

Trenton, Florida  
June 4, 2019

The Gilchrist County School Board met in Board Room 14-002 on Tuesday, June 4, 2019 at 3:30 PM with the following members present:

D. Deen Lancaster, Chair  
Christie McElroy, Vice Chair  
Susan Owens  
Gina Geiger  
Michelle Walker-Crawford

Also present were Robert G. Rankin, Superintendent of Schools and Lindsey Lander, Gilchrist County School Board Attorney.

Upon completion of opening ceremonies, the following business was transacted:

#### **AGENDA**

The chair amended the agenda for good cause. The amendment consisted of adding the following:

#### **ADDITIONS TO CONSENT AGENDA**

- B. Agreement/Amendment/Contract/Grant/Change Order/Programs
  - ADD
  - 11. e. Carmen Tozzo-Julian, School Psychology
  - 12. Episcopal Children's Lease Agreement
  - 13. Gilchrist County Sheriff's Department Cooperative Agreement
  - 14. Gilchrist County Comprehensive School Counseling Program, 2019
  - 15. Addition to Bell Elementary Custodian Services with Pro Services of North Florida
  - 16. School Resource Program Agreement with Gilchrist County Sheriff's Office
  - 17. 2019-20 Payroll Period Schedule
- C. Personnel
  - 11. Request for Additional Hours
    - a. Bell Elementary – Tabitha Pate
    - j. 7. Bell High School – Lynette Langford
  - 13. Summer Workshop Request
    - a. Code.org - Two STEM teachers at TES to attend Lego Robotics training

Christie McElroy moved to approve the agenda and Gina Geiger seconded. Vote was unanimous for approval.

## **MINUTES**

Motion was made by Michelle Walker-Crawford and seconded by Susan Owens to accept the minutes of the meeting held on May 21, 2019. Vote was unanimous for approval.

## **RECOGNITION OF THS SOFBALL TEAM AS STATE CHAMPIONS**

Trenton High School Softball players and coaches were recognized by Superintendent and were given certificates.

## **PRESENTATION**

Dan McLaughlin with Education Staffing Solutions (ESS) shared the advantages of outsourcing substitute staffing.

## **CITIZEN INPUT/DELEGATIONS**

There were no delegations present wishing to address the Board.

## **DISTRICT MATTERS**

A. Discussion and/or approval of Summer Calendar dates for board meetings. Superintendent Rankin recommended the Board hold two special board meetings; July 22, 2019 at 8:00 AM to approve the Tentative Milage Rate and Budget for Advertising and July 30, 2019 at 5:00 PM for Budget Hearing for the Tentative Milage Rate and Budget. Susan Owens moved to accept the Superintendent's recommendation of holding two special board meetings on July 22<sup>nd</sup> at 8:00 AM and July 30<sup>th</sup> at 5:00 PM and Gina Geiger seconding the motion. Vote was unanimous for approval.

B. Approve all board members to attend FSBA Conference in June (per SB policy and F.S.). Gina Geiger moved to approve with Susan Owens seconding. Vote was unanimously approved.

C. FSBA Legislative Committee – Designate one Board member and Alternate to serve. Michelle Walker-Crawford moved to keep Christie McElroy as FSBA Representative for Gilchrist County and approve Deen Lancaster as Alternate with a second by Susan Owens Approval of the Board was unanimous.

## **REMOVAL OF ITEMS FROM CONSENT AGENDA**

The Chairman recommended removing item 8.C. Personnel - #5. Resignation of Stacy Patterson, Pre-K Paraprofessional at Trenton Elementary, from Consent Agenda. Michelle Walker-Crawford moved to approve removing item 8. C. Personnel - #5. Resignation of Stacy Patterson, Pre-K Paraprofessional at Trenton Elementary, from Consent Agenda with Gina Geiger seconding. Board approved unanimously.

## CONSENT AGENDA

Christie McElroy moved to approve the Consent Agenda that consisted of the following:

8. Consent Agenda - **ALL ITEMS APPROVED.**

A. Financials

1. Check Summaries, Report Date – Time:

- a. 05/10/19 10:02 AM
- b. 05/10/19 10:28 AM
- c. 05/10/19 11:00 AM
- d. 05/13/19 02:08 PM
- e. 05/13/19 04:33 PM
- f. 05/14/19 04:16 PM

2. Financial Statements for April 2019

- a. Trial Balance
- b. Revenue Summary
- c. Expenditure Ledger Summary

B. Agreement/Amendment/Contract/Grant for 2019-2020

- 1. Employment of Legal Counsel
- 2. Mid-Florida Officials Assoc. Basketball Regular Season Officiating Agreement for Trenton High School
- 3. Big Eight Specialty Officials Association, Inc Volleyball Contest Officials Contract with Trenton High School.
- 4. Dual Enrollment Articulation Agreement with Florida Gateway College
- 5. Statewide Mutual Aid Agreement with Emergency Management updated for 2018.
- 6. Voluntary Student Accident policy with Gerber Life Insurance Company
- 7. Florida Virtual School, Memorandum of Understanding
- 8. Agreement with Episcopal Children's Service
- 9. Athletic Training and Service Agreement with the Univ. of Florida Board of Trustees
- 10. Food Service Purchases and/or Piggy-Back Requests. See attachments
  - a. Alachua County Fresh Delivered Produce Bid (SBACIFB #19-39)
  - b. Milk and Milk Products from Madison County School Milk Bid
- 11. Extend Agreements, for an additional thirty (30) days, through July 31, 2019, for Summer Services
  - a. Emily Sheppard, Speech and Language
  - b. Allison Cooper, Speech and Language
  - c. Amy Parker, Occupational Therapy
  - d. Jennifer Johnson, Physical Therapy

