

Amended Date Jun 8, 2023

# Garden Valley

## *Parent/Student Handbook*

### For High School & Middle School

### 2023-2024



**This is a summarization of our district policy. For more detailed information, please visit our website at [www.gvsd.net](http://www.gvsd.net)**

Garden Valley School District provides quality education through shared responsibility in a safe, supportive environment for all students to meet the challenges of a global society.

We are “Committed to Excellence,” We work hard to make the site a primary source of timely information for all users and a main gateway for improved communication between parents, teachers, students, and other community members.

The mission of the Garden Valley School District is to provide educational excellence, allowing students to succeed in an ever-changing, technological world.

### **Mission Objectives:**

# **The Wolverine Way**

## **Respect**

*The Golden Rule*

*Treat Others the Way You Want to be Treated*

## **Responsibility**

*Own It All*

*Attitude-Behavior-Academics-Language*

## **Commitment**

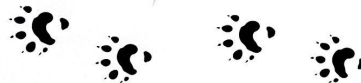
*Grit*

*Dig Deep and Get it Done!*

## **Integrity**

*Be a Good Human*

*Honest-Positive-Safe-Trustworthy*



**Be Brave..... Be Strong..... Be positive..... Be a Wolverine!**

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## Welcome to Garden Valley Schools!

We are so pleased to have you involved in our school. We are proud of our academic achievement, and our accepting culture. We have a great staff, motivated students, and we are grateful to live in such a fantastic community. Here are some details about our middle and high school.

### Garden Valley School Board

<u>Zone</u>	<u>Name</u>	<u>Position</u>	<u>Email</u>
Zone 1	George Simpson	Vice-Chairman	<a href="mailto:g_simpson@gvsd.net">g_simpson@gvsd.net</a>
Zone 2	Trace Goff	Trustee	<a href="mailto:tgoff@gvsd.net">tgoff@gvsd.net</a>
Zone 3	Morris Morgan	Treasure	<a href="mailto:mmorgan@gvsd.net">mmorgan@gvsd.net</a>
Zone 4	Kylie Peters	Chairman	<a href="mailto:kpeters@gvsd.net">kpeters@gvsd.net</a>
Zone 5	Clay Tucker	Trustee	<a href="mailto:ctucker@gvsd.net">ctucker@gvsd.net</a>

### Staff Members

<u>Position</u>	<u>Name</u>	<u>Phone Ext.</u>	<u>Email</u>
Superintendent	Pat Goff	1020	<a href="mailto:pgoff@gvsd.net">pgoff@gvsd.net</a>
Principal	Steve Lynch, PhD.	1015	<a href="mailto:slynch@gvsd.net">slynch@gvsd.net</a>
Vice Principal	Michelle Ogle	1014	<a href="mailto:mogle@gvsd.net">mogle@gvsd.net</a>
Business Manager	Gabriel Gillette	1010	<a href="mailto:ggillette@gvsd.net">ggillette@gvsd.net</a>
District Coordinator	Miranda Hennessy	1011	<a href="mailto:mhennessy@gvsd.net">mhennessy@gvsd.net</a>
Special Education Director	Kelsey Williams	1074	<a href="mailto:kwilliams@gvsd.net">kwilliams@gvsd.net</a>
Technology & Facilities Director	Kevin Hennessy	1081	<a href="mailto:khennessy@gvsd.net">khennessy@gvsd.net</a>
Food Services Director	Debbie Updike	1021	<a href="mailto:dupdike@gvsd.net">dupdike@gvsd.net</a>
School Resource Officer	Deputy Josh Ward	1012	<a href="mailto:joshward@gvsd.net">joshward@gvsd.net</a>
Athletic Director	Micheal Chandler	1016	<a href="mailto:mchandler@gvsd.net">mchandler@gvsd.net</a>
School Secretary & Registrar	Janelle Shannahan	1060	<a href="mailto:jshannahan@gvsd.net">jshannahan@gvsd.net</a>
Guidance Counselor	Ronice Gilbertson	1014	<a href="mailto:rgilbertson@gvsd.net">rgilbertson@gvsd.net</a>

IDLA Coordinator & Librarian	Melea Hileman	1018	<a href="mailto:mhileman@gvsd.net">mhileman@gvsd.net</a>
Music/Drama	Kea Loveland	1065	<a href="mailto:kloveland@gvsd.net">kloveland@gvsd.net</a>
PE	Marra Severance	1083	<a href="mailto:mseverance@gvsd.net">mseverance@gvsd.net</a>
Art	Michelle Ogle	1070	<a href="mailto:mogle@gvsd.net">mogle@gvsd.net</a>
SpEd	Dominica Mathiason	1016	<a href="mailto:dmathiason@gvsd.net">dmathiason@gvsd.net</a>
SpEd	Christan Langsfeld	1016	<a href="mailto:clangsfeld@gvsd.net">clangsfeld@gvsd.net</a>
MS Science	Cassandra Coleman	1059	<a href="mailto:ccoleman@gvsd.net">ccoleman@gvsd.net</a>
HS Science	Michael McCormick	1072	<a href="mailto:mmccormick@gvsd.net">mmccormick@gvsd.net</a>
MS Math	Stephaney Williamson	1058	<a href="mailto:swilliamson@gvsd.net">swilliamson@gvsd.net</a>
HS Math	Kaiden Prestwich	1077	<a href="mailto:kprestwich@gvsd.net">kprestwich@gvsd.net</a>
MS ELA	Nikael Miller	1057	<a href="mailto:nmiller@gvsd.net">nmiller@gvsd.net</a>
HS ELA	Jennifer VanDyk	1073	<a href="mailto:jvandyk@gvsd.net">jvandyk@gvsd.net</a>
HS/MS History	Ryan Williams	1075	<a href="mailto:rwilliams@gvsd.net">rwilliams@gvsd.net</a>
CTE Teacher	Walker Thomas	1071	<a href="mailto:wthomas@gvsd.net">wthomas@gvsd.net</a>
Spanish Teacher	Tony Morin	1076	<a href="mailto:tmorin@gvsd.net">tmorin@gvsd.net</a>

