



Introduction to Canvas

for Allen ISD 7th Graders &
New Students



What is Canvas?

- Canvas is a Learning Management System
- Allows students and teachers to manage their coursework electronically
- Web-based
 - 24 hours a day/7 days a week
 - from Internet connected computers or mobile devices

Accessing Canvas

- Use Google Chrome browser
- Go to portal.allenisd.org
- Network username and password is required.



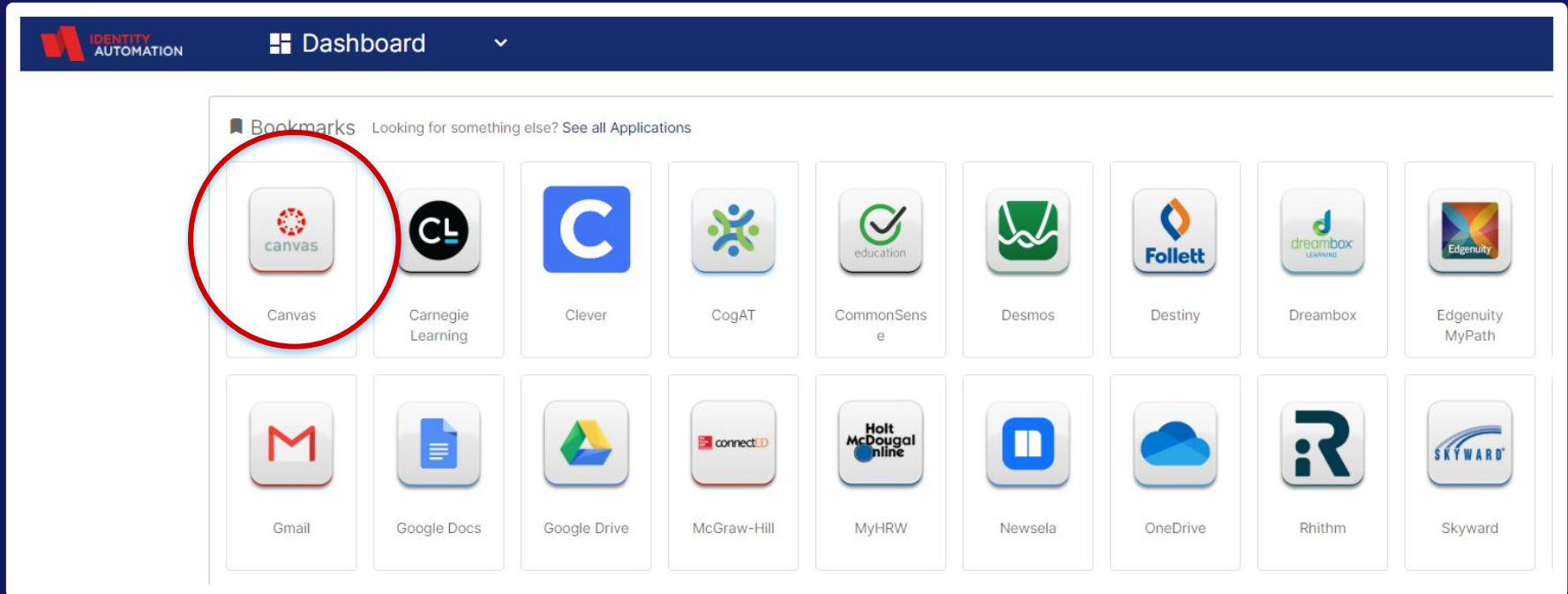
[Forgot Username?](#)

Go >

Claim Account

[Need help?](#)