C. Personnel

- 1. Teacher Certification
  - a. Out of Field – 2018-19
- 2. 2019-2020 Re-Appointments – See attached lists
  - a. Instructional
  - b. Non-Instructional
  - c. Administrative Exempt
  - d. Administrative Non-Exempt
- 3. Retirement
  - a. Sherry Lindsey, Principal, BHS, End of day 6-30-19

8. Consent Agenda - **ALL ITEMS APPROVED**

C. Personnel continued

4. End of DROP – Effective end of day on May 31, 2019
  - a. Robyn Lang Pinner, Teacher, Trenton High
  - b. Vera Darlene Bass, Bus Driver
5. Resignations – Effective end of day May 29, 2019
  - a. ~~Stacy Patterson, PreK Paraprofessional, Trenton Elementary~~
  - b. Shirley Wadsworth, PreK Paraprofessional, Trenton Elementary
  - c. Donnie Stewart, Math Teacher, Trenton High
  - d. Erin Lundy, Guidance Counselor, Trenton High
  - e. Courtney Martin, Library Media Clerk, Trenton High
6. Transfers – Effective 8-1-19
  - a. Janet L. Langford, 3<sup>rd</sup> Grade Teacher at TES to 4<sup>th</sup> Grade Teacher at BES
  - b. Cori Becker, 3<sup>rd</sup> Grade Teacher at TES to 7<sup>th</sup> Grade English Teacher at TMHS
  - c. Ashlee Johnson, HS Science at THS to HS Science BHS
7. Status Change – Effective 7-1-19 for a., b. and c.
  - a. Deborah Hill, Finance Officer Payroll (Interim) to Finance Officer Payroll
  - b. Jeri Wilson, Secretary Food Service/MIS to Food Service Specialist
  - c. Delisa Barry, Principal (Interim) to Principal at BHS
  - d. Dana Collins, MS Guidance Counselor to Teacher FOCUS at BMHS, 8/1/19
8. Position Status Change - Effective 8-1-19
  - a. Teacher FOCUS to move from Trenton M/H to Bell M/H
  - b. Teacher's Aide FOCUS to move from Trenton M/H to Bell M/H
9. Appointments – **(CONTINGENT UPON VERIFICATION OF QUALIFICATIONS AND BACKGROUND REVIEW)**
  - a. Renee Griffith, Teacher Aide, THS, Position #387
  - b. Tammy White, Paraprofessional ESE, BES, Position #14
  - c. Marangelly Rohena, Paraprofessional ESE, BES, Position #35
  - d. Donna Smith, Teacher Aide ISS, THS, Position #6
10. Volunteers – **(CONTINGENT UPON VERIFICATION OF QUALIFICATIONS AND BACKGROUND REVIEW)**
  - a. Briana Whatley, Cheerleading Coach, THS, Effective 5/22/19
  - b. Kenneth Jason Smith, Football, BHS, Effective 5/28/19
  - c. Richard Jesse Padot, Football, BHS, Effective 5/28/19
11. Request for Additional Hours
  - a. Bell Elementary, Teach Individual Student - C. Brooke Smith
  - b. Trenton Elementary - After School Model  
Melinda Robinson, Lynette Langford and Patricia Dimeo
  - c. Trenton High
    1. After School Model / State Testing – Jeryl Brown
    2. Hospital Homebound – Jackie Parrish
    3. After School Model – Charlotte Mercer and Scott Hall
    4. State Testing for Suspended Student – Scott Hall
    5. State Testing for Suspended Student / ASM Student – Casandra Wheaton
    6. Driver's Education Summer Hours – Sandy Sauls
  - d. 2019 PreK Orientations, TES on July 16<sup>th</sup>, BES on July 17<sup>th</sup>, See attached list.
  - e. PreK Parent Nights – Bonnie Cline
  - f. Summer VPK, See attached list
  - g. VPK Pre/Post Planning – Tonya Rood and Dee Jones
  - h. PreK Institute – July 22-23, Stipend paid by FDLRS, See attached list.
  - i. 2019 PreK Orientation/Registration, 6 employees each night at TES and BES, See attached list.

8. Consent Agenda - **ALL ITEMS APPROVED**

C. Personnel continued

12. Create Temporary Positions, Effective 8-1-19

a. Bell Elementary

1. Teacher Aide Kindergarten @ BES, Grant Funded, Position # 397
2. Paraprofessional ESE @ BES, Position # 47
3. Paraprofessional ESE @ BES, Position # 228
4. Paraprofessional ESE @ BES, Position # 35
5. Paraprofessional ESE @ BES, Position # 14

b. Bell High

1. Paraprofessional ESE @ BHS, Position # 215

c. Trenton High

1. Teacher VE, Grant Funded, Position # 402
2. Teacher Aide (Hearing Impaired), Position # 387
3. Teacher Aide ISS, Position # 6
4. Paraprofessional ESE, Position # 388

After discussion on Item 8. B. 17. 2019-2020 Payroll period Schedule (requested by Susan Owens), the motion was seconded by Gina Geiger. Approval of the Board was unanimous.

**REPORTS**

Various reports were given by the superintendent and board members.

**STUDENT SERVICES - DISCIPLINARY REVIEWS**

Hearing closed to the public.

A. Expulsion Recommendations

1. Case #19-042 – Student nor guardian was present for hearing. Michelle Walker-Crawford moved to accept the Superintendent's recommendation with Christie McElroy seconding. Vote was unanimous.

**ADJOURNMENT**

There being no further business, the Board adjourned at 5:45 PM.

---

D. DEEN LANCASTER  
CHAIR OF THE BOARD

ATTEST:

---

ROBERT G. RANKIN, SUPERINTENDENT OF  
SCHOOLS AND SECRETARY TO THE BOARD