## Academic Concerns

Please communicate with the student's teacher to discuss ways to work as a team to resolve the issue.

## Activities and Clubs

The following is a list of activities and clubs

<u>Garden Valley High School</u>	<u>Garden Valley Middle School</u>
Football	Football
Wrestling	Wrestling
Basketball	Basketball
Volleyball	Volleyball
Honor Society	Junior Honor Society
Track	Track
Student Government	Student Government
Cross Country	Cross Country
Pep Band	Pep Band
Cheerleading	Cheerleading
Softball	Softball
Baseball	Baseball
	Soccer

**Students must be in school on days of competition or activities.**

## Requirements for Participation

- Physical Examination A physical examination is required once in middle school, and in 9th and 11th grades for high school. Also new students who move into the district in 10th and 12th grade must have a physical before they can participate, as well as a physical in 11th grade. The physical must be completed by a physician and submitted to the coach prior to participation. The examination covers all sports for the entire school year provided it was administered after May of that year. The form will be kept on the file in the athletic office.
- Emergency Medical Authorization and Interim Health Questionnaire Each athlete's parents shall complete an Emergency Medical Authorization form and Interim Health Questionnaire giving permission for treatment by a physician or hospital when the parent(s) are not available.

## Advanced Opportunities

Students in grades 7-12 attending a public school in Idaho have an allocation of \$4,125.00 to use towards the cost of: Overload Courses, Dual Credits, and Exams. Please see the Counselor for more information.

### Dual Credit

Dual credit courses are courses that are transcribed on both a student's high school and college transcript. Through the Advanced Opportunities program, students can request up to \$75.00 per credit for such courses.

### Overload Courses

Advanced Opportunities dollars can be used to pay for overload courses. These are high school classes that are in excess of the student's full credit load. Students can utilize up to \$225.00 per course toward such classes. These are classes that are taken above and beyond the regular school day.

### Exams

Students can use Advanced Opportunities funds to cover the full cost of the following exams:

- Advanced Placement (AP)
- College Level Examination Program (CLEP)
- Professional Certification

## Attendance

We are asking parents to send a note or call school for every absence. If a child is arriving late or leaving early, communication with the front office is required.

The following are some tips that parents can use to prevent excessive absences.

- Communicate with the teacher in writing if you know an unavoidable absence is approaching. This allows the teacher the extra planning time needed to optimize student learning.
- Plan ahead for appointments and utilize Fridays.
- Plan recreational activities or family activities on Fridays, weekends, or during vacations.

The staff will do the following to help with attendance:

- A courtesy call will be made if your child has an unexcused absence.
- The school will notify the parent when their student has reached 3, 5, 7, and 8 absences per class per semester.

### Excused Absence

Students are required to be in attendance at school at least ninety percent (90%) of the time that school is in session during each semester. The board may deny the promotion to the next grade or deny credit to any student who is not in school at least ninety percent (90%) of the days that school is in session. When eligibility for promotion or credit is being considered, absence from class will be counted in the percentage of attendance. Students will be allowed to make up work that is missed. They will be given one (1) day for each day absent to make up work. Absence due to school-sponsored activities will not be counted. Students are allowed no more than seven (7) absences per semester in order to meet the ninety percent (90%) attendance requirement.

### Unexcused Absence

Any student absence without the consent of the school, parent, or guardian shall be considered truant. Students will be given a zero (0) for all assignments missed and parents will be notified.

### Tardies

Students are considered tardy when they have not entered the classroom by the time the tardy bell stops ringing. If the student has a pass from an administrator or another teacher, the student will not be marked tardy. Unexcused tardies will have the following consequences:

Consequence table: aligned with Behavior Matrix (level 1, 2, 3, 4 have assigned consequences). Tied to community service.

For school policies regarding attendance, please refer to 3050 & 3050P



## Bell Schedules

<u>High School</u>	<u>Middle School</u>
Period 1 8:00 - 8:57	Period 1 8:00 - 8:57
Period 2 9:00 - 9:57	Break 8:57 - 9:08
Break 9:57 - 10:08	Period 2 9:11 - 10:08
Period 3 10:11 - 11:08	Period 3 10:11 - 11:08
Period 4 11:10 - 12:08	Period 4 11:11 - 12:08
Advisory 12:10 - 12:23	Lunch 12:08 - 12:35
Lunch 12:23 - 12:50	Advisory 12:38 - 12:50
Period 5 12:53 - 1:50	Period 5 12:53 - 1:50
Period 6 1:53 - 2:50	Period 6 1:53 - 2:50
Period 7 2:53 - 3:50	Period 7 2:53 - 3:50

## Books and Equipment

Each student is responsible for all books and equipment issued to them. If an item issued to a student is misplaced, stolen, or damaged, the student will be required to pay for the replacement of the item. If you are issued damaged items, make sure the instructor notes the condition in the grade book at the time you are issued the item.

