

School District of Newberry County
Proposal
Overnight Field Trip/Field Study---2019-2020

School: _____ Date: _____

Sponsoring Group: _____ Responsible Teacher: _____

Number of Students Expected to Participate: _____

Destination of Trip (specific site and city/state): _____

Attach a narrative description of the relevance of the field trip/study (state the expected outcomes in terms of student engagement, learning, and achievement and why the overnight trip/study is being proposed).

Specific Curricular Standards to be Addressed and Direct Connections to Daily Instruction:

Date(s) of Trip: _____ Number of School Days to be Missed: _____

Number of Chaperones That Will be Needed: _____

NOTE: Overnight trips must have both male and female chaperones if both male and female students are attending.

Mode of Transportation (check one):

School Bus (In-State Only) _____ Activity Bus (In-State Only) _____ Number of Buses Needed: _____

Commercial Carrier _____ Bus Line _____

How are the arrangements for the trip/study being made?

Travel Agency (name of agency) _____; Teacher made _____;

Sponsoring group made _____; Other (name _____)

Method of Financing (check one):

Students Pay _____ Club Treasury _____ Fundraiser _____ Donations _____ Other _____

Explain: _____ Cost per student: \$ _____

What arrangements will be made to ensure that no students are left at school because of an inability to pay?

Submitted by: _____ Date: _____

Signature

Approved by: _____ Date: _____

Principal's Signature

Date: _____

Superintendent's Designee

This form must be sent to the Superintendent's designee no later than the conclusion of the school year prior to the school year of the field trip/field study. No deposits for long term planned field trip/field study should be paid without an approved trip/study proposal.