

INTRO TO SCHOOLOGY FOR PARENTS & FAMILIES

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Student Technology Leaders



schoology®

A Learning Management System (LMS), which allows
students and teachers to connect and engage digitally

PURPOSE OF SESSION

This session will act as an orientation/introduction to Schoology from the perspective of a student. Topics covered will include:

- Schoology Navigation
- Basic Features
- Course Materials (assignments, quizzes, etc.)
- Communicating with teachers
- Etc.

HOW DO I FIND MY BPS EMAIL ADDRESS AND PASSWORD?

- A student's email address begins with "s-" and ends with "@buffaloschools.org." Student email addresses can be found in their Schoology profile.
- All the letters in the password should be capital.
- If you don't know your email address or password:

Call (716) 816-7100 press Option 1

If you don't know your child's 900 number, be ready to provide their birth date

WAYS TO ACCESS SCHOOLOGY?

THERE ARE 4 WAYS TO LOG IN TO SCHOLOGY

1. Using a **Schoology QR Code Badge** on an **iPad**
2. Using a **Schoology QR Code Badge** on a **computer**
3. Through **Clever**
4. By visiting **schoology.buffaloschools.org** in a web browser (preferably Google Chrome)

WHAT ARE SCHOOLOGY QR CODE BADGES?



- The Schoology QR code makes the process of logging into Schoology easier for the student.
- Your child's teacher will provide their Schoology QR Code Badge.

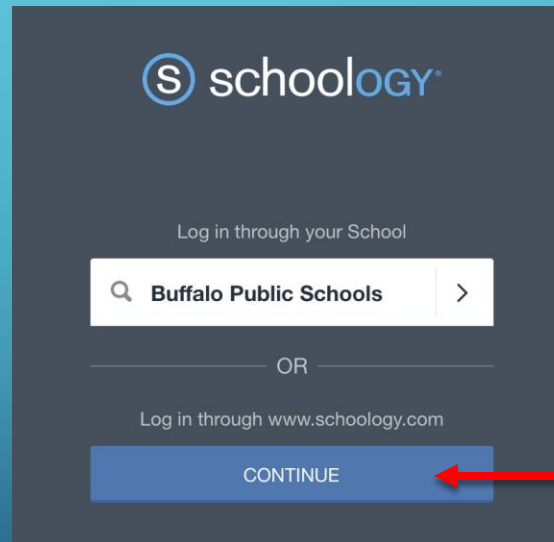
1. YOU CAN ACCESS SCHOOLLOGY USING THE QR CODE BADGE ON AN iPad

Keep in mind this is a great option for students who may have trouble remembering or typing in their BPS credentials.

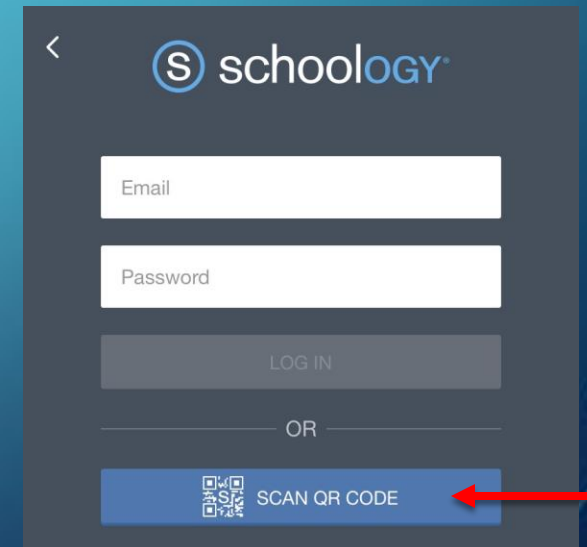
1. Find and open the Schoology app on the iPad.



2. Click **Continue**



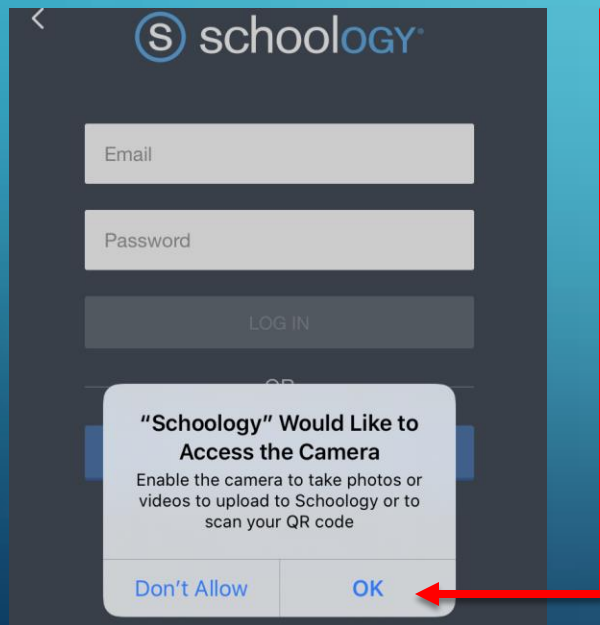
3. Click **Scan QR Code**



1. USING THE SCHOOLOGY QR CODE BADGE ON AN iPad

This is a great option for students who may have trouble remembering or typing their BPS credentials.