## Bullying, Hazing, Harassment, Intimidation, Etc.

Bullying will not be tolerated in any form. Two simple rules will keep you from being a bully. Keep hands, feet, and objects to yourself and if you can't say something nice, don't say anything at all. Teasing is a form of bullying or harassment when there are any or all of these scenarios:

- Intent to harm by the perpetrator
- Intensity and duration
- Abuse of power
- Vulnerability of the victim
- Isolation and lack of support for the victim
- An innuendo of unwanted sexual attention
- Consequences and behavior change for the victim

If you feel that you or someone else is experiencing any of these situations, please a teacher, counselor, or an administrator to help you follow the complaint procedure. See Form 3290F in our Board Policy Manual.

## Bussing

Any student who rides the school bus is required to abide by the district school bus policy. Harlow's Bus Company provides the school bus rules at the beginning of the year. Copies of the bus policy are available at the school district office.

## Closed Campus

Garden Valley School is a closed campus, which means that once students arrive on school grounds they must stay on school grounds until the end of the school day. Students must have parental and administrative permission to leave the campus. All students leaving the campus must check out at the office. Failure to leave through proper channels will result in a truancy. Please do not check out and come back during the same school day without a doctor's note or special permission from the Principal for extraordinary circumstances.

## Conferences

Conferences should be scheduled during a teacher's prep period or immediately following the close of the school day. Parents should telephone the office (462-3756) to schedule appointments for parent-teacher conferences. Students can directly request a student-teacher conference. In case questions or complaints are not resolved, the principal should be contacted. End of 1st and 3rd quarter conferences will be scheduled by the teachers.

## Complaints

If you have a complaint, please follow the subsequent procedures.

STEP 1: Address your concern to the person closest to the source. Example: Your child claims he has been "kicked out of class" because of the actions of another child. Step one would be to talk to the teacher involved for clarification.

STEP 2: If step one was unsuccessful, request a meeting with the Principal. Present a written copy of the complaint and your proposed remedy.

STEP 3: Request a hearing with the Superintendent. Present a written copy of the complaint and your proposed remedy to the Superintendent. Example: Your meeting with the teacher and the Principal were both unsatisfactory.

STEP 4: Request a hearing with the School Board. Example: After meeting with the teacher, the Principal and the Superintendent, you feel that your concerns have not been addressed. Step four is to Present a written copy of the complaint and your proposed remedy to the Clerk of the Board and request a hearing in Executive Session before the School Board.

*We would like to resolve all problems at the lowest level and as promptly as possible.*

## Computer Use

Students will be allowed to access computers and the Internet unless parents deem they should not. Students who access information that is deemed unacceptable will forfeit their privileges as described in School Policy. School computers and the Internet will be used for educational purposes only. The “GVSD Internet Use Agreement” is included in the handbook and is also located on the school webpage.

## Deliveries

If it is ever necessary to bring items to school to be given to a student, please drop them off at reception so they can be delivered to the student.

## Enrollment Requirements

Students entering GVSD must provide a birth certificate, proof of residency, and immunization records (or an appropriate waiver). Transfer of credits in grades 9-12 will be subject to credit examination. GVHS only accepts credits from other accredited schools (GVSD Policy 3000). Required immunizations include:

## Minimum Immunization Requirements for School Entry by Grade

Kindergarten - 6th Grade		7th Grade - 11th Grade	12th Grade
Children born after September 1, 1999 through September 1, 2005 must have a minimum of:	(5) Diphtheria, Tetanus, Pertussis (DTaP) <sub>2</sub> (2) Measles, Mumps, and Rubella (MMR) (3) Polio <sub>3</sub> (3) Hepatitis B	(5) Diphtheria, Tetanus, Pertussis (DTaP) <sub>2</sub> (2) Measles, Mumps, and Rubella (MMR) (3) Polio <sub>3</sub> (3) Hepatitis B (1) Tetanus, Diphtheria, Pertussis (Tdap) (1) Meningococcal (MenACWY)	(5) Diphtheria, Tetanus, Pertussis (DTaP) <sub>2</sub> (2) Measles, Mumps, and Rubella (MMR) (3) Polio <sub>3</sub> (3) Hepatitis B (1) Tetanus, Diphtheria, Pertussis (Tdap) (2) Meningococcal (MenACWY) <sub>3</sub>
Children born after September 1, 2005 <sub>1</sub> must have a minimum of:	(5) Diphtheria, Tetanus, Pertussis (DTaP) <sub>2</sub> (2) Measles, Mumps, and Rubella (MMR) (4) Polio <sub>3</sub> (3) Hepatitis B (2) Varicella (Chickenpox) <sub>4</sub> (2) Hepatitis A	(5) Diphtheria, Tetanus, Pertussis (DTaP) <sub>2</sub> (2) Measles, Mumps, and Rubella (MMR) (4) Polio <sub>3</sub> (3) Hepatitis B (2) Varicella (Chickenpox) <sub>4</sub> (2) Hepatitis A (1) Tetanus, Diphtheria, Pertussis (Tdap) (1) Meningococcal (MenACWY)	(5) Diphtheria, Tetanus, Pertussis (DTaP) <sub>2</sub> (2) Measles, Mumps, and Rubella (MMR) (4) Polio <sub>3</sub> (3) Hepatitis B (2) Varicella (Chickenpox) <sub>4</sub> (2) Hepatitis A (1) Tetanus, Diphtheria, Pertussis (Tdap) (2) Meningococcal (MenACWY) <sub>3</sub>