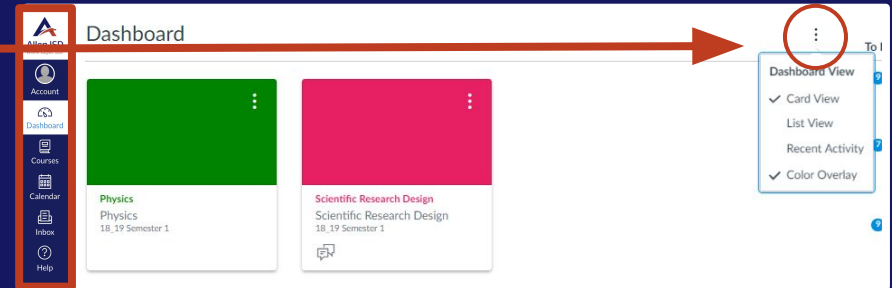
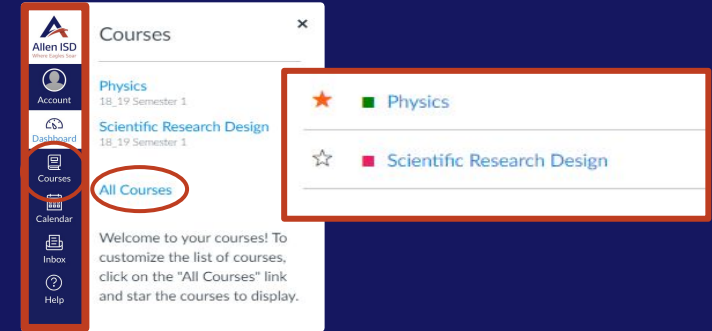
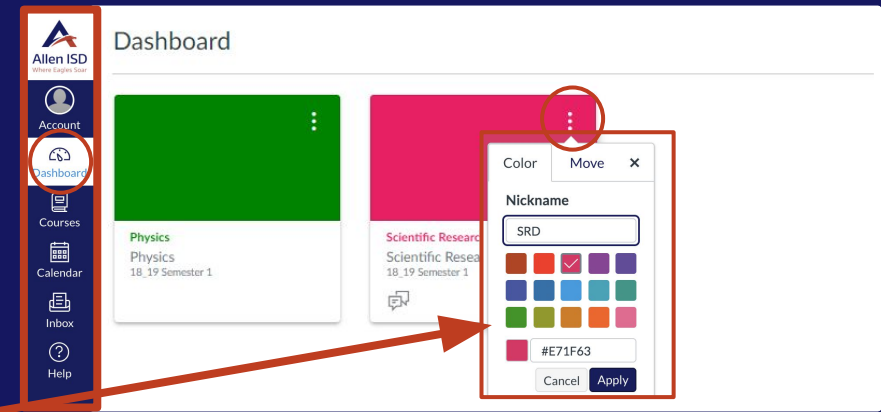
Canvas on the Portal



Dashboard

Course Cards:

- Color may be changed & cards can be moved
- Course names can be shortened
- Only starred courses show
- You can change your dashboard view



Navigating in Canvas

1. Global Navigation
2. Course Navigation
3. Content Area
4. Sidebar

The screenshot shows the Canvas LMS interface for a course named "Math 7 Pre-AP-IB". The interface is divided into four numbered sections:

- 1. Global Navigation:** A vertical sidebar on the left containing links for Account, Dashboard, Courses, Calendar, Inbox, and Help.
- 2. Course Navigation:** A horizontal bar at the top left of the content area containing links for Home, Announcements, Modules, and ConnectED.
- 3. Content Area:** The main area of the course page. It displays "Recent Announcements" (Fall Semester Exam Schedule), a "Welcome to Pre-AP Math 7" message, and a blue button that says "To access all course content, click 'Modules' on the left." Below the content area is a large "MATH" logo.
- 4. Sidebar:** A vertical bar on the right containing links for View Course Stream, View Course Calendar, and View Course Notifications. Below these are sections for "To Do" (Watch this super cool video!) and "Recent Feedback" (Nothing for now).

At the bottom right, a red box with an upward-pointing arrow contains the text: "Keep an eye on the sidebar for to do's, feedback, and Canvas Grades".