4. You will have to allow Schoology to access your camera by clicking **OK** after receiving a notification



5. Finally, scan your Schoology QR Code Badge

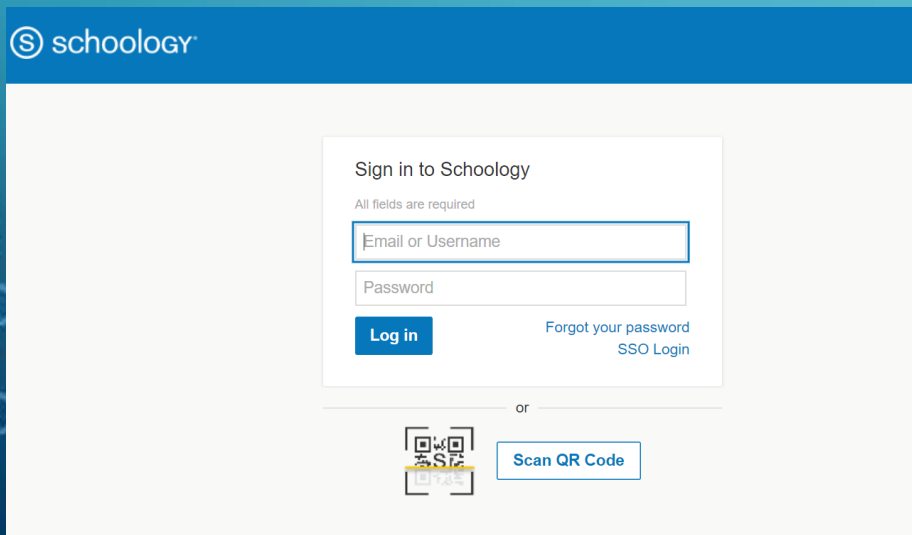
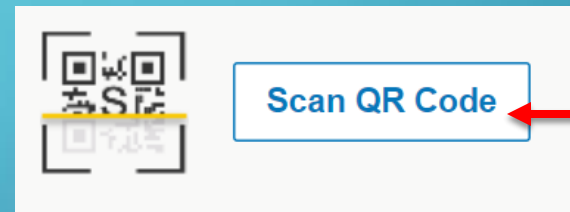


2.USING THE SCHOOLOGY QR CODE BADGE ON A COMPUTER

Remember, this is a great option for students who may have trouble remembering or typing in their active directory credentials.

1. Using the Google Chrome browser (or similar web browser, but Chrome is preferred since you won't have any trouble with it), visit: **apps.schoology.com**

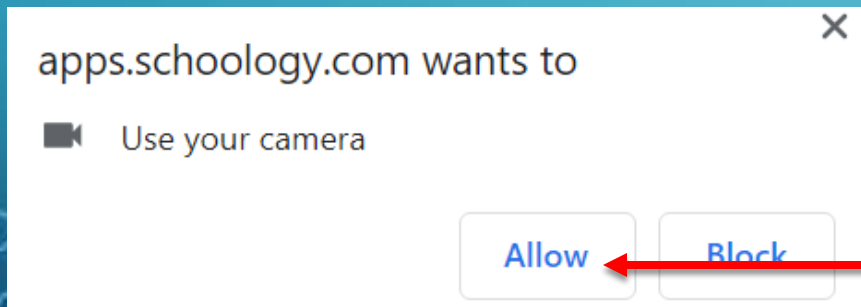
2. Click **Scan QR Code**



2.USING THE SCHOOLGY QR CODE BADGE ON A COMPUTER

This is a great option for students who may have trouble remembering or typing in their BPS credentials.

3. Allow Schoology to use your camera by clicking **Allow** when you receive a notification.



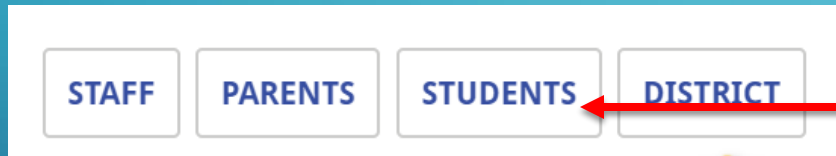
4. Scan your **Schoology QR Login Badge** which should automatically log you into Schoology



3. LOGIN TO SCHOOLOGY THROUGH CLEVER

Clever is your one stop, login spot for many of the Buffalo Public Schools apps available to students

1. Visit the **Student Resources** page on the BPS website. Click students which should be located on the top right corner on the BPS page



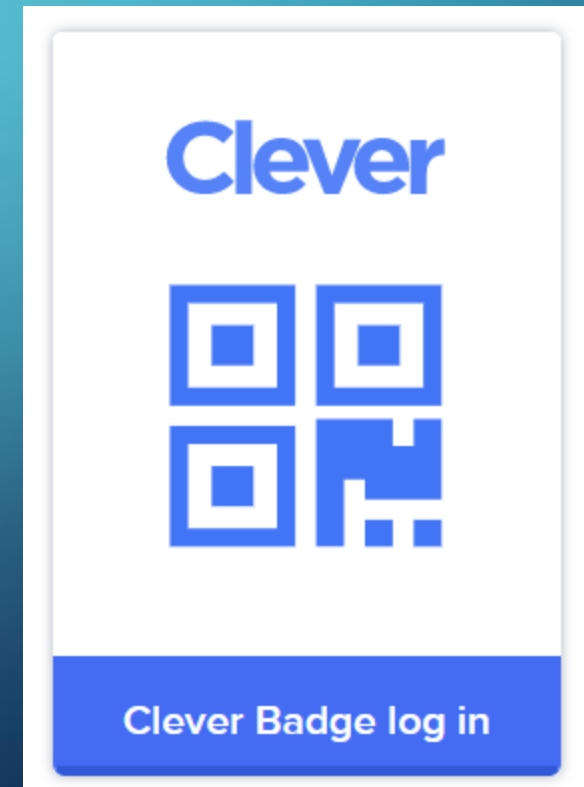
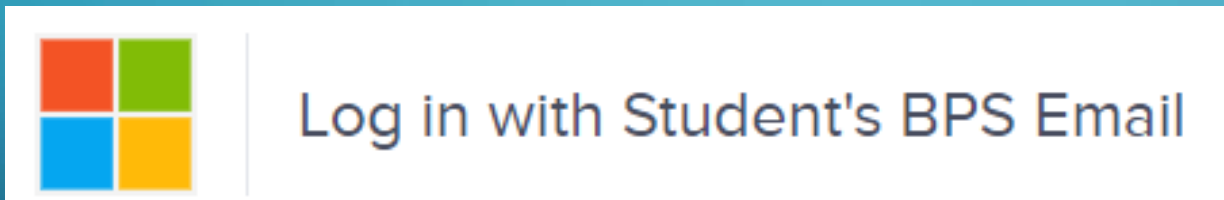
2. Click on the **Clever** icon



3.LOG IN TO SCHOOLOGY THROUGH CLEVER

Clever is your one stop, login spot for many of the Buffalo Public Schools apps available to students

