



**OXFORD UNIFIED SCHOOL DISTRICT 358**

**OXFORD, KANSAS**

**AGENDA**

**Oxford Junior/Senior High School, Library**

**July 8, 2019**

**7:00 p.m.**



**GOOD EVENING!** Welcome to the regular meeting of the Board of Education of Oxford Public Schools. The Board will be following the agenda as listed below. Each member has previously been sent an agenda of supporting information for study prior to the meeting.

- 1.0 Meeting Opening
  - 1.1 Call to Order
  - 1.2 Adopt the Agenda
  - 1.3 Resolution To Extend Terms of Board Officers or Election of New Officers
  - 1.4 Appoint Clerk of the Board
  - 1.5 Appoint District Treasurer
  
- 2.0 Discussion/Action Items
  - 2.1 Bond Projects
  - 2.2 19-20 Fees
  - 2.3 19-20 Job Descriptions
  
- 3.0 Discussion/Report Items
  - 3.1 Board Work Session
  - 3.2 18-19 Budget Review
  - 3.3 Classified Position
  - 3.4 Transportation Options
  - 3.5 Administrative Reports
    - 3.5.1 Elementary Principal
    - 3.5.2 Superintendent
  
- 4.0 Action Items
  - 4.1 Approve Additional Warrants
  - 4.2 Approve KASB Workman's Comp. Contract
  - 4.3 Approve Appointments to Committees
  - 4.4 Approve High School Attendance Policy
  - 4.5 Approve Senior Trip Policy
  - 4.6 Approve 19-20 District Student Handbook
  - 4.7 Approve 19-20 Staff Handbook and Substitute Teacher Handbook
  
- 5.0 Consent Agenda
  - 5.1 Approve the Minutes of the June 10, 2019 Regular Board Meeting, June 13, 2019, Special Meeting and June 20, 2019 Special Meeting
  - 5.2 Approve Payroll and Bills

- 5.3 Act on Appointments, Designations and Authorizations
  - 5.3.1 Substitute Board Clerk: Terri Wiseman
  - 5.3.2 Food Service Authorized Representative and Determining Official for Free and Reduced Priced Meal Applications and appeals: Cathi Wilson
  - 5.3.3 CACFP (Child and Adult Food Program- Daycare) Authorize Representative: Jamie Wray
  - 5.3.4 Federal Programs and Projects Representative: Terri Wiseman
  - 5.3.5 Truancy Reporters Pursuant to K.S.A. 72-3121: Cathi Wilson and Terri Wiseman
  - 5.3.6 Coordinator for Homeless and Foster Children: Terri Wiseman
  - 5.3.7 KPERS Representative: Cathi Wilson
  - 5.3.8 Freedom of Information Officer: Cathi Wilson
  - 5.3.9 Federal Anti-Discrimination Compliance Officer: Cathi Wilson
  - 5.3.10 Official Newspaper for Legal Publications Pursuant to K.S.A. 64-101: Oxford Register, Alternates – The Wellington Daily News and The Cowley Courier Traveler
  - 5.3.11 Official Depository for school district funds, pursuant to K.S.A. 9-1401: RCB Bank in Oxford and Emerald Bank in Oxford
  - 5.3.12 Authorize the Clerk and Treasurer, pursuant to K.S.A. 12-105b(e) to pay claims against the District in advance of the regular board meeting in order for the District to benefit from discounts.
  - 5.3.13 Authorize application for and utilization of funds from Title I, Title II, Vocational Grants, Title IV, Title VI, and Food Service Programs (free and reduced meals).
  - 5.3.14 Adopt the 1116-hour school year as follows: Kindergarten through Grade 11 - 1116 hours, and Grade 12 - 1086 hours.
  - 5.3.15 Adopt 7:45 a.m. through 3:57 p.m. as the standard hours for licensed employees.
  - 5.3.16 Adopt the state mileage rate of 54.5 cents per mile pursuant to K.S.A. 72-3203
  - 5.3.17 Appoint the Kansas Association of School Boards Legal Assistants Fund/USD 358 District's Attorney
  - 5.3.18 Approve Membership to Kansas Association of School Boards
  - 5.3.19 Adopt guidelines for activity funds and gate receipts according to K.S.A. 72-1178
  
- 5.4 Act on Resolutions Authorizing Petty Cash Funds for Administrative Offices and Activity Fund for the Jr./Sr. High according to K.S.A. 72-1177
  - 5.4.1 Act on Resolution Authorizing a Petty Cash Fund the District office.
  - 5.4.2 Act on Resolution Authorizing a Petty Cash Fund the Jr./Sr. High office.
  - 5.4.3 Act on Resolution Authorizing a Petty Cash Fund the Elementary office.

- 5.4.4 Act on Resolution Authorizing an Activity Fund for the Jr./Sr. High office.
- 5.5 Act on Resolution to Waive Generally Accepted Accounting Practices (GAAP) pursuant to K.S.A. 75-1120a
- 5.6 Act on Resolution to Establish Board of Education Meeting Dates, Times, and Location
- 5.7 Act on Resolution to Establish Home Rule by Board of Education
- 5.8 Act on Resolution to Rescind Policy Statements in Previous Year's Minutes
- 5.9 Approve Dates for Budget Review, Publication, and Budget Hearing
- 6.0 Approve Routine Personnel
  - 6.0.1 Resignations
    - 6.0.1.1 Scott Smythe, JH Assistant Football Coach 19-20
  - 6.0.2 New Hires
    - 6.0.2.1 Dara Smythe, Head Cross Country Coach 19-20
    - 6.0.2.2 Jennifer Tong, Assistant Cross Country Coach 19-20
    - 6.0.2.3 Rick Totten, JH Boy's Basketball Head Coach 19-20
    - 6.0.2.4 Marvell Summerow, JH Assistant Boy's Football Coach 19-20
    - 6.0.2.5 Rick Phelps, Driver's Education, Asst. Driving Instructor (no class instruction-effective. July 12, 2019)
    - 6.0.2.6 Erin Gaither, Daycare Assistant
  - 6.0.3 Extended Contracts
    - 6.0.3.1 Sherry White- JH/High School Counseling
    - 6.0.3.2 Shelly Graves- Virtual School Director
    - 6.0.3.3 Lauren Van Allen- CTE/FFA
    - 6.0.3.4 Renee Sanchez- K-12 Library
- 7.0 Committee Reports
  - 7.1 Interlocal 619
  - 7.2 Orion Education & Training
- 8.0 Executive Sessions
  - 8.1 Non-Elect Personnel
- 9.0 Adjourn-Next meeting: July 29, 2019 Special Board Meeting Time TBD, August 12, 2019 Regular Board Meeting Time TBD