Module Organization

The screenshot shows the user interface of the Allen ISD course management system. On the left is a dark blue sidebar with white icons and text for navigation: Account, Dashboard, Courses, Calendar, Inbox, and Help. The 'Courses' link is highlighted with a red arrow pointing to the 'Modules' link in the main content area. The main content area has a white background and a header with the Allen ISD logo and the course name 'Math 7 Pre-AP-IB'. Below the header, there's a section for 'Recent Announcements' featuring a post about the 'Fall Semester Exam Schedule'. The main heading 'Math 7 Pre-AP-IB' is followed by a 'Welcome to' message and a blue banner that says 'To access all course content, click "Modules" on the left.' At the bottom, there's a large 'MATH' logo and a 'Contact Information:' section. On the right side, there are three buttons: 'View Course Stream', 'View Course Calendar', and 'View Course Notifications'. Below these are sections for 'To Do' (with a video link) and 'Recent Feedback' (showing 'Nothing for now').

Allen ISD
Where Eagles Soar

Math 7 Pre-AP-IB

19_20 Semester 1

Home

Announcements

Modules

ConnectED

Recent Announcements

Fall Semester Exam Schedule
Fall Exam 2019-2020 Schedule.pdf
Posted on: Dec 10, 2019 at 3:30pm

Math 7 Pre-AP-IB

Welcome to

Pre-AP Math 7

To access all course content, click "Modules" on the left.

MATH

Contact Information:

View Course Stream

View Course Calendar

View Course Notifications

To Do

Watch this super cool video!
Jul 30 at 9:27am

Recent Feedback

Nothing for now

Click on Modules

Module Organization

As modules get longer throughout the year, notice you can easily collapse all to reduce scrolling!

The screenshot shows the left-hand navigation menu of the Allen ISD website. The menu items are: Home, Modules (highlighted with a vertical line), ConnectED, Responsible Use Policy, and Allen ISD Student Resources. To the right of the menu is a 'Collapse All' button. Below the menu is a box titled 'AISD Resources' with a downward arrow. Inside this box, it says: 'Click on "Allen ISD Student Resources" below for quick links to the calendar, the Empower 1:1 student site, Canvas information, and more!'. At the bottom of this box is a link 'Allen ISD Student Resources' with an external link icon.

Not only are student resources in the AISD Resources module, they are also linked in course navigation alongside the AISD Responsible Use Policy!

[22-23 Academic School Year Calendar](#)
[22-23 Academic School Year A/B Calendar](#)



- [Introduction to Canvas \(slide deck\)](#)
- [Canvas Info Page for 7th graders and New to AISD Students](#)
- [Student Video Tour of Canvas](#)

[Empower 1:1 Student Site](#)
[Responsible Use Policy](#)



Modules may include:



Files – accepts many types including Word, PDF, and others



Assignments



Pages



or



Quizzes



Discussions



Links to websites or videos

Calendars

1. Course card color matches the course calendar color
2. You can look at courses in the calendar one at a time or all together by clicking on the color box
3. You can add your own events
4. You can link your Canvas calendar to other calendar apps

The screenshot displays the Allen ISD Canvas calendar interface. On the left is a dark blue sidebar with navigation links: Account, Dashboard, Courses, Calendar (highlighted), Inbox, and Help. The main area shows a calendar for November 2019, with tabs for Today, Week, Month, and Agenda. A red box with a '3' highlights a '+' button in the top right of the calendar view. Below the calendar is a list of course cards, each with a colored square and a course name. A red box with a '2' highlights this list. A red box with a '1' highlights a specific course card, '8a Unit 8 - Practice', which is linked to a course card in the 'Courses' section on the right. A red box with a '4' highlights the 'Calendar Feed' link at the bottom right.

