

SLATE VALLEY MODIFIED UNIFIED UNION SCHOOL BOARD**Regular Meeting****May 14, 2018****Fair Haven Union High School****Approved Minutes**

Name	Role/Term	Town Representing	In Attendance
Kris Benway	Director of ARSU Spec Ed	ARSU	X
John Wurzbacher	Temp. Clerk/1 Year	Benson	X
David Renninger	Board Member/ 2 Year	Benson	No
Amy Munger	Board Member/3 Year	Benson	No
Toni Lobdell	Board Member/1 Year	Castleton	X
Liz Mackay	Board Member/2 Year	Castleton	X
Julie Finnegan	Board Member/3 Year	Castleton	X
Shannon Baldwin	Board Member/1 Year	Hubbardton	X
Joshua Hardt	Board Member/2 Year	Hubbardton	X
Mike Fallis	Board Member;3 Year	Hubbardton	X
John Oakman	Board Member/1 Year	West Haven 9/11/17	No
Angela Charron	Board Member/2 Year	West Haven	X
Michael (Trevor) Ezzo	Board Member/3 Year	West Haven	X
Tara Buxton	Board Member/1 Year	Fair Haven	X
Michael Bache	Board Member/2 Year	Fair Haven	X
Rick Wilson, Sr.	Board Member/3 Year	Fair Haven	X
Peter Stone	Board Member/1 Year	Orwell NMD (Non Member District)	X
Glen Cousineau	Board Member/2 Year	Orwell NMD	X
Dave Carpenter	Board Member/3 Year	Orwell NMD	No
Brooke Olsen Farrell	Superintendent	Slate Valley MUUSD	X
Cheryl Scarzello	Business Manager	ARSU	X
Chris Cole	Technology Coordinator	ARSU	No
Casey O'Meara	Curriculum Coordinator	ARSU	X

Audience: Linda Peltier, Kim Prehoda, Bonnie Condit, Jason Rasco, Deb Smith, Michelle Perry & Carlos C. Cabrera

Call to Order ~ Pledge of Allegiance: Board Chair Mike Bache called the meeting to order at 6:30 p.m. and led us in the Pledge of Allegiance.

Approval of Agenda: Glen Cousineau made a motion to approve the agenda, this was seconded by Julie Finnegan.

Approval of Minutes - April 23, 2018: Tonie Lobdell made a motion to approve the minutes with noted correction on attendance sheet mark No for Dave Carpenter; and page 5 end of paragraph 4; Last

sentence: Strike last sentence that starts with Beyond, this was... and say Julie Finnegan would like to know What the College and Readiness activities/preparedness are at each grade level at FHUHS; this was seconded by Julie Finnegan.

Student Presentation: He also introduced foreign exchange student Carlos ? from Ecuador. Carlos shared his appreciation for the year spent here. He lived with two host families the Finnegan's and Michelle Perry. He came here through the Rotary Exchange Program and spoke fondly of the experiences here and his opportunities for travel to Boston, NYC and other places. He also spoke with great admiration about the community of Fair Haven. Carlos shared the fact that he collects pins from other rotary exchange students and along his travels.

Public Comments: None

Correspondence: None

Committee Reports:

a) **Finance:** Cheryl handed out a conservative forecast of where she believes the financials will end up for all the individual school entities. (See attachment). She then went on to explain that the State of Vermont had originally stated that districts could choose their accounting systems. Based on that Cheryl and the Business office had invested \$25,000.00 in a systems change to a Tyler Technology system called IVisions. Since this investment which we were paying $\frac{1}{3}$ of the training costs, sharing with two neighboring districts the State has now mandated a completely different system that must be in place by July 2021. The other two districts we were in training with have pulled out and rather than continue to put money in the new system, which the state will not honor, Cheryl is recommending keeping our current system for the next year and transitioning into the state mandated system of Powerschool. This would mean only one transition of an accounting system rather than two different one in two years. There was extension discussion. The Board agreed to keep our current system and work over the next year is to a new system. (Please See Cheryl's Central Office Report for additional details, included within these minutes). The funding expended to date came through the implementation grant of Act 46.

b) **Personnel:** Tara Buxton read the extensive list of 2018-2019 School Year Contracts including amended Administrative Contract for Kim Prehoda as new Principal of CES for a salary of \$96,600.00.

