

SOUTH LEWIS CENTRAL SCHOOL
TURIN, NEW YORK 13473

SUBSTITUTE TEACHERS – COMPENSATION AS OF 9/1/15

Uncertified/No Degree	\$75.00 Per Day
Uncertified with Bachelor's Degree	\$85.00 Per Day
Certified with Bachelor's Degree	\$95.00 Per Day
Certified Retired Teacher	\$100.00 Per Day

NOTES:

Once a substitute teacher in any of the four above categories has substitute taught a total of 25 days their rate of pay will increase \$10/day.

If a substitute teacher is hired for thirty (30) consecutive days or more they will be placed on salary step.

If a substitute teacher is hired for a period for less than 30 consecutive days, they will be compensated at the rate of a certified teacher (\$95.00 per day). If, for unforeseen reasons, this substitute's service becomes more than thirty (30) consecutive days, they will be placed on salary step beginning with the 31st day. Salary step payment will not be retroactive back to the first day.

Substitute Teachers must have two years of college in order to sub at South Lewis. An Associates Degree is not required.

SOUTH LEWIS CENTRAL SCHOOL
TURIN, NEW YORK 13473

SUBSTITUTE SCHOOL RELATED PERSONNEL
COMPENSATION RATES 2019-20 & 2020-21

	<u>Current Rate</u>	<u>Effective 12-31-19</u>	<u>Effective 12-31-20</u>
(Classroom)	\$11.10	\$11.80	\$12.50
Aide (Transportation)	\$11.10	\$11.80	\$12.50
Custodian	\$11.10	\$11.80	\$12.50
Maintenance Worker	\$11.10	\$11.80	\$12.50
Cleaner	\$11.10	\$11.80	\$12.50
Watchperson	\$11.10	\$11.80	\$12.50
Food Service Helper	\$11.10	\$11.80	\$12.50
Baker	\$11.10	\$11.80	\$12.50
Van Driver	\$11.10	\$11.80	\$12.50
Bus Driver	* \$17.50 (See * with note below)		
Bus Driver (retired SL driver)	** \$20.00 (See ** with note below)		
Mechanic	\$11.25	\$11.80	\$12.50
Registered Nurse (RN)	\$19.50	\$19.50	\$19.50
Monitor	\$11.10	\$11.80	\$12.50
Clerical	\$11.10	\$11.80	\$12.50
LPN Nurse/Aide	\$15.00	\$15.00	\$15.00

*Bus Driver sub rate increases to \$20/hour on 26th day of sub bus driving

** Retired SL bus driver rate increases to the contractual base rate of pay on the 26th day of sub bus driving

South Lewis Central Schools

Board of Education Goals

2018-19

The Board of Education will educate all stakeholders on the district's facility needs that must be addressed in order to continue to provide a safe and cost effective educational setting for our students. The Board of Education will promote a capital project to address those needs.

The Board of Education will educate and inform itself of the Every Student Succeeds Act (ESSA) and its impact on South Lewis Central School District.

The Board of Education will promote mental health awareness and support the mental health programs that are available to our students.

2018-19 SOUTH LEWIS CENTRAL SCHOOL DISTRICT - Board of Education Self-Evaluation

Instructions for rating performance – Place an “X” in the box that best describes the BOE’s performance based on the following scale:

Highly Effective (H) – *continually exceeds the criteria.*

Effective (E) – *consistently meets the criteria.*

Developing (D) – *partially meets the criteria.*

Ineffective (I) – *does not meet the criteria.*

#	CRITERIA	H	E	D	I	COMMENTS
1	As a BOE member, do you feel that Board members speak loudly and clearly enough so everyone present can hear what is being discussed?					
2	As a BOE member, do you feel the Board meeting is conducted in a business-like manner and follows accepted parliamentary procedures and rules?					
3	As a BOE member, do you feel that the chairperson takes charge of the Board meetings and keeps the meetings under control?					
4	As a BOE member, do you feel Board members treat school personnel and each other politely and with respect during the meetings?					
5	As a BOE member, do you feel the appropriate school personnel are present at Board meetings to supply information for agenda items?					
6	As a BOE member, do you feel the location and setting of Board meetings are comfortable and conducive to getting business done with adequate room for the public and media?					
7	As a BOE member, do you feel a conscious effort is made to make the public feel welcome at Board meetings, providing them with copies of the agenda?					
8	As a BOE member, do you feel the policy for public participation is explained at each meeting by the Board chairperson and is followed to maintain order?					

