

SALISBURY TOWNSHIP SCHOOL DISTRICT

Pay Dates/Time Card Submission Calendar - 2019-2020 School Year

Time sheets/cards for all applicable staff must be submitted to the district business office in accordance with these dates in order to ensure timely payment.

KEY: Pay Period Ends **TIME SHEETS DUE** Pay Date Holiday

JUNE							NOVEMBER							APRIL						
S	M	T	W	TH	F	S	S	M	T	W	TH	F	S	S	M	T	W	TH	F	S
2	3	4	5	6	7	8	3	4	5	6	7	8	9	5	6	7	8	9	10	11
9	10	11	12	13	14	15	10	11	12	13	14	15	16	12	13	14	15	16	17	18
16	17	18	19	20	21	22	17	18	19	20	21	22	23	19	20	21	22	23	24	25
23	24	25	26	27	28	29	24	25	26	27	28	29	30	26	27	28	29	30		
30																				

JULY							DECEMBER							MAY						
S	M	T	W	TH	F	S	S	M	T	W	TH	F	S	S	M	T	W	TH	F	S
1	2	3	4	5	6	7	1	2	3	4	5	6	7	3	4	5	6	7	8	9
7	8	9	10	11	12	13	8	9	10	11	12	13	14	10	11	12	13	14	15	16
14	15	16	17	18	19	20	15	16	17	18	19	20	21	17	18	19	20	21	22	23
21	22	23	24	25	26	27	22	23	24	25	26	27	28	24	25	26	27	28	29	30
28	29	30	31				29	30	31					31						

AUGUST							JANUARY							JUNE						
S	M	T	W	TH	F	S	S	M	T	W	TH	F	S	S	M	T	W	TH	F	S
4	5	6	7	8	9	10	5	6	7	8	9	10	11	7	8	9	10	11	12	13
11	12	13	14	15	16	17	12	13	14	15	16	17	18	14	15	16	17	18	19	20
18	19	20	21	22	23	24	19	20	21	22	23	24	25	21	22	23	24	25	26	27
25	26	27	28	29	30	31	26	27	28	29	30	31		28	29	30				

SEPTEMBER							FEBRUARY							JULY						
S	M	T	W	TH	F	S	S	M	T	W	TH	F	S	S	M	T	W	TH	F	S
1	2	3	4	5	6	7	2	3	4	5	6	7	8	5	6	7	8	9	10	11
8	9	10	11	12	13	14	9	10	11	12	13	14	15	12	13	14	15	16	17	18
15	16	17	18	19	20	21	16	17	18	19	20	21	22	19	20	21	22	23	24	25
22	23	24	25	26	27	28	23	24	25	26	27	28	29	26	27	28	29	30	31	
29	30																			

OCTOBER							MARCH							AUGUST						
S	M	T	W	TH	F	S	S	M	T	W	TH	F	S	S	M	T	W	TH	F	S
6	7	8	9	10	11	12	1	2	3	4	5	6	7	2	3	4	5	6	7	8
13	14	15	16	17	18	19	8	9	10	11	12	13	14	9	10	11	12	13	14	15
20	21	22	23	24	25	26	15	16	17	18	19	20	21	16	17	18	19	20	21	22
27	28	29	30	31			22	23	24	25	26	27	28	23	24	25	26	27	28	29
							29	30	31					30	31					

PAYROLL CYCLE PER EMPLOYEE CLASSIFICATION

Professional employees who are paid on 188 day contract will be paid 26 pays, effective September 4, 2019 through August 19, 2020

12 month employees will be paid 26 pays, effective July 10, 2019 through June 24, 2020.

Support employees paid on a 10 month pay schedule will be paid 22 pays and receive their first pay for 2019-2020 on September 4, 2019 and their last pay on June 24, 2020.

EACH 2 WEEK PAY PERIOD WILL BE PAID THE SECOND WEDNESDAY AFTER THE PAY PERIOD ENDS.