High School Summer Prep Program Contracts

- Julia Adams--Summer School Prep Teacher--\$600 (up to 24 hours) (FHUHS)
- Kate Leathe--Summer School Prep Teacher--\$600 (up to 24 hours) (FHUHS)
- Benjamin Worthing--Summer School Prep Teacher--\$600 (up to 24 hours) (FHUHS)
- Benjamin Worthing--Summer School Prep Director--\$1250 (FHUHS)
- Edward Wilkin--Summer School Prep Teacher--\$600 (up to 24 hours) (FHUHS)
- Edward Wilkin--Summer School Prep Director--\$1250 (FHUHS)
- Alexis Vander Els--Summer School Prep Teacher--\$1200 (up to 48 hours) (FHUHS)
- Kristen Paresi--Summer School Prep Teacher--\$1200 (up to 48 hours) (FHUHS)
- Beth Nicholson--Summer School Prep Teacher--\$1200 (up to 48 hours) (FHUHS)
- Deborah Ehler Hansen--Summer School Prep Program Teacher--\$1200 (up to 48 hours) (FHUHS)
- Adam Greenlese--Summer School Prep Program Teacher--\$1200 (up to 48 hours) (FHUHS)

Support Staff:

- Francis Ducharme--Lunch Aide (FHGS) - \$12.73/hr (up to 2 hours a day)
- Thomas Weatherwax--Lunch Aide (FHGS) - \$12.36/hr (up to 2 hours a day)
- Timothy Pockette--Lunch Aide (FHGS) - \$12.73/hr (up to 2 hours a day)
- Timothy Pockette--Crossing Guard (FHGS) - \$12.73/hr (up to 2 hours a day)
- Donna Reed -- Crossing Guard (FHGS) - \$15.16/hr (up to 1.5 hours a day)
- Vicki Shaddock--Crossing Guard (FHGS) - \$13.19/hr
- Silas Loomis--Security Officer (CES & CVS) - \$19.99/hr (up to 2.5 hours a day)

Contracts/Letters of Intent:

(C/H)

- Steven Goodwin - Custodian - \$11.00/hr (up to 8 hours per day)
 - Grace Canfield - Nurse - \$43,064.00 (starting July 1, 2018)
- (FHGS)
- Amy Wright--Long Term Grade 6-8 Sub Social Studies Substitute Teacher - \$267.24 per day (8/29-12/3)

2018-2019 School Year Transfer Requests:

(C/H)

- Beth Robertson--Transferred from Grade 3 at FHGS to **Grade 3 at CES**
 - Cameron Lanich--Transferred from Health/PE at FHGS to **Health/PE at CES**
- (FHGS)
- Archie Clark -- Transferred from Middle School Science Social Studies at BVS to **Middle School Science/Social Studies at FHGS**

c) **Policies to Adopt:** Julie Finnegan made a motion to adopt the following policies as read into the record by Toni Lobdell, Peter Stone seconded the motion.

- **Policy C36 - Concussion**
- **Policy C39 - Transition of Toddlers with Disabilities to Preschool**
- **Policy C40 - Transporting Students To and From Co-Curricular Activities**
- **Policy C41 - Independent Education Evaluations**
- **Policy C42 - Interview of Students by Outside Agencies**

d) **Building and Grounds:** An update was given by Trevor Ezzo regarding where we are in the Deed Property Transfers to Slate Valley. To date BVS, C/H, OVS and FHUHS are set to transfer their properties to SVMUUSD on July 1, 2018. There is an unresolved issue at FHGS, it appears that FHGS has thought for years that they owned the paved parking lot behind FHGS, and in reality they do not. There was to have been a transfer of property in the past (perhaps around 1987) which never was completed. Through research it was also noted that the School actually owns a portion of the ball fields that are landlocked by other fields. Director of Operations, Board and Administration will be meeting with the Fair Haven Selectboard to try to rectify this.

At the last Building and Grounds meeting we took a tour and saw many of the security updates completed at Fair Haven Union HS. Verizon donated several \$5,000.00 access points to FHUHS, BVS and FHGS due to the security concerns. The SVMUUSD is very appreciative of this donation of equipment and installation and asked the Superintendent to send a thank you.

Swipe Card Access is up and running for faculty and staff at FHUHS and will be for the remaining school in the district by the end of May.

The Fire Marshal also visited FHUHS from Montpelier and cleared up some concerns about safety, correcting some of the earlier restrictions placed on the school; for example because FHUHS is fully equipped with a sprinkler system they were allowed to install two way locks between second floor classrooms. This has helped staff to feel more secure at FHUHS. Other recommendations were also made.

Discussion was also had about the prospects of purchasing some land that is next to the practice football field (3 parcels currently owned by Graham Trudeau (Sp?)). The Board authorized the Building and Grounds committee to research the purchase price as this area could provide additional access to handicapped parking and access to the fields. Rick Wilson and Chris Cole will follow up with this.

e) **Negotiations:** Our ongoing, teacher negotiations were held last week; Support Staff Negotiations meeting will be held this week.

Central Office Board Reports May 2018:

Superintendent's Report

The Administrative Team continues to be busy advertising, interviewing and hiring for the 2018-2019 School Year. As of this report we are well over 35-40 openings for support staff, administrative and instructional staff. We have already hired for some of these openings.

