

**AGENDA FOR ORGANIZATIONAL USD 251 BOARD OF EDUCATION MEETING**  
**JULY 10, 2019**  
**7:00 P.M.**  
**BOE MEETING ROOM, AMERICUS, KANSAS**

1. THE BOARD OF EDUCATION MEMBERS WILL TOUR THE CONSTRUCTION SITE AT NLC AT 6 P.M.
2. CALL TO ORDER
3. PRESIDENT’S REMARKS
4. SUPERINTENDENT’S REMARKS
5. PUBLIC COMMUNICATION
  - a. This is the only time members of the audience will be allowed to speak. Please do not intercede during board discussion of agenda items unless specifically asked by the Board or administration. Comments must not address students or personnel. If you have concerns in these areas, please make an appointment with the Superintendent. Please limit your comments to no more than three minutes.
6. APPROVAL OF AGENDA
7. ANNUAL RE-ORGANIZATION OF THE BOARD OF EDUCATION
  - a. Election of President  
The 2018-19 President, Matt Horton, should turn the meeting over to the Clerk of the Board who will conduct the election for President. The newly elected President will resume control of the meeting and preside over the rest of the agenda.
  - b. Election of Vice President  
The President will conduct this election.
8. DISPOSITION OF BUSINESS BY CONSENT
  - a. Approval of Minutes from Regular Meeting held on June 12, 2019
  - b. Approval of Expenditures from June 1 – June 30, 2019
  - c. Approval of Treasurer Report from June 30, 2019
  - d. Acceptance of Donations
  - e. Appointment of Clerk of the Board – Nicolette Nuessen
  - f. Appointment of Deputy Clerk of the Board – Becky Mayes
  - g. Appointment of KPERS Representative – Nicolette Nuessen
  - h. Appointment of Treasurer of the Board – Amy Rhoads
  - i. Appointment of District Lunch Representative – Mike Mathes
  - j. Appointment of Title I, II, IV, and IX Representative – Mike Mathes
  - k. Appointment of Section 504 Coordinator – Mike Mathes
  - l. Appointment of Freedom of Information Officer – Mike Mathes
  - m. Appointment of Point of Contact Person for Criminal History Record Information – Mike Mathes
  - n. Appointment of HIPPA Designations for BlueCross BlueShield, Plan Sponsor, Plan Administrator, Leader, and Officer of BlueCross BlueShield – Nicolette Nuessen
  - o. Appointment of School Attendance Officers – Peggy Fort, Corey Wiltz
  - p. Appointment of Hearing Officer for Free and Reduced Meal Applications – Mike Mathes
  - q. Appointment of School Attorney – KASB
  - r. Appointment of Workers Comp Carrier - KASB
  - s. Adopt the Annual Waiver of Requirements for Generally Accepted Accounting Principles
  - t. Adopt Guidelines for Activity Funds and Gate Receipts
  - u. Designate Official Newspaper – Emporia Gazette

- v. Designate Depository Bank – Kansasland Bank
- w. Approval of \$500 Petty Cash Limit at each School & District Office
- x. Approval of 1,116 Hour Resolution
- y. Approval of early Payment Request
- z. Approval of Mileage Rate Reimbursement to follow Federal Mileage Rate
- aa. Approval of Special Education Cooperative Agreement & Financial Responsibilities
- bb. Approval of the Retention and Removal of Records
- cc. Approval of Consent for Disclosure Form to allow sharing of Information on Free & Reduced Meal Applications for Free Textbook Approval
- dd. Resolution to Establish Home Rule by USD #251 Board of Education
- ee. Approval of 2019-20 BOE Meeting Dates
- ff. Approval of Amended 2019-20 Academic Calendar

9. PERSONNEL

- a. Consider Executive Session for Non-Elected Personnel and Negotiations Matters
- b. Approval of 2019-20 Classified and Administrative Salaries
- c. Approval of 2019-20 Negotiated Agreement

10. BOARD COMMENTS

11. ADJOURNMENT