



JACKSON COUNTY SCHOOLS
OFFICE OF THE SUPERINTENDENT

Mother's Day

Regular Session
County Office
205 School House Drive
Evans, WV 25241

Thursday
May 4, 2017
7:00 p.m.

AGENDA

Organizational and Public Information....

- Call to Order: _____ p.m.
- Moment of Silence
- Pledge of Allegiance

____ Approval of the minutes of the April 18, 2017, special session and the April 18, 2017, regular session.

● Board Recognition Ceremony

- Delegations/Callers - (Persons wishing to address the Board please sign the register.)

Stella Moon, RESA 5 and STARS Group from Ripley Middle School - Project Update

I. Superintendent Recommends....

A. Financial

- ____ 1. payment of bills and ratification of orders - see board file*
(A list of the invoices are available for review in the business office.)

- _____ 2. approval of budget transfers and supplements - see board file.
- _____ 3. approval of an Agent-of-Record for the 2017-2018 school term - see board file.

B. Personnel

- 1. Retirement-

 - _____ a. Betty Kiser, Custodian IV, Ripley Middle School, effective July 1, 2017 - see board file.
- 2. Resignation-

 - _____ a. Rebecca L. Jennings-Knotts, School Psychologist, effective July 1, 2017 - see board file.
 - _____ b. Melissa Rogers, Custodian, Summer Maintenance Program, effective April 24, 2017 - see board file.
- 3. Transfers-

 - _____ a. Charles M. Stephens, from Custodian III, Ravenswood Grade School to Custodian III, Ripley Elementary School, effective May 5, 2017.
 - _____ b. Cheryl Stover, Paraprofessional/ECCAT, Fairplain Elementary School, to Paraprofessional/ECCAT, Kindergarten, Kenna Elementary School, effective for the 2017-2018 school term.
 - _____ c. Donna Milan, from Transfer and Subsequent Assignment List, to Cook III, half-time, Ripley Elementary School, effective for the 2017-2018 school term.
- 4. Employments-

 - _____ a. Teachers for Secondary Summer School Program 2017, on an as needed basis, June 12 - July 21, 2017, pending sufficient enrollment, as follows:

Melissa Lough, Teacher, Math
Corby Stalnaker, Teacher, Physical Education/Health
Rebecca Sharp, PLATO Facilitator, Ripley High School
David Rader, PLATO Facilitator, Ravenswood High School

- — b. Elementary/Middle Summer School Teachers for Summer, 2017, on an as needed basis, pending sufficient enrollment, not to exceed 20 half days, June 12 - July 21, 2017, to be paid the daily rate for half day, as follows:

Denise Blandford
Candace Bowles
Melissa Campbell
Robin Chancey
Denita Dale
Kevin McClung

- — c. Paraprofessional/Aides, Elementary/Middle Summer School, Summer, 2017, on an as needed basis, not to exceed a total of 18 half days, June 13 - July 20, 2017:

Kathryn Caplinger
Melissa Casto Matheny
Sandra Vidrine

- — d. Debra Casto, Audiovisual/Clerk II, Summer Maintenance Program, on an as needed basis, effective June 16, 2017 through July 31, 2017.

- — e. Personnel in the Summer Maintenance Program, on an as needed basis, effective June 12, 2017 through July 28, 2017, Summer 2017 as follows:

Custodians

Donna Barrickman	Patrick Poe
Lloyd Boothe	Rose Poe
James Carney	Cindy Riggs
Gary Cavender	Deanna Riggs
Jeffrey Cobb	Janie Scarberry
Swanee DeRito	Pam Shamblin
Dixie Fields	Angela Southall
Tim Hafer	Michael Stephens
Jesse Hunt	Ruth Stover
Teddy Klingensmith	Gary White
Brenton Miller, 1/2 time	Glenda White
Tiffany Miller	Karen White-Ross
John Moore	Mildred Williams
Debbie Pautz	Virginia Wolford

