

Deep Creek High School

2022—2023

Student Handbook



2900 Margaret Booker Drive

Chesapeake, VA 23323

(757) 558-5302

FAX (757) 558-5305

Website: www.cpschools.com/Schools/DCHS/dch.html

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DEEP CREEK HIGH SCHOOL

CONTACT INFORMATION:

“Home of the Hornets”

2900 Margaret Booker Drive
Chesapeake, VA 23323

Telephone Numbers

| | |
|------------------|--------------|
| Main Office | 757-558-5302 |
| FAX | 757-558-5305 |
| Attendance | 757-558-5311 |
| School Nurse | 757-558-5311 |
| Guidance | 757-558-5300 |
| Guidance FAX | 757-558-5346 |
| Athletics | 757-494-8076 |
| ACCESS Counselor | 757-598-5313 |
| SMA (Academy) | 757-487-7425 |

Website: <http://www.cpschools.com/dch/>

Last updated: August 2022

MISSION STATEMENT

The Mission Statement of Deep Creek High School is to continue the tradition of transforming students into informed, civic-minded, college and career ready members of society through personalized, inclusive, rigorous, technology enhanced instruction in a safe, equitable environment to meet the demands of a constantly changing world.

PURPOSE

This agenda contains the handbook for Deep Creek High School which is designed to inform students and parents of school policies and procedures. This information is intended to help students become effective citizens of the school community. Students are encouraged to participate fully in the academic, social, and athletic activities within the school.

It is the policy of the Chesapeake Public Schools to encourage student conduct that will promote good health, reasonable standards of behavior, effective citizenship, and a favorable atmosphere for learning. Students on school grounds or in places under school jurisdiction are required to abide by the rules, which are established to achieve these objectives. Admission to the schools of Chesapeake requires that the student conduct himself as a responsible member of the school community. The student will obey the law, adhere to the policies of the school system, and comply with rules and regulations implementing these policies. The student is required to safeguard the property of the school and to respect the rights and privileges of others in the school community.

Each student is required to accept responsibility for his own conduct. In accord with this policy, the School Board has approved, and the Administration shall implement rules, regulations, and procedures contained in this handbook. When a violation of these rules occur, the school officials are authorized and obligated to take appropriate action designed to insure more responsible behavior on the part of the student. When violations of the laws of the United States, The Commonwealth of Virginia, and the City of Chesapeake are involved, the school officials may refer such matters to parents, legal guardians, or appropriate civil authorities.

The Chesapeake School Board does not unlawfully discriminate on the basis of sex, race, religious ties or national origin in employment or in its educational programs and activities.

DEEP CREEK HIGH SCHOOL ALMA MATER

Hail to thee, Our Alma Mater

Loud your praise we sing

May our faculty and students

Glory to you bring.

Deep Creek High School, Loved of old

Hark upon the gale

Hear the thunder of our

chorus Alma Mater, hail.

| | |
|----------------------|------------------|
| SCHOOL COLORS | Purple and White |
| SCHOOL MASCOT | The Hornet |

PEOPLE TO KNOW

ADMINISTRATION

Brian Haughinberry, Principal

Shante Asprey, Assistant Principal

Terry Walburn, Assistant Principal

Christine Sperelakis-Babb, Assistant Principal for Instruction

Jason Walker, Assistant Principal

MAIN OFFICE STAFF

Ms. Lisa Cuccurullo, Lead School Secretary

Kip Kinsey, Head Bookkeeper

Tammy Caviness, Assistant Bookkeeper

Cindy Schipper, SOL Testing Clerk

ADDITIONAL PEOPLE TO KNOW...

GUIDANCE OFFICE

Becki Trant, Guidance Director

Lorri Owens, Guidance Counselor

Brittany Nelson, Guidance Counselor

Michael Ann Fitch, Guidance Counselor

Kathi Hite, Guidance and Academy Counselor

Kelly Drake, Guidance Counselor

Karin Merritt, Career Counselor and Truancy

Jessica Glosser, Guidance Secretary

ATTENDANCE OFFICE AND CLINIC

Tracey Hoover, Attendance Secretary

NURSE

Amanda Baker, School Nurse

Angela Shabazz-Wiggins, Clinic Assistant

SCIENCE AND MEDICINE ACADEMY

Heather Ott

STUDENT ACTIVITIES

Barbara Singleton-Seals, Director

ATHLETICS

Benny Polk, Director

CAFETERIA

Terry Matthews, Manager

GRADUATION COACH

Lenny Carson, Coach

LIBRARY

Sarah Robins, Librarian

Nikki Keegan, Librarian

Annette Dickerson, Secretary

SCA ADVISORS

Kristen Lester

Nikki Keegan

ADMINISTRATIVE ASSIGNMENTS

2022-2023

| Haughinberry Instruction, Supervision, Safety | Asprey A-F Instruction, Supervision, and Safety | Walker G-M Instruction, Supervision and Safety | Walburn N-Z Instruction, Supervision, and Safety | Sperelakis-Babb API Instruction, Supervision and Safety |
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| Action Plans Advisory Committees Awards Budget/Finance Community Activities Crisis Management Team Graduation Kronos Approval Master Calendar MTSS Parent Alert System (PAS) Prom PTSA Liaison Room Utilization School Success Plan Senior Class Officers Staff Climate/Morale Threat Assessment Team VHSL Website Approval Departments: <i>Administrative Team</i> <i>Guidance</i> <i>CTE (FACS, Bus, Marketing, Tech)</i> <i>TSS</i> TIS General TA's | Academic Awards CSC Enrollment Count Graduation Coordinator Grants Homebound/Home -Based Impact Aid Card Inclusion MTSS SECEP Social Media Liaison SSD Coordinator SPED Testing -VAAP Scholarship Award Program Substitutes -2nd quarter Truancy (alpha) Wellness Coordinator Departments PE Special Ed Clinic Job Coach Interpreters ISS | Athletics Attendance and Tardies Bell Schedule Bulletin Boards/Trophy Cases Field Trips Impact Aid Cards PBIS Liaison PTSA Liaison (w/Brian) School Nutrition Liaison Student/ Staff Parking Shelter Coordinator Student Activities Study hall liaison Substitutes - 3rd quarter Teacher of the Year Truancy (alpha) Transportation Textbooks Work orders E-hall pass Departments <i>English</i> <i>ROTC</i> <i>Custodial</i> <i>World Language</i> | 504 Building Use Budget Chromebook dist/collection End-of-year Checkout Extenuating Circumstances Faculty Handbook Keys and Fobs Property Manager (inven) Purple Star School Safety Plan/Drills Student Handbook Substitutes - 4th quarter <i>Technology Innovation Plan</i> Threat Assessment Team Truancy (alpha) Walkies Work orders Departments: <i>Math</i> <i>CCC</i> <i>Fine Arts (music, art)</i> <i>Security Staff/SRO</i> | Action Plans Remediation Crisis Management Team Instructional Program CVA Liaison EL Coordinator Freshman Seminar Graduation Coach Honor Code Intervention Plan Programs Kronos Backup Long term substitutes Master Schedule/Staffing Report Mentors/Internships Remembrance Liaison School Success Plan/ CNA Staff Training/PD Teacher Licensure Testing (SOL, PSAT, AP, MAP, AAPL,CTE) E-hall pass Substitutes - 1st quarter Departments: Clerical Media EL Science, SMA TIS Social Studies Virtual Learning TA CVA Website WBL Coordinator |

BELL SCHEDULE

All students are expected to be on time and prepared for class. All e-devices should be silenced during the school day and stored securely until approved for instructional use in classrooms. Administration reserves the right to designate appropriate use with faculty and students. Students should move quickly and orderly during class changes. The main hall and the technology hall offer a connection between the academic wing, gymnasium, and music hallways. Students should use good judgment in selecting a route.