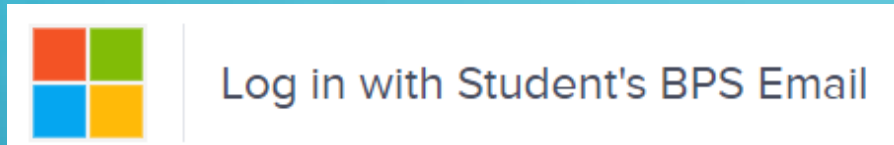
3. Login to Clever with **Student's BPS Email** or click the **Clever Badge Log in** (if your teacher has given you a badge)



3.LOGIN TO SCHOOLOGY THROUGH CLEVER

Clever is your one stop, login spot for many of the Buffalo Public Schools apps available to students

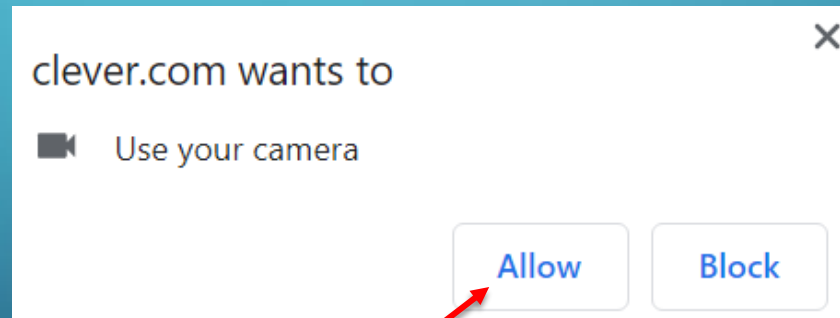
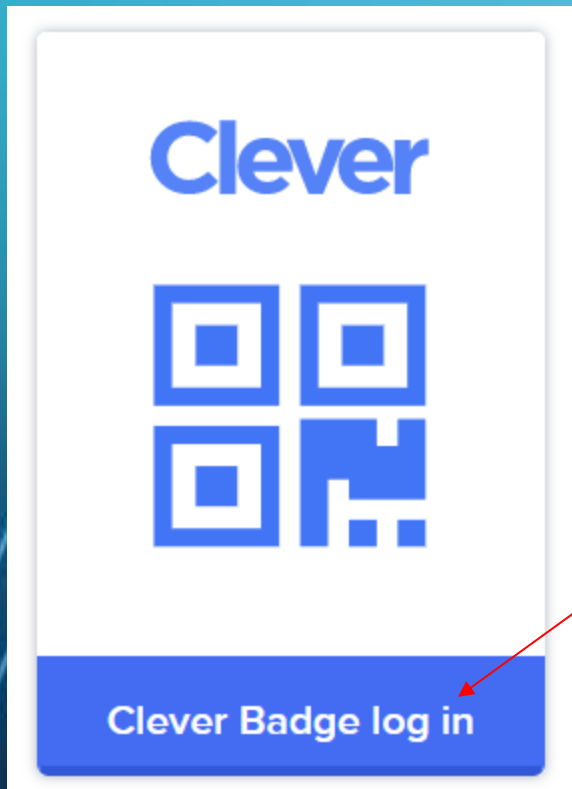
4. If you clicked **Log in with Student's BPS Email**, enter your district email address and password.

The image shows a white rectangular window with a thin grey border. At the top left is the Microsoft logo (four colored squares) followed by the word "Microsoft" in a dark grey font. Below the logo is the text "Sign in" in a bold, dark grey font. Underneath "Sign in" is a text input field with the placeholder text "Email, phone, or Skype" in a light grey font. Below the input field is a link that says "Can't access your account?" in a blue font. At the bottom right of the window is a blue rectangular button with the word "Next" in white text.The image shows a white rectangular window with a thin grey border. At the top left is the Microsoft logo (four colored squares) followed by the word "Microsoft" in a dark grey font. Below the logo is a back arrow icon followed by the text "@buffaloschools.org" in a dark grey font. Below this is the text "Enter password" in a bold, dark grey font. Underneath "Enter password" is a text input field with the placeholder text "Password" in a light grey font. Below the input field is a link that says "Forgot my password" in a blue font. At the bottom right of the window is a blue rectangular button with the text "Sign in" in white text.

3.LOGIN TO SCHOODOLOGY THROUGH CLEVER QR code

Clever is your one stop, login spot for many of the Buffalo Public Schools apps available to students

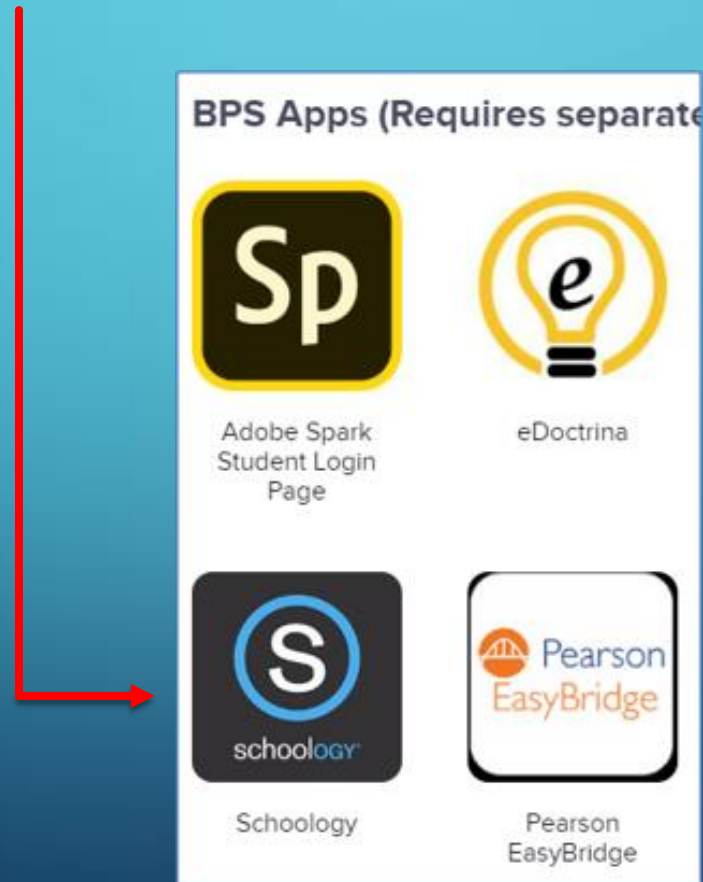
5. If you clicked **Clever Badge Login**, allow Clever to access your camera by clicking **Allow**.