General Maintenance/Custodian

Sherry Casto

General Maintenance/Groundsmen

Randy Rawson

Mark Nutter

Custodian/General Maintenance/Painter

Joe Boggess

Painter

Ronnie Phillips

- f. Lois Ann Casto, Temporary Custodian III, Summer Maintenance Program, on an as needed basis, effective June 12, 2017 to July 28, 2017.
- g. Tammy Province, Cafeteria Manager/Cook III, Summer Food Service Program, Ripley area, effective June 12, 2017 to July 21, 2017, on an as needed basis for Summer, 2017.
- h. Linda Yoak, Cafeteria Manager/Cook III, Summer Food Service Program, Ravenswood area, effective June 12, 2017 to July 21, 2017, on an as needed basis for Summer, 2017.
- i. Extracurricular personnel for the 2017-2018 school term - see attachment.
- j. Parent Trainer, Henry J. Kaiser Elementary School, on an as needed basis, at a rate of \$18 per hour, effective for the 2016-2017 school term:

Robert Moresea
- k. Julia Stalnaker, Speech-Language Pathologist, Continuing Contract, effective for the 2017-2018 school term.

5. Approval of-

- a. Leave of Absence for the purpose of infant bonding, Mallory Frampton, School Psychologist, beginning August 14, 2017 through December 31, 2017.

- b. West Virginia University at Parkersburg students to complete student teaching in Jackson County Schools, beginning August 10, 2017 and concluding on December 7, 2017:

Maegan Dalrymple	Henry J. Kaiser Elementary School/ Ravenswood Grade School
Nathan Donohew	Henry J. Kaiser Elementary School/ Ravenswood Grade School
Emilee Kibble	Henry J. Kaiser Elementary School/ Ravenswood Grade School
Nicholas Pease	Ripley Middle/Ripley Elementary Schools
- c. Extension of the contract for Tammy Clarkson for up to twelve days as needed, to complete preschool evaluations, to be paid from special education preschool budget.
- d. Extension of contract for Rachel James, School Psychologist, for up to ten days as needed, to complete psychoeducational evaluations, to be paid from local funds.
- e. Extension of contract for Samantha Skeen, Special Education Coordinator, for up to ten days as needed, to arrange work-based learning experiences for FY18, collect exit data, and review IEPs for students, to be paid from special education funds.
- f. Extension of contract for Phyllis Chancy, Attendance Director, for up to ten (10) days, on an as needed basis, as scheduled by Assistant Superintendent for Personnel and Instruction.
- g. Extension of contract for Joyce Good-Pitchford, Teacher, Ravenswood High School, for 10 days, effective July 1, 2017, to provide an annual, Summer Camp/Training Program for choral students.
- h. Student to participate in the Summer Transitional Co-Op Program - see board file.
- i. Establishment of the following positions for the 2017-2018 school term:

Teacher, Itinerant Music, half-time, County Wide
Teacher, Kindergarten, Evans Elementary School
Teacher, Grade 5, Gilmore Elementary School

6. Other-

- a. _____, Teacher, Grade 3, Gilmore Elementary School, effective for the 2017-2018 school term.
- b. _____, Teacher, Grade 4, Gilmore Elementary School, effective for the 2017-2018 school term.
- c. _____, Teacher, Kindergarten, Kenna Elementary School, effective for the 2017-2018 school term.
- d. _____, Teacher, Grade 1, Kenna Elementary School, effective for the 2017-2018 school term.
- e. _____, Teacher, Grade 5, Ravenswood Grade School, effective for the 2017-2018 school term.
- f. _____, Teacher, Math, Ravenswood Middle School, effective for the 2017-2018 school term.
- g. _____, Teacher, Math, Ripley Middle School, effective for the 2017-2018 school term.
- h. _____, Teacher, Art, half-time, Ripley High School, effective for the 2017-2018 school term.
- i. _____, Teacher, Multi-Categorical, Summer School for Secondary Students, on an as needed basis, effective June 12 - July 21, 2017.
- j. Extended employment for Special Education teachers to work in the Extended School Year (ESY) Program, effective June 12 - July 21, 2017, on an as needed basis per student's IEP, ESY schedule and student attendance as follows:

 - _____ Teacher - Multi-Categorical w/Autism
 - _____ Teacher - Multi-Categorical - Elementary
 - _____ Teacher - Multi-Categorical - Secondary
 - _____ Teacher - Speech/Language
- k. _____, Paraprofessional/ECCAT, Preschool Special Needs, Evans Elementary school, effective for the 2017-2018 school term.