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|---------------------------------------------------------------------------------------------|
| DEEP CREEK HIGH SCHOOL 2022-23 Bell Schedule 8:55 a.m.—3:53 p.m. |
|---------------------------------------------------------------------------------------------|

| | | | |
|----------------------------------|-----------------------------|-----------------------------|-----------------------------|
| Homeroom/Block 1 | | | |
| 8:55 a.m.—10:30 a.m. | | | |
| Block 2 | | | |
| 10:35 a.m.—12:05 p.m. | | | |
| Block 3 - 12:10 p.m. - 2:20 p.m. | | | |
| 1st Lunch | 2nd Lunch | 3rd Lunch | 4th Lunch |
| Lunch 12:05 p.m.—12:35 p.m. | Class 12:10 p.m.—12:40 p.m. | Class 12:10 p.m.—1:15 p.m. | Class 12:10 p.m.—1:50 p.m. |
| Class 12:40 p.m.—2:15 p.m. | Lunch 12:40 p.m.—1:10 p.m. | Lunch 1:15 p.m.—1:45 p.m. | |
| | Class 1:15 p.m.—2:20 p.m. | Class 1:50 p.m.—2:20 p.m. | Lunch 1:50 p.m.—2:20 p.m. |
| Block 4 | | | |
| 2:25 p.m.—3:53 p.m. | | | |

ATTENDANCE POLICY

Truancy

The Code of Virginia 22.1-254 requires all students to attend school regularly. Schools are required by 22.1-258 to refer students to truancy court after the student accumulates ten (10) unexcused absences. The court determines consequences on a case by case basis which could result in detaining the student or parent or removal of the child from the home. To ensure all excused absences enumerated in Chesapeake Public Schools Policy are properly documented, the parent/guardian should send a written note every time his/her student is absent from school within four (4) days of his/her return to school. Virginia State law requires that students be regular and punctual in attendance. Excessive and unexcused absences from school are detrimental to academic success. Attendance is a shared responsibility between home and school. Parents/Guardians may use the electronic "Report Absence" button in ParentVue to report current and future absences, as well as tardies. Please review the letter from the [Chesapeake Juvenile and Domestic Relations District Court](#).

Attendance and Credit for Courses

Students are expected to arrive to class on time and be prepared for learning daily. A student must be in class a minimum of sixty (60) minutes to be considered present. A student will not be granted credit for a course if absences (excused or unexcused) from a class period total more than nine (9) class periods for a one term, one credit course or more than eighteen (18) class periods for a two term, two credit course unless extenuating circumstances are established.

Attendance Procedures

A student has four (4) days from the date of return to school to provide a written parent note. If a student does not present a valid parent/guardian note, the absence will be marked unexcused. Phone calls cannot be used as a substitute for a written note or ParentVue documentation. Attendance documentation should include:

1. Student's legal name and Identification number
2. Date of the absence
3. Specific reason for the absence
4. Signature of parent or guardian
5. Phone number where parent or guardian can be reached
6. Name of the first block teacher

Parents may also submit the absence information electronically using ParentVue.

Excused Absences

In accordance with Chesapeake Public School's policy, the only legitimate excuses for absence or tardiness are:

- Sickness of student or medical appointments
- Severe illness or death in immediate family
- Exposure to a contagious disease
- Religious holiday
- Subpoenaed for a court appearance
- Severe inclement weather
- Extenuating circumstances such as a fire, an accident, etc.

For planned absences of three (3) or more consecutive days, the student must obtain approval by the principal in advance of the absences. The parent/guardian will be required to state the reason and times of the pending absence(s). Vacations or family trips are not excusable absences.

A student must attend school for at least two classes if he/she plans to participate in any school-related activity after school or on the weekend if the day in question is a Friday. If there are questions about an attendance problem, call the attendance office at 757-558-5311 or email Tracey.Hoover@cpschools.com.

Extenuating Circumstances

Extenuating circumstances may be granted when a student exceeds the allotted number of absences. This may be granted for extended illnesses or hospitalization and an application should be made prior to the end of each semester. Normal doctor appointments, sickness, court appearances, etc. have been considered in the minimum attendance policy and will not be used to grant extenuating circumstances. Additionally, students who have earned in-school suspension (ISS) or out-of-school suspension (OSS) may not be approved for extenuating circumstances. Applications will be available one week prior to the following due dates: Fall semester deadline – **January 20, 2023**; and Spring semester deadline – **May 31, 2023**. The principal has the final authority in all cases.

Tardy and School Sign-In/Sign-Out Procedures

Students arriving late to school during or after first block should report to the attendance office, present a written excuse from the parent or guardian, sign-in, obtain an admittance slip, and then go directly to their assigned block. The attendance clerk will issue an "excused or unexcused" admittance slip or hall pass to go directly to their assigned class. Parents of students who are excessively tardy to school are in violation of the Code of Virginia 22.1-265, "Inducing children to absent themselves" and may be referred to Court Services.

Tardy to Class

Instructional time is important to the academic success of every student. When a student is not in class prior to the bell, the student is considered tardy. The student's tardy will be recorded by the teacher each block as either excused, if the student presents an excused note, or unexcused. Excessive tardiness may result in administrative action.

Signing Out to Leave School Early

Students who need to leave school early for doctor's appointments, etc. must submit a note from the parent to the Attendance Office before first block. This note should include a phone number at which parents may be contacted to verify the information (if needed).

BUS TRANSPORTATION

Bus transportation is available to students residing in designated transportation zones. Riding the bus is a privilege and proper conduct on the bus is expected at all times. Each child on a school bus must behave in a satisfactory manner in order for the driver to be alert to the many hazards of driving in heavy traffic. Because the health and safety of all children on the bus is of prime importance, a student's privilege to ride the bus may be revoked as a result of improper behavior at the discretion of the site administrator. Should children damage school vehicles, parents/guardians will be responsible for reimbursement of the damages. Students who do not ride a bus should not be on the bus ramp before or after school. Parents and guardians are encouraged to read the Regulations for Pupils Riding School Buses pamphlet. Requests for permanent bus changes will not be approved except in emergency situations. If an occasion arises for a temporary request, the student should bring a note from the parent/guardian with a phone number where the parent/guardian can be contacted during the day. The note should be presented to the site administrator in charge of buses prior to the start of homeroom.

CARE OF SCHOOL CAMPUS

Students should display pride in their school campus and building and adhere to the following:

1. Do not mark or mar furniture, equipment, or windows
2. Do not place their feet on walls or lockers
3. Do not damage or destroy school property
4. Keep classrooms, halls, and the lunchroom free of paper, food, and drink trash.
5. Do not post any wall signs for any activity or notices on bulletin boards without prior approval of the administration
6. Do not graffiti the bathroom or locker room walls
7. Recycle plastic and paper in blue bins

CLINIC

The school clinic is open from 8:30 a.m. – 3:45 p.m. and a registered nurse is at the school daily. If a student becomes ill, he/she should report to the clinic with a pass from the classroom teacher. Students will not be excused to go home without permission from a parent or legal guardian. In case of an emergency when medical attention is required, every effort will be made to contact authorized individuals.

School clinic provides the following services:

1. Care and first aid of sick and injured students according to school guidelines.
2. Hearing and vision screening for 10th graders, initial enrollments and those referred by parents and teachers.
3. Administration of care for students with a physician identified health problems or conditions during the school day. To provide the best care possible:
 - Advise the clinic of any special health concerns.
 - Provide current home, work, cell phone or alternate telephone numbers on the Blue Student Emergency Cards and notify the school in writing to update any changes.
 - Keep sick children home. It is difficult for students to concentrate or do school work when not feeling well. An ill child can compromise the learning process for everyone and place other children at potential risk. Students with an uncontrollable cough are disruptive and can be removed from the classroom environment.
 - Students who have fevers (temperature of 100.4 degrees or higher), excessive vomiting and diarrhea are not able to stay in school and will be sent home. Students must be fever free for 24 hours without the use of fever-reducing medication before returning, regardless of how they feel.

