

SALISBURY TOWNSHIP SCHOOL DISTRICT

Operations Subcommittee Meeting Administration Building, Wednesday, November 6, 2013

Committee Members Present: Mr. Frankenfield, Chair

Other Board Members Present: Mr. DeFrank, Mr. Gatanis, Mr. Giordano, Mr. Mantz,
Mrs. Ziegler

Administrators Present: Mr. Brackett, Mr. Bruchak, and Dr. Ziegenfuss

I. Call to Order

The meeting was called to order by Mr. Frankenfield at 7:00 p.m.

II. High School Baseball Field Change Order

Mr. Brackett stated that the baseball field was completed about two years ago. There were some issues with Grace Industries due to the destruction of the underground sprinkler system that was installed during the project. Grace Industries did attempt to repair it a few times but were not successful. The installer was called in, Rainmaker, to repair it to an as-new condition. The district had to pay the repair costs to Rainmaker; therefore there was a deduct change order from Grace Industries, Inc. in the amount of \$15,000. The change order will be on the November agenda for formal board approval.

III. Additional Door Swipe Card Access for HST

Mr. Brackett stated that Mrs. Samide had approached him about a year ago and again recently. During the day, students are outside on the playground throughout the day. There are card swipe accesses at the B-pod and C-pod doors. If a student needs to enter the building on A-pod, they are not in view of teacher/aide without them losing sight of the other students. An additional door swipe would allow the teacher/aide to allow building access for a student without losing sight of the others. Stanley/Sonitrol is our access company which a quote of \$7,000 to install the door unit was received. This cost could be cut down to about \$5,000 if the wiring was done in-house. Another local company was called to give a cost to do the install of the parts and once the installation is complete, Stanley would program it into their system. Mr. Brackett will share all costs once received with Mr. Bruchak and Mr. Roth. This is a safety and security issue that needs to be address. The door is currently locked manually. The board agreed to proceed with the project and getting the costs for the project.

IV. High School Old Gym Floor

Mr. Brackett stated that during the high school project a few years ago the in-house staff did a repair to the old gym floor due to moisture getting under the floor and causing rippling. The area was cut out and repaired in-house. There is now a section that is buckled in the same area. Two weeks ago the gym floor had risen up about 18 inches. In order to prevent it spreading onto the main floor there was a relief cut done. Miller Flooring was called and cleared out the damaged section of flooring. There is now an open section of flooring down to the concrete slab. The areas of the roof and windows were addressed which could have been sources of water but to be coming from the roof is not likely. There is a roof drain that runs in the area and a camera was run down the line and it appears that it is not likely to be a water issue. The boiler room and cafeteria flooding problems were corrected with the most recent high school project. There is a part of the land in the front of the new gym entrance on the front bank that remains from ground water. The township was called in to see if there was a water main leak to create this issue and there it was found that nothing is leaking. It is ground water runoff. D'Huy Engineering, Inc. drilled several areas in the open slab in the gym and returned to get humidity levels and found higher than expected humidity. They will return to recheck moisture levels. Miller Flooring is ready to replace the floor when ready. This is the second time in six years that this floor has needed repair. The water location/source needs to be found. Best case scenario is that the floor will be completed by the middle of November. This is an \$8,000 fix that shouldn't be done until the water source is identified and corrected. The water will need to be stopped before coming under the building. This is not a cheap fix. There are different flooring systems that could be used with the humidity issues. Changing out the flooring system may be the most feasible option at \$30,000- \$35,000. The biggest user of the gym is SYA and they are adjusting their schedule. Mr. Brackett will continue to investigate and report back to administration and the board at a later meeting.

V. Salisbury Police MOU

Mr. Bruchak stated that it is time to update the two-year Memorandum of Understanding with the Township Police. The MOU is the same as the one the district has been using. The district has a very good relationship with the police department. The State will look for the updated MOU during their auditing process.

VI. Budget Update

Mr. Bruchak stated that he will have the preliminary draft of the budget after the holidays. The 2014-15 projected budget has a current millage of 16.9203. The Act 1 millage increase of 2.1% is 0.3553. The total allowable millage without exceptions is 17.2756. The value of a mill is \$1,278,904. The allowable increase in real estate tax revenue without exceptions is \$454,395. The assessed value is \$1,332,198,200. The healthcare projected increase percent is 22% at this time but the rates will be set in December. The healthcare projected increase would be \$473,251. The PSERS projected rate is 21.18% which equals \$716,489. The PSERS rate will be

VI. Budget Update (continued)

set in December. The district's net PSERS share would be \$358,224. Fund balance was used the last 2 years to keep the healthcare increase cost down. There is no salary increase included in the budget at this time.

Mr. Bruchak will put together an analysis of the past three years and projected next year for state aid to the district versus charter school expenses and forward to the board. The State aid is higher than charter school expenses. The administration can identify all charter and cyber school students that could be attending our high school and it was asked to contact all students and their family to show them what Salisbury has to offer.

Salisbury is part of a healthcare consortium that consists of all school districts in Lehigh County except Allentown. The district is not self-insured as being part of the consortium.

Mr. Bruchak will gather the information on the special education and retirement exceptions and report that to the board.

VII. Other

Mr. Frankenfield congratulated Mrs. Ziegler on her re-election as a school board member.

VIII. Citizens' comments

None.

IX. Next meeting

The next meeting will be held on December 4, 2013.

X. Adjournment

Mr. Frankenfield adjourned the meeting at 8:15 p.m.

Robert P. Bruchak
Business Administrator/Board Secretary