C. Support Operations

- ☐ 1. approval of a Right-of-Way agreement with Lumos Networks of WV, Inc. to extend a communication line for technology services to the Wellness Center located on board-owned property, at no expense to the Board - see board file.
- ☐ 2. approval of a contract in the amount of \$31,900 with Interiors Plus, LLC for plumbing repairs to the Ripley High School Kitchen - see board file.
- ☐ 3. approval of a contract with Evans Lawn Care, LLC for Package A not to exceed \$47,150 - see board file.
- ☐ 4. approval of a contract with Evans Lawn Care, LLC for Package C not to exceed \$31,875- see board file.
- ☐ 5. approval of a contract with T and M Services for Package B to provide Lawn Care Services in the amount of \$33,932 - see board file.
- ☐ 6. approval of a bid in the amount of \$525.00 from Kyle Harpold for the removal of hay from the acreage behind the Transportation Building.
- ☐ 7. approval of a contract in the amount of \$90,735.00 with Hooten Equipment Company, LLC to provide the refrigeration, equipment, concrete pad and interior concrete floor for the installation of a warehouse freezer -see board file.
- ☐ 8. approval of a contract \$6,545.00 with Francis Brothers, LLC to provide the slab demolition and site preparation as identified in the scope of work for the installation of a warehouse freezer - see board file.

D. Miscellaneous-

- ☐ 1. approval of funding in an amount of up to \$1,925.00 to pay expenses incurred for Ravenswood High School Students to compete in the Mid-America Grassland Evaluation Contest in Springfield, Missouri, on June 4-9, 2017 - see attached.

- _____ 2. approval of adjustments to the 2017-2018 School Calendar to provide Faculty Senate Meetings to be scheduled on:

August 14, 2017
October 13, 2017
December 22, 2017
February 21, 2018
April 21, 2018
June 1, 2018

II. Consideration of...

- _____ 1. rescheduling the June 1, 2017 regular session to June 8, 2017.

III. Information...

1. Out-of-State Trip Request for Gilmore Elementary School Second Grade Students to go to Cumberland, OH, on May 15, 2017
2. Out-of-State Trip Request for Ravenswood Middle School Eighth Grade Students to go to Washington, DC, on May 9-11, 2018
3. Out-of-State Trip Request for Ravenswood High School Band and Choral Students to go to Orlando, FL, during Spring Break of 2018 - April 2-6, 2018
4. Out-of-State Trip Request for Ravenswood High School FFA Students to go to Kings Island in Mason, OH, on June 13, 2017
5. Out-of-State Trip Request for Ripley Middle School Eighth Grade Students to go to Washington, DC, on May 9-11, 2018
6. Out-of-State Trip Request for Ravenswood High School Students to compete in the Mid-America Grassland Evaluation Contest in Springfield, Missouri, on June 4-9, 2017 - see attached
7. Revised Policy - 5421 - Grading
8. Correspondence - Dr. Steven L. Paine, State Superintendent - Approval of School Calendar for 2017-2018
9. School Newsletters and/or Faculty Senate Minutes

- Superintendent Report:
- Board Member Report :
- Proposed Executive Session as per WV Code 6-9A-4:
- Date and time of next regular session: Thursday, May 18, 2017 - 7:00 p.m.

_____ Adjournment _____ p.m.

**EXTRACURRICULAR PERSONNEL
RECOMMENDED FOR RE-EMPLOYMENT
2017-2018 SCHOOL TERM**

RAVENSWOOD MIDDLE SCHOOL

William Smithson	Archery Coach
Chris Hupp	Athletic Director
Chandra McCoy	Athletic Trainer
Steve Titus	Baseball Coach
Jarin Anderson	Basketball Coach - Boys Assistant
Mary Beth Hunt	Basketball Coach - Girls Assistant
Chris Hupp	Cheerleader Coach
Renee Riggs	Choral Director
Jarin Anderson	Football Coach - Assistant
Eric Hupp	Softball Coach
Jim Hayman	Track Coach - Boys Assistant
Renee Swisher	Track Coach - Girls
Kayla Smith	Track Coach - Girls Assistant
Kayla Smith	Volleyball Coach
Renee Swisher	Volleyball - Assistant Coach
Lola Smith	Yearbook

