

**Personnel Request
for Additional
Hours**

Center: District
Initial: 06/24/19
Amended on:

This is a new request for summer hours for the newly created dean position at the secondary schools. In addition, hours are being requested for the newly hired MIS Assistant to attend FAMIS conference for training.

Employee Name	New Request (N) -or- Adding Name to Previously Approved Summer Position (A)	Position / Training	Qty	Days	Hours	Total Hours	Project to Pay from
Scott Hall	N	Dean	1	10		40	General
Amanda Langford	N	MIS Assistant	1			23	General
	N						

Requesting Supervisor: _____

(Signature)

Approved by: _____

(Signature)

Date submitted

6/24/19

Date approved

**Personnel Request
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Hours**

Center: **District**
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Principal Lisa Barry requested that Crystal Minshew and Janet Johnson be added to the list of approved staff to work the summer credit recovery supervisor position at Bell High School.

Employee Name	New Request (N) -or- Adding Name to Previously Approved Summer Position (A)	Position / Training	Qty	Days	Hours	Total Hours	Project to Pay from
Crystal Minshew	Adding to previously approved summer position	Summer Credit Recovery Supervisor	1	24		120	General
Janet Johnson							

Requesting Supervisor: Lisa Barry

(Signature)

Approved by: Janet Johnson

(Signature)

Date submitted

6/15/19

Date approved

Personnel Request for Additional Hours – Pre K summer Screenings

Employee Name	Activity	Days	Hours	Total Hours	Project to Pay from
Donna Thomas	Pre K summer screenings	1	8	8	10110 PKVPPK

Requesting Supervisor:



Date Submitted:

7-1-19

Approved by:



Date Approved:

7/8/19

Employee Name	Activity	Days	Hours	Total Hours	Center	Project to Pay from
Rachelle D'Amico	Tutor After School Model			5	TES	
<p>Approved</p> <p><i>[Signature]</i></p> <p>6/17/19</p>						

Signature

Signature

Date submitted

Date approved

[Handwritten signature]

Requesting Supervisor: [Signature]
Approved by: [Signature]

Date submitted	6/3/19
Date approved	6/27/19

**Personnel Request
for Additional
Hours**

Center: **District**
Initial: 06/25/19
Amended on:

This request is to add additional approved staff who may work in a previously board approved Bell Elementary summer position.

Employee Name	New Request (N) -or- Adding Name to Previously Approved Summer Position (A)	Position / Training	Qty	Days	Hours	Total Hours	Project to Pay from
Cynthia Gray	A	Teacher (Reg. for IEP)				26	IDEA
Cheri Hazzard		IDEA					

Requesting Supervisor: Suzanne Nette
(Signature)
Approved by: [Signature]
(Signature)

6/24/19
Date submitted
6/25/19
Date approved

**Personnel Request
for Additional
Hours**

Center: **District**
Initial: 06/25/19
Amended on:

The following is a request for the clerical and front office position approved by the board for 24 days in the summer. With the yearly contract ending on June 4, this request was one day short of covering the summer office needs of being open to the public Monday – Wednesday.

Employee Name	New Request (N) -or- Adding Name to Previously Approved Summer Position (A)	Position / Training	Qty	Days	Hours	Total Hours	Project to Pay from
	Amending	BES Clerical BES Front Office		1 additional			General
	Amending	TES Clerical TES Front Office		1 additional			General
	Amending	BHS Clerical BHS Front Office		1 additional			General
	Amending	THS Clerical THS Front Office		1 additional			General

Requesting Supervisor: Ronda Parast
(Signature)
Approved by: [Signature]
(Signature)

6/24/19
Date submitted
6/24/19
Date approved



310 NW 11th Avenue, Trenton, FL 32693

Phone: 352-463-3200

Fax: 352-463-3276

Superintendent Robert Rankin

GILCHRIST COUNTY SCHOOL DISTRICT

Fulfilling Every Student's Potential

www.gilchristschools.org

MEMORANDUM

TO: Superintendent Rankin
FROM: Ronda Parrish, Assistant Superintendent
DATE: June 24, 2019
RE: Addition to Summer 2019 Workshops

The following NEFEC hosted workshop is being requested and would allow (5) elementary staff members to attend the Florida Standards Review on July 16, 2019 and receive stipend pay for their attendance as illustrated below.

SUMMER PROGRAM 2019

July 2019 Summer Trainings / Workshops

Workshop	Dates	Quantity	Days	Trainer	Funding Source
Florida Standards Review (hosted by NEFEC)	July 16, 2019	5	1	NEFEC	Stipend- Title 1, Title 2, General

Thank you for your consideration.



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Superintendent Robert Rankin

GILCHRIST COUNTY SCHOOL DISTRICT

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MEMORANDUM

TO: Superintendent Rankin
FROM: Ronda Parrish, Assistant Superintendent
RE: Amendment to Summer 2019 Workshop Document
DATE: June 24, 2019

The following is a request for an amendment to Summer 2019 Workshop document previously approved by the School Board. The Just Read Florida Conference was actually 2.5 days. Initial approval was for 2 days. This request is for the additional half day of training the coaches participated in and approval for the additional half stipend.

May/ June 2019		Summer Trainings / Workshops			
Workshop	Dates	Quantity	Days	Trainer	Funding Source
Just Read Florida-Summer Literacy (Orlando)	June 10-13, 2019	8	2 2.5	Just Read Florida	Room & Travel- Title 2, General Stipend (Read Coach)- Title 2, General

Thank you for your consideration.

GCSD SUPPLEMENTS

School	Last Name	First	Supplement	Amount
BHS	BARRY	DELISA	SPCP2 Cell Phone	720.00