutrition Fund warrants for November payroll (\$24,111.40).
  - n. Approval of the list of Child Nutrition Fund encumbrances for November-December.
  - o. Approval of the list of Child Nutrition Fund warrants for November-December bills.
  - p. Approval of the additional list of substitute teachers for SY 2013-2014.
  - q. Approval of the additional list of fundraisers for SY 2013-2014.
6. Written communications:

7. Administration Reports:
  - a. Superintendent's Report
    - i. Mickey Mantle Statue Park Progress Report
    - ii. Buildings Committee Update Report
  - b. Elementary Principal's Report
  - c. Middle School Principal's Report
  - d. High School Principal's Report
  - e. Athletic Director's Report
8. Vote to adopt or not adopt policy DNAA-P Leader Performance Evaluation Procedures.
9. Vote to approve or not approve request to establish an activity fund sub account for the Class of 2015.
10. Vote to approve or not approve an amendment to the Section 125 Flexible Benefit Plan to permit a carryover of unused contributions with respect to the Medical Expense Reimbursement Plan for Plan Years beginning in 2013 in accordance with Internal Revenue Service Notice 2013-71.
11. Discussion and possible board action regarding appointment of 2014 OSSBA Legislative Liaison.
12. Proposed executive session to discuss:
  - a. the tendered resignation of Pamela Catt, special education teacher, so the board can return to open session and vote to accept or not accept the tendered resignation of Pamela Catt, special education teacher. 25 O.S. § (307)(B)(1).
  - b. the employment of a new special education teacher so the board can return to open session and vote to hire a new special education teacher on a temporary contract. 25 O.S. § (307)(B)(1).
  - c. the evaluation of the Superintendent, with no resulting vote to be made. 25 O.S. § (307)(B)(1).
  - d. employing, hiring, appointing, promoting, demoting, disciplining, or receiving the resignation of an employee, with no resulting vote to be made. 25 O.S. § (307)(B)(1).
13. Vote to convene or not convene in executive session.
14. Board president to announce end of executive session and the board's return to open session.
15. Statement of executive session minutes.
16. Vote to accept or not accept the tendered resignation of Pamela Catt, special education teacher.
17. Vote to hire a new special education teacher on a temporary contract.
18. Vote to accept or not accept any resignations tendered since the posting of the Agenda.
19. New Business. "New Business", as used herein, shall mean any matter not known about or which could not have been reasonably foreseen prior to the time of posting.
20. Vote to approve or not approve adjournment.

This agenda was posted on the inside of the front door (visible from outside the building) of the Board of Education building at 6:30 p.m. on the 4<sup>th</sup> day of December, 2013, and notice of this regular meeting was given to the Ottawa County Clerk prior to December 15, 2012.

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Jim Haynes  
Superintendent of Schools