3. LOGIN TO SCHOOLOGY THROUGH CLEVER

Clever is your one stop, login spot for many of the Buffalo Public Schools apps available to students

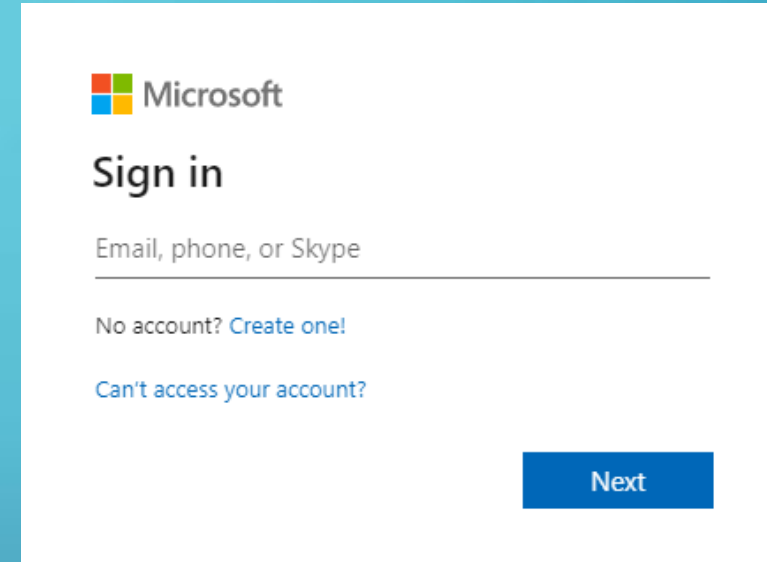
6. Once you're logged into Clever, find the Schoology logo and click on it.



4. LOGIN TO SCHOOLOGY THROUGH SCHOOLOGY.BUFFALOSCHOOLS.ORG

1. Using Google Chrome or a similar web browser, visit:
schoolology.buffaloschools.org

2. Login using your **BPS email address and password**



Microsoft

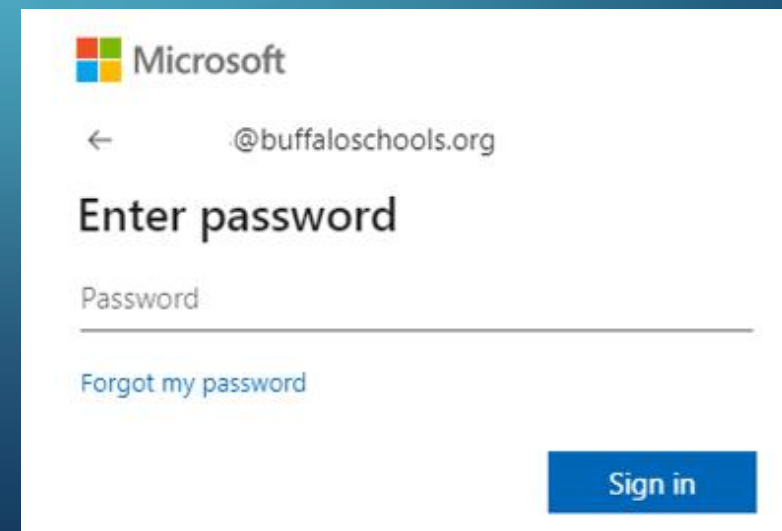
Sign in

Email, phone, or Skype

No account? [Create one!](#)

[Can't access your account?](#)

Next



Microsoft

← @buffaloschools.org

Enter password

Password

[Forgot my password](#)

