

Unapproved Minutes of School Board Meeting

The School Board of Sanborn Central School District 55-5 met in regular session on Monday, June 13, 2022 at 7:05 am in the Sanborn Central ms computer lab with the following present: Adams, Dean, Enfield, & Klaas. Others present Supt. Siemsen, Elem/MS Principal Vermeulen and Business Mgr. Bechen. Absent: Gary Spelbring, Jr.

The Pledge of Allegiance.

Visitors to Board Meeting: None.

Motion by Enfield/Klaas, all aye, to amend the agenda with addition to motion 102-2021/2022 Transfer from General Fund to Enterprise Fund.

Motion by Adams/Klaas, all aye, to approve the minutes of the regular board meeting May 9, 2022 as amended. Enterprise Fund Balance: 14,173.00. Interest 1.21, preschool tuition 1,950.00. Balance: 12,062.36; Corrected to: Enterprise Fund Balance: 14,173.00. Interest 1.21, preschool tuition 1,675.00. Balance: 11,787.36.

Motion by Klaas/Enfield, all aye, to approve the Financial Statement and bills.

General Fund balance: 5-1-22 \$445,730.05. Receipts: taxes 573,789.12, penalties/interest 544.96, interest 70.51, other-pupil 46.96, other 225.15, yearbook 276.50, state fines 2,287.38, state aid may 72,183.00, ffvp 619.36, Medicaid adm 1,007.15, title I reap 10,000.00; title I 45,073.00; reap 5,886.00, mje 24,718.10. Expenditures: 182,299.04. Balance: 5-31-22 \$1,000,158.20. CorTrust Savings balance: 5-1-22 \$50,509.41. Receipts: interest 0.00. Expenditures: 0.00. Balance: 5-31-22 \$50,509.41.

Capital Outlay Fund balance: 5-1-22 \$560,016.51. Receipts: taxes 65,575.72, penalties/interest 54.93, interest 42.01. Expenditures: 970.03, mje/vd ck 25,733.69. Balance: 5-31-22 \$598,985.45. CD \$50,000.00.

Special Education Fund balance: 5-01-22 \$394,869.95. Receipts: taxes 109,516.03, penalties/interest 67.54, interest 36.00, Medicaid adm 84.00, idea 611 32,678.00, idea 619 1,506.00, arp idea 611 10,909.00, arp idea 619 966.00. Expenditures: 40,257.14, mje/vd ck 481.40. Balance: 5-31-22 \$509,893.98.

Food Service Fund balance: 5-01-22 \$24,920.91. Receipts: interest 1.50, student meals 77.25, adult meals 519.75, ala carte 2,329.16, federal reimb. 16,682.38. Expenditures: 14,978.27. Balance: 5-31-22 \$29,552.68.

Enterprise Fund balance: 5-01-22 \$11,787.36. Receipts: interest 0.00, preschool tuition 100.00. Expenditures: 4,061.85. Balance: 5-31-22 \$7,825.51.

Custodial Funds balance: 5-01-22 \$77,691.94. Receipts: 1,119.45. Expenditures: 8,656.39. Balance: 5-31-22 \$70,155.00.

Scholarship Fund balance: 5-01-22 \$9,474.10. Receipts: interest 0.40, Nelson Scholarship contribution 0.00. Balance 5-31-22 \$9,474.50. Peters Scholarship balance: 8,724.50; Nelson Scholarship balance: 750.00.

Salaries and benefits for the month of June, 2022 were as follows: General Fund: 161,201.38; Special Education: 19,858.38; Food Service: 8,242.65; Enterprise Fund: 4,178.12.