5 Elementary Positions (Castleton Elementary School, Fair Haven Grade School)

4 Middle School English Language Arts (Fair Haven Grade School, Benson Village School, Castleton Village School)
 1 Middle School Science/Social Studies (Benson Village School)
 3 Special Education Positions (ARSU)
 3 (at least) Inventionist Positions (ARSU)
 Dean of Students/Proficiency Based Learning Coach (Fair Haven Union High School)
 Technology Professional (Orwell)
 1 Nurse (CVS/ARSU)
 3 Administrative Assistants to the Principal (CVS, BVS and CES)
 .7 Health Teacher
 1 PE/Health Teacher (FHGS)
 1- 9-12 Math Teacher
 1 Maintenance Technician (Slate Valley)
 1 Proficiency Based Learning Coach
 1 Principal (BVS)
 1 Speech-Language Pathologist
 ARSU Athletic Director
 1 Occupational Therapist
 2 Custodians
 Numerous Para-educators

Director of Special Services

The Early Childhood Special Education team completed screenings for students birth to 5 years of age in March and April. We will be screening some additional students in May and will be announcing the class rosters for the three school-based programs to prospective families in early June. In collaboration with the UPK teachers, we plan to host open houses at each school site to welcome our newest families and collect necessary enrollment information prior to the start of school.

The planning for extended school year (ESY) services is underway for eligible special education students. Whenever possible, we are combining service needs of the students to make the best use of the service providers time. We are working closely with building and grounds to ensure that we have access to the buildings/classrooms when needed and the maintenance personnel have an opportunity to complete their needed summer tasks.

Additionally, we are busy working to fill the anticipated vacancies that we have for the fall in special education, speech and language pathology, physical therapy and occupational therapy.

Director of Operations

This past month has been busy as we have been working on upgrading school security measures across all of our schools. The many vendors that we have been working with have gone above and beyond to support our schools and make their work at our schools a priority. One of the many improvements is the installation by Verizon Wireless of microcells in our buildings. This has significantly improved service for Verizon devices at Fair Haven Union High School, Fair Haven Grade School and Benson Village School. Throughout this process the staff in both the technology and maintenance departments have done an excellent job.

Director of Finance

At board meetings this month I will be recommending People's United Bank to provide banking services for Addison Rutland SU, Slate Valley MUUSD and Orwell SD. People's will be offering an interest rate of 1.4% with a compensating balance of \$250,000. With this compensating balance there will be no fees for services. The services include the ones that we currently have in addition to a few more that I will cover in the meeting. Issues with the administration of health spending accounts under our Section 125 Plan continue to take up a great deal of time. Most districts have already transitioned to the new third party administrator (TPA), Data Path, from Future Planning Associates as of May 1st and in an extended blackout period of 3 weeks while Data Path reviews and reprocessing claims from January 1 to April 30. ARSU employees will transition as of June 1st. Our employees who have HRA's will experience a blackout period as well, but I am hopeful that it will not be 3 weeks long. During the blackout period the TPA will not process any claims and will not process any reimbursements to our employees. I delayed our transition to Data Path so that staff could plan ahead for the blackout period.

As is typical at the end of the legislative session, there is a lot of activity that has the potential to impact school districts. One such impact within the "Budget Bill" – H924 is a mandate for all school districts to be on the school financial management system as recommended by the Agency of Education (AOE) as of July 1, 2020. Unfortunately the financial management system selection by the AOE is not currently being used by any districts in the state and is not a Tyler Technologies product. More than 80% of the State is using

ProFund of iVisions which are Tyler Technologies products. What this means is that we are reconsidering our migration to iVisions. I will be providing more information to you at the board meeting.

Director of Curriculum, Instruction & Assessment

On May 17th at 6:00 pm Fair Haven Union High School (FHUHS) will be hosting a second Proficiency-Based Learning (PBL) informational night. The focus of this second meeting will be reporting on student performance through PowerSchool and on a transcript. A save the date and [ARSU PBL Flyer](#) was sent home to current 8th grade through 11th grade parents in late April.

If you take the first two letters of Instructional Vision Team you get INVITE! I have INVITED educators, K-12, to consider what curriculum, instruction and assessment could look like in ARSU. INVITE is comprised of a representative group of the Addison-Rutland Supervisory Union (ARSU) educator community. Members of INVITE will act as liaisons between the group and their school's faculty. It is an important leadership role that is critical to the development and implementation of many facets of curriculum and instruction in ARSU. This committee will meet on Thursdays beginning April 26th and continue for the remainder of this school year. Members of INVITE have committed to participate in summer professional development and for 15 Thursdays from September through June next school year. Team INVITE includes: Jennifer Chapdelaine, Teann McCrea, Abigail Wald, Amanda Hale, Benjamin Worthing, Bonnie Condit, Cathy Darley, Danielle Moffatt, Guy Merolle, Darcie, Parrott, Kristen Whitman, Kyle Wilson, Laura Aprilliano, Lynn Stack, Michael Bruce, Molly Clark, Renee Carpenter, Torrey MacGregor, Deb Ehler-Hansen, Kristen Partesi.

