

LYNDONVILLE CENTRAL SCHOOL DISTRICT  
APPLICATION FOR PUBLIC ACCESS TO RECORDS

TO: RECORDS ACCESS OFFICER

\_\_\_\_\_  
Name of Agency

\_\_\_\_\_  
Address

I hereby apply to inspect the following record(s) \_\_\_\_\_

For the following purpose(s) \_\_\_\_\_

\_\_\_\_\_  
Print Name Signature Date

\_\_\_\_\_  
Representing Mailing Address

\*\*\*\*\*

**FOR AGENCY USE ONLY**

Approved Inspection       Approved for Copies \_\_\_\_\_      Cost \$

Total Received \$ \_\_\_\_\_

Denied (for the reason(s) checked below)

- Confidential Disclosure       Part of Investigatory Files
- Unwarranted Invasion of Personal Privacy
- Record of which this agency is legal custodian cannot be found
- Record is not maintained by this agency
- Exempted by statute other than the Freedom of Information Act
- Other (Specify) \_\_\_\_\_

\_\_\_\_\_  
Signature, Records Access Officer

\_\_\_\_\_  
Date

\*\*\*\*\*

NOTICE: You have a right to appeal a denial of this application to the Superintendent of Schools, who must fully explain his/her reasons for such denial in writing within ten (10) business days of receipt of an appeal.

\_\_\_\_\_  
Name

\_\_\_\_\_  
Business Address

I hereby appeal:

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date