**ECHO Charter School Board of Education**

Regular Meeting Minutes

6:00 p.m.

Thursday, July 21, 2022 (rescheduled from 07-14-22)

**Our Vision** is to be the most highly respected school in Southwest Minnesota noted for caring, innovating and preparing students to succeed.

**Our Mission:** ECHO Charter School’s Mission is to be your school of choice by preparing students to achieve to their highest potential through an innovative and uniquely flexible curriculum.

1. **Call to order @ 6:01 p.m.**

**Members present**: Nikki S., Eric K-M., Mark H., Jody I., Mark H.

**Others present**: Helen B-R, Pam R., Holly R.

**Members not present:** Matt D. (Excused), Dan L.

**2.0) Reading of Minnesota Statutes 124E.14 Conflicts of Interest –**

All thosein Compliance: 5 Not in Compliance: 0

1. **Opportunity for others to speak**
2. **Consent Agenda**
   1. Resolution to Approve Agenda

Discussion/Amendments -

* 1. Resolution to Approve Minutes of **Thursday, June 16, 2022,** Regular Meeting

Discussion/Amendments-

* 1. Resolution to Approve Financial Report

Discussion/Amendments--

* 1. Resolution to Approve Presentation of Bills (Check # 17156-17190 and #1114 from Student Activity Account for $78,430.95; ACH: $26,229.93; and Payroll: $67,177.49)

Discussion/Amendments--

* 1. Resolution to Accept Presentation of Donations

Discussion/Amendments--

* 1. Resolution to Approve Consent Agenda Items

Action Taken: Approved

Motion: Eric K-M. Second: Jody I.

Vote: 5-0-0

1. **Reports:**
   1. Director’s Report – Fall approaches! Inservice has been scheduled and Sheriff will come to assess any weak or vulnerable points that we have on the property; Title applications are in process; staff shortage is persisting and there is no history/social teacher yet; snack bar will be available this fall—HBR to make initial purchase and be reimbursed, if possible (will use as an incentive for students as well); Clarkfield Area Charter School is closing and an ECS fact sheet will be sent for distribution to parents, if CACS Director agrees; have 20 more Chromebooks ready for students; new Business/Life Skills class will be taught to juniors and seniors in 2022-2023.
   2. Staff Development – SWSC is on site next Wed-Thurs for Smart Board/Google Classroom training for new staff
   3. Athletic Department –
   4. Policies & Procedures –
   5. Board Training Report – Dan L. needs to complete three sections
   6. PBL Report –
   7. School Promotion –
   8. Fundraising -
   9. School Trips –
   10. Old Business –
2. **Action Items:**
   1. **Approve 2022-2023 ECHO Charter School ACH Policy**

Action Taken: Approved

Motion by: Eric K-M. Second by: Michell H.

Vote: 5-0-0

* 1. **Approve Pam Redetzke as Bill-Payer for ECHO Charter School for 2022-2023**

Action Taken: Approved

Motion by: Mark H. Second by: Eric K-M.

Vote: 5-0-0

* 1. **Approve new food rates for 2022-2023, as follows: student breakfast from $2.20 to $2.50; student lunch from $3.30 to $3.50; Adult lunch from $4.50 to $4.75; seconds from $2.50 to $2.60; milk stays at $.80. (Caveat: all schools’ families are back to full pay in 2022-2023 if they do not qualify for Free/Reduced)**

Action Taken: Approved

Motion: Eric K-M. Second: Nikki S.

Vote: 5-0-0

* 1. **Approve 2022-2023 Tri-County News/Granite Falls Advocate-Tribune as official district newspaper**

Action Taken: Approved

Motion: Nikki S. Second: Mark H.

Vote: 5-0-0

* 1. **Approve 2022-2023 Fuel Vendor: Farmers Coop of Echo, MN**

Action Taken: Approved

Motion: Mark H. Second: Eric K-M.

Vote: 5-0-0

* 1. **Approve 2022-2023 Financial Depository: Citizens Alliance Bank**

Action Taken: Approved

Motion: Jody I. Second: Mark H.

Vote: 5-0-0

* 1. **Oath of Office by Eric Kester-Mabon as Parent Representative to the ECHO Charter School Board of Education (with Term Ending 07/2025)**

Action Taken: Approved

Motion: Nikki S. Second: Michell H.

Vote: 4-0-1 (with Eric K-M. abstaining)

* 1. **Oath of Office by Matt Dunphy as Parent Representative to the ECHO Charter School Board of Education (with Term Ending 07/2024)**

Action Taken: Tabled until August Regular Meeting 08-11-22

Motion: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Second: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Vote: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

* 1. **Oath of Office by Mark Hoeper as Parent Representative to the ECHO Charter School Board of Education (with Term Ending 07/2023)**

Action Taken: Approved

Motion: Eric K-M. Second: Jody I.

