



## Employment History

Please give accurate, complete/part-time employment record. Start with present or most recent.

Employer Name

Employer Address

Job Title

Job Duties

Dates of Employment \_\_\_\_\_ Current rate of pay \_\_\_\_\_

Reason for Leaving

Employer Name

Employer Address

Job Title

Job Duties

Dates of Employment \_\_\_\_\_ Current rate of pay \_\_\_\_\_

Reason for Leaving

Employer Name

Employer Address

Job Title

Job Duties

Dates of Employment \_\_\_\_\_ Current rate of pay \_\_\_\_\_

Reason for Leaving

List any additional experiences, certifications, talents, or skills you possess which would be applicable to the position for which you are applying:

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(Please submit copies of any certifications/licenses)

Have you ever been discharged or forced to resign from prior employment? \_\_\_ Yes \_\_\_ No  
If yes, please describe circumstances

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List all other names under which you have been employed under or which your educational records may be found

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### Education History

Include high school and any additional education completed starting with most recent.

Name of School

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Diploma/Degree Received

Major/Minor (if applicable)

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Address of School

Dates attended \_\_\_\_\_

Name of School

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Diploma/Degree Received

Major/Minor (if applicable)

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Address of School

Name of School

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Diploma/Degree Received

Major/Minor (if applicable)

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Address of School

Dates attended \_\_\_\_\_

**Personal References:**

Name	Address	Phone Number
1.		
2.		
3.		

**Criminal Background Check**

Under MN statutes 123B.03, 171.321, and 171.3215 Minnesota Schools are required to conduct a criminal background check for all school employees before hire. Hiring is contingent on employee passing criminal background check.

**Data Privacy Notice**

The information requested on this application may be used by the School District in determining suitability for employment for the position you are currently seeking or may seek in the future. You are not legally required to provide any of the information on this form at this time. However, failure to provide complete and accurate information may result in the School District being unable and unwilling to offer employment to you. With respect to any special accommodations necessary for completing your application or the interview process, the School District may be unable to provide the necessary accommodations if you do not provide the requested information. The information on this application which is classified as private data under the Minnesota Government Data Practices Act will not be released outside the School District without your consent except as necessary for tax purposes or as otherwise required by state or federal law.

**Statement and Signature**

The statements made and information given in this application, are, to the best of my knowledge, true, accurate, and complete. I understand they are subject to verification by the Marshall County Central School District and hereby give permission for such verification and questions about my employment history. This authorization expires one year from the date on my signature below. I further understand that if I have made any false or misleading representation in this application, I will not be hired. If any false or misleading representations are discovered after I have been hired, I understand my employment may be terminated.

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Signature of Applicant

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Date Submitted