

## **MINUTES OF SCHOOL BOARD MEETING July 10, 2018**

A regular meeting of the Fairmont Area Schools Board of Education was held on Tuesday, July 10 at 5:00 p.m. in City Hall. Members in attendance were Rufus Rodriguez, Del Ellis, Julie Laue, and Dan Brookens. Absent: Nicole Green and Danielle Schutz.

Jodi Kristenson reviewed the Annual Q-Comp Report for the 2017-18 school year. She indicated that teachers have expressed a need for additional PLC training. Plans are being made to provide group training throughout the year. It is most desired to have teachers present from both buildings, but scheduling does make that difficult. Ms. Kristenson also presented survey results that covered the topics of School Culture, PLC Leadership and Q-Comp. All results were positive.

A motion was offered by Rufus Rodriguez, seconded by Dan Brookens, and carried to approve the 2017-18 final Q-Comp Report and the School Culture Report for the World's Best Workforce.

Claire Theobald, Jr. High history teacher, and Lily Steuber, former 8th grader, shared their experiences with National History Day. This was the first year Fairmont High School participated in this project. All 7<sup>th</sup> & 8<sup>th</sup> grade students were required to complete a history project, individually or with a group. They had to select a world history topic to address and research while centering the final argument around this year's History Day theme, which was "Conflict and Compromise." Projects could be presented as a documentary, a website, a written paper, an exhibit, or a performance. Fairmont Area School's History Day Fair was held in February, and many community members served as judges for the students' projects. Thirty projects were selected to advance to regional competition and from there 14 students advanced to state. Lily Steuber was the one Fairmont student who went on to compete at the national level in Maryland, WA. Lily's project was an exhibit about the Chicago Fire of 1871 and how it had changed the policies and coverage of insurance companies. Lily did a great job, placing in the top 40 of the national competition!

A motion was offered by Julie Laue, seconded by Dan Brookens, and carried to approve the June, 2018 treasurer's report and single check, wire transfers for 6/8/18 – 7/3/18 and payment of the 6/26/18 and 7/10/18 bills.

A resolution was introduced by Dan Brookens, seconded by Julie Laue and adopted on a unanimous roll call vote to accept a \$3,000 grant from Compeer Financial to purchase Labquest 2 interfaces to be used in the Agriculture Academy.

A motion was offered by Rufus Rodriguez, seconded by Del Ellis and carried to approve the following organizational items for the 2018-19 school year:

1. Designate the 2nd & 4th Tuesday of each month as regularly scheduled school board meetings to be held at 5:00 p.m. at City Hall.
2. Designate the following banks as depositories of school funds and authorize the superintendent and business manager to sign release agreements for pledged securities for collateral purposes and initiate and approve electronic fund transfers:

**U.S. Bank, Fairmont  
Profinium  
First Farmers & Merchants  
Bank, Fairmont**

**Bank Midwest, Fairmont  
State Bank, Ceylon  
Wells Federal Bank, Fairmont**

**U.S. Bank, Minneapolis  
State Bank, Fairmont**

3. Set the compensation for school board members at \$1,800 and \$2,400 for School Board President. Compensation for each additional meeting pertaining to school board matters is set at \$25 for a partial day and \$70 for a full day
4. Designate the Fairmont Sentinel as the official newspaper for Independent School District 2752
5. Designate Mat Mahoney as Title IX Compliance Officer/Human Rights Officer for Independent School District 2752
6. Designate Sue Nelson as District Transportation Safety Director
7. Designate Kim Niss as 504 Coordinator.
8. Designate Jim Davison as Federal Programs Administrator as provided under Public Law 107-110
9. Designate Joseph Brown, Sr. as Home School Coordinator
11. Designate Nancy Backer as the Homeless Students Liaison
12. Designate Sue Nelson as HIPAA Compliance Officer
13. Designate Tyler Garrison as the Health & Safety Coordinator
14. Set the stipend for extra duty pay at \$25 per event
15. Authorize payment of bills between board meetings for the purpose of obtaining a discount or a required prepayment on an order, or to avoid penalty charges. The District is also authorized to pay board bills in the event a board meeting is not held. The superintendent and business manager are authorized to approve the processing of payments for invoices submitted under contracts approved by the Board and under circumstances when it is deemed necessary and appropriate to proceed with a payment.

A motion was offered by Del Ellis, seconded by Dan Brookens, and carried to approve renewing the District's membership in MSBA for the 2018-2019 school year at a cost of \$5,856.

A motion was offered by Del Ellis, seconded by Julie Laue, and carried to approve renewing the District's membership in MSBA's policy service for the 2018-2019 school year at a cost of \$685.

A motion was offered by Dan Brookens, seconded by Julie Laue and carried to approve renewing the District's membership in the MN State High School League for the 2018-2019 school year.

A motion was offered by Dan Brookens, seconded by Del Ellis and carried to approve the Long-Term Facilities Maintenance Statement of Assurance.

A motion was offered by Julie Laue, seconded by Del Ellis and carried to approve naming Mary Cole as the MDE Identified Official with Authority to authorize user access to MDE secure websites.

A motion was offered by Julie Laue, seconded by Del Ellis and carried to approve the employment of Gail Peterson as a Custodian 1, effective August 15, 2018 at a salary of Step 1.

A motion was offered by Julie Laue, seconded by Dan Brookens, and carried to approve the employment of Dan Shaikoski as a Custodian 1, effective August 15, 2018 at a salary of Step 1.

A motion was offered by Julie Laue, seconded by Dan Brookens, and carried to approve the employment of Kathie Card as a preschool teacher, effective June 29, 2018 at a salary of BA18, Step 12.

A motion was offered by Julie Laue, seconded by Del Ellis and carried to approve the employment of Sandy Soelter as an early childhood parent educator, effective June 29, 2018 under a 23.16% contract at a salary of BA18, Step 4.

A motion was offered by Julie Laue, seconded by Dan Brookens, and carried to approve the employment of Jessica Martinez as a Community Outreach Coordinator, effective July 11, 2018 at a salary of \$21/hour.

A motion was offered by Del Ellis, seconded by Dan Brookens, and carried to approve a two-year contract for business office personnel for the 2018-19 & 2019-20 school years.

A motion was offered by Del Ellis, seconded by Julie Laue and carried to approve a three-year contract for the superintendent for the 2019-20, 2020-21, & 2021-22 school years.

A motion was offered by Del Ellis, seconded by Dan Brookens and carried to approve a two-year contract for the CER director for the 2018-19 and 2019-20 school years.

A motion was offered by Del Ellis, seconded by Julie Laue and carried to approve a two-year contract for the CER secretary / facilities scheduler for the 2018-19 and 2019-20 school years.

A motion was offered by Del Ellis, seconded by Dan Brookens, and carried to approve a two-year contract for the Director of Building and Grounds for the 2018-19 and 2019-20 school years.

A motion was offered by Del Ellis, seconded by Dan Brookens and carried to approve a two-year contract for the Administrative Support Assistants for the 2018-19 and 2019-20 school years.

Board members reported on the following: Southern Plains Board Meeting of June 13; Operations Committee Meeting of July 2; Staff Welfare Committee Meeting of July 9.

A motion was offered by Dan Brookens, seconded by Del Ellis and carried to approve adjourning the school board meeting at 6:28 p.m.

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Del Ellis, Clerk