

April 1, 2019

Please find attached a listing of milk items to bid. We are looking for a company to assist the Riley County School District #378 in providing a quality food while saving costs.

Bids will only be accepted through US Mail or hand delivered **by Friday, April 26, 2019 at 8:30 a.m.** Bids will be presented to the Board of Education at the May 13, 2019 meeting at 7:00 p.m. for possible action.

Please complete the **highlighted column** for **fixed bids**. We ask that you not place a bid on items you do not carry. Please include with your bid your delivery day and any delivery surge charges. Please indicate, whether the charge is for each delivery and/or for each building, also if your company can furnish and maintain milk coolers for the grade school and high school.

Please confirm with Bridget Colp, Board Clerk at bcolp@usd378.org to confirm you've received this letter along with the bid spec sheet.

For questions regarding the milk bids please contact the Food Service Director, Grace Brown at 785-485-4043. Questions regarding the bid spec sheet, please contact Bridget Colp by email or at 785-485-4000.

	FIXED
<u>Milk</u>	
1% HP Paper	
FF HP Paper	
Choc FF HP Paper (Skim Milk)	
Choc. 1% HP Paper	
Gal 1% Milk	
<u>Cultured</u>	
5 lb Cottage Cheese 2%	
5 lb sour cream	
<u>100% Juice</u>	
OJ 4 oz	
Apple Juice 4 oz	
Grape Juice 4 oz	
Orange Pineapple Juice 4 oz	
Cranberry Juice 4 oz	
Delivery days Tuesday and Friday early	
No Minimum Delivery	