Sign in

COMPONENTS OF SCHOOLOGY

1

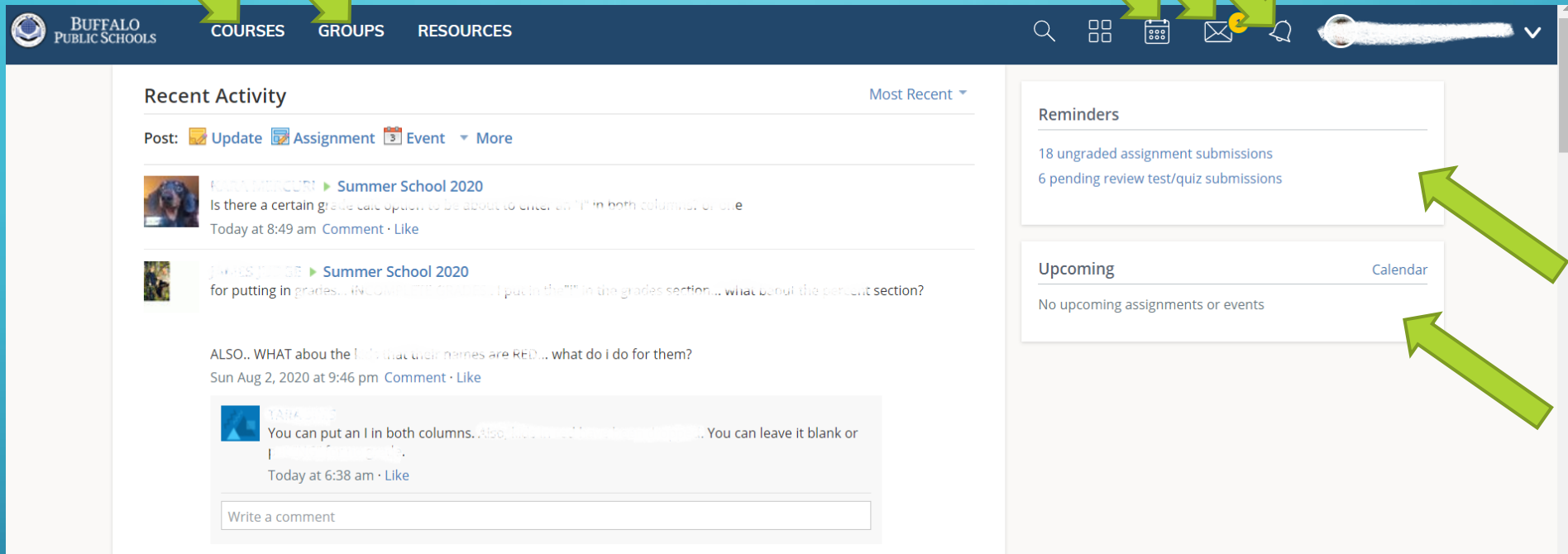
2

The Parts of Schoology

3

4

5



6

7

- 1- Courses: lists all the courses you are in now
- 2- Groups: lists any groups you are a part of
- 3- Calendar: shows any assignments or events coming up soon
- 4- Messages: shows any messages to you from teachers
- 5- Notifications: shows you any new activity in your courses, like new assignments
- 6- Reminders: reminds the students of any upcoming assignments.
- 7- Upcoming: lists assignment due dates and events coming up soon

SCHOODOLOGY CALENDAR EVENTS VS ASSIGNMENTS

Upcoming · 

[Add Event](#)

Friday, September 11, 2020



STLP Group Meeting 9:00 am

Monday, September 14, 2020



BPS 2020-21 Beginning of Year Assignment
11:59 pm



Events

Ex. Virtual Class Meetings (using Microsoft Teams), After School Meetings, Pep Rally, etc.)



Assignments

Ex. English Essay, Math Worksheet, Presentation, etc.

SCHOODOLOGY COURSES

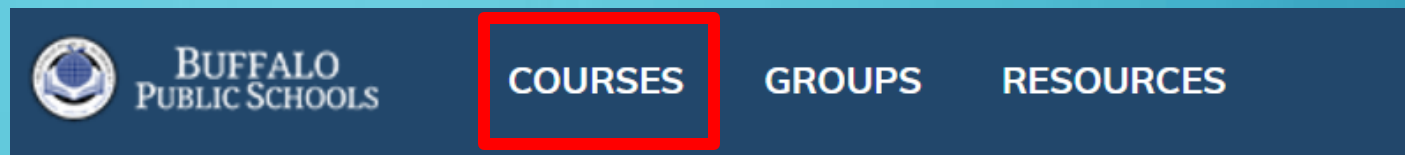
SCHOODOLOGY COURSES

Courses are essentially online classrooms. They connect classmates, contain course work, and give students a direct line to their teacher. Courses contain:

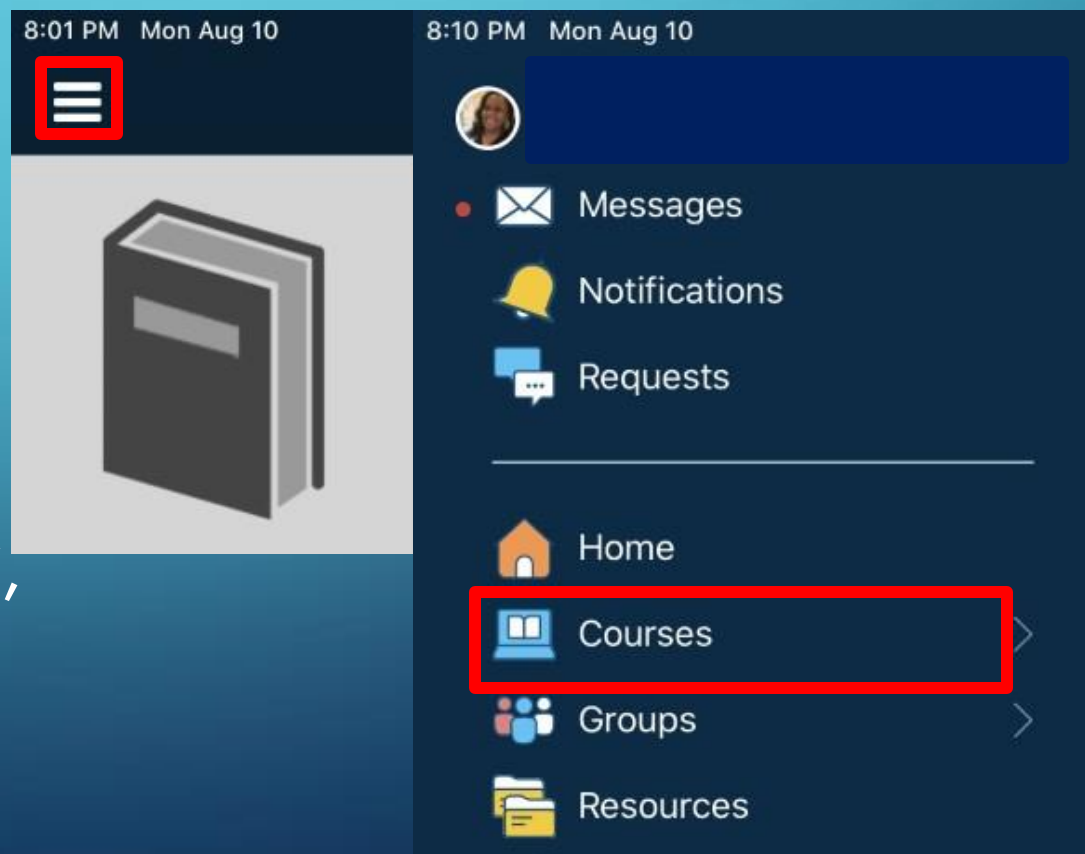
- Materials
- Links to websites and virtual class meetings
- Assignments
- Discussions
- Updates from teachers
- Members of the course
- Etc.

ACCESSING SCHOOLOGY COURSES

On a laptop
click on
Courses on
the top bar



On an iPad, click the
three lines in the
top left corner. Then,
click **Courses**. Finally,
select the course.