1. Preschool children need only be age-appropriately immunized with the required vaccines.
2. DTaP: The 5<sup>th</sup> dose is not necessary if the 4<sup>th</sup> dose was administered at age 4 years or older and at least 6 months after previous dose.
3. Polio: The 4<sup>th</sup> dose is not necessary if the 3<sup>rd</sup> dose was administered at age 4 years or older and at least 6 months after previous dose. For children born after 9/1/2005, at least one dose of polio should be given at age 4 years or older and at least 6 months after the previous dose.
4. Varicella: History of chickenpox disease documented by a physician or licensed health care professional meets the requirement.
5. Children should have one dose of meningococcal (Men ACWY) vaccine before the 7th grade. A second dose of Men ACWY is required prior to admission into the 12<sup>th</sup> grade. However, if a child received their first Men ACWY vaccine at age 16 years or older, no additional ~~MenACWY~~ doses are needed for 12<sup>th</sup> grade admission.

(<https://swdh.id.gov/wp-content/uploads/2020/12/SchoolRequirements.pdf>)

## Fundraising Activities

Fundraising activities conducted by a class or school sponsored club, team, or association must be approved by the Principal before the activity is conducted. A Fundraising Request Form must be completed and submitted to Stephany Corn and approved by the Principal at least two weeks prior to the fundraising event. All money raised by the fundraising will be turned in immediately or next working day to Stephany Corn for deposit in the individual class account.

## Graduation Requirements

### Middle School Completion Requirements

\*SEE MIDDLE SCHOOL PATHWAYS TO PROMOTION

### **High School Graduation Requirements**

Students shall be expected to earn a total of 51 semester credits in order to complete graduation requirements. Students must have a cumulative GPA of 2.0 or greater. Special Education students who have successfully completed their individualized education program (IEP) leading to completion of high school will be awarded a diploma.

#### Subject Required Credits

English 8

Senior Project 1

Speech 1

Mathematics\* 6

Science \*\* 6

PE 2

Health 1

World History 2

US History 2

Economics 1

Government 2

Humanities\*\*\* 4

Electives 15

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Total 51

### **High School Regular Diploma**

\* Two math credits must be taken in the last year of high school. Students who have completed six (6) credits of math prior to the fall of their last year of high school, including at least two (2) semesters of an Advanced Placement or dual credit calculus or higher level course, are exempt from taking math during their last year of high school. Students who have earned eight (8) credits of math, and have successfully completed Algebra II are exempt from taking math in their final year.

\*\* 4 credits must be laboratory science- *Required Science courses for graduating class 2024 and beyond include Earth and Space Science, Physical Science or Chemistry, and Biology.*

\*\*\* Recommended classes are: Art, music, and/or foreign language.

**NOTE:** Classes taken prior to 9th grade with a grade of C or higher, by a qualified high school instructor, may be counted toward meeting the specific high school credit requirement. The grade and credit may be transferred to the high school transcript. This is not automatic. You need to talk with a counselor about your options.

### **High School Honors Diploma**

Students shall be expected to meet the regular GVHS graduation requirements plus two additional credits in an advanced Science to earn a total of 53 semester credits in order to complete graduation requirements for the Honors Diploma.

#### **Students must also:**

- Have earned at least a 1200 combined critical reading and critical math score on the SAT or a score of 26 or above on the ACT.
- Students must receive a minimum of 6 AP or DC high school credits.
- Students must earn a minimum of 2 math credits in Pre-calculus or above.
- Minimum cumulative weighted GPA of 3.0.
- Need to earn 2 of the 8 science credits in either Chemistry or Physics or Advanced Biology.

NOTE: Students who earn an Associate's Degree while in high school will automatically qualify for a GVHS Honors Diploma.

### **College Credit in High School (Dual Credit Courses)**

College courses can be taken while in high school for high school and college credit simultaneously. One high school credit will be awarded for every 2 college credits earned. The transcript will denote a weighted "DC" grade and corresponding credit value.

Example: English 101      College credit: 3      High school credit: 1.5

### **Honor Roll**

Middle school students make the honor roll by achieving a grade point average of 3.00 or higher. GPA is based on an A = 4, B = 3, C = 2, and a D = 1. For high school, the weighted system will be used. Honor roll will be posted in the local media at the end of semester for high school and middle school.

## IDLA, Online Courses

District administrators, counselors, and teachers will identify those students who will benefit from IDLA classes. At the discretion of the Principal or designee, students may be selected to take IDLA classes who:

- A. Need to make up credits in order to graduate on schedule;
- B. Are eligible for hospital or homebound programs;
- C. Are interested in advanced placement or dual credit courses;
- D. Want to supplement their curriculum by taking course(s) not offered at their school;
- E. Have scheduling conflicts that will affect the student's ability to meet the GVHS graduation requirements;
- F. Want to accelerate their academic program by taking additional courses to facilitate early graduation;
- G. Are excused from being physically present on the campus of their school of record for an extended period of time.

