**ECHO Charter School Board of Education**

Regular Meeting Minutes

6:00 p.m.

Thursday, May 12, 2022

**Our Vision** is to be the most highly respected school in Southwest Minnesota noted for caring, innovating and preparing students to succeed.

**Our Mission:** ECHO Charter School’s Mission is to be your school of choice by preparing students to achieve to their highest potential through an innovative and uniquely flexible curriculum.

1. **Call to order @ 6:01 p.m.**

**Members present**: Nikki H-S., Dan L., Matt D., Eric K-M., Jody Isaackson, Michell H. (on phone), Mark H.

**Others present**: Helen B-R., Pam R., Luli A. (IQS)

**Members not present:** None

**2.0) Reading of Minnesota Statutes 124E.14 Conflicts of Interest –**

All thosein Compliance: 6 Not in Compliance: 0

1. **Opportunity for others to speak**
2. **Consent Agenda**
   1. Resolution to Approve Agenda

Discussion/Amendments -

* 1. Resolution to Approve Minutes of **Thursday, April 14, 2022** Regular Meeting

Discussion/Amendments-

* 1. Resolution to Approve Financial Report (Check #s 17086-17123: $64,038.89; check #1112 for $1,260.000 Student Activity (Ninja Anywhere); ACH: $22,228.26; Payroll: $58,392.66.)

Discussion/Amendments--

* 1. Resolution to Approve Presentation of Bills

Discussion/Amendments--

* 1. Resolution to Accept Presentation of Donations: $100 (last month) for prom; miscellaneous door prizes for prom; $160 from Echo Township

Discussion/Amendments--

* 1. Resolution to Approve Consent Agenda Items

Action Taken: Approved

Motion: Dan L. Second: Jody I.

Vote: 6-0-0

1. **Reports:**
   1. Director’s Report – ECF Round 3 grant has been submitted for $10,672 = about $30K for school tech received in addition to CARES money; COVID update—watching numbers; summer session; after-school Rocket tutoring program; May events; hired new math teacher; Ninja Anywhere; COVID election; FY22 budget will be closed out during 6/22 Regular meeting
   2. Staff Development – Completed DE recommended training on Wednesday, April 13, 2022.
   3. Athletic Department –
   4. Policies & Procedures – In progress and will be posted online following third read and adoption at regular July, 2022, meeting.
   5. Board Training Report –
   6. PBL Report – Some students are doing PBL who failed core classes; others are doing elective TA credit (assisting in elementary, working on yearbook/senior slide show)
   7. School Promotion – 25th Anniversary
   8. Fundraising -
   9. School Trips –
   10. Old Business –

1. **Action Items:**
   1. **Swear in Mark Hoeper to Fill Balance of Katie Gullickson’s Parent Representative Board Position (until 7/22)**

Action Taken: Approved

Motion by: Jody I. Second by: Eric K-M.

Vote: 6-0-0

* 1. **Approve Initial Work Agreement with Rechard Ocon, 7-12 Math Teacher (2022-2023)**

Action Taken: Approved

Motion by: Nikki H-S. Second by: Jody I.

Vote: 7-0-0

* 1. **Approve Initial Work Agreement with Travis Cowell, PBL (2022-2023)**

Action Taken: Approved

Motion: Dan L. Second: Michell H.

Vote: 7-0-0

* 1. **Approve Minnesota Valley Community Cooperative Contract for 2022-2023 for $41,335.00 (quarterly payments of $10,333.75)**

Action Taken: Approved

Motion: Nikki H-S. Second: Mark H.

Vote: 7-0-0

* 1. **Approve Minnesota Unemployment Premium from 2020-2022 for Three Former Employees (Suspended during Global Pandemic by State of Minnesota) for $13,137.90.**

Action Taken: Approved

Motion: Nikki H-S. Second: Michell H.

Vote: 7-0-0

* 1. **Remove Katie Gullickson as Signatory for All ECHO Charter School Bank Accounts**

Action Taken: Approved

Motion: Nikki H-S. Second: Matt D.

Vote: 7-0-0

* 1. **Approve Addition of Michell Harder as Check Signer for All ECHO Charter School Accounts**

Action Taken: Approved

Motion: Eric K-M. Second: Jody I.

Vote: 7-0-0

* 1. **Approve Summer Session I and II Staff**

Action Taken: Approved

Motion: Eric K-M. Second: Mark H.

Vote: 7-0-0

* 1. **Eliminate ECS Policy 125 Flexible Benefits Plan (no longer offered)**

Action Taken: Approved

Motion: Dan L. Second: Jody I.

Vote: 7-0-0

1. **Discussion/Informational Items:**

A. Para training and certification exams as part of pay structure (do in summer)

B. Tier/advanced degree consideration as part of salary package (do in summer)

C. First readings of 21 new ECHO Charter School Board Policies (will be read May, June and July, 2022; two revisions; and one retirement (see list that follows). (Roll call attestation indicates Board members have reviewed the individual policies.)

D. Solar power information—will be discussed June or July

**FIRST READING OF NEW POLICIES**

Number Name

102 Equal Educational Opportunity

220 Board Self-Reflection

402 Disability Non-Discrimination

403 Discipline, Suspension, and Dismissal of School District Employees

404 Employment Background Checks

406 Public and Private Personnel Data

407 Employee Right to Know: Exposure to Hazardous Materials

418 Drug-Free Workplace/Drug-Free School

419 Tobacco-Free Environment

420 Students and Employees with Sexually Transmitted Infections and Diseases and Certain

Other Communicable Diseases and Infections

425 Staff Dress Code and Personal Appearance

490 Policy on Suspected Misconduct and Dishonesty

492 Meal and Rest Breaks

494 Teacher Evaluation

528 Student Parental, Family, and Marital Status Nondiscrimination

531 Pledge of Allegiance

592 Attendance and Truancy

791 Credit Card Guidelines

800 Electronic Funds Transfer (EFT) Authorization

807 Procurement Policy

808 Capital Asset Policy

N.B.: All policies were read by individual Board members, who attested as such: Nikki H-S., Eric K-M., Matt D., Jody I., Dan L., Michell H. (Mark H. will review for June, 2022, meeting)

1. **Approve Adjournment of the meeting @ 6:36 p.m.**

Action Taken: Approved

Motion by: Jody I. Second by: Dan L.

Vote: 7-0-0

The next regular meeting will be held at 6:00 p.m. on **Thursday, June 16, 2022**