ACCESSING SCHOOLOGY COURSES

On a laptop, if you don't see a course, click the **My Courses** option on the top right

Courses

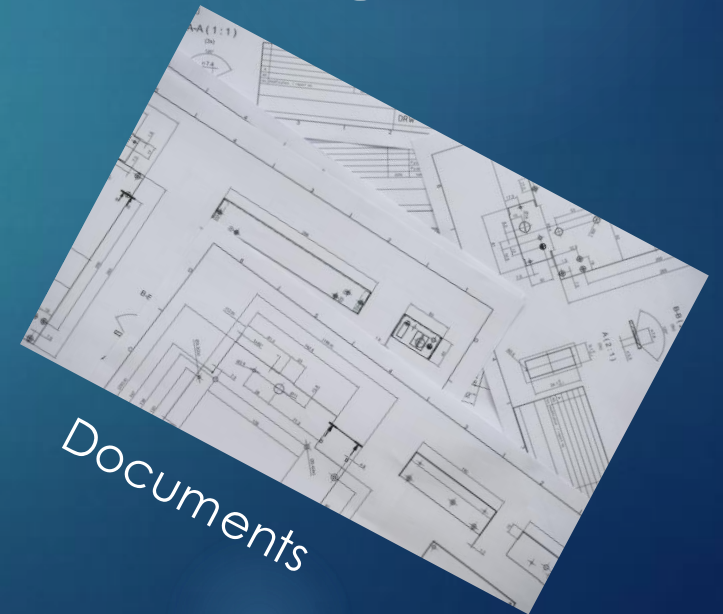
[My Courses](#)

 <p>Phoenix Tech Squad Section 1 PS 37 Marva J. Daniel Futures Preparatory Sch...</p>	 <p>BPS Culturally & Linguistically Respons... Section 1 Buffalo Public Schools</p>	 <p>PS 79 Grabiarez 2018-2019 Section 1 PS 79 Pfc. William J. Grabiarez School of Excelle...</p>	 <p>GenYES Phoenix Tech Squad Section 1 PS 37 Marva J. Daniel Futures Preparatory Sch...</p>
 <p>#93 Room 321 Global Scholars Room 321 PS 93 Southside Elementary</p>	 <p>Bulldog Tech Kidz Section 1 PS 76 Herman Badillo Bilingual Academy</p>	 <p>BUILD Technology Community Helpers Section 1 Buffalo Public Schools</p>	 <p>Student Technology Leadership Sand... Section 1 Buffalo Public Schools</p>

SCHOODOLOGY COURSE MATERIALS



Assignments

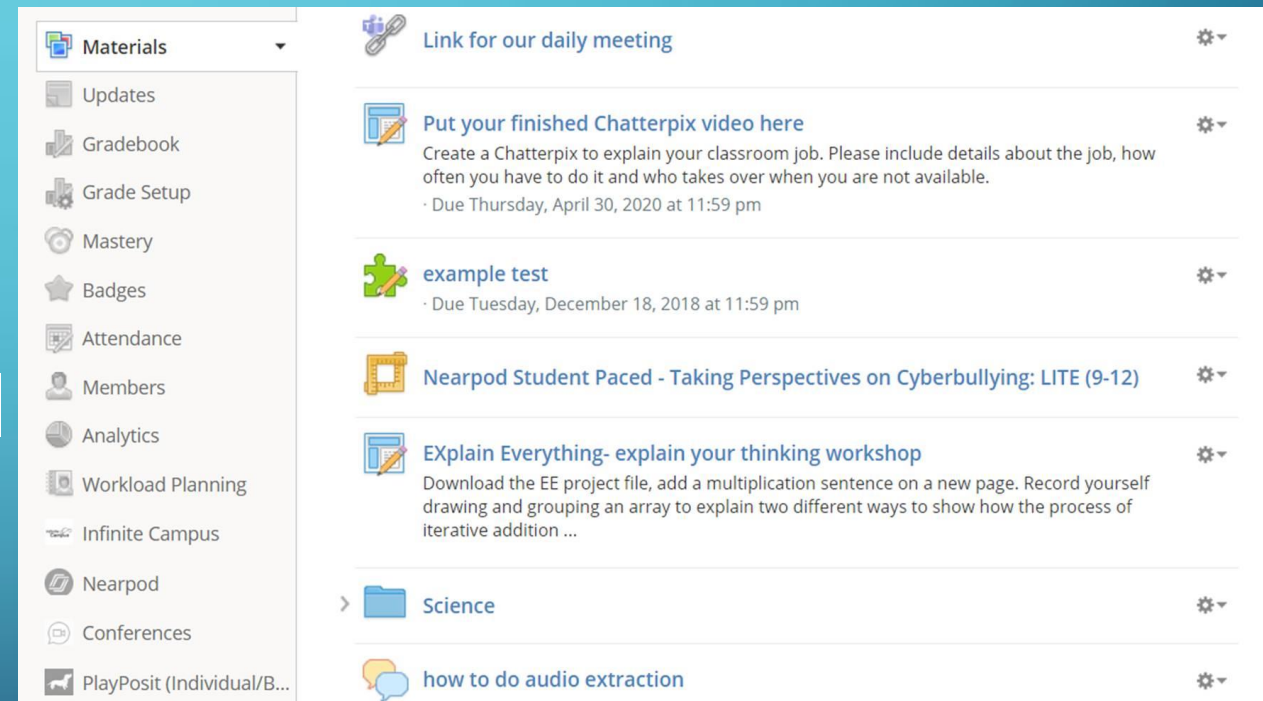


Documents

TYPES OF MATERIALS

Materials include:

- Assignments
- Tests and Quizzes
- Worksheets
- Links to websites, virtual class meetings and online tools
- And more