#	CRITERIA	H	E	D	I	COMMENTS
9	As a BOE member, do you feel Board members appear familiar with the materials provided to them prior to the Board meeting?					
10	As a BOE member, do you feel appropriate procedures are in place to permit any Board member to add items to the agenda?					
11	As a BOE member, do you feel Board members display good listening skills, a spirit of compromise when problems arise, and work to achieve unity?					
12	As a BOE member, do you feel Board members vote their conscience, but support the majority decisions?					
13	As a BOE member, do you feel the Board follows its role as a policy body and does not become involved in making administrative decisions at Board meetings?					
14	As a BOE member, do you feel Board discussions are confined to the issue on the floor?					
15	As a BOE member, do you feel issues before the Board are resolved unless postponed or tabled pending further study?					
16	As a BOE member, do you feel issues that are first brought to the Board by residents, students, or staff are appropriately referred back to the administration for investigation?					
17	As a BOE member, do you feel if the Board goes into Executive Session, a reason is announced that is consistent with the Open Meeting Law?					
18	As a BOE member, do you feel only the items that have been identified in public session are discussed in Executive Session?					
19	As a BOE member, do you feel Board meetings start on time and end within a reasonable time?					

GENERAL COMMENTS: Please share any general observations about Board meetings and any specific examples of actions, positive or negative that you feel need to be mentioned.	

#	ANNUAL SCHOOL BOARD GOALS	Exceeded Goal	Met the Goal	Partially Met The Goal	Didn't Meet The Goal
1	The Board of Education will educate all stakeholders of the capital project and promote it prior to the public referendum.				
2	The Board of Education will educate and inform itself of the Every Student Succeeds Act (ESSA) and its impact on South Lewis Central School District.				
3					

Memorandum of Agreement
Between the
South Lewis Central School District
And the
South Lewis School Related Personnel

June 19, 2019

The District typically has need for up to four late bus runs as defined in Article XIII – Miscellaneous, Section 5.0, paragraph 5.1.3 of the Parties collective bargaining agreement. These late bus runs typically require between 1 and 2 hours each day. There has been an insufficient number of bus drivers, who are members of the School Related Personnel (SRP) bargaining unit, signing up to drive the necessary late bus runs to meet the District's needs.

To address the District's needs and ongoing concerns, the Parties agree as follows:

1. This agreement between the District and the SRP shall only be for the 2019-20 school year and it shall expire effective June 30, 2020.
2. Effective, September 1, 2019, the Parties agree to modify Article XIV – Compensation, Section D. Salaries, so that the "Late Bus Runs" rate of "\$11.75 per hour" shall be paid at "\$23.94 per hour" for the 2019-20 school year.
3. Nothing in this agreement shall establish any precedent or obligation, including any past practice, which may be used by either party now or in the future.
4. This Agreement shall not be effective unless and until it is approved and ratified by public vote of the Board of Education of the South Lewis School District at the Board's meeting on July 2, 2019.




Mark Austin, SRP President

6/19/19
Date



Dave Penczek, SRP Vice-President

6/19/19
Date



Douglas Premo, Superintendent

6/19/19
Date

Memorandum of Agreement
Between the
South Lewis Central School District
And the
South Lewis School Related Personnel

June 19, 2019

The District has a Custodial/Bus Driver contractual title as outlined in Article XIV Compensation 4.B. and Appendix A of the Parties collective bargaining agreement. This position title is Civil Service Competitive making it difficult to fill. Additionally, the duties and responsibilities of the position align themselves more with a Cleaner/Bus Driver.