Allen ISD
Where Eagles Soar

Account
Dashboard
Courses
Calendar
Inbox
Help

Today ◀ ▶ November 2019

Week Month Agenda +

SUN MON TUE WED THU FRI SAT

27 28 29 30 31 1 2

3 4 5 6 7 8 9

10 11 12 13 14 15 16

17 18 19 20 21 22 23

24 25 26 27 28 29 30

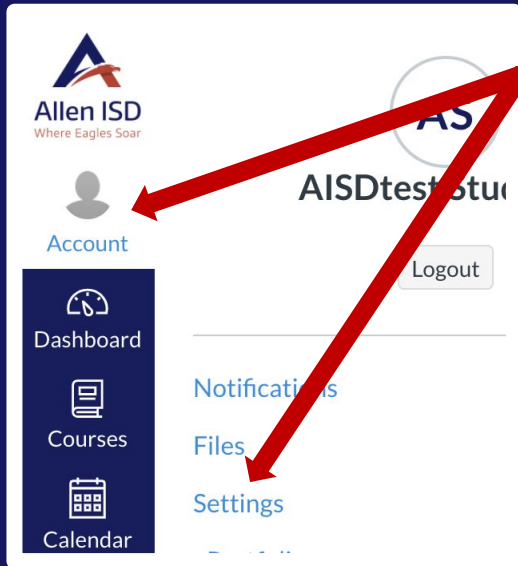
Calendars

- Adv Quantitative Reasoning
- Biology Pre-AP-IB
- Business Information Mgt
- English I PAP-IB
- English IV
- Environmental Science
- Medical Terminology

UNDATED

Calendar Feed

Account Settings: Registering Google Drive in Canvas



1. Click on account, then settings
2. Register Google Drive
 - a. Scroll down to web services
 - b. Under Other Services, click Google Drive
 - c. Click the “Authorize Google Drive Access” button in the box that pops onto your screen
 - d. Select *your AISD* account
 - e. Click the blue “Allow” box
 - f. Google Drive is now a registered Web Service in Canvas

Registered Services

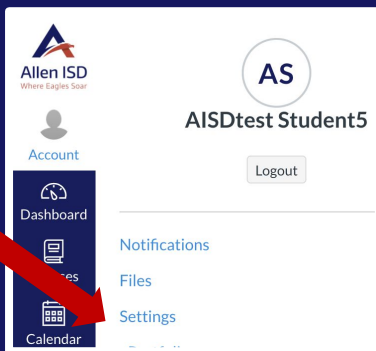


Google Drive

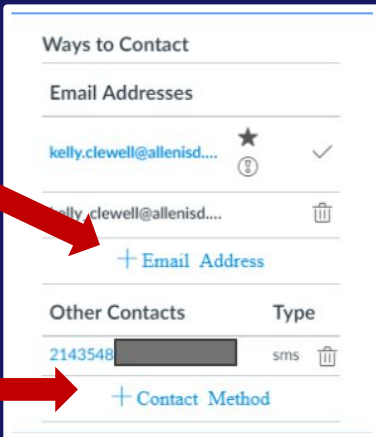
[view your profile aisdtest.pilot5@student.allenisd.org](mailto:aisdtest.pilot5@student.allenisd.org)

Account Settings – Contact info

Click on
account,
then
settings



You can add
a personal
email
address if
you want



or Click
+Contact
Method to
add your
cell phone

Register Communication

Email Text (SMS) Slack Email

Email Address

Register Email

Allen ISD email is official
email:

FirstName.LastName@student.allenisd.org

May add second email if
student wishes

Register Communication

Email Text (SMS) Slack Email

SMS is only used for Multi-Factor Authentication (if enabled for your account).

Cell Number

Carrier [Select Carrier] ▼

SMS Email

Register SMS

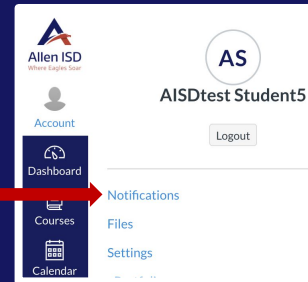
May add Text (SMS)
contact

Add Carrier (ATT,
Cingular, Sprint, etc)
Leave SMS Email blank

Text charges apply –
check with parents for
permission

Setting Up Notifications

Click on
Account,
then
Notifications



Notification Settings

Settings for

Account

Course Activities

Email

Push Notification
For All Devices

Due Date



Grading Policies



Course Content



Files



Announcement



Your district provided email is setup to receive notifications.

