



Alcona Elementary - School Volunteer Form

Dear Parent or Guardian:

Studies show that parental involvement in a child’s education is one of the most important factors in raising student self-esteem and academic achievement. Moreover, most experts agree that parental involvement should go beyond attendance at P/T Conferences and open house. We realize, however, that each of our families is unique – with its own priorities, needs, talents, and time constraints – and so we try to provide as many different kinds of opportunities for parental involvement as possible.

Name: _____	Email: _____
Student’s Name: _____	Grade: _____
Student’s Name: _____	Grade: _____
Phone Number: _____	Check best time to contact you: () AM () PM

There are many opportunities for service at Alcona Elementary, come work with us to find the one that best fits you.

By checking any item does not force you to commit to this area of service. We understand that life happens and things can change. We will contact you because of your interest in serving, but it will be ok to say “no, not at this time.” Some parents want to get involved but don’t know how or what is needed. This is why we are providing ways for you to get involved. We are so thankful for our parent volunteers. You can help make this school a success.

School Wide Supports

- Make Copies
- Library Volunteer
- Lunchroom help (11-1)
 - o Days that works best – M T W TH F
- Recess help (11-1)
 - o Days that works best – M T W TH F
- Distribute Letters/information
- Make phone calls
- Solicit donations for events
- Trim/Count Box Tops & Labels
- Create Bulletin Board Displays

- Christmas Program Help
- Classroom Celebration donations
- Coordinate Classroom Celebrations
- Help with Classroom Projects
- Chaperone Class Trips

Special Events

- () Fall () Spring Book Fair
- Spirit Wear
- Picture Day Assistant
- Santa Secret Shop
- Field Day
- March is Reading Month Activities
- Mother/Son Event
- Daddy/Daughter Dance
- Staff Appreciation Week
- Publicity/Event Photography
- Christmas Program
- Chair a PTO Special Committee

Classroom Supports

- Serve as Class Parent
- Help in the Classroom
- Tutor: _____ Reading _____ Math
 - o () AM () PM
- Read to a Classroom
- Read to a Student
- Make Copies
- Trim/Cut/Organize needed items
- Serve as Grade Level PTO Rep.
- File/Hang student work

**Please turn over to complete this form*

I have a unique Talent, Skill or Job that I would like to share: (photographer, artist, gardener, knitting, dancing, baking, building, music, science, engineering, technology, farming, Forest Service, etc.)

On-Call Volunteer –

If you are not sure right now how you can help, but would like to be involved in the future, your name can be placed on our “On-Call” Volunteer list. If we find we’re short-handed for an activity or event, we’ll go to our On-Call list and check with you to see if you can help with an activity or event.

- I’m flexible: Call me anytime to *work at school*
- I’m Flexible: Call me anytime to *work at home*

Volunteer Comments:



Respectful
On Task
Always Safe
Responsible

Thank You! A volunteer coordinator will be in touch with you.