Idaho Digital Learning Academy offers courses online to assist students in meeting requirements for graduation. All IDLA courses have been designed to meet Idaho State Achievement Standards. The IDLA Site Coordinate serves as a mentor and the point of contact for students and their online instructors. IDLA provides online textbooks in the majority of content areas. In cases where an online textbook is unavailable, the student can check out a textbook from the high school, if it is available. Some classes may require additional required reading that will need to be checked out from a library or purchased online. The IDLA website is <https://www.idahodigitallearning.org/login/>.

### I. Site Coordinator

The site coordinator will register the student for courses, be the contact person between the online instructor and the student, notify the IDLA instructor when accommodations are needed, and proctor the final exam.

### II. Fees

Garden Valley School will be charged \$75.00 per semester course per student, according to IDLA fee policy. Dual credit classes are typically \$65 per credit which is paid directly to the University. Students are responsible for paying these fees. Students can use their Advanced Opportunity money if the class qualifies. The district also may pay for the class ONLY IF the student has a qualifying scheduling conflict for a class they need for graduation. IF THE STUDENT DROPS a COURSE AFTER THE DEADLINE, OR FAILS THE CLASS, the student will have to pay the fee. As stated in the Advanced Opportunities Participation Form, if a student fails to earn credit or successfully complete a course for which Advanced Opportunities has paid a reimbursement, the student must pay for and successfully earn credit or complete one (1) like the course before Advanced Opportunities may pay any further course reimbursements for the student.

### III. Credit

Upon successful completion of a high school IDLA course, credit will be transcribed on the student's Garden Valley High School transcript.

### Incident Weather/ School Closure

It should always be assumed there will be school in session. In the event the school needs to be closed on a regularly scheduled school day because of excessive snow, power outages, etc. the administration will make every effort to get the word out via public media. We will attempt to make contact via text message, email, automated phone call, our website, and/or social media. It is important that parents make sure their contact information is updated in our system as contact information changes to ensure connectivity.

### Lockers

Lockers will be assigned to all students, grades 6 - 12. The lockers are the property of the school and are not to be defaced or damaged. School officials, without your permission, may search them at any time.

### Lost And Found

Please check with the office or across from middle school bathrooms for lost and found items before school, at lunch, or after school.



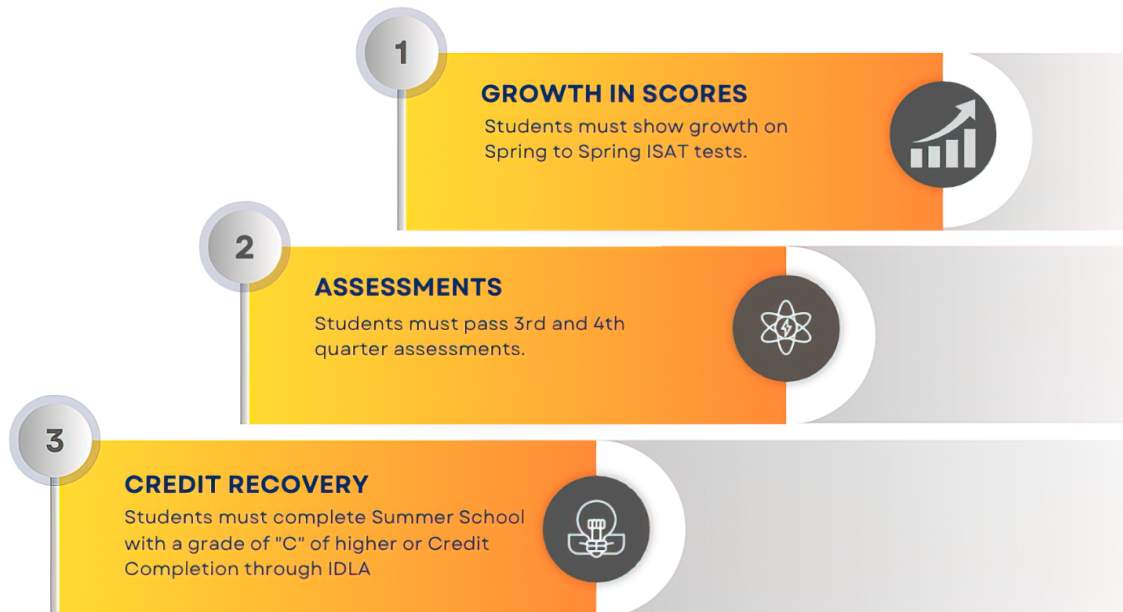
## PATHWAY TO PROMOTION



If any of the the above criteria is not met, then the student will move to the Alternative Path to Promotion.

*Students on an IEP or 504 plan will have guidance from IEP or 504 team*

## ALTERNATE PATHWAY



## You go to the next grade

Middle School Credit Suggestions:

(Students on an IEP or 504 plan will have guidance from IEP or 504 team)

<b>6th Grade</b>	<b>7th Grade</b>	<b>8th Grade</b>
<u>Credits Subject</u>	<u>Credits Subject</u>	<u>Credits Subject</u>
2 Writing	2 Writing	2 Writing
2 Reading	2 Reading	2 Reading
2 Math	2 Math	2 Pre-algebra
2 Science	2 Science	2 Science
2 History	2 World Geography 1 Spanish	2 History
2 Intro to Tech 1 PE	7	1 Spanish 8
1 Choir/ Drama	1 Health	1 PE or Choir/ Drama 2 Art or
	1 Astronomy	Band
	1 PE or Choir	

### Nurse / School Health Program

If you have questions regarding your student's health, immunizations or screenings, please feel free to call our Licensed Practical Nurse (LPN) (208) 462-3756 x 1061.

