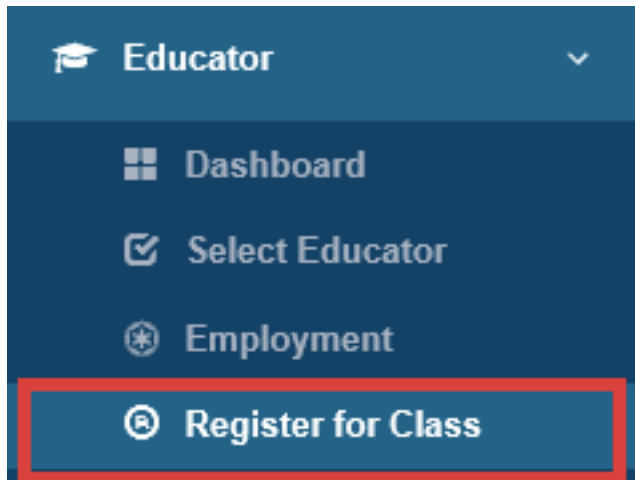


Register for Course

Educators can register for one or more courses and make payment by credit card if course provider accepts credit card.

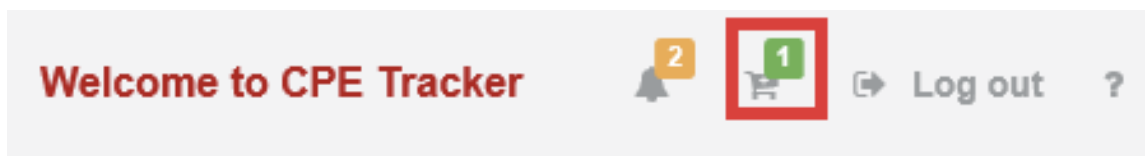
1. Click on "Register for Class" on left hand side menu.



2. Search for a course by course name, course code, and course dates.
3. Click "Add to cart" button.

American Government: An Educator's Guide			Fee: \$255.00
TARGET AUDIENCE: All Educators			
ATTENDANCE: Min. 1, Max. 25	TOTAL REGISTERED: 0	REG DEADLINE: 9/12/2016 Open	CREDITS: 3 CR
PROVIDER: Carbon Lehigh IU21	DATE: 9/12/2016 - 10/14/2016	TIME: 12:00 AM - 11:59 PM	Add to cart

4. Review the information about the course, select your approval employment (if you have been employed in more than one district) and click "Add to Cart."
5. You will get a message that your "class was added to cart." **You are not registered yet!** You will see on upper right hand corner that quantity on cart is increased by one.



6. If want to register more courses add as above to the cart.
7. When ready click on cart button on top right hand corner.
8. Cart will list all courses added in the cart.

9. On the cart, select a payment method for each course. You can choose same or different payment method for each course.

Your Cart UPDATE CHECKOUT

Pay all by credit card

American Government: An Educator's Guide	PROVIDER: Carbon Lehigh IU21	FEE: \$255.00	Remove from cart
PAYMENT METHOD:	<input type="text" value="-Select a Payment Type-"/>		

10. If course provider accepts credit card payments than credit card option will be list in the payment type.
11. Click on checkout
12. Checkout page will show summary of payment methods

Order Summary

District Issued Check / PO

1 registration(s) payment amount \$255.00

[Back To Cart](#) Place Order

13. Finally, click "Place Order" and you are registered for the course!