Claims approved: GENERAL FUND – A-Ox Welding, cylinder rent 36.25; Brooks Oil, lead free gas 3,003.00; Capital One, elem summer supply 165.50, summer school snack esserll 71.88; Card Services, elem summer supply 18.48; CarQuest, bus supply 396.44; Central Electric, may elect 2,026.03; Chesterman Co., pop 15.86; Churchill, Manolis, Freeman, Kludt, Shelton & Burns LLP, audit letter 137.55, conference on issues 80.56; CK Bicycles & Locks LLC, keys 8.00; Clayton's Repair, labor 480.00, bus supply 365.70; Cole Paper Inc., janitor supply 1,118.97; CorTrust, air cards 55.00, adm assist supply 43.75; Farmers Elevator Co., #2 diesel 3,455.90, janitor supply 215.23; Corey Flatten, mentor prog. room 120.00; Harlow's Bus Sales, bus supply 411.00; [IMPREST: Children's Museum of SD, ps-2 grade field trip 712.50; CorTrust, teacher apprec food 191.83; First National Ins. Company, renewal bond notary 50.00, SD Secretary of State notary fee 30.00; Freeman HS, hs track fee 130.00; Howard Wood Dakota Relays, boys track fee 100.00; Parker Booster Club, hs track fee 140.00; Parkston HS, hs track fee 100.00; Sanborn Central School, state track meal money 846.00; Wagner Community School, region track meet loss 202.96; Washington Pavilion, 3-5 grade field trip 108.00; Josten's, Inc., hs diploma covers 293.95; K&D Busing, .5 track/golf bus may 1,224.98; Lonny Kaiser, janitor supply 274.57, reimb fingerprints 43.25; KorManagement Services LLC, random drug test 204.84; Liminex, Inc., goguardian software 1,732.80; McLeod's, election supply 62.77; Menards, janitor supply 100.43, fb field sprinklers 210.95, hvy duty water hose 145.43; Mid-Dakota Technologies, may tech support 160.00; Nationwide, crime bond 108.00, public official bond 175.00; Performance Foodservice, ffvp 81.90, janitor supply 449.40; Petty Cash, postage 62.04; Plank Road Publishing, vocal subscription 152.45; Plaza Cleaners, clean/repair royalty gowns 42.61; Pomp's Tire Service, 6 bus tires 2,543.84; Public Health Laboratory, water tests 15.00; Quill, fax ink 18.74, business office

supply 64.80; Ramkota Hotel, state track rooms 1,664.91; Sanborn Weekly Journal, library subscription renewal 44.20, position open ad 157.50, preschool ad 42.00, child id proj ad 52.50, board proceedings 74.12; Santel Communications, ph 212.17; SFM, work comp ins 10,193.28; Sun Gold Sports, awards 254.00; TIE, membership 800.00; Mark VanOverschelde, jan-apr 2022 postage 108.25; Connie Vermeulen, summer school supply 5.78; Woonsocket School, shared teachers 69,115.00, shared coaches 30,224.78.

CAPITAL OUTLAY Fund — A&B Business, copier lease 970.03; Cole Paper, Clarke 18 gal wet/dry vac 756.00; Dalsin, Inc., recoat roof % of labor esserIII 25,832.00.

SPECIAL EDUCATION Fund – Children's Home Society, may tuition 2,553.39; Petty Cash, postage 1.76; Parent reimbursement, mileage 9.24; Quill, ink 54.20; SFM, work comp 424.72; TIE, 2022/23 membership 200.00.

FOOD SERVICE Fund – Bimbo Bakeries, bread 61.83; Cole Paper, supply 1,087.60; Laura Conrad, reimb food 14.08; Jeanette Cornelius, reimb meals 13.20; Darrington Water Conditioning, may ss tank 28.00; East Side Jersey Dairy, milk 487.33; Stacey Hoffman, reimb meals 68.70; Performance Foodservice, supply 405.70, food 1,525.93; Quill, ink 145.68; Woony Foods, food 21.97.

ENTERPRISE Fund – None.