#### **Prescription Medicine**

In order for staff to dispense prescription medicine, parents need to provide the bottle with the child's name on it as prescribed by the doctor. It has to be a current prescription. We also need to have a completed form, 3510F(2), and a Parent Delegation of Medical Procedures form filled out and on file.

#### **Over the Counter Medication**

For this medicine to be dispensed at school, parents need to provide a written letter with specific instructions on how to administer the medicine to their child. For Ibuprofen, parents can give permission for staff to administer as needed on registration documents.

#### **Sick Children**

Should your child become ill at school and is too sick to stay in the classroom, he/she will be brought to the nurse or office. Staff will attempt to contact parents, guardians, or emergency contacts until someone has been reached. Please assist your child, and us, by keeping this emergency information current. Students with a temperature over 100 degrees will be sent home.

## Report Cards

High school and middle school classes are based on a semester schedule. Parents will receive an email with progress reports of their child's progress every week while school is in session. At the high school level, we offer a weighted grading system for AP or Dual Credit classes.

**Grading System:** The following letters are used for course grades:

A - Extraordinary 90 - 100%

B - Above Average 80 - 89%

C - At Grade Level 70 - 79%

D - Passing 60 - 69%

F - Failing Below 60%

P - Pass Satisfactory

## Release of Students During the Day

In order for students to leave during the school day, parents must sign their child out.

## School Fees

### **Hot Lunch Fees (includes milk & salad bar)**

MS / HS Students (6-12) \$3.25

Elementary Students (K-5) \$3.10

Preschool Students \$3.10

Reduced Lunch \$.40

Adult Lunch \$4.70

Salad Bar Only \$3.75

Breakfast FREE

Add'l Breakfast \$2.65

Adult Breakfast \$2.65

Extra Milk \$.50

### **Activity Cards**

HS & MS Activity Card \$25.00

Elementary Activity Card \$5.00

Family Activity Card \$100.00

Adult Single Activity Card \$55.00

\*Discount will be given at the gate for college students with a school ID card.

## **Yearbook**

High School \$35.00

Middle School \$18.00

## **School Records**

The school office maintains a complete record of a student's activities in school. Reports from teachers, tests, attendance, grades, discipline, and other personal history data are filed in the individual student folders and archived in our student data management system. Upon request, the counselor will review your records with you. Policy 3570 deals with student records and The Family Educational Rights and Privacy Act (FERPA). Copies can be obtained through the main office.

## **Search and Seizure**

With reasonable suspicion, the school has the right to search student backpacks and student vehicles including personal possessions. Any illegal material found will be seized and used as evidence.

## **Student Assembly and Other Rights**

Student rights will continue to be protected. However any act or expression that is disruptive to the educational process is cause for disciplinary action or prosecution by law.

## **Student Conduct**

### **Cell Phone Use**

According to Policy 3260, students are not allowed to have cellphones in class. They are expected to have their phones turned off and in their lockers when the school day begins at 8:00 am. Students can have access to their cell phones before school, at break, during lunch, and after school.

- Verbal warning
- If a student does not follow the expectations, their phone will be confiscated and the student can pick up their phone from the office at the end of the day.
- On the second offense, the parent of the student will have to pick up the phone from the office.
- The third offense will result in the student not being allowed to bring the phone to school. **If the student does not comply with this rule, it will be considered insubordination** which could include the following consequences: in-school suspension, out of school suspension, law enforcement, expulsion, etc.

## Academic Honesty

All school work submitted for the purpose of meeting the course requirements must represent the efforts of the individual student. If a student is found to be academically dishonest, the following consequences will be enforced:

1st Offense- parents will be notified, and the student will receive a zero.

2nd Offense- parents will be notified, the student will receive a zero, and will serve a one day in-school suspension. Additionally, a letter will be placed in the student's file explaining the offense.

3rd Offense- parents will be notified, the student will receive a zero, and will serve a one day in-school suspension. Additionally, a letter will be placed in the student's file explaining the offense and the student will be referred to the school board for possible expulsion.

Policy 3335: Students- Academic Honesty

## Disruptive Behavior and Insubordination

Disruptive behavior, disrespect of others, refusal to follow directions, inappropriate language, repeated dress code violations, and obscene gestures or other negative behavior, which hinders the learning environment will not be tolerated. Choosing such behavior will result in the disciplinary consequences:

## Levels of Misbehavior and Their Associated Consequences

<b>Minor Peers / Classroom</b>	<b>Level 1 Incident Classroom</b>	<b>Level 2 Incident Classroom</b>	<b>Level 3 Incident Administration</b>	<b>Level 4 Incident Administration</b>	<b>Major Incident Law Enforcement</b>
	Impacts only the student / teacher	Impacts those around the student	Negatively impacts the order of the environment	Harmful / Illegal Behavior	Illegal Behavior / Endangerment

