

SALISBURY TOWNSHIP DRUG & ALCOHOL POLICY

SITUATIONAL CATEGORY	IMMEDIATE ACTION	INVESTIGATION	NOTIFICATION OF PARENT AND/OR GUARDIAN	Notification of Police	Disposition of Substance	Student Support Strategy	Disciplinary Action
A student is referred to SAP and/or IST by a student, staff member, family member, or member of the community. It may be a substance abuse concern.	SAP or IST review. Referral for appropriate action.	As deemed appropriate by SAP or IST team.	D & A coordinator, administrator, or adm. designee will notify parent when risk factors may pose barriers to learning.	Not applicable.	Not applicable.	Implement SAP and/or IST support strategies with parental permission.	Not applicable.
A student contacts a staff member about personal substance use and asks for help.	The student is informed of services available. Refer to SAP or IST for assistance.	As deemed appropriate by SAP or IST team.	Yes	Not applicable.	Not applicable.	Implement SAP and/or IST support strategies with parental permission.	Not applicable.
The student has a medical emergency that may be related to substance use or the student is suspected of being under the influence of alcohol or a mood altering substance.	All standard health and emergency procedures will be followed. Treat as medical emergency if warranted. The student will be transported to a medical facility at parent expense. A signed release (pertaining to the incident) of discovered medical information is to be requested. Refer to SAP or IST.	The student, his/her locker, car, desk, and other possessions will be searched by an administrator or designee. An administrator will investigate and document the incident.	Yes	Yes	If a substance is confiscated, it is provided to medical staff and police.	Implement SAP and/or IST support strategies with parental permission.	Disciplinary action will be suspension from school for 3 to 10 days with additional action possible if occurrence is proved to be related to substance abuse
A student possesses, uses, or is under the influence of alcohol or other mood altering substances or "look-alike" substances, or is in possession of suspected paraphernalia at school or any school activity on or off school property or on school-provided transportation.	Treat as medical emergency if warranted. If treated as medical emergency, the student will be transported to a medical facility at parent expense. A signed release (pertaining to the incident) of discovered medical information is to be requested. Refer to SAP or IST. Staff member will contact an administrator.	The student, his/her locker, car, desk, and other possessions will be searched by an administrator or designee. An administrator will investigate and document the incident.	Yes	Yes	If a substance is confiscated, provide to medical staff and police.	Implement SAP and/or IST support strategies with parental permission.	Informal hearing. Ten days suspension. Required assessment by licensed D&A facility. Appointment for assessment must be scheduled within the suspension period for the first available appointment and the appointment verified by the facility. Once evaluated, compliance with recommendations must be verified by the facility. Lack of compliance, verification thereof, or further offenses will lead to referral to School Board for possible expulsion from school, which could be permanent. If expulsion is less than permanent, students may be required to comply with certain readmission conditions.
A student distributes or is suspected of distributing alcohol, mood altering substances or a look-alike substance during school or at any school sponsored activity on or off school property.	(1) Notify the police. (2) Attempt to contact parents. (3) Referral to SAP or IST.	The student, his/her locker, car, desk, and other possessions will be searched by an administrator or designee. An administrator will investigate and document the incident.	Yes	Yes	Provide to police.	Implement SAP and/or IST support strategies with parental permission.	Informal hearing. Ten days suspension. Required assessment by licensed D&A facility. Appointment for assessment must be scheduled within the suspension period for the first available appointment and the appointment verified by the facility. Once evaluated, compliance with recommendations must be verified by the facility. Lack of compliance, verification thereof, or further offenses will lead to referral to School Board for possible expulsion from school, which could be permanent. If expulsion is less than permanent, students may be required to comply with certain readmission conditions.
A student possesses, uses, or distributes over-the-counter or prescription drugs in violation of medications policy during school or at any school sponsored activity on or off school property.	Treat as medical emergency if warranted. Staff member will notify Administrator, who will, confidentially, if possible investigate the incident.	An administrator will investigate and document the incident.	Yes	At administrative discretion.	Administrator will confiscate substance and at his or her discretion submit to medical personnel or police.	Implement SAP and/or IST support strategies with parental permission.	As deemed appropriate by administrator, but may include disciplinary hearing, required assessment (as above), and/or IST or SAP support strategies with parental consent.