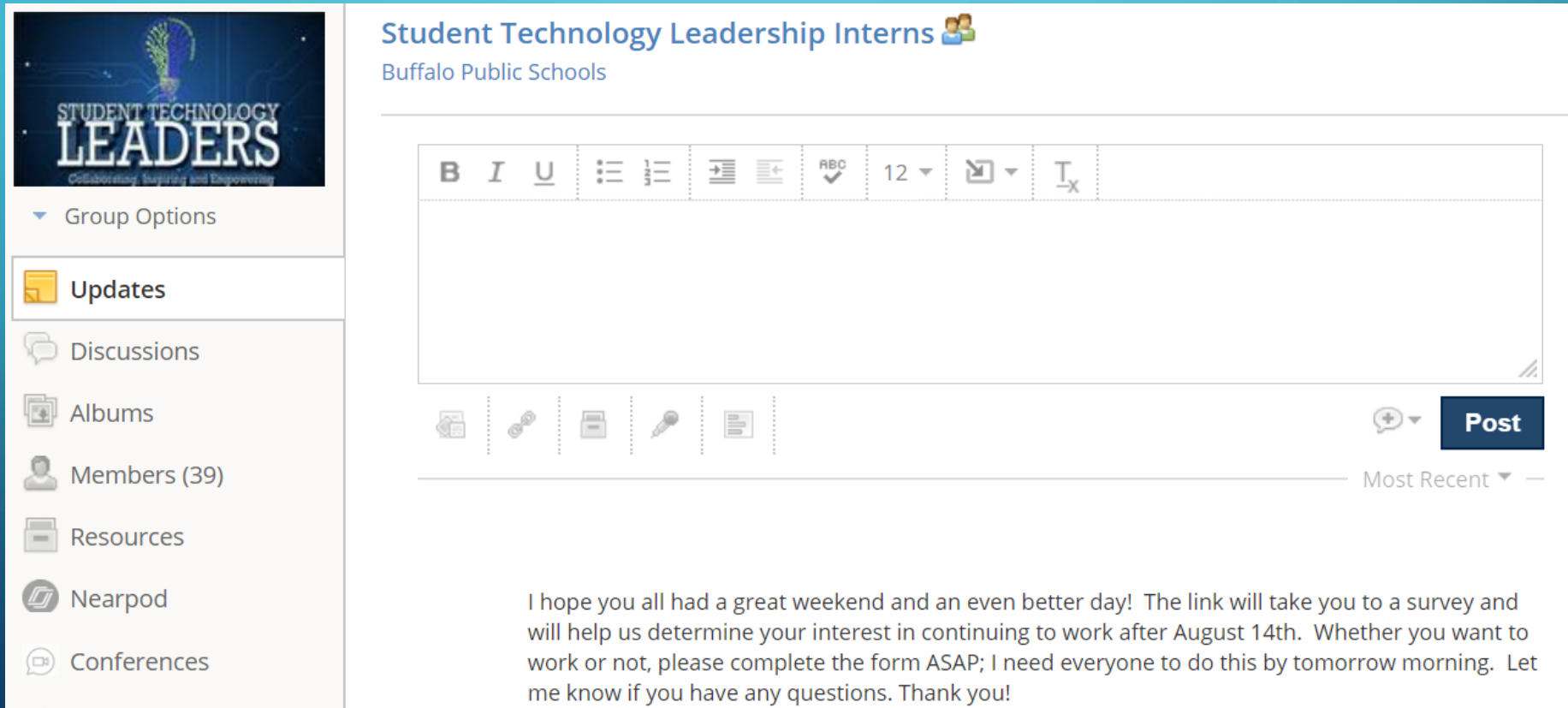


The screenshot displays a user interface for a learning management system. On the left, a sidebar menu is visible under the heading "Materials", listing various tools and features: Updates, Gradebook, Grade Setup, Mastery, Badges, Attendance, Members, Analytics, Workload Planning, Infinite Campus, Nearpod, Conferences, and PlayPosit (Individual/B...). The main content area on the right shows a list of materials, each with an icon, a title, a description, and a due date. The materials listed are:

- Link for our daily meeting** (Link icon)
- Put your finished Chatterpix video here** (Chatterpix icon) - Create a Chatterpix to explain your classroom job. Please include details about the job, how often you have to do it and who takes over when you are not available. - Due Thursday, April 30, 2020 at 11:59 pm
- example test** (Puzzle icon) - Due Tuesday, December 18, 2018 at 11:59 pm
- Nearpod Student Paced - Taking Perspectives on Cyberbullying: LITE (9-12)** (Nearpod icon)
- EXplain Everything- explain your thinking workshop** (Chatterpix icon) - Download the EE project file, add a multiplication sentence on a new page. Record yourself drawing and grouping an array to explain two different ways to show how the process of iterative addition ...
- Science** (Folder icon)
- how to do audio extraction** (Audio icon)

UPDATES

Updates in Schoology are usually used by teachers to make quick announcements for the members to see.



The screenshot displays a Schoology group page for "Student Technology Leadership Interns" under the organization "Buffalo Public Schools". The left sidebar contains navigation options: Group Options, Updates (selected), Discussions, Albums, Members (39), Resources, Nearpod, and Conferences. The main content area features a rich text editor with a toolbar containing icons for bold (B), italic (I), underline (U), bulleted list, numbered list, indent, outdent, undo, redo, font size (12), link, and unlink. Below the editor is a row of icons for attachments, including a document, a link, a folder, a microphone, and a document with a checkmark. A "Post" button is visible on the right. At the bottom, a post is partially visible with the text: "I hope you all had a great weekend and an even better day! The link will take you to a survey and will help us determine your interest in continuing to work after August 14th. Whether you want to work or not, please complete the form ASAP; I need everyone to do this by tomorrow morning. Let me know if you have any questions. Thank you!"

MEMBERS (on a Laptop)

The members section in Schoology provides a list of all the people in a course (teachers and students). Students can message their teacher(s) through members.

The screenshot displays the Schoology interface for the 'Members' section. On the left is a sidebar with navigation options: Course Options, Materials, Updates (3), Gradebook, Grade Setup, Mastery, Badges, and Attendance. The 'Members' option at the bottom of the sidebar is highlighted with a red box and labeled with the number '1'. The main content area is titled 'Members' and features a navigation bar with 'Add Members', 'All' (selected), 'Members', 'Admins', and 'Inactive'. Below this is a list of course members, each with a profile picture, name, and a shield icon. The members listed are: Schoology Admin, SAHARA ALI, BRIANNA PRIDE, TADIWANASHE TIGERE, and LESLIE DUGGLEBY. A red box labeled '2' highlights the gear icon in the top right corner of the SAHARA ALI member's profile. A second red box labeled '3' highlights the 'Send message' button that appears in the dropdown menu for SAHARA ALI's gear icon. At the bottom of the page, there are navigation links for 'Previous', '1-5 of 5', and 'Next'.