<p><i>Examples:</i></p> <p>See “things to consider” at the bottom of the page.</p>	<p><i>Examples:</i></p> <p>Not paying attention          -Doodling          -Zoning out          Being out of seat          Being off task          Not following directions          Cell-phone usage          Inappropriate computer usage          Dress code violations          Blurting out</p>	<p><i>Examples:</i></p> <p>Dishonesty          Minor disrespect          Disrupting class          Distracting others          Swearing          Inappropriate behavior          Non-compliance          Insubordination          PDA          Physical behaviors /          Touching Others</p>	<p><i>Examples:</i></p> <p>Major disrespect / yelling          Cheating / Plagiarism          Truancy          Fighting/Aggression (minor)          Spitting          Any Level 2 Incident that cannot be resolved in the classroom</p>	<p><i>Examples:</i></p> <p>Leaving school grounds          Bullying          Hazing          Prejudice          Harassment          Fighting/Aggression (major)          Violence          Nicotine          Drugs          Alcohol</p>	<p><i>Examples:</i></p> <p>Weapons          Nicotine          Drugs          Alcohol          Sexual Behaviors          Significant fighting or violence          Threatening others with legitimate violence</p>
<p><i>During the Incident:</i></p> <p>Counsel the student</p>	<p><i>During the Incident:</i></p> <p>Employ classroom mgmt techniques.          -seating chart          -extra assignments</p>	<p><i>During the Incident:</i></p> <p>Intervene at a time least likely to disrupt class          Discuss / reteach          Send student to ISS room for rest of period if unmanageable</p>	<p><i>During the Incident:</i></p> <p>Intervene immediately          Advise there will be consequences          Send student to ISS room for rest of period          Call admin if need be</p>	<p><i>During the Incident:</i></p> <p>Call ISS (x1060 or cell) or front office          Student will meet with Admin at earliest convenience</p>	<p><i>During the Incident:</i></p> <p>Contact Dep. Ward immediately          Contact Admin second</p>
<p><i>After the Fact:</i></p> <p>Enter a note in their profile, not an incident.</p>	<p><i>After the Fact:</i></p> <p>Apology letter          Detention if repetitive          Contact parents if need be          MTSS Referral</p>	<p><i>After the Fact:</i></p> <p>Apology letter          Detention          ISS if repetitive          MTSS referral          Contact parents          Discussion w/ ISS Supervisor</p>	<p><i>After the Fact:</i></p> <p>Meeting w/Admin          Admin will contact parents          Detention          ISS          MTSS referral</p>	<p><i>After the Fact:</i></p> <p>ISS          OSS          Legal consequences          Admin will contact parents</p>	<p><i>After the Fact:</i></p> <p>SRO will take over          School Board Review for Expulsion</p>

Things to consider:

- We are consistently monitoring all incidents and will generally touch base if the incident needs more attention.
- For minor incidents: enter a note in the student’s profile rather than an incident. This will develop background information and keep incident numbers down.
- A repetitive behavior may rise to the level of insubordination. It is the insubordination that is a Level 2 Incident, not the repeated Level 1 behavior. A repeated behavior does not change its level, it just garners a more affirmative response.
- Teachers can assign detentions at any time using their best judgment. Administration does not need to approve classroom discipline.
- Cussing near you is a Level 2 Incident. Cussing at you is a Level 3 Incident and is categorized as major disrespect.
- Physical behavior would be touching another student to bother them (i.e. poking). Violence would be striking another student with the intention of hurting them, causing them to fall, or something similar.
- This chart is not all encompassing. Many incidents that are not covered here will arise. Please use your best judgment and discernment to reach a conclusion. You should always consult administrators or a mentor if you need clarification or advice.

Level 1 Behavior	
During the Incident:	Teacher directly addresses the behavior. Teacher notifies the student of the incident recorded in ALMA.
After the Incident:	Student self-reflection and action plan Teacher will communicate with the family within 24 hours. School will enforce detention and community service.
Examples:	<ul style="list-style-type: none"> <li>● Bothering and Pestering</li> <li>● Teasing and Putting Down</li> <li>● Pushing and Shoving</li> <li>● Defiance and Disrespect</li> </ul>

Level 2 Behavior: Repetitive Behaviors from Level 1	
During the Incident:	Teacher directly addresses the behavior. Teacher notifies the student of the incident recorded in ALMA. Teacher provides choices with consequences. Teacher enforces a consequence.
After the Incident:	Student self-reflection and action plan Teacher will communicate with the family within 24 hours. School will enforce detention and community service.

Examples	<ul style="list-style-type: none"> <li>● Dishonesty</li> <li>● Petty Theft</li> <li>● Inappropriate Language</li> <li>● Intimidation</li> <li>● Public Display of Affection</li> </ul>
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Level 3 Behavior: Extreme or Harmful to Others <b style="color: red;">Administration</b>	
During the Incident:	Teacher directly addresses the behavior. Teacher notifies the student of the incident recorded in ALMA. Teacher provides choices with consequences. Teacher enforces a consequence.
After the Incident:	Student self-reflection and action plan Administration will communicate with the family within 24 hours. Administration will meet with parents or guardians. District will enforce in-school suspension, extended detention and extended community service.
Examples	<ul style="list-style-type: none"> <li>● Fighting</li> <li>● Major Theft</li> <li>● Threat of Violence</li> <li>● Vandalism</li> <li>● Bullying</li> </ul>