Motion by Enfield/Klaas, all aye, to approve supplemental budget resolution #1 to 2021-2022 budget. General Fund: inservice professional service esserII 3,347.80; inservice professional service esserIII 73,500.00; tech shared other ed 1,030.00; hs principal insurance 900.00; elem/me prin adm assist salary 5,500.00; boys track travel 1,300.00; boys golf travel other ed 1,300.00; girls track travel 1,300.00; girls golf travel other ed 1,300.00; vo ag supplies 1,100.00; co-curricular salary 24,860.00, benefits 2,685.00, shared cheer 1,149.00, reg fees 4,278.00; annual prof service 2,000.00. Means of Finance General Fund surplus cash: 125,549.80. Capital Outlay Fund: hs license fee 990.00, computer equip esserII 10,169.00; equip esserII 2,445.00; guidance equip 100.00; supt adm software 3,500.00; bldg. constr/improve reseal roof esserIII 132,843.00; imp other than bldg. tile/carpet/bathrooms esserII 37,065.84. Means of Finance Capital Outlay surplus cash: 187,112.84. Special Education Fund: other ed institution 12,000.00. Means of Finance Special Education Fund surplus cash: 12,000.00. Food Service Fund: supply 3,780.00, food 13,500.00, shelving/cart esserII 6,609.70. Means of Finance Food Service surplus cash 23,889.70. Enterprise Fund: preschool supply 300.00. Means of Finance Enterprise surplus cash 300.00.

Mr. Siemsen reported on the following: *Coating of the school's roof has been going along, with some time interruptions due to weather. Should be completed soon. *Finished up all the end of school year items. *Summer school has begun for all grades. We have 2 high school students and 27 elementary students. This runs through June. *Waxing of the floors and other cleaning has been going well. *Summer sports activities (open gyms and camps) are in full swing. *Scheduled an all school assembly for August 29. Corey Greenwood is the presenter. There are 2 sessions, elementary – rooted in kindness and respect and ms/hs – suicide prevention/mental health/school culture. Hopefully these will be interesting and worthwhile. *Conference discussion (ASBSD Convention in August – who can attend). *July board meeting alternate date discussion (leaving it at July 20th for the moment, may change).

Mrs. Vermeulen provided the board with information on the comprehensive needs assessment and the plan developed by her group (Jennifer Larson, Susan Farrell-Poncelet, Chayna Jones and Connie Vermeulen). The 3 goals will be worked on district wide and accomplished over the course of several years.

Discussion Item: *Discussed the proposal options from Direct Digital Controls for maintenance and operations quotes as well as system upgrades. We will look into this further and likely have a motion for action in July. *Discussed the rules pertaining to a board member being paid for work within a district (amount paid cannot exceed \$5,000 in a calendar year). *The Board will grant a longevity bonus to all employees (currently just teaching staff receives this bonus after 5 consecutive years in the district), that will begin in the 2022-2023 year.

Old Business: Reviewed 2022-2023 Preliminary Budget. Projected pay increases and expenses.

Motion by Klaas/Adams, Klaas aye, Enfield nay, Adams aye, Dean aye, to approve the hiring of David Steele in the position of Social Studies teacher, 5/6 grade Boys Basketball coach, Jr High Boys Basketball coach, and Powerlifting Coordinator for the 2022-2023 school year.

Motion by Adams/Enfield, all aye, to approve a three year administrative contract for Gayle Bechen as Business Manager for the 2022-2023 school year.

Motion by Enfield/Klaas, all aye, to approve a three year administrative contract for Connie Vermeulen as PreK-8th grade Principal for the 2022-2023 school year.

Motion by Adams/Klaas, all aye, to approve a three year administrative contract for Justin Siemsen as Superintendent/High School Principal for the 2022-2023 school year.

Motion by Enfield/Klaas, all aye, to approve the lane change for Jenny Easton, from BS to BS+15 effective in the 2022-2023 school year.

Motion by Enfield/Adams, all aye, to approve rate of pay for school board election workers as \$25.00 for election school training plus mileage and \$150.00 for Election Day plus mileage per individual.

Motion by Enfield/Klaas, all aye, to approve the transfer of funds from the Capital Outlay Fund to the General Fund in the amount of \$45,000.00 and transfer funds from the General Fund to the Enterprise Fund in the amount of \$5,250.00.

Motion by Klaas/Enfield, all aye, to approve the positional transfer of Tim McCain from Jr High Track coach to Assistant High School Track coach at the rate of \$2,400.00 for the 2021-2022 school year.

Regular Board meeting will be held on Wednesday, July 20, 2022 at 7:00 pm in the Sanborn Central ms computer lab.

Motion by Klaas/Adams, all aye, to adjourn the meeting at 8:18 am.

Gayle Bechen
Business Mgr.

Clayton Dean
Board Chair

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