

SALISBURY TOWNSHIP SCHOOL DISTRICT

Operations Subcommittee Meeting Administration Building, Wednesday, August 7, 2013

Committee Members Present: Mr. Frankenfield, Chair

Other Board Members Present: Mrs. Fischer, Mr. Giordano, Mr. Mantz, Mrs. Ziegler

Administrators Present: Mr. Brackett, Mr. Bruchak, Mrs. Nickischer, Mr. Roth
Dr. Ziegenfuss

I. Call to Order

The meeting was called to order by Mr. Frankenfield at 7:09 p.m.

II. SRO Presentation

Officer Nothstein presented a PowerPoint presentation. During the school year, the SRO works with building administration in preventing student discipline incidents from escalating or becoming more serious. The SRO was involved with doing several classroom presentations for staff and students throughout the year. These presentations included gang awareness, internet safety, sexting, and 4th amendment rights. The SRO sits on the SAP and safety teams, and attends monthly meeting hosted by the Anti-Gang Education Coalition of Eastern Pennsylvania, and semi-annual meetings for the Safe Schools Taskforce of Lehigh County.

During the 2012-2013 school year, the SRO responded to 379 calls for service. These calls resulted in the SRO being involved with 103 arrests. Officer Nothstein gave a breakdown of the types of arrests and types of calls handled. There were numerous residency checks completed and the findings were turned over to the school administration.

Office Nothstein continues to receive training through Active Shooter, Advanced SRO, Gang Symposium, Safe Schools' conference, and Homeland Security.

Officer Nothstein has had involvement with the Art Academy Charter School a couple of times; however he directs them to the Salisbury Township police because he only works for the district.

Mr. Giordano commented on what a tremendous asset Office Nothstein is to the district. Mr. Roth also commented how he has enjoyed working with Officer Nothstein and wished that the district had the funds to have two resource officers. Officer Nothstein concluded by stating that the district is fortunate to have its entire district located within one township and that there is a good relationship between the District and the Township when it comes to the role of the resource officer and the authorities' involvement in situations.

III. 2012-2013 Budget Transfers

Mr. Bruchak presented the budget transfers for the 2012-2013 school year that will be on the August agenda for formal board approval. He stated that these transfers are done to bring the budget in line with the actual expenses by eliminating or reducing over-budget areas and allows for a cleaner financial audit.

IV. Class of 2013 Michele Honochick Memorial Scholarship

Ms. Kennedy, Class of 2013 advisor, presented the Class of 2013 Michele Honochick Memorial Scholarship criteria. She said that the class was very conservative with their spending and were amazed with the large amount of funds left at the end of the year. The class had already donated \$1,500 to the Scott Atiyeh Memorial Scholarship and has \$4,184 remaining. The class decided unanimously that it was only fitting to do something to honor Ms. Honochick. Ms. Kennedy stated that the \$500 scholarship award is broken down so that the student recipient receives \$250 and the remaining \$250 will be donated to the charity of the winning recipient's choice. Ms. Kennedy stated that Ms. Honochick would be honored to know that charities were involved because she was always helping the students and volunteering her time among different charities. Students Jen Pennella and Taylor Hoffman also spoke about how Ms. Honochick had touched their lives. Jen Pennella stated that she knew Ms. Honochick extremely since her mother has worked with her in the library and she thought about a scholarship for the remaining class of 2103 funds. They would like to recruit other students from upcoming classes to hopefully continue to raise funds to keep this scholarship going in the future. Mr. Giordano asked if perhaps this is something that should be turned over to the Key Club to continue once Jen and Taylor graduate and Jen said that it could be a possibility and they will look into it. There will be a motion on the August agenda for the board to formally approve the establishment of this scholarship.

V. Middle School Stage Lighting

Mr. Brackett stated that due to the age of the equipment, the lighting system at the middle school is failing and the lights will not stay on for longer than 5 minutes. The current system overheats and all the stage lighting shuts down. All the original dimmer switches need to be replaced with new equipment. Mr. Brackett received an approximate cost of \$11,000 from Lehigh Electric Products Company for the equipment and installation. This project will be funded from funds saved on the Middle school/Harry S Truman Elementary sidewalk project.

VI. Middle School HVAC System

The box that controls all the heating and ventilation in the building took an electrical strike and is no longer working. This is Proprietary equipment with CM3 controls and they must be the ones to replace the equipment. The cost for the replacement is approximately \$12,000.00. This project will be funded out of the general fund maintenance operating budget. The HVAC system will not work correctly without this installed. Mr. Bruchak will contact the insurance company to review if this repair will be covered by our insurance.

VII. Summer Work Projects

Mr. Brackett stated that the front entrance at Western Elementary is now secured with door locking mechanisms as well as the new customer service window.

The wall for Harry S Truman has been started and will be complete prior to the start of school. The electronics from Sonitrol may not be installed in time but it is still possible.

The sidewalk work has started at both the Harry S Truman and the middle school. All concrete work will be completed prior to the start of the school year.

VIII. Other

Mr. Roth, Ms. Deeb, and Mr. Brackett will be meeting with be meeting with Salisbury Township official to discuss the usage of the tennis courts at Lindberg Park for practices and matches.

IX. Citizens' comments

None

X. Next meeting

The next meeting will be a held on September 11, 2013.

XI. Adjournment

Mr. Frankenfield adjourned the meeting at 8:32 p.m.

Robert P. Bruchak
Business Administrator/Board Secretary