**Please note that the attendance policy restricts the number of excused absences. Do not waste excused sick days! Use excused absences wisely!

Prescription Medications

All prescription medication should be given at home whenever possible. When medication must be administered during the school day, please follow the guidelines established by Chesapeake Public Schools. **All medication, prescription AND over-the-counter (Tylenol, Aspirin, Motrin, Tums, etc.), require a doctor's order!**

1. A Request for Administration of Medication in Hampton Roads Schools form must be completed by a physician and be signed by parent/guardian. (Forms are available in the clinic or on-line at the Chesapeake Public Schools

website).

2. Parents must provide prescription medication in the original container with the current date, and over-the-counter medications should be unopened or sealed. Students are not to transport medication to or from school.
3. Students that self-carry inhalers or epi-pens must have an Asthma Allergy Action Plan or a Life-Threatening Allergy Management Plan from their physician. Please contact the School Health Advisor for more information.
4. Doctor's orders must be provided for each school year. Any medication not picked up by the last day of school will be destroyed.
5. Students are not permitted to be in possession of medicine except as described above and they should never give out medication to others.

DISCIPLINE POLICIES

The administration of Deep Creek High School does not tolerate any disruption of the educational process. Teachers are the primary disciplinarians in any school. Parents/guardians should work with teachers in order to help students overcome behavioral problems. Teachers are expected to make every effort to contact parents/guardians concerning behavioral problems. The guidance department is available to help with parent, teacher, student conferences before the problems reach the administration.

In-School Suspension (ISS): ISS may be assigned for moderate infractions and/or repeated minor infractions of school rules. While in this program the student will be assigned specific assignments under the supervision of the ISS Coordinator. Students are expected to remain on task and complete all assigned work. Satisfactory completion of all work is necessary for the student to return to class. Students must report to the ISS room with paper and pen/pencil before the bell rings to start school. Students will remain in the ISS room the entire day and will eat lunch in the ISS room. Students who choose to bring their lunches from home should bring their lunches with them when reporting. The student will be counted present at school and will be allowed to make up all work missed from the regular class. It will be the responsibility of the student to confer with all teachers regarding missed work. Students who "check out" during the day with a valid excuse are expected to complete ISS the next school day. Should student behavior result in an In-School Suspension, the student will be issued a suspension letter which is expected to be hand delivered to the parent or guardian. A copy of the suspension letter will be mailed home to the parent or guardian.

NOTE: Students who do not adhere to the policies and regulations of the ISS program or refuse to serve an assigned ISS are subject to three (3) days of Out of School Suspension.

Out-of-School Suspension (OSS): OSS may be imposed for serious and/or repeated infractions of school rules or other behaviors which pose a threat to persons or school activities. OSS may be assigned by the principal or assistant principal for up to ten (10) days. Suspension of a student for more than ten (10) days may be authorized by the superintendent. OSS will start immediately following the close of the regularly scheduled school day. Should the behavior result in an Out-of-School suspension, the student will be issued a suspension letter which is expected to be hand-delivered to the parent or guardian. A copy of the suspension letter will be mailed home to the parent or guardian.

NOTE: During the suspension period, the student may not be on the property of Deep Creek High School, at designated bus stops or on any property belonging to Chesapeake Public Schools without prior authorization. All students returning from OSS will be permitted to make up all classwork. It will be the responsibility of the student to confer with all teachers regarding missed work.

Please refer to the policies established by Chesapeake Public Schools in the **Student Handbook 2022-2023**.

DRESS CODE

Dress and Student Appearance

School is a place of learning where the foundation of professionalism is established and a certain amount of business decorum is required. Some students are distracted by the dress and/or attire of others. Deep Creek High School has an obligation to address the educational needs of all students, and since distracting and/or inappropriate dress is likely to interfere with the educational needs of some, such dress cannot be worn to school. School Board Policy 9-33 regulates student dress. Students are expected to keep themselves well-groomed and appropriately dressed at all times. Any student whose appearance is considered contrary to good hygiene, distracting to other students or in any way disruptive to the learning environment will be removed from classes. Every effort will then be made to contact the parent or guardian to bring appropriate clothing for the first offense. Failure to correct the dress code violation will result in further disciplinary action including but not limited to being placed in the In-School Suspension room for the remainder of the day. Continued and repeated dress code violations may result in, but is not limited to, Out of School Suspension. Extremely brief dress will not be permitted. Dress code limits change as clothing trends and styles change. Below is a general list to assist parents/guardians and students in determining appropriate dress. Preparation of a comprehensive list is not possible. The administration reserves the right to make decisions based on situations other than those listed below.

Chesapeake School Board Policy 9-33 states: "...all students to dress in a manner appropriate for the promotion of learning. Student appearance shall not be disrespectful, indecent, dangerous to health and welfare of students, or disruptive to the school environment."

Consistent with the above, dress requirements shall be gender neutral and allow students to dress in a manner consistent with their gender identity. Schools shall address and enforce dress and grooming requirements consistently across the student body, regardless of gender identity or expression. Please review School Board Regulation [9-33- Dress and Appearance](#).

ELECTRONIC DEVICES

Building level administration reserves the right to determine the appropriateness of a device itself or a student's use of a device. **At Deep Creek High School, students are required to silence and secure all electronic devices and accessories at the start of the instructional school day.** Students may possess a privately-owned electronic device(s) for the purpose of supporting and promoting the educational objectives of the Chesapeake Public Schools in accordance with policies and regulations governing when, how, and where devices may be used on school property, including school buses, and/or off school property at school-sponsored events. **However, their use is for the sole purpose of supplementing classroom instruction at the direction of the classroom teacher. Students may not use personally owned electronic devices during class changes.** In addition, all student users of telecommunications systems, including the Internet (Network), that are entered via equipment and access lines located in Chesapeake Public Schools shall comply with guidelines outlined in Regulation 6-36, Acceptable Telecommunications and Internet Use for Students.

Chesapeake Public Schools assumes no responsibility in any circumstance for loss, destruction, damage, theft, or charges made on monthly statements for any device. Students will be responsible for locating any lost/stolen items and for other expenses accrued to their device accounts. Therefore, students and parents/guardians are strongly urged to ensure that

devices are insured, and security application software is installed.

WiFi access is password protected and accessible for school employees and students ONLY. Students are permitted to access the Chesapeake Public School's WiFi by obtaining the student password from a classroom teacher or the school Technology Integration Specialist. Students are not permitted to share the access code with anyone at any time.

Disciplinary Action for Violation of Acceptable Use Policy

Any action that is disruptive of the educational process will be subject to disciplinary action, up to confiscation of the device and accessories, termination of the privilege to bring a device to school, suspension and/or expulsion, and possible legal action.

Typical sequential consequences will apply for repeated offenses, which will result in the following:

- **1st Offense:** Confiscated and returned at the end of the school day.
- **2nd Offense:** Confiscated: Parent/Guardian Pickup.
- **3rd Offense:** Confiscated: Parent/Guardian Pickup and ISS for one block.
- **4th Offense:** Confiscated: Parent/Guardian Pickup and ISS for one day.
- **5th Offense:** Confiscated: Parent/Guardian Pickup and OSS for one day.

Failure to comply with acceptable, appropriate use and redirection by faculty and staff will result in administrative action. Use of electronics on school property is "a privilege not a right."