To address the District's and SRP's needs the Parties agree as follows:


1. This agreement between the District and the SRP shall only be for the 2019-20 school year and it shall expire effective June 30, 2020.
2. Effective, July 1, 2019, the Parties agree to modify Article XIV Compensation 4.B. and Appendix A of the Parties collective bargaining agreement so that the Cleaner/Bus Driver title is added and shall be paid at a rate of \$19.56.
3. Nothing in this agreement shall establish any precedent or obligation, including any past practice, which may be used by either party now or in the future.
4. This Agreement shall not be effective unless and until it is approved and ratified by public vote of the Board of Education of the South Lewis School District at the Board's meeting on July 2, 2019


Mark Austin, SRP President


Date


Dave Penczek, SRP Vice-President


Date


Douglas Premo, Superintendent


Date

SOUTH LEWIS CENTRAL SCHOOL

BOARD MEETING DATES

2019-2020

TUESDAY - JULY 2, 2019 - 6:30 PM (Reorganization and Regular Meeting)

TUESDAY - AUGUST 13, 2019 - 6:30 PM

TUESDAY - AUGUST 27, 2019
OR
- SEPTEMBER 3, 2019 - 6:30 PM (if necessary)

TUESDAY - SEPTEMBER 17, 2019 - 6:30 PM

TUESDAY - OCTOBER 15, 2019 - 6:30 PM

TUESDAY - NOVEMBER 19, 2019 - 6:30 PM

TUESDAY - DECEMBER 17, 2019 - 6:30 PM

TUESDAY - JANUARY 21, 2020 - 6:30 PM

TUESDAY - FEBRUARY 11, 2020 - 6:30 PM (Regular & Budget Meeting)

TUESDAY - MARCH 3, 2020 - 6:30 PM (Budget Meeting)

TUESDAY - MARCH 24, 2020 - 6:30 PM (Regular & Budget Meeting/Adoption)

TUESDAY - APRIL 21, 2020 - 6:30 PM (BOCES Admin. Budget Vote)

TUESDAY - MAY 12, 2020 - 6:30 PM (Budget Hearing & Regular Mtg.)

TUESDAY - JUNE 16, 2020 - 6:30 PM

***Additional board meetings will be added, as needed.**

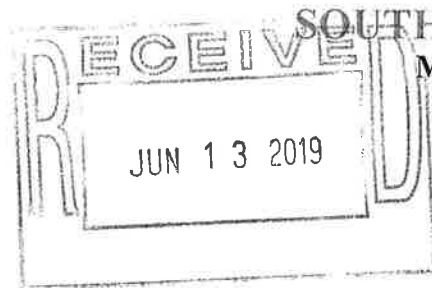
SOUTH LEWIS CENTRAL SCHOOL DISTRICT

2020-21

BUDGET CALENDAR

Tuesday	July 2, 2019	Approve 2020-2021 Budget Calendar
	Nov/Dec, 2019	Budget Preparation Information to Building Principals, Transportation and Building Maintenance Supervisors
	January, 2020	Study and Assessment of Professional and Support Staffing Needs and Enrollment
	January 2020	Board Sub-Committee Workshops
Tuesday	February 11, 2020 (With BOE meeting)	Board Review of the Following Budget Items: Special Education (K-12) Elementary School (PK-4) Middle School (5-8) High School (9-12) Music (K-12) Interscholastic Athletics, PE, Health, and Nursing Technology Building and Grounds Transportation
Tuesday	March 3, 2020	Board review of the following budget items: Administration BOCES and RIC Services Staffing/Programs Estimated Revenue and State Aid Budget Draft
Monday	March 9, 2020	Petitions for Board of Education Seats available In the District Office
Tuesday	March 17, 2020 (With BOE Meeting)	Final Budget Workshop/Budget Adoption by BOE
Wednesday	March 18, 2020	Tax Report Card due to NYSED Website (24 hours after BOE adopts Budget)

