

Harry S. Truman PTO
1400 Gaskill Ave
Allentown, PA 18103
610-791-2800

PTO MEETING – Monday, January 7, 2019

Meeting called to order by: President Jennifer Kelley at 7:05 PM

Roll Call of Officers: All officers present

Attendance: 8 in attendance

Minutes: The minutes of December 3, 2018 meeting were accepted by Michelle Martucci and 2nd by Joanmarie Blunt

Officers' Reports:

Treasurer: Given by Jennifer Knecht

- Current account balance is \$9,960.01
- \$953.00 profit from gift card sale
- \$1168.00 profit from Holiday Shop
- \$3780.00 profit from Kid Stuff Books
- \$2911.00 spent on holiday gift cards for teachers and staff

Principal's Report: Given by Zachary Brem

- On Tuesday, December 4th Grade 2 visited the Administration building. They enjoyed singing for the staff and hanging a personalized ornament on the holiday tree.
- Our 4th and 5th graders as well as the band and chorus performed for families on Thursday, December 6th. Thank you to Mr. Griffis, Mrs. Gaston, and Dr. Sheetz for all their hard work in preparing our students for the concert.
- The 3rd grade class enjoyed a trip to Millers Symphony Hall on Friday, December 7th to see the Nutcracker. This is always an enjoyable event for students. Thank you to the PTO for sponsoring this trip.
- Our after-school Math Program has now launched. Grades K-2 meet after school from 3:30-4:30 pm on Tuesdays, and grades 3-5 meet on Wednesdays. This program is focused on applying math skills to real life situations.
- On Tuesday January 15th, the eye doctor will visit our 1st grade classrooms for their screenings.
- T-Shirt day is Thursday January 17th, and Thursday January 31st. Please have your students wear their HST gear!
- HST will have an early dismissal on Friday January 18th and Friday February 1st. Students will be dismissed at 1:00pm.

Teacher's Report: Given by M. Cerco

- 2nd: Thank you so much for the gift cards! We really enjoyed choosing a store of our choice, thanks again!
- 3rd: Thank you so much for the gift cards! It was wonderful that we were able to choose the store. Thank you also for the wonderful holiday shop and dollar for the students to spend. They truly enjoy shopping for others and themselves. Third grade held a "Habit Showcase" for their parents and administration. These presentations were about each habit, and the students worked in groups to prepare the presentations using Google Slides. The "Habit Showcase" was a huge success.
- 4th: Thank you for the gift cards! You are awesome! 4th Grade is getting back in the groove following our Winter Break. In the next few weeks we'll be benchmarking the students for math and reading, ensuring that they are continuing to make good progress.
- 5th: Thank you so much for the gift cards! Your generosity was very much appreciated! 5th graders enjoyed their Pop Tart and PJ party. Thank you to the parents who donated. 5th graders are currently researching their animals from the Philly Zoo that they will research, write, and visit at the zoo. They are excited to complete this project.
- Specialists/Other: During classroom guidance for Nov & Dec, students in K-5 participated in various career and work education activities. K-2 learned about different careers through bingo and charades, grade 3 connected school strengths and interests to possible career paths, grade 4 explored obtaining a job by completing a job application and letter of interest to be a toymaker at the North Pole, and grade 5 learned about entrepreneurship by designing a unique shoe. Thank you for providing the candy canes once again to the students. 5th grade helpers counted and sorted them out to the classrooms on the last day before winter break. We truly appreciate the generous gift cards we received. Thank you.

Committee Reports/Fundraisers/Events:Restaurant Nights: Given by Joanmarie Blunt

- Copperhead Bar and Grille will be mailing a check, we made \$72.53.
- Joni needs to contact Big Woody's cooperate office to get check issued, she will follow up with them ASAP.
- Upcoming dine and donates January MaGia, February Perkins, March Taps Tavern April Queen City BBQ, May Matey's
- Taps Tavern suggested allowing the bar tabs to be included. They also would allow us to do a basket raffle if we would like, this will be discussed further.

Roller-skating: Given by Michelle Martucci

- Free roller-skating coupon was sent home with the students prior to winter break. We hope you were able to enjoy roller-skating over break.
- Family Roller skating night will be held on February 14th the flyer has been approved by Mr. Brem and will be sent out 2 weeks prior to the event

Ice Cream Festival: Given by Jennifer Kelley

- Ice cream Festival will be held on June 1st
- Planning has begun. January to do list item is to book Metz. The board and any other volunteers willing to assist with planning ICF will start meeting soon
- Bake sale in place of a cake walk. Joanmarie Blunt will reach out to volunteers to prepare and donate baked goods
- We will be incorporating more games in lieu of inflatables. Games to include three legged races, egg on a spoon, sack races and corn hole
- Price comparing for prices from Metz versus other vendors, such as Oriental trading to see which is more cost effective
- Need volunteers to make a corn hole boards

Gifts and Things Spring: Given by Jennifer Kelley

- We will be doing a spring fundraiser with Gifts and Things. Either a catalog, cheesecake, spirit wear, etc. Jennifer Kelley will look in to what counts towards the free holiday shop dollars.

Perkins Pies: Given by Jennifer Kelley

- Perkins pies fundraiser for Easter Pies. Possible pick dates of 4/16 or 4/17
- Joanmarie Blunt will contact Perkins to set this up

Dinner PTO Meeting: Given by Jennifer Kelley

- February PTO meeting will be held at Asia Oriental Cuisine Chinese Restaurant located at 1102 Susquehanna St, Allentown PA 18103 at 6pm. PTO will purchase appetizers to share.

Old Business

Drama Club

- Placed on hold till next year

New Business

Health Room Donations

- Nurse needs small and medium boys and girls sweat pants for the health room. Facebook post to ask for donations ok'd by Mr. Brem.

Vendor Fair

- Jennifer Kelley will reach out to Lisa Crocus and Devon Dredge to see about doing a vendor fair sometime in late April/ early May

Candy Bingo

- Candy Bingo will be on April 5, 2019
- Reevaluate table configuration to lessen horseplay by children and to increase the ability to hear the bingo caller
- Add to flyer that horse play will not be tolerated by children

PTO Insurance

- Board has been looking to an insurance policy. Policy found through PTO Today. Cost is around 600 per year includes accident, general liability, officers and volunteers, crime and embezzlement.
- Board approves purchasing policy.

Bank Account Audit

- Bank account audit to be done on the account.
- Looking for volunteers to do it.

Yearbooks

- Format has been agreed on

PSSA

- PTO to sponsor raffle baskets
- PSSA dates 4/15 -4/17 ELA, 4/23-4/26 ELA/makeup, 4/29-5/3 math, science and makeups

Substitute Instructional aids

- School needs substitute instructional aids

Infographic

- Jennifer Knecht and Nicoll Spinner will be creating an infographic to show where funds go and exactly what is funded by the PTO

Review Activity Calendar: given by Jennifer Kelley

1/8,1/15,1/22,1/29 After School Math Program Grades K-2 (by invite only)3:30-4:30 PM, 1/8 Dine and Donate MaGia 5-9 PM, 1/9,1/16,1/23,1/30 After School Math Program Grades 3-5 (by invite only) 3:30-4:30 PM, 1/16 School Board Meeting 7:30 PM, 1/17 T-Shirt Day, 1/18 Early Dismissal 1 PM, 1/21 No School Professional Development Day, 1/28 Curriculum and Technology Meeting 7 PM, 1/31 T-Shirt Day

Next meeting is 2/4/2019 at 6 PM at Asia Restaurant
Meeting Adjourned at 8:25 PM

Minutes compiled by Nicoll Spinner, Secretary