EMERGENCY DRILLS

Fire drills, tornado drills, earthquake and lockdown drills will be held regularly throughout the school year. Whenever the signal for a drill is sounded, everyone in the building must immediately follow the procedures. The following policy is in effect:

1. During a fire drill,
 - a. Students will leave books in the room, form a single line, and proceed to the exit posted in each classroom.
 - b. Students should walk, not run, as rapidly and quietly as possible to the exit.
 - c. All classroom lights should be turned off and all doors closed.
 - d. Once outside the building, students should move a safe distance (minimum of 50 feet) from the building and not stand in roadways or sit on or inside parked cars.
 - e. Any person caught pulling a fire alarm causing a false alarm is in violation of state law and will be legally prosecuted.
2. During a tornado drill/earthquake drill
 - a. Students will be directed by school personnel to a safe area.
 - b. When the command is given, students should get down, crouch on elbows and knees, with hands over the back of head until an all clear signal is given.
3. During a lockdown
 - a. Teachers will lock all doors and cover windows to every extent possible.

- b. Students are not permitted to leave the classroom and should follow the direction of the teacher until the all clear signal is given.
- c. Some lock down drills may require students to move to the “Hard Corner” of the classroom.

Students will cooperate in every way asked by faculty members during drills.

EMERGENCY SCHOOL CLOSING

On occasion, school will be closed due to inclement weather or extended power failure. In these cases, the Superintendent of Schools will announce the closing of schools through the Parent Alert System (PAS). Parents and school employees can find accurate information on WFOS-88.7-FM, CPS-TV (Cox 46 / Verizon 42), WCTV-48 (Cox 48 / Verizon 43), or www.cpschools.com, Chesapeake Alert, and [Twitter@cpschools](https://twitter.com/cpschools).

In addition, when schools are closed due to weather conditions the following codes will be used by those announcing school closings.

CODE 0 – Schools and offices are closed for all personnel except those employees designated as essential personnel.

CODE 1 – Schools and offices are closed. Learning continues remotely.

CODE 2 – Schools are closed and offices are open. Learning continues remotely.

FEES

Fees are collected by school personnel in accordance with state law and Board of Education regulations. The school board during its annual budget process determines fees that can be charged and establishes the maximum amount. No organization (athletic booster, band booster, etc.) established to raise funds to assist in the support of a particular curricular or extracurricular area may assess fees on students.

Fees may be charged for:

1. Optional services such as parking or locker rental
2. Student-selected extracurricular activities
3. Class dues
4. Field Trips or educationally-related programs that are not required instructional activities
5. Musical instruments, as long as the instruction in the use of the instrument is not part of the required curriculum
6. Distance learning classes for enrichment which are not necessary to meet the requirements for a diploma
7. Summer school, unless the classes are required for remediation
8. Overdue, lost or damaged library books and media
9. Lost or damaged textbooks or calculators
10. Consumable materials
11. A fee not to exceed a student’s pro-rata share of the cost of transportation for voluntary extracurricular activities
12. Preparation and distribution of official paper copies of transcript; a reasonable number of copies of official paper copies must be provided for free and all electronic copies of transcripts must be provided for free.
13. AP testing
14. Dual enrollment courses.

Consequences for non-payment of Fees

Students will be responsible for the care and return of textbooks, calculators, library and media materials and other non-consumable materials and equipment. As such, students will be responsible for payment of recovery costs relative to the loss or damage of textbooks, calculators, library and media materials and other non-consumable materials and equipment.

The consequences for nonpayment of fees include, but are not limited to:

1. Exclusion from the activity associated with the fee
2. Revocation of parking privileges
3. Inability to march at graduation ceremonies
4. Exclusion from class-wide voluntary activities such as school dances.
5. Dropped from dual enrollment courses

FOOD SERVICES

The school system provides free lunches to eligible students who apply for this program. Students are not permitted to order food deliveries outside of the cafeteria menu during lunch. Students are not permitted to go home and it is highly discouraged to have food brought into the school from outside restaurants (ie. Hardees, McDonalds, Pizza Hut, Subway, etc.) on a regular basis. Food should not be taken from the cafeteria into other parts of the building. All outside areas are off limits and offenders are subject to disciplinary action. Lunch lines are to be in single file and no cutting in line is allowed. All trash is to be placed in receptacles. No trays or trash is to be left on tables. Teachers and administrators will monitor student conduct during all lunches. Cafeteria food costs are as follows:

Breakfast (full price): \$1.40

Lunch (full price): \$2.90

Meal Pay is available on the Chesapeake Public Schools web site at www.cpschools.com.

Free and Reduced-Price Meals

Parents interested in applying for free and reduced price meals must use the Free and Reduced-Price Meal Application, which is available online. Applications must be renewed every year. Paper applications may be completed and returned using the mailing address on the application to the Food Service Office or the food service manager at your child's school.

Lunch Schedule

Deep Creek High School has three lunch periods. Students will attend lunch based on their third block class. Students may not go to lockers during lunch that will disturb classes in session. Students are expected to properly dispose of all lunch trash.

1st Lunch: 12:05 p.m. – 12:35 p.m.

2nd Lunch: 12:40 p.m. – 1:10 p.m.

3rd Lunch: 1:15 p.m. – 1:45 p.m.

4th Lunch: 1:50 p.m. – 2:20 p.m.

VENDING MACHINES

Snack and drink machines are turned off and not available from 8:30-4:00.

GYMNASIUM

The gymnasium is off-limits to students during organized gym classes. Team rooms, locker rooms, and restrooms are for gym classes and athletic teams during scheduled classes and practice times. Students are to provide his/her own combination lock and all belongings should be secured in a teacher/coach assigned locker. At the end of each semester and sports season, lockers should be cleaned out and locks removed.

Gym Uniforms

Students are not required to dress out for physical education, but are required to wear appropriate footwear while in the gym area. Additionally, students are encouraged to wear athletic attire for all physical education classes. Students will be expected to participate in all physical education activities each day.

HALL PASSES

Students must not be in the hallways during classes without a hall pass. DCHS will transition to using E-Hall pass beginning in 2022-2023, meaning hall passes will be electronic. While students are learning how to use E-Hall Pass, they are required to have in their possession a hall pass from the teacher stating the date and time the student left class and their destination. Students (with or without passes) will be subject to disciplinary action for loitering, being in off-limit areas or being in areas not designated by the hall pass. Once E-Hall pass training is complete, no paper hall passes will be used.

LIBRARY

Students are encouraged to use the library for both educational purposes and pleasure reading. **Students may use the Internet for approved instructional purposes before and after school, during lunch and during the day with a signed pass from their scheduled teacher.** Printing is limited to class related assignments. Any student may check out a total of 3 books for a period of two weeks, if the student has no overdue books. Students using the library during class must have a pass from a teacher, stating the time of arrival to and departure from the library and the specific purpose of the visit. Students are welcome to utilize the library from 8:00 a.m. to 8:38 a.m. and from 3:38 p.m. to 4:00 p.m. Students who wish to use the library during lunch must sign-in. Food and drink are not allowed in the library and students must leave all book bags, backpacks, and other large carrying items in lockers or classrooms or stored at the front of the library. A book check may occur prior to students leaving the library. Appropriate behavior is expected of all students.

LOCKERS

PE lockers will be issued by PE teachers during the semester in which the student is enrolled in a PE class. All students must furnish their own combination/key lock (a key and/or combination must be provided prior to a locker being issued) unless a 700 hall locker is assigned. Students who are assigned lockers on the 700 hall will be issued a combination.