Kindergarten through fifth grade teachers and sixth-eighth grade content area teachers will meet for a full day of curriculum work in May. In addition, K-12 librarians, world language, music, art, physical education and health teachers will also meet in May. The common objectives for these professional development days include: continuing/completing work started in September, addressing immediate curricular, instructional and/or assessment needs, and continuing to understand proficiencies in practice. Vertical and horizontal articulation of proficiencies, performance indicators, learning targets and scales continue to take form as we develop personalized proficiency-based learning in ARSU.

All of the departments at FHUHS met in April to increase their understanding of PBL and grading for 2018/2019 implementation. Timelines were identified for departments to complete *performance indicator breakdown tools* as resources to help them guide students to proficiency. This "tool" was introduced on March 15th and explored on March 16th connecting existing content to performance indicators. Work in May and June will lead to the development of teachers' resources for the implementation of personalized-proficiency based learning at FHUHS next school year.

May 4th ARSU's 6-8 grade math teachers will be involved in a Eureka Math training. The focus for the training will be *Understanding the Major Work of the Grade Band*. During this professional development participants will study the mathematical progression that forms the major work of their grade band. Participants will learn how the concepts, terminology, instructional strategies, and models they teach relate to the prior and subsequent grade levels. Understanding this coherence informs teachers' decisions about their instructional delivery to meet the needs of their students. This session is facilitated by a contracted Eureka Math trainer.

Resignations/Retirements: The following personnel are resigning or retiring as of 6/30/18:

BVS: Jeannine Bennett --Secretary --Resigned

C/H: Rosaline Robichaud --Grade 6/7 ELA Teacher--Resigned

Gwendolyn Lyons--Middle School Health Teacher (40%)--Resigned

Kevin Griffin--Grade 3--Resigned

Jodie Perry--Grade 2-- Resigned

Nicole Aldous--Instructional Assistant--Resigned

Erin Robbason--Instructional Assistant--Resigned

Scott Hughes--Custodian--Resigned

FHGS: Linda Reed--Instructional Assistant--Resigned

Karrie Etzler--Instructional Assistant--Resigned

Lester Johanson--Lunch Aide--Resigned

FHUHS: Karyn Jackson--Math Teacher-- Resigned

Linda Potvin--Business Teacher--Retired

Craig Bennett--Boys Soccer Coach--Resigned

Banking Bid: Cheryl put out request for 3 banking bids, with existing lenders: Peoples, Community and the Bank of Orwell. There was also an ad run in the Rutland Herald asking anyone else to bid. Only two bids

were received from Peoples and Community. Based on many facts, Cheryl is recommending that the Board accept the bid from Peoples Bank. Shannon Baldwin made a motion to accept Peoples Bank as the bank of record for SVMUUSD going forward. This was seconded by Josh Hardt.

Bond Transfers - FHGS: Toni Lobdell made a motion for the Board to sign off on the Bond Transfer from Fair Haven Grade School to SVMUUSD as presented, this was seconded by Peter Stone.

Central Office Contract Pre-Approvals: The Building and Grounds Committee along with recommendations from the Architect is recommending that we Pre-approve/Pre-qualify the following vendors to bid on the specs for the Central Office relocation and other construction to be completed at FHUHS.

- Wright Construction out of Mt. Holly
- Giancola out of Rutland
- Russell Corp. out of Rutland
- VMS out of Rutland
- DEW out of Williston

Julie Finnegan made a motion to prequalify the 5 construction companies as read into the record, this was seconded by Toni Lobdell.

Other Business: Rick Wilson brought up more questions/concerns with moving to PBL's. Discussion ensued. There will be a second informational presentation this Thursday 5/17/18 at FHUHS (Library) at 6pm. Please join this presentation to have your questions regarding Proficiency Based Learning/Grading answered.

Agenda Building:

1. **BVS Principal Appointment**
2. **Policies to Warn**

Executive Session - If Needed: Board Chair, Mike Bache made a motion to go into Executive Session with Superintendent and Director of Finance to discuss Labor Negotiations at 8:46 p.m. Julie Finnegan made a motion to come out of Executive session at 9:05 p.m., this was seconded by Toni Lobdell.

Adjournment: Julie Finnegan made a motion to adjourn at 9:06, this was seconded by Glen Cousineau.

Respectfully Submitted,
Bonnie Lenihan