Monday	March 23-April 17, 2020	Budget Newsletter Preparation
Friday	April 3, 2020	First Legal Notice Published in Official Newspapers
Wednesday	April 15, 2020	Second Legal Notice Published in Official Newspapers
Monday	April 20, 2020	Petitions for BOE Seats Due in District Office (5:00 pm) (30 days prior to Annual District vote, if on Saturday or Sunday; use following Monday)
Wednesday	April 22, 2020	Third Legal Notice Published in Official Newspapers
Tuesday	May 5, 2020	Budget Brochure Mailed to the Public
Tuesday	May 12, 2020 (With BOE meeting)	Budget Hearing (7:00 pm)
Wednesday	May 13, 2020	Budget Notice Mailed to Public
Wednesday	May 13, 2020	Fourth Legal Notice Published in Official Newspapers
Tuesday	May 19, 2020	Annual Meeting (Budget Vote and Election: Noon - 8:00 pm)



SOUTH LEWIS CENTRAL SCHOOLS

Mr. Douglas Premo, Superintendent

4264 East Road
PO Box 10
Turin, NY 13473
315-348-2500
Fax: 315-348-2510
www.southlewis.org

File
July 2
Rde

To: Mr. Premo, Superintendent of Schools
From: Andrew Krokowski, Transportation Supervisor
Date: June 12, 2019
Re: Disposal of Bus Wash

A handwritten signature in dark ink, appearing to read "Andrew Krokowski".

We would like to recommend the disposal of the bus wash that is currently installed inside of our garage. This equipment is no longer viable or useful due to its age and state of disrepair. We would like to put the bus wash on Auctions International in hopes to sell the equipment.

SOUTH LEWIS CENTRAL SCHOOLS

School Vehicle Lease Agreement

AGREEMENT made this 19th day of June, 2019 between South Lewis Central School District, County of Lewis, New York, hereinafter called the Lessor, and Jefferson-Lewis BOCES hereinafter called the Lessee, in manner following:

The Lessor hereby leases the following school vehicle(s) for a term commencing on the July 1, 2019, and ending on August 31, 2019, upon the terms specified below:

<u>VEHICLE NO.</u>	<u>MAKE</u>	<u>YEAR</u>	<u>CAPACITY</u>	<u>ENGINE/SERIAL NO.</u>
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South Lewis Bus Fleet - TBD on a trip basis

The Lessor certifies that the vehicle(s) described herein meet(s) the specifications of the New York State Education Department and also the rules and regulations pertaining to school buses of the Department of Transportation and the Department of Motor Vehicles.

The Lessee agrees to pay the Lessor as rental for the use of said school vehicles the sum of \$15.00/day for the lease and school district provided insurance coverage plus \$2.00/mile as well as \$15.00/hour for the cost of the driver's wages and benefits payable within 30 days upon receipt of a billing invoice. The driver of the school vehicle must be an approved South Lewis Central School District Bus Driver.

Each school bus above described has been examined by Lessee, who accepts the same in its present condition. The Lessee shall inspect the vehicle and notify the Lessor of any damage before use by the Lessee and at the time the vehicle is returned. In addition, the Lessee shall remove any trash and other items and return the school vehicle in broom clean condition.