Combination locks can be purchased in the School Store before school or during lunch. Students may go to their academic wing lockers before and after school, and between classes, if time allows. Students may not place possessions

in unassigned lockers. No student will be permitted at his or her locker during class time without a hall pass. A school locker is the property of the Chesapeake School Board. At any time, with just cause, any locker may be searched by the administration in accordance with accepted procedures. Lockers without combination locks will be considered vacant and cleaned out. **Students are not to share lockers.**

LOST AND FOUND

Lost items will be placed in the lost and found box in the commons area, where the owner may claim his/her property. Students should be sure their lockers are properly secured in order to protect their belongings. Students enrolled in physical education classes should lock all gym lockers. **All unclaimed items will be donated to charity one week after the conclusion of each semester.**

MOMENT OF SILENCE

Senate Bill 209 "ONE MINUTE OF SILENCE," became effective July 1, 2000. The law states: "**A daily moment of silence not to exceed one minute shall occur in every classroom in the public schools of Virginia.**" Students will participate in the Minute of Silence when an announcement is made every day. Students who are in the hallway are expected to stop and observe the moment.

PLEDGE OF ALLEGIANCE

Virginia Code 22.1-202 mandates that each school board require the daily recitation of the Pledge of Allegiance in each classroom of the school division. Students shall not be compelled to recite the Pledge if they or their parents/guardians object on religious, philosophical, or other grounds. Students who are thus exempt from reciting the Pledge shall stand or sit quietly at their desks while others recite the Pledge and shall make no displays that disrupts or distracts others who are reciting the Pledge. Students who cause disruption or distraction shall be subject to appropriate disciplinary action for disruptive behavior.

SCHOOL STORE

The store is located in the commons areas and offers school supplies, school spirit wear, and seasonal merchandise at reasonable prices. Normal hours of operation are before school 8:15 am to 8:34 am, during all lunches, and other times as posted. Spirit wear is also sold at some athletic and special school events.

STUDENT PARKING

Student parking is available in designated areas. One day parking is available for emergency situations. Prior administrative approval is required. All students parking on the school grounds during regular school hours must have parking decals purchased from Accounting. Rules and regulations regarding motor vehicles follow this paragraph. Violations of these regulations may result in rescinding of privileges, towing and/or suspension. Parking privileges may also be denied as the result of poor attendance, tardiness, or improper behavior.

PARKING REGULATIONS

The following are in effect:

1. Driving a motorized vehicle to school is a privilege, not a right. Students are encouraged to utilize the Chesapeake Public Schools bus transportation.
2. Students will operate motor vehicles in a safe, careful manner at all times and in accordance with the laws of the City of Chesapeake and the Commonwealth of Virginia.
3. Students will affix a valid parking decal on the rear passenger side window. If tinted, then affix where visible.
4. Students will only park in the space designated by that tag.
5. Students will leave vehicles in the parking lot and enter the school building as soon as they arrive at school.
6. Students should lock their vehicles and set the brakes.
7. Students will not return, go to any vehicle, or enter the parking lot until they leave school unless they have written administrative permission. When returning to the parking lot, students must leave promptly.
8. Students will adhere to the 10 miles per hour speed limit in all parking areas.
9. Students will obey all signs and pavement markings.
10. Students will not park in the main entrance circle, driveways, crosswalks, faculty and visitor areas, bus ramps, driver education lot, grassy areas, or at Deep Creek Recreation Center.
11. Students will not engage in such activities as:
 - a. Reckless driving or spinning wheels
 - b. Speeding or "Racing" engines
 - c. Blowing horns or playing loud music
 - d. Driving over curbs
 - e. Passing other vehicles in the parking lot
 - f. Displaying inappropriate, lewd, racial or sexual offensive messages, pictures, flags, emblems, or symbols
 - g. Students will yield the right of way to ALL school buses on Margaret Booker Drive.
 - h. Students will report all accidents on school property involving personal or property damage to his/her administrator.
12. Handicapped parking is available near the gymnasium area for student drivers who have been issued a handicapped permit by DMV.
13. Students may NOT leave school without prior administrative authorization.
14. Vehicles parked on Deep Creek High School property are subject to random searches by the canine units of the Chesapeake Police Fire Department and/or Virginia State Police.
15. False tag representation, counterfeited tags, photocopied tags or identification materials will be considered a serious disciplinary infraction.
16. Deep Creek High School assumes no responsibility for the care or protection of any vehicle or its contents.
17. If tags are improperly displayed, the vehicle is improperly parked or the vehicle has no tag, that vehicle is subject to being towed at the owner's expense.

Parking Infraction Action

The following are possible consequences for violation of driving/parking regulations:

1. Parents will be contacted
2. Parking pass will be rescinded
3. Cancel privilege to drive or have a vehicle on school property
4. Vehicle towed at owner's expense
5. Suspension from school (ISS/OSS)
6. Police notification

TELEPHONE

With permission of the office staff students may use the telephone in the office to contact parents. Calls should be kept to a minimum.

VISITORS

Visitors are welcome in the building for business purposes only. Returning students who wish to see former teachers should do so after school hours by appointment. All visitors must show a driver's license and secure a VISITOR'S PASS from the Security Desk immediately upon arrival and return the pass to the Security Desk prior to leaving. Students are not to invite visitors to spend the day with them in classes. Small children are not permitted to visit. No visitation is allowed during lunches.

ACADEMIC PROGRAM

The academic program aids each student in maturing into a concerned, responsible citizen prepared to make a unique contribution to society.

Accreditation

Deep Creek High School holds accreditation with the Virginia State Department of Education, the Advanced ED Accreditation Commission and has received full Standards of Learning certification from the Commonwealth of Virginia.

DROPPING AND ADDING COURSES

Students are expected to follow the schedule of courses for which they register. However, circumstances may arise which give valid reasons for changing a schedule or dropping a course. These adjustments will be made only when in the judgment of the principal, the reason for the change is valid.

A student may NOT drop a course and add a new course after the first five days of each semester. If a student requests to drop a course after this official drop/add period, the student will receive an "E" as a final grade for the course dropped unless extenuating circumstances are established. The principal shall determine the validity of the extenuating circumstances.

CULMINATING ASSESSMENTS/FINAL EXAMINATIONS

- All students enrolled in a high school credit course will complete a culminating assessment. The culminating assessment will include ongoing components of performance-based assessments (PBA), culminating products or presentations, and limited traditional exam items, such as multiple-choice or short-answer questions.
- The culminating assessment (CA) will replace final exams for all high school credit courses.
- The culminating assessment, which includes ongoing PBA components and traditional exam items, will be counted in the exam category in Synergy as 20% of the final grade.
- No students will be exempt from the PBA components of the culminating assessment, as PBAs are ongoing throughout the semester.

GRADE CLASSIFICATION OF STUDENTS

High school promotion in grades ten through twelve shall be based upon the number of standard and verified credits earned and the successful completion of certain prerequisites in English. Designation of students by class shall be based upon the criteria that follow:

- **Freshman:** Recommendations of the teachers on the students' middle school team.
- **Sophomores:** The successful completion of 4 standard subject-area credits including an English credit and 1 verified credit in science, social science, or mathematics.
- **Juniors:** The successful completion of 10 standard subject-area credits including 2 English credits and 3 verified credits including at least 1 in science, 1 in social science, and 1 in mathematics.
- **Seniors:** The successful completion of 15 standard subject-area credits including 3 English credits and 4 verified credits including at least 1 in English, 1 in science, 1 in social science, and 1 in mathematics.

Graduating seniors with a Standard Diploma must complete 22 standard subject-area credits in state prescribed areas of study, including an industry credential, virtual component and hands-on CPR, and 6 verified credits including at least 2 in English, 1 in science, 1 in social science, and 1 in mathematics.

OR

Graduating seniors with an Advanced Studies Diploma must complete 26 standard subject-area credits in state prescribed areas of study, including a virtual component and hands-on CPR, and 9 verified credits including at least 2 in English, 2 in science, 2 in social science, and 2 in mathematics.