Settings can be set for the whole account, or course by course.

You can determine how often.

AISD recommends the following settings:

- Due date - notify weekly
- Announcements - notify immediately
- Grading - notify immediately
- Invitations - notify immediately
- Submission Comment - notify immediately

Setting Up Notifications

Email notifications options:

- Immediately
- Daily
- Weekly
- Off

Push notification options:

- Immediately
- Off

The screenshot displays the 'Notification Settings' interface. At the top, it says 'Settings for' followed by a dropdown menu currently set to 'Account'. Below this, there are two main columns: 'Email' and 'Push Notification For All Devices'. Each column has a header bar with a corresponding icon (calendar for Email, bell for Push Notification). Below the headers, there are rows for different course items: 'Due Date', 'Grading', and 'Course'. Each row has a toggle switch and a bell icon. A dropdown menu is open for the 'Email' column, showing options: 'Notify immediately' (selected), 'Daily summary', 'Weekly summary', and 'Notifications off'. Another dropdown menu is open for the 'Push Notification For All Devices' column, showing options: 'Notify immediately' (selected) and 'Notifications off'.

Settings for	Email	Push Notification For All Devices
Account		
Cour		
Due D		
Gradi		
Cours		

Notification Settings

Settings for

Account

Email

Push Notification For All Devices

Due D

Gradi

Cours

Notify immediately

Daily summary

Weekly summary

Notifications off

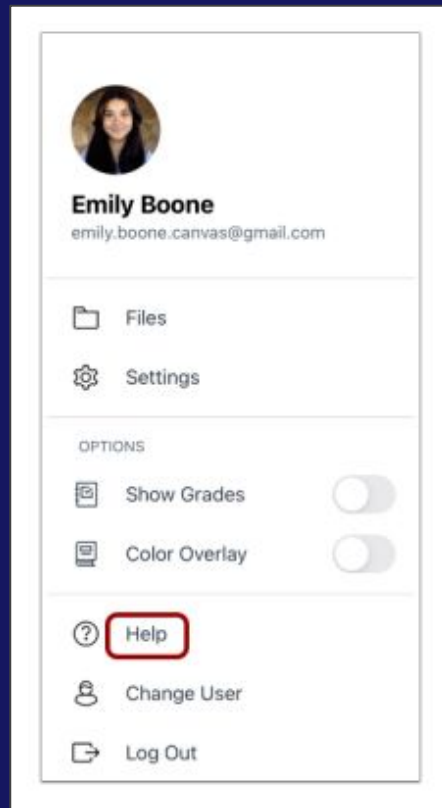
Notify immediately

Notifications off

Accessing from Mobile Devices



- There is a free Canvas Student App!
- If you have trouble with it, let Canvas know: use the Help button to report a problem.
- Remember that you can always access Canvas via the portal (portal.allenisd.org) on your mobile device web browser.



Who can answer questions if I need help?

- Your Teacher(s)
- Other Students
- Help Button to:
 - Search the guides
 - Ask your teacher
 - Report a problem



A screenshot of the Allen ISD Canvas Help page. The page has a dark blue header with the Allen ISD logo (a stylized 'A' with an eagle) and the text "Allen ISD Where Eagles Soar". The main content area is white. On the left is a dark blue sidebar with white icons and labels for "Account", "Dashboard", "Courses", "Calendar", "Inbox", and "Help". The "Help" button, which has a question mark icon, is circled in red. The main content area features a cartoon panda holding a map, the text "Little lost? Try here first!", a link "Search the Canvas Guides" with the subtext "Find answers to common questions", and a section titled "OTHER RESOURCES" with links "Ask Your Instructor a Question" (with subtext "Questions are submitted to your instructor") and "Report a Problem" (with subtext "If Canvas misbehaves, tell us about it"). A close button (an 'x' in a square) is in the top right corner.