The Lessor hereby agrees that the motor vehicle(s) heretofore described will be used only for the designated purpose(s): (Check all provisions that apply)

- ☐ (a) any senior citizens center or organization that is recognized and funded by the office for the aging;
- ☐ (b) any non-profit incorporated organization serving senior citizens;
- ☐ (c) any non-profit incorporated organization serving the physically or mentally handicapped;
- ☐ (d) any not-for-profit organization that provides recreation, youth services, or the operation of playgrounds or neighborhood recreation centers;
- ☐ (e) any municipal corporation, as defined in the general construction law;
- ☐ (f) any not-for-profit organization providing transportation services in rural counties as defined in section seventy-three-c of the transportation law for children participating in the agricultural child care program authorized by the agriculture and markets law; and
- ☐ (g) an operator of a coordinated public transportation service, as defined by section seventy-three-c of the transportation law, for the purpose of providing a portion of a coordinated public transportation service plan as authorized by article two-F of the transportation law.
- ☒ (h) any not-for-profit organization, community based organization, or educational or employment and training agency which provides education or employment and training services for youths and adults in a rural county, as defined by section seventy-three-c of the transportation law.
- ☐ (i) any fire company as defined in subdivision two of section three of the volunteer firefighters' benefit law, or an ambulance company as defined in subdivision two of section three of the volunteer ambulance workers' benefit law.

The Lessee hereby agrees to reimburse the Lessor for any damage to each said school bus occurring while said school bus is in the possession of the Lessee under Lease which is not covered by the aforementioned insurance. This includes, but is not limited to, the approximate \$1000.00 collision, liability and/or comprehensive deductible of the aforementioned insurance.

The parties hereto agree to have any and all liability, personal injury, fire, extended coverage or any and all material damage insurance endorsed with the following subrogation clause: "This insurance

shall not be invalidated should the insured waive in writing prior to a loss any or all right of recovery against any party for loss resulting from personal injury or damage occurring to the property described herein:" and each party hereto hereby waives all claims for recovery from the other party for any loss for personal injury or damage to any of its property insured under valid and collectible insurance policies to the extent of any recovery collectible under such insurance.

The Lessee acknowledges receipt from the Lessor of a true copy of this lease which comprises the entire Lease Agreement between the parties and supersedes any and all other agreements respecting the school bus herein described.

***ALL LEASE AGREEMENTS MUST BE APPROVED BY RESOLUTION OF THE BOARD OF
EDUCATION PRIOR TO USE OF THE VEHICLE BY THE LESSEE.***

IN WITNESS WHEREOF, Lessor and Lessee have executed this agreement in duplicate, one copy being delivered to and retained by both the Lessor and Lessee, on the day and year first above written.

**Board of Education of the
South Lewis Central School District
County of Lewis, New York (Lessor)**

By: _____
President of the Board of Education

Stephen J. Todd
(Name of Lessee)

By: _____
(Signature of Lessee)

SOUTH LEWIS CENTRAL SCHOOLS

Non-School Group Request for Contracting of School Owned Vehicles (Information Sheet to be Attached to Lease)

Name of Person/Group/Organization Making Request: Jefferson-LewisBOCES

Contact Name: Alicia Ross Date of Request: June 4, 2019

Phone: 315-377-7365 Email: aross@boces.com

Billing Address: 20104 State Route 3, Watertown, NY 13601

Destination: Field trips in Lewis County/Jefferson County for Extended School Year

Purpose of Trip: Field trips during the summer (Summer school runs from July 8 – August 16)

of Adults: Max 20 # of Students: 40 - 50 Students

Number and Type of Vehicles Requested: 2 DOT approved transport, 1 of the 2 needs to be a handicap bus

Name and Cell # of Supervising Adult: Alicia Ross 315-405-2871

Number of other Supervising Adults: 20

Date(s) of Trip: Tentative Type of Trip: Overnight X Drop & Return

Pick-Up Time and Location: Boak Educational Center; TBD

Return Time and Location: Boak Educational Center; TBD

Special Requests: _____

Alicia Ross _____

Requesting Name

Requesting Signature Date

Insurance Requirements: Insurance coverage is required by section 1501-b of the Education Law and includes the cost of public liability and property damage insurance, fire insurance and compensation insurance of drivers and the cost of collision insurance in the amount of the value of the vehicle to protect the lessor. The cost of insurance coverage is included within the lease amount.

For School District Use Only

Lease Request Receiving Date: _____

Transportation Department Approval Date: _____

Board of Education Approval Date: _____