All incoming 9th grade students will need to meet course 9th requirements and credentials for a state approved diploma type and 5 verified credits: 2 in English (reading and writing), 1 in science, 1 in social science, and 1 in mathematics.

NOTE: In order for students to participate in senior activities, they shall have met all credit requirements for that class by September of the school year they intend to graduate.

Exceptions for accelerated students and for students with unusual circumstances may be made by the principal for activities only.

Please review the booklet *A Student Handbook & Course of Study Guide* for graduation requirements and Chesapeake Public Schools academic requirements. The most current revisions to this publication may be located on the Chesapeake Public Schools website at www.cpschools.com under the students menu.

GRADING SCALE

The grading scale used in the 4.0 alphabetical system with the quality points and numerical equivalents distributed as follows:

| Chesapeake Public Schools' Grading Scale | | | |
|------------------------------------------|--------------|--------|---------------|
| Range | Letter Grade | Points | Range |
| 93-100 | A | 4.0 | 3.85—4.0 |
| 90-92 | A- | 3.7 | 3.50—3.84 |
| 87-89 | B+ | 3.3 | 3.15—3.49 |
| 83-86 | B | 3.0 | 2.85—3.14 |
| 80-82 | B- | 2.7 | 2.50—2.84 |
| 77-79 | C+ | 2.3 | 2.15—2.49 |
| 73-76 | C | 2.0 | 1.85—2.14 |
| 70-72 | C- | 1.7 | 1.50—1.84 |
| 67-69 | D+ | 1.3 | 1.15—1.49 |
| 64-66 | D | 1.0 | 0.50—1.14 |
| Below 64 | E | 0.0 | 0.49 and less |

GUIDANCE SERVICES

Students are encouraged to use the following services offered by the guidance department:

1. Counseling for scheduling
2. Counseling personal problems
3. Testing
4. Interpreting test results
5. Conducting conferences
6. Providing information about occupational choices, college admission, and scholarships
7. Student Assistance and crisis intervention

Guidance Staff

The regular Guidance Staff uses an alphabetical assignment for responsibility of students.

Ms. Becki Trant, Guidance Director

Mrs. Michael Ann Fitch, Counselor for A-CL

Ms. Kelly Drake, Counselor for CO -HA

Mrs. Lorri Owens, Counselor HE-MC

Mrs. Karin Merritt, Counselor ME-SH

Mrs. Brittany Nelson, Counselor for SI-Z

Mrs. Kathi Hite, Counselor for Science & Medicine Academy & ELL

Mrs. Jessica Glosser, Guidance Secretary

HOMEBOUND INSTRUCTION

A student is eligible for homebound instruction for medical reasons if he/she is unable to attend his/her regular school for an extended period of time beyond two weeks. Each case must be evaluated individually before a decision is made to permit homebound instruction. Forms for homebound instruction may be obtained from Mr. Reppert in the guidance department.

HONOR ROLL

All students who have a 3.0 or greater weighted grade point average, with no grade lower than a C, in all courses (credit-bearing or non-credit bearing classes) are given the distinction of honor roll. There are three Honor Roll distinctions.

| Honor Roll Requirements | | |
|-----------------------------|------------------------|-----------------------|
| Superintendent's Honor Roll | Principal's Honor Roll | Honor Roll |
| 3.85—4.00 GPA | 3.50—3.88 GPA | 3.00—3.49 GPA |
| No grade lower than A- | No grade lower than B- | No grade lower than C |

Honor Graduate

The distinction of honor graduate is awarded to all students who have met the requirements for a modified standard, standard, or advanced studies diploma and who graduate with a 3.0 or greater weighted grade point average in all credit bearing classes. Credit bearing classes are those defined in the Standards of Accreditation as receiving a standard unit of credit. Determination is made by the averaging of grades after final examinations have been given and final grades have been derived in June of the senior year.

Valedictorian and Salutatorian are determined based on the weighted grade point average at the end of the 2nd semester of the senior year. The student with the highest rank at the end of the senior year will be declared the valedictorian of the graduating class. The student with the second highest rank at the end of the senior year will be declared the salutatorian. In cases where more than one student has the same numerical average, all students with that average will be given the same classification. Please refer to Chesapeake Public Schools policies for revisions.

HONORS AND ADVANCED PLACEMENT COURSES

These courses are available for students who are above average learners and who wish to pursue more difficult studies. AP courses cover college level course content. Upon completion of an AP examination, college credit MAY be awarded. Weighted grades for honors and AP courses are used for college admissions purposes. Some courses may require a placement test and/or summer assignments.

MISSING ASSIGNMENTS/MAKE UP WORK

The expectation is for all students to complete assignments on time. Students are encouraged to communicate with their teacher regarding make-up work and late work. Families should communicate with their student's teachers regarding any attendance concerns. There may be extenuating circumstances to consider.

Make-up work is defined as assignments or assessments missed due to a student absence. Students shall be permitted to make up work because of excused or unexcused absences, including in-school or out-of-school suspensions (School Board Regulation 6-44). Students who are absent on the day an assignment or assessment was assigned, or are absent on the day the assignment or assessment is due, are permitted to submit work according to the make-up work policy.

1. It is the student's responsibility to access and submit all completed work missed when absent. Students absent between one to three consecutive days have up to five instructional days to submit make-up work for full credit.
2. When a student is absent the day of an assessment, the student should be prepared to make up the assessment as soon as possible as agreed upon with the teacher.
3. Teachers will use a zero in Synergy for all missing work with a comment of "absent". This will compute as a zero until work is made up so as to not inflate grades in ParentVue or StudentVue.
4. After the five-day window, missing make-up work is considered late work. See protocol for late work below.

Late work is defined as assignments or assessments submitted after the due date/time with no related absence.

1. It is the student's responsibility to access and submit all work on time to avoid a late work penalty.
2. Teachers will respond to late work with a grade deduction of no more than 10% per day, not to exceed 30% total deducted for being late.
3. Late work must be submitted within five instructional days of the date the work is due for credit.
4. Until a student submits late work, teachers should use a zero in Synergy for all late work with a comment of "late". This will compute as a zero until work is submitted so as to not inflate grades in ParentVue and/or StudentVue.

ASSIGNING A GRADE OF ZERO

Realizing the importance of students completing all assignments and the significant impact of a zero on a student's overall grade, per School Board Policy 6-44 a grade of zero should only be assigned in the following situations:

1. If it is documented that a student has cheated on an assignment.
2. In the case of an intentional absence (e.g., skipping class or school), students shall not be permitted to make-up work for credit.
3. If a student fails to submit an assignment.

REPEATING COURSES

Courses which are repeated for a higher grade will only "count" once for graduation requirements. If a course was passed and repeated for a higher grade, the lower grade will remain on the historical record, but the higher grade is used to calculate the GPA. If the course failed with an "E" and repeated for a higher grade, the "E" and the new passing grade will

be used to calculate the GPA.

REPORT CARDS

The school system processes and distributes report cards within five school days after the close of a grading period, every 4 ½ weeks. Four report cards are issued each semester to students through StudentVue, and will be available in ParentVUe. The four grading periods and the final exam each account for 20% of the final course grade.

STUDENT PROGRESS

Students and parents may check for homework assignments, the student progress, and additional class information online using Synergy and/or Schoology.

WEIGHTED CREDITS

Certain courses have been approved for additional quality point weight, which is added to the grade point average of the student. The courses are identified as honors, advanced placement, or SMA classes. Specialized courses such as those approved for the Science and Medicine Academy may carry an additional weight. After the student's average has been calculated, a weight of 0.025 is added to the GPA for an honors course and 0.05 is added to the GPA for an AP course.