**EXTRACURRICULAR PERSONNEL
RECOMMENDED FOR RE-EMPLOYMENT
2017-2018 SCHOOL TERM**

RIPLEY MIDDLE SCHOOL

Clarence Canterbury	Archery Coach
Lorri Juniper	Archery Coach - Assistant
Kevin McClung	Athletic Director
John Ryder	Choral Director
Gayle Thompson	Cross Country Coach - Assistant
Scott Ullom	Football Coach - Assistant
Rachel James	Track Coach - Boys
Don Smith	Track Coach - Boys Assistant
Kevin McClung	Track Coach - Girls
Rachel James	Track Coach - Girls Assistant
Brenda Moore	Volleyball Coach
Ronald Mullins	Wrestling Coach
Chandra McCoy	Yearbook Advisor

**EXTRACURRICULAR PERSONNEL - RECOMMENDED FOR RE-EMPLOYMENT
2017-2018 SCHOOL TERM**

RAVENSWOOD HIGH SCHOOL

David Rader	Advanced Placement Coordinator
William Smithson	Archery - Assistant Coach
Chandra McCoy	Athletic Trainer (Football)
Chandra McCoy	Athletic Trainer (Winter/Spring Sports)
Scott Tignor	Band Director
Deborah Williamson	Band Director - Assistant
Wes Swain	Baseball Coach
Mick Price	Basketball Coach - Boys
Don Brown	Basketball Coach - Assistant Boys Varsity
Rachel Mason	Basketball Coach - Assistant Girls Varsity
Jenna Schindler	Cheerleader Coach
Chris Hupp	Cheerleader Coach - Assistant
Joyce Pitchford	Choral Director
Tim Rector	Cross Country Coach - Assistant
Kemp Kelly	Football Coach - Varsity
Jason Jackson	Football Coach - Varsity Assistant
Steven Sturm	Football Coach - Varsity Assistant
Steve Titus	Football Coach - Varsity Assistant
Emily Wise	Honor Bowl Coach
David Rader	Golf Coach
Joyce Good Pitchford	Play Director
Rosemary Burdette	School Paper Advisor
Todd Murray	Soccer Coach - Boys
Stacey Gorrell	Soccer Coach - Girls
Deborah Scritchfield	Soccer Coach, Girls Assistant
Cynthia Carmichael	Softball Coach
Jennifer Roush	Softball Coach - Assistant
Rachel Mason	Softball Coach - Assistant
Alyssa Boley	Student Council Sponsor
Kara McCutcheon	Tennis Coach - Assistant
Todd Murray	Track Coach - Boys
Renee Swisher	Track Coach - Girls
Gary Braham	Volleyball Coach
Christopher Michael	Volleyball Coach - Assistant
Eric Hupp	Wrestling Coach
Mick Price	Youth Recreational Programs

**EXTRACURRICULAR PERSONNEL
RECOMMENDED FOR REEMPLOYMENT
2017-2018 SCHOOL TERM**

RIPLEY HIGH SCHOOL

Linda Bush	Advanced Placement Coordinator
Tess Gump	Archery Coach
Tom Kruk	Archery Coach - Assistant
Steve Lough	Athletic Director
Steve Lough	Athletic Trainer (Fall Sports)
Steve Lough	Athletic Trainer (Winter/Spring Sports)
Shane Casto	Baseball Coach
Kevin Harris	Basketball Coach - Boys Varsity
Steve Hunt	Basketball Coach - Boys Varsity Assistant
John Kennedy	Basketball Coach - Girls Varsity
Scott Ullom	Basketball Coach - Girls Varsity Assistant
Luke Parsons	Basketball Coach - Freshman Boys
Kristin Dewees	Cheerleader Coach
Patti Griffith	Assistant Cheerleader Coach
Anne Hancock	Choral Director
Hillary Groves	Cross Country Coach
Bryan Thompson	Cross Country Coach - Assistant
Eddie Smolder	Football Coach - Varsity
Shane Casto	Football Coach - Assistant Varsity
Steve Sayre	Football Coach - Assistant Varsity
Andrew Bourgeois	Football Coach - Assistant Varsity
Ronald Mullins	Football Coach - Assistant Varsity
Kevin McClung	Golf Coach
Barbara Heckert	Honor Bowl Coach - Varsity
Christina Bright	Honor Bowl Coach - Junior Varsity
Christina Bright	Play Director
Emily Okes	School Paper Advisor
Tanya Ball	School-to-Work Coordinator
Tim Ross	Soccer Coach - Boys
Chris Stout	Soccer Coach - Girls
Ken Swisher	Softball Coach
Raymond Swisher	Softball Coach - Assistant
Dana Hager	Softball Coach - Assistant
Becky Neal	Student Council Advisor
Gail Varney	Tennis Coach - Varsity Assistant
Michael Bright	Track Coach - Boys Varsity
Sarah Summers	Track Coach - Girls
Elizabeth Sayre	Yearbook Advisor
Ken Swisher	Youth Recreational Programs