MEMBERS (on an iPad)

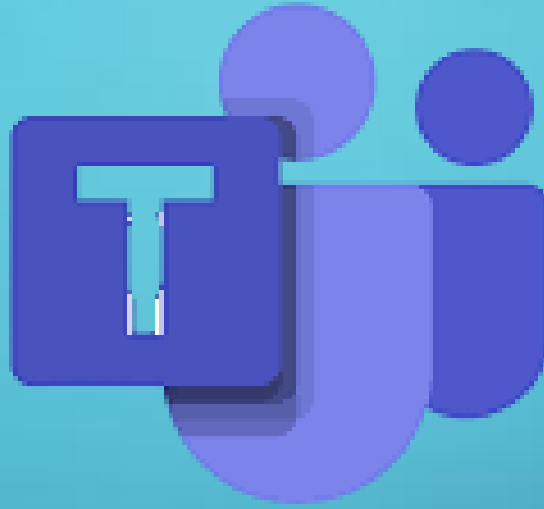
You can message a teacher by going to members, then click on their profile picture. There should be a plus on the top right corner click that and a "New message" box should show up.

The image displays two screenshots from an iPad application. The first screenshot shows a page titled "this is a test: Section 1" for Buffalo Public Schools. It features a list of members under the "MEMBERS" tab. The member "LESLIE DUGGLEBY" is highlighted with a red box, and a red number "1" is next to her name. The second screenshot shows the "New Message" dialog box for Leslie Duggleby. The dialog box has a red checkmark in the top right corner, a red number "3" next to it, and a red plus sign in the top right corner of the dialog box, with a red number "2" next to it. The text "Type your message here." is written in red in the message input area.



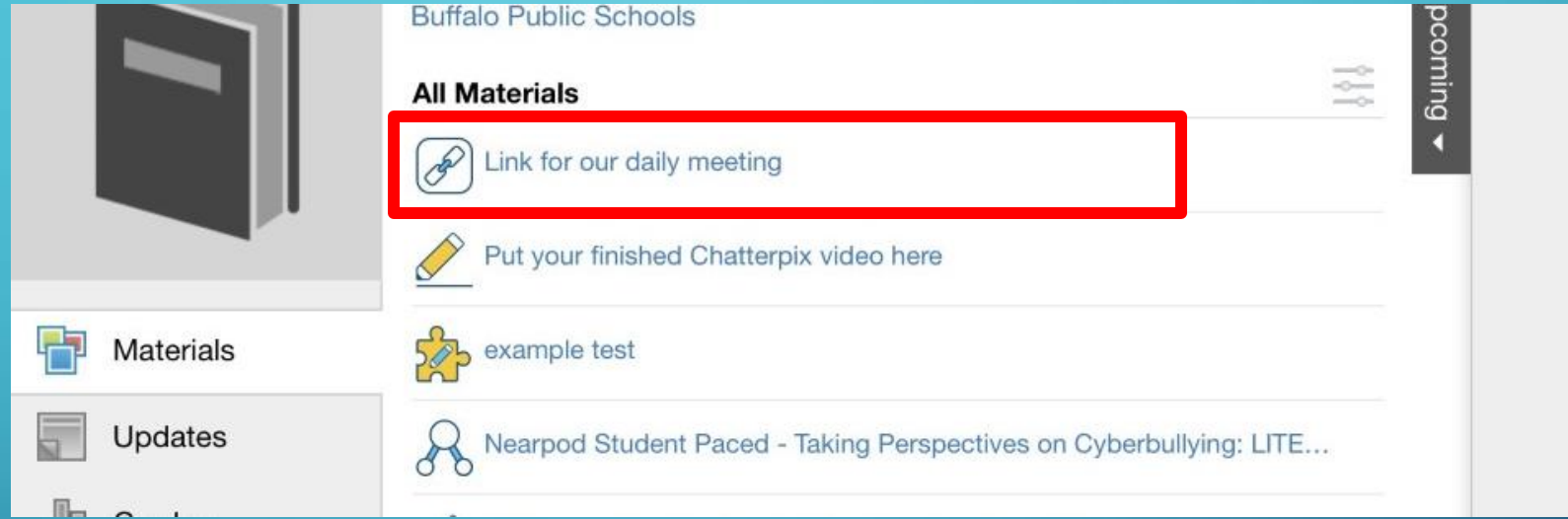
Joining Virtual Classes Using Microsoft Teams

Microsoft Teams



Microsoft Teams is a videoconferencing software that all BPS students and staff will use for virtual class meetings.

ACCESSING VIRTUAL CLASS MEETINGS



- Links to Virtual Classes can be found in the course **Materials** and/or **Updates** of your Schoology course(s).
- Click the link to join the class

LOGGING INTO MICROSOFT TEAMS MEETINGS

District iPad with Teams App

- Students should open the Teams app before joining a meeting and sign in.
- If they don't know their school email address, they can use their 900# @buffaloschools.org and their district password (ex.. 987654321@buffaloschools.org).
- Once logged in the Teams app will stay signed in.
- Students will not normally ever have to open the Teams app themselves— it will open automatically when they click their class meeting link in Schoology.

District Laptop with Teams App

- Students will automatically be logged into Teams once they sign into their computer.
- Students will find their Teams meeting link in their Schoology course(s).

District Laptop without the Teams App

- Students should log into Microsoft Office 365 (there's an icon on their desktop) and check "Stay Signed in."
- After logging in, they will be able to join Teams meetings by clicking on their class meeting link in Schoology.

HAVING TROUBLE WITH MICROSOFT TEAMS?

1. Restart your device.
2. If you have the app installed on your iPad/laptop, login to Microsoft Teams

A large, light green thought bubble is centered on a blue gradient background. The bubble has a soft drop shadow and a small tail at the bottom. The text "Thank you!" is written in a bold, white, sans-serif font inside the bubble. The background features faint, light blue circuit board patterns in the corners.

Thank you!