WITHDRAWING FROM SCHOOL

The guidance department will issue withdrawal forms to students only upon receipt of parental permission or administrative action. The withdrawing student must be accompanied by a parent and the student must obtain signatures and clearance from subject area teachers, the attendance clerk, the media staff, and the bookkeeper. The student should return completed forms to the guidance office with forwarding address and new school information.

TEXTBOOKS & CALCULATORS

Textbooks will be issued from the Book Room. Students enrolling after the class distribution should see the textbook administrator. Math teachers will issue calculators during the semester when students are enrolled in a math class. Students will return books to the Book Room at the end of each semester, if transferring to another school, or withdrawing from school. The student is responsible for lost or damaged books and calculators. Please see "FEES."

SCIENCE & MEDICINE ACADEMY

The Science and Medicine Academy is designed for Chesapeake students who want to pursue a career in one of the vast fields of science or medicine and/or who demonstrate a particular interest in science or medicine. Heather Ott is the Academy Coordinator and her office is located on the 700 hall at the bus ramp. Mrs. Ott can be reached by telephone at 757-487-7425.

- Approximately sixty freshmen are accepted annually into the Academy.
- The Academy is a four-year program that operates as a school-within-a-school.
- Academy cohort classes are designed to provide a learning environment that supports the rigorous

Academy coursework.

- Academy students take a minimum of two science credit bearing courses per year and have space in their schedules for band, chorus, orchestra, art or other electives of choice.
- Chesapeake Public Schools provides transportation for all students accepted into the Science and Medicine Academy.
- Students in the Academy are full-time Deep Creek High School students, eligible to participate in all sports, clubs, and activities at Deep Creek High School. If a student withdraws to return to his/her zoned school, the VHSL transfer rule will apply for athletic participation.
- Academy students are expected to meet the standards of the academy program through the quality of work and performance as a serious learner.

CODE OF ACADEMIC INTEGRITY

Chesapeake City High Schools promote academic integrity by encouraging everyone in its school community to demonstrate high standards of personal honesty in academic work, in interpersonal relationships with other members of the school community, and in participation in all school activities. Lying, stealing, or any form of academic dishonesty, plagiarism, or cheating violates this code. By promoting academic integrity the school lays a foundation where students do not demean their character, damage their credibility, or jeopardize their future by engaging in any form of dishonest behavior. The classroom teacher is responsible for creating an environment that is unfavorable to academic dishonesty as well as for specifying the conditions under which assignments are to be completed in order to minimize the possibility of cheating. The following Code of Academic Integrity governs our entire school community.

Students are to abide by the following set of expectations:

- Students are expected to verify that the work on each assignment is his or her own.
- Collaborating with another classmate on any assignment must be pre approved by the teacher.
- Students may not plagiarize in any form.
- Students may not allow others to copy his/her work.
- Students may not misuse content from the internet.

Honor Code Statement (to be included in syllabi): *My work is my own and no other's. I will not copy another student's answers, use or access another student's account, plagiarize from any source, violate copyright laws, nor submit any work that is not completely my own. Giving away my work, my password, or giving any access to my work to anyone also violates the Honor Code.*

- Lying to turn in work at the teacher's designated time which could result in a grade advantage
- Relaying information or accepting information concerning test items and/or format
- Altering a graded assignment and resubmitting it for a better grade
- Working together on a take-home assignment without authorization by the teacher
- Planning schemes to cheat
- Changing a student's name on a printout/hardcopy
- Plagiarizing - using or copying material or ideas from another source while submitting it as his/her own without giving proper credit to the source. Examples include, but are not limited to:
 - Turning in, for credit, any assignment that is not based on the student's own research, including papers from a commercial term paper company and papers written by siblings or other students
 - Providing a written assignment to another student
 - Submitting the same or portions of the same academic materials for credit in more than one class without the consent of both teachers
 - Making up or falsifying data
 - Not properly citing sources of quoted or paraphrased information
 - Citing nonexistent sources

Academic Integrity Violation Procedures

- Any student or teacher who believes a violation has occurred will report the facts to the appropriate teacher assigning the work.
- A teacher who finds reasonable cause to believe a violation has occurred will inform the student and report the facts to the Assistant Principal for Instruction (API) on a referral form.
- The API will review the facts presented by the student or teacher and conduct a thorough investigation providing due process to all parties involved, decide on guilt or innocence, and notify all parties of the decision.
- If any party (teacher, student, or parent) wishes to appeal the decision of the API, a written notice of appeal must be presented to the Assistant Principal of Instruction within five school days.
- Upon review of the evidence and the decision of the API and after meeting with the parties involved, the API will render a final decision concerning appropriate disciplinary action.

Academic Integrity Penalties

Any student found to be in violation of this Code of Academic Integrity will receive a grade of zero and the student will not be allowed to make up the work for credit.

ATHLETIC PROGRAM

Deep Creek High School is a member of the Virginia High School League and, therefore, is governed by its rules and regulations in addition to policies set forth by the Chesapeake Public Schools and the school's athletic department. The school's Athletic Council is composed of the principal, assistant principal, athletic director, and selected coaches who direct the athletic philosophy and set goals for the athletic programs. The Athletic Director is Mr. Benny Polk and his office is located in the foyer of the gymnasium. He can be reached at 494-8076.

VHSL publishes rules for all VHSL activities in the state, and as a member of VHSL, Deep Creek High School complies with all the rules and regulations set forth by the organization. We are included in the Southeastern District and Class 4, Region A.

Policies for Student Athletic Participation

In addition to the VHSL rules, the Chesapeake School Board has established the following rules. In order for a student to participate on an athletic team, he/she must:

1. Pass a physical examination and secure the written permission of his/her parents/guardians.
2. Attend school on the day of a sports event in which his/her team is participating.
3. Not have reached the age of 19 years on or before August 1 or the school year in which he/she wishes to compete.
4. Be enrolled in a minimum of three classes and pass three classes to be eligible for participation. None of the three can be a course being repeated for a higher grade.
5. Be in good standing with the school in regard to discipline
6. Have at least a 2.0 cumulative grade point average

Athletic Teams

The school maintains a well-rounded athletic program with teams in all major sports including the following:

| Fall | Winter | Spring |
|---------------------|---------------------|-----------------|
| Competition Cheer | Winter Cheerleading | JV Baseball |
| Sideline Cheer | JV Boys Basketball | V Baseball |
| Cross Country | V Boys Basketball | JV Softball |
| Golf | JV Girls Basketball | V Softball |
| V Boys Volleyball | V Girls Basketball | JV Boys Soccer |
| JV Girls Volleyball | Indoor Track | V Boys Soccer |
| V Girls Volleyball | Swimming | JV Girls Soccer |
| JV Football | JV Wrestling | V Girls Soccer |
| V Football | V Wrestling | Boys Tennis |
| JV Field Hockey | | Girls Tennis |
| V Field Hockey | | Outdoor Track |

Sportsmanship

A primary goal of the Chesapeake Public Schools' extracurricular and co-curricular programs is the promotion of good sportsmanship, ethical behavior, and integrity. All participants in extra- and co-curricular activities, including athletes and other support groups, fans, coaches, and administrators, shall be guided at all times by a philosophy of good sportsmanship, sound ethics, and high integrity. This philosophy emphasizes that extracurricular activities are a part of the total educational process and that the same level of responsibility and behavior is expected at practice and competitions as is expected in the classroom. The school administration supports this philosophy by maintaining positive attitudes that promote good sportsmanship. All high schools and middle schools are required to conduct all their relations with other schools in a spirit of good sportsmanship. The School Board further encourages the development and promotion of sportsmanship, ethics, and integrity in all phases of the educational process and in all segments of the community, including administrators, participants, adult supervisors, parents, fans, spirit groups, and support/boosters.