**EXTRA CURRICULAR PERSONNEL
RECOMMENDED FOR RE-EMPLOYMENT
2017-2018 SCHOOL TERM**

COUNTYWIDE

Kara McCutcheon
Melissa Lough
Tammy Clarkson
Kevin Sears
Cheryl Miller

County Math Field Day Coordinator Grades 4-6
County Math Field Day Coordinator Grades 7-12
Universal Preschool Coordinator
County Website Manager/Developer
Imagination Library Coordinator

Staff Development Trainers

Denise Blandford
Brenda Chancey Brown
Rosemary Burdette
Robin Chancey
Sue Cross
Deanna Cunningham
Christal DeHart
Pam Gorrell
Beth Holley
Trudy Humphreys
Lori Juniper
Melissa Lough
Kathy McCann
Charmin McCarty

Cheryl Miller
Miranda Parsons
Rhonda Ritchie
Melissa Ross
Kevin Sears
Bev Shatto
Kathy Simmons
Tanya Sinnett
Beverly Smith
Tammy Spangler
Luke Swiney

SCHOOL TECHNOLOGY SPECIALISTS

Sue Cross
Melissa Campbell
Angel Reed
Neil Loprinzi
Beverly Smith
Stacey Gorrell
Denise Blandford
Beth Holley
Michael Knopp

Cottageville Elementary School
Evans Elementary School
Fairplain Elementary School
Gilmore Elementary School
Henry J. Kaiser Elementary School
Ravenswood Grade School
Ripley Elementary School
Ripley Elementary School
Ripley Elementary School

**EXTRA CURRICULAR PERSONNEL
RECOMMENDED FOR RE-EMPLOYMENT
2017-2018 SCHOOL TERM**

TRANSPORTATION*

Ralph Brown	Roane-Jackson Technical Center Bus Run - Ripley High (am)
George Smith	Roane-Jackson Technical Center Bus Run - Ripley High (am)
George Smith	Roane-Jackson Technical Center Bus Run - Ripley High (pm)
Dixie Fields	Roane-Jackson Technical Center Bus Run - Ripley High (pm)
Edwin Staats	Roane Jackson Technical Center Bus Run - Ravenswood High (am)
Edwin Staats	Roane Jackson Technical Center Bus Run - Ravenswood High (pm)
Joseph Boggess	Patch 21 - Ripley area
George Smith	Patch 21 - Fairplain area
Evan Hall	Ravenswood Athletic Bus Run
Joseph Boggess	Development Center/Special Needs Route - Ripley High
Stan Lewis	Development Center/Special Needs Route - Ravenswood High
Randy Rawson	RJTC Nursing students to Ravenswood or Pocatlico
_____	Bus Aide (Bus #48)
_____	Bus Aide (Bus #50)
Mary Coulter	Bus Aide (Bus #51)
Sharon Quesenberry	Bus Aide (Bus #54)
Pam Campbell	Bus Aide (Bus #56)

*Employed on an as-needed basis when school is in session and there are students present to transport. When there are two bus operators employed to transport students to the same location, the second bus will not be utilized when the number of students to transport falls below the rated seat capacity of a single bus. The bus operator with the greater seniority will be the driver to remain on the run.

**Employee on work related injury.
T Temporary Employee

**EXTRA CURRICULAR PERSONNEL
RECOMMENDED FOR RE-EMPLOYMENT
2017-2018 SCHOOL TERM**

SPECIAL EDUCATION/HEALTH SERVICES - Staff Development Trainers

Sherri Eagle	Libby Sayre
Mallory Frampton	Samantha Skeen
Chelsea Gandee	Jennyerin Steele-Staats
James Hayman	Kristin Stover
Rachel James	Charlea Taylor
Cassandra Judge	Mary Toler
Paula King	Rebecca Wendell
Dawna Rose	