

**Slate Valley Unified Union School District
Building and Grounds Committee Meeting
Tuesday, December 11, 2018
Fair Haven Union High School
5:30 PM**

Approved Minutes

Attending: Chris Cole, Cheryl Scarzello, Trevor Ezzo, Rick Wilson, Sr., Amy Munger, Mike Bache, Shannon Baldwin

Call to Order: Trevor Ezzo called the meeting to order at 5:35 p.m.

Approval of Agenda: Mike Bache made a motion to approve the agenda, this was seconded by Amy Munger. Motion passed.

Approval of Minutes - November 26, 2018: Amy Munger made a motion to approve the minutes of November 26, 2018, this was seconded by Rick Wilson, Sr. Motion carried.

Public Comment: None

Budget Discussion: Chris Cole presented budget items to the committee and went through the budget line item by line item. Chris explained that the last year we required about \$25,000.00 more in oil than what we had budgeted for the current year. This year's budget for oil is in at an amount of \$253,875.00. Chris discussed the schools in SVUUSD that rely on propane for heat and cooking in the kitchens. Benson, Orwell, FHUHS and FHGS use propane. Propane costs have remained steady. \$12,500.00 was budgeted. Chris built in a 3% increase for each of the following Electricity, Water/Sewer and Waste Removal. Travel expenses are minimal. The largest part of the budget comes from Professional or Technical services. Chris and Cheryl said there may be a change in how these are coded to the budget. Chris mentioned that of the \$600,000.00 from the office and front entrances at the high school from the current year budget, he has budgeted for next year \$100,000.00 of that amount to cover increases and approximately \$500,000.00 will be used for safety and security updates and some towards deferred maintenance costs. Chris did this with the idea of trying to level fund the budget. Next Chris provided a breakout budget for each of the schools with prioritized work for each entity within SVUUSD as well as the basic yearly maintenance lists for each building. The committee was supportive of the items Chris presented.

Trevor Ezzo mentioned at some point in the future we should consider having an Energy Audit to see if they have recommendations for reductions in costs. Chris let the committee know that he did a walkthrough of the FHUHS building with a mechanical engineer to look at the deferred maintenance and the proposed upgrades to the heating and electrical systems.

Innovation Project: Mike Bache gave an overview of the Innovation Project and the work that has led up to the recommendations of the steering committee and how we arrived at the point of which we are at. The committee strategized about how to inform the stakeholders of the early meetings and how we have progressed to the recommendations being made to the steering committee, consideration of community survey input, etc. All agreed this is a

worthwhile project but wanted to ensure that all those involved in these recommendations have a sense of the fact that not everything that is explored will be affordable. Innovation Committees larger priorities are the Safety and Security of all in the SVUUSD, development of a Unified Middle School and potential site location, fixing the deferred maintenance needs within each school.

Staffing: Chris shared that there are now currently 3 open custodial positions. 1 at OVS, 1 at FHUHS and 1 at Castleton. This year he still has a budgeted position that has gone unfilled for a Facility Manager Position. With the addition of OVS to the SVUUSD, he is thinking we need to try and hire this position for oversight of BVS and OVS. He would propose Mark C stay in this role of Facility Manager at Castleton, Dave W would remain Facility Manager for Fair Haven Schools and TBD hire would be Facility Manager for BVS/OVS. Discussion also ensued about the challenges of filling the custodial positions and Chris said perhaps consideration should be given to adding a Maintenance Technician, someone with more technical expertise, with a higher salary being offered than a general custodial position.

Land Purchase: There will be a request for an Executive Session for the purpose of discussing real estate at the upcoming SVUUSD meeting on 12/17/18.

Other: None

Agenda Building: Continue looking into the Innovation Committee's work;

Adjourn: Rick Wilson, Sr. made a motion to adjourn at 7:20 p.m., this was seconded by Trevor Ezzo. Motion passed. The time of the next Building and Grounds meeting will be verified and emailed to committee members.

Next SVUUSD Building & Grounds Committee Mtg. - January 7, 2019 - FHUHS - 5:30 p.m.

Respectfully Submitted,
Bonnie Lenihan