STUDENT INSURANCE

Each year, the Chesapeake Public School Board endorses an insurance policy, which offers an accident policy. For a fee, students may purchase this insurance for their own protection. In addition, the Commonwealth of Virginia offers affordable health insurance through FAMIS for qualifying children. More information is available at www.coverva.org or by calling toll-free 1-855-242-8282.

STUDENT ACTIVITIES

A variety of activities are offered at Deep Creek High School. Students are encouraged to participate according to his/her interests. All SCA officers, Homecoming Court participants, class officers, and participants in the Mr. and Miss Deep Creek Pageant must be students in good standing and must meet the eligibility requirements of the citywide 2.0 policy. The Activities Director is Mrs. Barbara Singleton-Seals and she is located in room 708.

Clubs and Organizations

Citywide guidelines are established for the organization and oversight of school clubs and organizations. The school offers clubs and organizations to meet the interests of students and to provide a well-rounded experience which maintains a close relationship with the school program. Some organizations are co-curricular (*) and a class enrollment may be required for membership. The following clubs are currently organized and available for membership:

All school clubs and organizations must follow the guidelines developed from School Board Policy 9-35.

Student Council Association

The Student Council provides for student activities, serves as a training experience for both leaders and followers, promotes the interests of the students, gives students a share in the management of the school, develops personal ideals of conduct, seeks to interest students in school affairs, and helps solve problems that may arise. Students are encouraged to become involved in student government. SCA and class elections are conducted each spring, with the exception of freshman class, which is held in the fall. Officers are elected by a majority vote of the student body.

ACADEMIC LETTER AWARDS PROGRAM

Academic letters are awarded for participation in Virginia High School League sanctioned activities. Students must earn a minimum of twenty-five (25) points in order to be awarded an extracurricular academic letter. Participation must be outside the regular school hours. Students earn points between grades 9 and 12, at the varsity level in at least two of the following activities: Debate Team, Drama Team, Forensics Team, Literary Art Magazine, Newspaper, Scholastic Bowl, and Yearbook.

Students should consult the sponsor of the particular areas of interest for further information or Mrs. Singleton-Seals for information on how to start a new club or organization. EXCELLENCE IN CIVICS EDUCATION SEAL

Students who participate in volunteer activities and maintain high academic standards may be eligible for a diploma seal to recognize his or her achievement. Accumulation of community service activities begins in high school. No community service activities are counted toward the Civic Seal in middle school.

The Board of Education's Excellence in Civics Education Seal is awarded to students who meet each of the following four criteria:

1. Satisfy the requirement to earn a Standard Diploma or an Advanced Studies Diploma.
2. Complete Virginia & United States History and Virginia & United States Government courses with a grade of a B or higher.
3. Complete 50 hours of voluntary participation in community service or extracurricular activities, such as volunteering for a charitable or religious organization that provides services to the poor, sick or less fortunate; participating in Boy Scouts, Girl Scouts or similar youth organizations; participating in Junior Reserve Officer Training Corps (JROTC); participating in political campaigns, government internships, Boys State, Girls State or

Model General Assembly; and participating in school-sponsored extracurricular activities that have a civics focus. Any student who enlists in the United States military prior to graduation will be deemed to have met this community service requirement.

4. Have good attendance and no disciplinary infractions as determined by local school board policies. Other Diploma Seals are listed in the Secondary Course Catalog.

Documentation of service activities are to be kept on a volunteer log and hours are to be verified by the event sponsor that denotes the event, date, and hours served. The volunteer log should be submitted to the Social Studies Department Chair by June 1 of each school year.

SCHOOL DANCES

Scheduled dances include the Homecoming and Junior/Senior Prom. Students enrolled in grades 9-12 at Deep Creek High School may attend a school sponsored dance if they are a student in good standing and observe the following rules:

- Guests, when permitted, must be under 21 years of age
- No one will be permitted to re-enter the dance after leaving the building
- The use of alcoholic beverages and illegal drugs is prohibited.
- Such use is a violation of School Board Policy 9-24 and 9-35, as well as Chesapeake City Ordinances prohibiting consumption of alcohol or possession of alcohol/drugs on school property.
- All discipline policies and rules are enforced at dances. Dance technique and style is expected to be school appropriate.
- Metal detectors may be used for students entering a dance at DCHS.

CLASS DUES AND EVENTS

Class dues are \$5.00 and will be collected by the class sponsors for students to participate in any class activities. Class event pricing is arrived from the costs of each individual activity by class sponsors and class officers. For example, class socials, ice cream parties, Ring Ceremony, Junior/Senior Prom, Senior Banquet, tailgates, and homecoming. Students should read the announcements and check class bulletin boards for additional information or see the following class sponsors:

| Class | Sponsor(s) |
|------------|-------------------------------|
| Freshmen | Kellie Wheeler |
| Sophomores | Mrs. Heather Ely |
| Juniors | Mr. Chauncy Foreman |
| Seniors | Mrs. Keegan and Mrs. Williams |

SCHOOL FUNDRAISING

All organizations--clubs, activity groups, sports teams, classes, PTSA, and athletic boosters-- must obtain the approval of the principal and director of student activities prior to the sale of any item. Students may not sell candy or other items for their own profits or for outside organizations.

DELIVERIES

Deep Creek High School is committed to protecting instructional time and we will not accept balloons, flowers, candy or other deliveries for students. Parents and delivery drivers may be turned away to avoid the disruption of class.

PTSA

The PTSA is committed to serving the students of Deep Creek High School through its efforts to represent and assist all who nurture and educate children. Membership dues are \$7.00. The Reflections Theme for 2018-2019 is “Hero’s Around Me” and the Citizenship Essay Theme will be publicized when announced. Students may submit Reflections entries to the school coordinator. Further information is available from English, Art and Music teachers in the fall of each year.

AMERICANS WITH DISABILITIES ACT NOTICE

It is the policy of Chesapeake Public Schools to afford individuals with disabilities opportunities for full participation in its programs, services, or activities. In accordance with the requirements of the Americans with Disabilities Act (ADA), the school system will provide auxiliary aids and services, upon request, to qualified individuals with disabilities. Individuals who need to request reasonable accommodations should contact the principal of the school providing the programs, services, or activities at least one week in advance.

WHERE TO FIND ANSWERS

Should you have questions or need to find additional information, please look for:

1. The Parent Newsletter is posted in Peachjar three (3) times per year—August, January, and June.
2. PAS calls are made nightly for student absences and tardies. Additional calls are made as special event reminders and school alerts.
3. The School marquee posts special events and announcements weekly.
4. Peachjar eflyer program. All flyers, newsletters, and PTSA updates are sent through Peachjar. To view these eflyers and to sign up to receive flyers to your email inbox electronically, click on the Peachjar logo that has been placed on the school’s website homepage.
5. Teacher Schoology pages
6. The School website at www.cpschools.com/dch/.

QUESTIONS

All policies and procedures addressed in the Deep Creek Handbook are a supplement to the Chesapeake Public Schools’ Student Conduct Policy Guidelines 2018-2019, which is given to every student or can be found online at www.cpschools.com. Parents and students should contact the teacher for grading and assignment questions. Synergy is a vital online communication tool for parents and students to monitor course information, grades, and attendance, and it will simplify home-to-school and district communication for parents, offering access to near real-time information. It is strongly advised that all parents and students log in regularly. An app for ParentVue and StudentVue is available for both Apple and Android devices. Parents can elect to receive individual alerts and even set a threshold for the percentages. Students and parents can receive an activation code to log on if they do not already have one by contacting the student’s guidance counselor. Questions regarding any of these procedures can be directed to the main office.