Vote: 4-0-1 (with Mark H. abstaining)

* 1. **Approve 2022-2023 Staff Handbook**

Action Taken: Approved

Motion: Nikki S. Second: Michell H.

Vote: 5-0-0

* 1. **Approve 2022-2023 Student Handbook**

Action Taken: Approved

Motion: Michell H. Second: Jody I.

Vote: 5-0-0

* 1. **Approve Follett Invoice for $504.55 for Library Software Annual Fee**

Action Taken: Approved

Motion: Eric K-M. Second: Mark H.

Vote: 5-0-0

* 1. **Approve Addition of Senior Consumer Math Requirement (1.0 cr) beginning with Graduating Class of 2024**

Action Taken: Approved

Motion: Jody I. Second: Michell H.

Vote: 5-0-0

* 1. **Approve New Pay Scale Rubric for ECHO Charter School Staff for 2022-2023**

Action Taken: Item 6.14 (the negotiations for the 2022-2023 employee contracts) was moved to the end of the Action Items so that community members attending the meeting could hear the rest of the board proceedings before the meeting was closed pursuant to MN Stat. 13D.03.

Action Taken: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Motion: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Second: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Vote: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

* 1. **Conduct and Approve Third Reading of ECHO Charter School Policies Enumerated Thus:**

Action Taken: Approved

Motion: Mark H. Second: Eric K-M.

Vote: 5-0-0

An Attestation was conducted for each policy with all Board members attesting that they had read each of the policies listed below.

**THIRD AND FINAL READING OF NEW POLICIES**

Number Name

102 Equal Educational Opportunity

220 Board Self-Reflection

402 Disability Non-Discrimination

403 Discipline, Suspension, and Dismissal of School District Employees

404 Employment Background Checks

406 Public and Private Personnel Data

407 Employee Right to Know: Exposure to Hazardous Materials

418 Drug-Free Workplace/Drug-Free School

419 Tobacco-Free Environment

420 Students and Employees with Sexually Transmitted Infections and Diseases and Certain

Other Communicable Diseases and Infections

425 Staff Dress Code and Personal Appearance

490 Policy on Suspected Misconduct and Dishonesty

492 Meal and Rest Breaks

494 Teacher Evaluation

528 Student Parental, Family, and Marital Status Nondiscrimination

531 Pledge of Allegiance

592 Attendance and Truancy

791 Credit Card Guidelines

800 Electronic Funds Transfer (EFT) Authorization

807 Procurement Policy

808 Capital Asset Policy

* 1. **Approve Adoption of Board Policies Enumerated Above**

Action Taken: Approved

Motion: Eric K-M. Second: Michell H.

Vote: 5-0-0

* 1. **Approve Revision to ECHO Charter School Bylaws**

Action Taken: Approved

Motion: Nikki S. Second: Jody I.

Vote: 5-0-0

* 1. **Approve 2022-2023 Sub Rates (@$130/day)**

Action Taken: Approved

Motion: Eric K-M. Second by**:** Nikki S.

Vote: 5-0-0

* 1. **Move to Close Meeting in Order to Conduct Labor Negotiation**

Action Taken: Approved

Motion: Eric K-M. Second: Nikki S.

Vote: 5-0-0

The meeting was closed at 6:57 p.m.

* 1. **Move to Open Meeting Following Labor Negotiation**

Action Taken: Approved

Motion: Jody I. Second: Mark H.

Vote: 5-0-0

N.B. Following the discussion, the Board directed school administration to provide further information as to the added cost for two salary increase scenarios and scheduled a Special Meeting to vote 6.14 up or down. (The Special Meeting was held on August 3, 2022, at 8:30 a.m. See Special Meeting Minutes. )

1. **Discussion/Informational Items:**

A. We will have Fall One-Act Play, “Sweeney Todd,” with Jody I. and Katie G. as co-directors. Spring Dinner Theatre will feature “Charley’s Aunt.” We will wait a week or two for students to settle in before calling for auditions. Play practice will occur on a rolling schedule so that it can be done during the day, eliminating transportation issues.

B.

C.

D.

1. **Approve Adjournment of the meeting @ 7:58 p.m.**

Action Taken: Approved

Motion by: Eric K-M. Second by: Jody I.

Vote: 5-0-0

The next regular meeting will be held on **Thursday, August 11, 2022, at 6:00 p.m.**