**Application for Employment**

213 S. Scott Street

Elmwood, WI 54740

(715) 639-2711

Fax: (715-639-3110

www.elmwood.k12.wi.us

**Coaching**

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| Position Applying For:  |

***Personal Information***

|  |  |
| --- | --- |
| Name (Last, First, MI) | Social Security Number      |
| Present Address:Street     City, State, ZIP | Phone Numbers:Home:      Cell:      Work:       |
| Have you ever worked at the School District of Elmwood? [ ] Yes [ ] NoIf Yes, when and at what capacity?       |
| [ ] No [ ] Yes Have you ever been disciplined, dismissed, or had your employment terminated? If Yes, tell when and where:      [ ] No [ ] Yes Do you have any pending criminal charges or have you ever pled guilty to or been convicted of a misdemeanor or felony or traffic violation which would substantially relate to the position which you are applying for with the School District of Elmwood? If Yes, tell when and where:      If you answered “Yes” to either of the two questions above, send additional information on a separate sheet of paper regarding the circumstances including location of the court if applicable.Conviction of a crime or arrest is not an automatic bar to employment. The District will consider the nature of the offense, the date of the offense, and the relationship between the offense and the position for which you are applying. |

***Education and Training***

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| --- | --- |
| Name and City/State of High School:      | HS Diploma Received: [ ] Yes [ ] No\*If No, did you receive a(n) [ ] HSED or [ ] GED?If no degree received, what is your highest grade level completed?       |

*Education Beyond High School (Include Technical/Trade Schools, College, or University Education)*

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Name & Location | Dates AttendedFrom To | Credits Earned | Major/Program Area | Degree Earned |
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| Describe any education or training you have had which is not covered above, such as correspondence courses, training, which you feel is relevant to the job for which you are applying. Also include relevant licenses or certificates. (Be specific): |

***Professional References***

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|  |  |
| --- | --- |
| Full Name: | Relationship to you: |
| Title & Employer: | Phone Number:Address: |

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| Full Name: | Relationship to you: |
| Title & Employer: | Phone Number:Address: |

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| --- | --- |
| Full Name: | Relationship to you: |
| Title & Employer: | Phone Number:Address: |

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| Explain any additional experiences, talents or skills that you possess which would be applicable to the position for which you are applying. |

***Release/Certification***

I authorize the School District of Elmwood to investigate my personal employment history, and I authorize any former employer, person, firm, corporation or government agency to give the School District of Elmwood any information regarding my employment history. This authorization includes my current employer. This authorization also includes any criminal or civil court databases, including the State of Wisconsin’s public records websites.

In review of this application, I release from all liability and/or legal claims The School District of Elmwood and every person seeking or providing information, whether it be oral or written. A photocopy of this release shall be as valid as the original and may be relied upon by all persons providing information.

Further, I certify that all information on this application is true, complete, and correct to the best of my knowledge. I understand that any false or misleading statements made by me, or material omission of information requested of me, shall constitute grounds for rejection of my application, or if employed, for my immediate dismissal.

Signature Date

*The School District of Elmwood is an equal opportunity employer. The School District of Elmwood does not discriminate in employment on the basis of age, race, color, national origin, gender or handicap.*