Tier 4 Behavior: Extreme and/or harmful to others <b>Administration and Law Enforcement</b>	
During the Incident:	Teacher directly addresses the behavior. Teacher notifies the student of the incident recorded in ALMA. Teacher provides choices with consequences. Teacher enforces a consequence.
After the Incident:	Administration will communicate with the family immediately. Law Enforcement will respond. Administration and Law Enforcement will meet with parents or guardians. District will enforce out-of-school suspension and extended community service; possible hearing with School Board leading to possible expulsion
Examples	<ul style="list-style-type: none"> <li>● Hazing</li> <li>● Discrimination</li> <li>● Harassment</li> <li>● Violence</li> <li>● Nicotine</li> <li>● Drugs</li> <li>● Alcohol</li> </ul>

Level Behavior: Illegal Behavior/Endangerment <b>Law Enforcement</b>	
During the Incident:	Teacher directly addresses the behavior. Teacher notifies the student of the incident recorded in ALMA. Teacher provides choices with consequences. Teacher enforces a consequence.
After the Incident:	Law Enforcement will communicate with the family immediately. Administration will communicate with the family immediately. Administration and Law Enforcement will meet with parents or guardians. District will enforce extended out-of-school suspension and extended community service; hearing with School Board leading to possible expulsion

## Dress Code

Any apparel, make-up, or piercing that disrupts the learning atmosphere or process is prohibited. Clothing that is too revealing, from being torn or inappropriately revealing the chest area or midriff, and shorts/skirts above the mid-thigh are examples of inappropriateness. Clothing, jewelry, or tattoos advertising or depicting alcohol, tobacco, drugs, sexual innuendos, or promoting gang or violent behaviors will not be allowed.

**Jewelry** such as spikes, chains, studs, dog collars, needles, pins, and sharp objects or other jewelry deemed unsafe are not allowed at school.

**Pants** must be worn at hip level or higher. Leggings and spandex must not be transparent above mid-thigh. Holes that show bare skin must be below mid-thigh when walking or sitting.

**Shirts** without sleeves must meet the following conditions:

- No undergarments are visible
- No cleavage is visible
- Shirts must be at least three finger widths at the shoulder
- No shirts that show midriffs

Students may be denied entrance into the classroom until inappropriate attire is changed or until arrangements can be made to remedy the issue. Class time missed due to a dress code violation will be considered an unexcused absence and you will be given a zero for any missed work. **Repeated dress code offenses will be considered insubordination.**

## Drugs

Alcohol, tobacco, vaping, and other illegal narcotics are not permitted on school grounds. Students in grades 6-12 who participate in extracurricular activities will be expected to participate in random drug testing per semester.

## Public Display of Affection

Overly demonstrated displays of affection are inappropriate in the school setting. Hugging, kissing, sitting on laps are considered to be inappropriate. Please refer to the Consequence Matrix.

## Special Arrangements

Email to the School Secretary is strongly preferred as the primary communication method for

addressing special arrangements. While we understand that occasionally things happen that make it necessary for a phone call during school hours, it is best if these arrangements are made prior to the school day. Please make every effort to have plans made ahead of time, and emails written to avoid the potential of an unexcused student absence.

## Telephone

Telephones are for school personnel only, during the classroom hours. Students may use the front office phone with permission from the front office personnel.

## Vehicles and Parking

Students who hold a valid Idaho driver's license may drive to school. The student parking lot is the West Parking Lot. The West Parking Lot is at the end of the building by the Gym. No students are to park in the South Parking Lot. This is for visitors and staff parking. The privilege to operate a vehicle around the school grounds may be suspended for any student when the safety of others demands it. Students are not allowed to loiter in the parking lot, and must maintain safe driving practices in the parking lot. Students with reasonable requests are allowed access to their cars during the day with a staff escort.

## Student Government

Student Councils shall assist in improving the general welfare of all students and give students the opportunity to participate in the orderly workings of the democratic process. They will not have any authority to make policies or procedures, but can make a recommendation to the administration on behalf of the students. Elections are held in the spring for the following year.

## Testing

Students will participate in various forms of standardized testing. See the Principal for further details.

ISAT ELA and Math: 3rd through 10 graders

ISAT Science: 5th, 8th, and 11th graders

SAT: State of Idaho pays for all 11th graders (juniors) to take this in April of each year. All students are required to take a test like this one in order to graduate.

PSAT: all sophomores and juniors take this test in the fall.

ASVAB: this is a military entrance exam given in the fall. We offer it to all juniors and any senior.

## Valedictorian and Salutatorian

The valedictorian and salutatorian for the graduating class will be chosen on the basis of the cumulative weighted GPA through 7 1/2 semesters. To qualify for consideration, a student must be in attendance at GVHS their entire senior year.

## Visitors and Conduct on School Property

All visitors must check in with the front office. If you would like to volunteer, please make prior arrangements with the teacher. For assistance, please contact the School Secretary or Principal. Students that are not enrolled at the school and are visiting friends must have a visitor's pass from the front office. Parents are encouraged to visit; we ask that they too check with the front office prior to visiting classes.

All persons who visit school property during school hours, for sporting events, or any other time, must abide by the following expectations.

No person shall:

- Consume, possess, or be under the influence of alcohol
- Harass, intimidate, or injure a teacher, coach, student, school board members, coach, or any other person
- Impede, delay, or disrupt a school activity or function
- Smoke or otherwise use tobacco products
- Engage in risky behavior including roller blading, skateboarding, etc.
- Damage or threaten the school or another's property

I have read and understand the 2023-2024 student handbook.

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Student name

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Student signature

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Parent name

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Parent signature