

AGENDA

**REGULAR MEETING
COMMERCE BOARD OF EDUCATION
APRIL 14, 2014
6:30 P.M.
BOARD OF EDUCATION BUILDING
217 COMMERCE STREET
COMMERCE, OKLAHOMA**

(Note: The board may discuss, vote to approve, vote to not approve, vote to table, or decide not to discuss any item on the agenda.)

1. Call to order and roll-call recording of members present and absent.
2. Invocation
3. Recognition of guests
4. Presentation by OPAA!, a food service management company.
5. Discuss and possible action regarding the solicitation for proposals (bids) from food service management companies.
6. Public communications, if any.
7. Vote to sanction or not sanction Technology Student Association (TSA) Booster Club and approve or not approve establishing a new activity fund subaccount for the TSA Booster Club.
8. Consent Agenda:

All of the following items, which concern reports and items of a routine nature normally approved at board meetings, will be approved by one vote unless any board member desires to have a separate vote on any or all of these items. The consent agenda consists of the discussion, consideration, and approval of the following items:

- a. Minutes of the March 10, 2014, regular board meeting.
- b. Approval of the monthly financial report of activity funds.
- c. Approval of the monthly treasurer's report.
- d. Approval of the list of General Fund encumbrances for March payroll.
- e. Approval of the list of General Fund warrants for March payroll (\$444,518.31).
- f. Approval of the list of General Fund encumbrances for March-April.
- g. Approval of the list of General Fund warrants for March-April bills.
- h. Approval of the list of Cooperative Fund encumbrances for March payroll.
- i. Approval of the list of Cooperative Fund warrants for March payroll (\$1,310.43).
- j. Approval of the list of Cooperative Fund encumbrances for March-April.
- k. Approval of the list of Cooperative Fund warrants for March-April Bills.
- l. Approval of the list of Building Fund encumbrances for March-April.
- m. Approval of the list of Building Fund warrants for March-April bills.
- n. Approval of the list of Child Nutrition Fund encumbrances for March payroll.
- o. Approval of the list of Child Nutrition Fund warrants for March payroll (\$22,632.31).
- p. Approval of the list of Child Nutrition Fund encumbrances for March-April.
- q. Approval of the list of Child Nutrition Fund warrants for March-April bills.

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- r. Approval of the additional list of substitute teachers for SY 2013-2014.
 - s. Approval of the additional list of fundraisers for SY 2013-2014
 - t. Approval of the list of fundraisers for SY 2014-2015.
9. Written communications:
10. Administration Reports:
- a. Superintendent's Report
 - i. Mickey Mantle Statue Park Progress Report
 - ii. Buildings Committee Report
 - b. Elementary Principal's Report
 - c. Middle School Principal's Report
 - d. High School Principal's Report
 - e. Athletic Director's Report
11. Board to give an opportunity for students and their parents to address the board concerning the development of vocational education programs.
12. Vote to authorize or not authorize Jim Haynes to submit application for Vocational Education programs (Technology Education and Family and Consumer Sciences) and upon approval, to request reimbursement on an annual basis.
13. Discuss and possible action on the adoption of a revised 24/7 Smoke Free/Tobacco Free Environment Policy (CKDA).
14. Discuss and possible action on a revised Athletic Director job description.
15. Vote to approve or deny requests for Open Transfer of Student for the 2014-2015 school year.
16. Vote to approve or disapprove Resolution for Schools and Libraries Universal Services (E-Rate) for 2014-15. This resolution authorizes filing of the Form 471 applications for funding year 2014-15 and the payment of the applicant's share upon approval of funding and receipt of services.
17. Vote to renew or not renew contract with Municipal Accounting Systems for financial accounting software for the 2014-2015 school year.
18. Proposed executive session to discuss:
- a. discuss the purchase of real property. 25 O.S. § (307)(B)(3).
 - b. the tendered resignation of Linda Colver, food service director/activity fund custodian, due to retirement, effective July 31, 2014, so that the board can return to open session and vote to accept or not accept the tendered resignation of Linda Colver, food service director/activity fund custodian, due to retirement, effective July 31, 2014. 25 O.S. § 307(B)(1).
 - c. the tendered resignation of Lynette Massey, elementary special education teacher, so that the board can return to open session and vote to accept or not accept the tendered resignation of Lynette Massey, elementary special education teacher. 25 O.S. § 307(B)(1).
 - d. the open fall and winter sports coaching assignments for SY 2014-2015 so that the Board can return to open session and vote to assign or not assign individual fall and winter sports coaches to open positions for SY 2014-2015. 25 O.S. § 307(B)(1).
 - e. employing, hiring, appointing, promoting, demoting, disciplining, or receiving the resignation of employees. 25 O.S. § (307)(B)(1).

19. Vote to convene or not convene in executive session.
20. Board president to announce end of executive session and the board's return to open session.
21. Statement of executive session minutes.
22. Accept any resignations tendered since the posting of the Agenda.
23. Vote to accept or not accept the tendered resignation of Linda Colver, food service director/activity fund custodian, due to retirement, effective July 31, 2014.
24. Vote to accept or not accept the tendered resignation of Lynette Massey, elementary special education teacher.
25. Vote to assign or not assign individual fall and winter sports coaches to open positions for SY 2014-2015. (This item will be approved by one vote unless any board member desires to have a separate vote on any or all of the coaching assignments.)
26. New Business. "New Business", as used herein, shall mean any matter not known about or which could not have been reasonably foreseen prior to the time of posting.
27. Vote to adjourn or not adjourn.

This agenda was posted on the inside of the front door (visible from outside the building) of the Board of Education building at 3:30 p.m. on the 11th day of April, 2014, and notice of this regular meeting was given to the Ottawa County Clerk prior to December 15, 2013.

Jim Haynes
Superintendent of Schools