

SALISBURY TOWNSHIP SCHOOL DISTRICT

Operations Subcommittee Meeting Administration Building, Wednesday, October 3, 2012

Committee Members Present: Mr. Frankenfield, Chair

Other Board Members Present: Mr. DeFrank, Mrs. Fischer, Mr. Gatanis, Mr. Giordano,
Mr. Mantz, Mr. Moyer, Mrs. Ziegler

Administrators Present: Dr. Beauchemin, Mr. Brackett, Mr. Bruchak, Dr. Ziegenfuss

I. Call to Order

The meeting was called to order by Mr. Frankenfield at 7:19 p.m.

II. St. Luke's Emergency & Transport Service Contract

The district currently has a contract with St. Luke's for ambulance services. The new agreement would begin June 1, 2013 and ending school year of June 2015. The hourly amount of \$50.00/hour is the same as the present contract. The agreement will be on the October agenda for formal board approval

III. Student Activity Account – No Place for Hate

Ms. Dos Santos, High School Student Advisor, has requested that a new student activity account be set up for No Place for Hate. This request will be on the October agenda for formal board approval. The presentation last year was incredible and the board is glad the group is moving forward with maintaining the NPFH school status for the second year.

IV. 2013-2014 Budget

Mr. Bruchak stated that the Act 1 index is out and the 2013-2014 budget process is beginning. The timeline backs up from the primary election date in May. The preliminary budget is approved 90 days prior to the election in the case that a district would need to go out for referendum. The preliminary budget will be presented to the board in January. The timeline presented blends the board meeting dates and the Act 1 timeline. The preliminary budget adoption deadline is February 20, 2013. The proposed final budget is scheduled to be adopted on May 15, 2013. The final budget will be approved at the June 19, 2013 board meeting. The deadline to adopt the 2013-2014 final budget is June 30, 2013.

If budget discussions are not fulfilled during monthly Operations meeting, the board will consider holding additional Budget meetings.

V. Other

Mr. Brackett stated that the new systems at Harry S Truman and Western Salisbury Elementary are running strong.

D'Huy is working on preparing the bids specs for the sidewalks at HST and the middle school for advertising in December 2012.

The lighting in all buildings has been retro-fitted and the project was completed last week.

The district's Facilities Study will not be update by D'Huy Engineering, Inc. An update would incur additional costs to the district. Mr. Brackett will update the project list from within the study to show completed projects as well as outstanding projects and present that to the board.

The high school sign that is located on Emmaus Avenues will be investigated for other design options. The sign will need to keep the same anchorage. There could be costly engineering fees incurred if the anchorage design is changed due to an underground storm drain. Remaining construction money could fund this project.

V. Citizens' comments

Julie Bolton, 1910 Woods Hollow Lane, Allentown, thanked the board for their hard work. She has been attending meetings along with other parents to stay involved in the school district. She asked for clarification on when finance and programs will be discussed with the upcoming budget. Mr. Giordano replied that the district program discussions will continue to be at the Curriculum meetings. Any items related to revenue or spending will be discussed at the Operations meeting. The Operation meetings cover topics on budget and finances, transportation, food service, building/grounds. He suggested that the public view the agenda for the meetings online and if there are any questions on a topic to contact the district.

Mrs. Bolton asked if there is a way that the board could show the public where changes have been made in the budget and show how the budget looked last year to this year. Dr. Beauchemin there are times that the general public is not aware of some items due to the result of personnel issues. Budget changes are made public at the Operations/Budget meetings.

Mr. Giordano stated that he will look at bring more clarity to the public in the upcoming meetings.

VI. Next meeting

The next meeting will be held on November 7, 2012.

VII. Adjournment

Mr. Frankenfield adjourned the meeting at 7:50 p.m.

Robert Bruchak
Business Administrator/Board Secretary