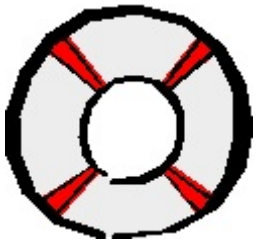
# JACKSON COUNTY SCHOOLS

**OFFICE OF THE SUPERINTENDENT**



# July

Regular Session
County Office
#1 School Street
Ripley, WV 25271

**Thursday**
**July 11, 2013**
7:00 p.m.

# AGENDA

Organizational and Public Information....

●Call to Order: _____p.m.

●Moment of Silence

●Pledge of Allegiance

____
____ Approval of the minutes of June 27, 2013, regular session.

●**Board Recognition**

●Delegations/Callers - (Persons wishing to address the Board please sign the register.)

Ralph Board, Executive Director of RESA V - Annual Report

## I.
## Superintendent Recommends....

## A. Financial

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____ 1. payment of bills and ratification of orders - see board file.*
(A list of the invoices are available for review in the business office.)

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____ 2. approval of budget transfers and supplements - see board file.

_____ 3. approval of Ravenswood High School and Ripley High School athletic budgets for the 2013-2014 school term - see board file.

_____ 4. approval of student athletic insurance carriers for Ravenswood High School and Ripley High School for the 2013-2014 school term - see board file.

_____ 5. approval of a change in the payday schedule for the 2013-2014 school term for the April 4, 2014 payday to be moved to March 28, 2014 - see board file.

_____ 6. approval of bonds for the Board President and the Superintendent in the amount of $50,000, and for the Business Manager/Treasurer in the amount of $2,000,000.

_____ 7. approval of a Lease/Purchase Agreement with BB&T in the amount of $2,052,438 for the completion of an Energy Performance Contract and to authorize the Board President, Superintendent, and Business Manager to sign documents at closing - see board file.

# B. Personnel

1. Retirement-

__ a. Vicki Shockey, Teacher, Ripley Elementary School, effective July 1, 2013 - see board file.

2. Resignation-

__ a. Anne-Marie Crego Wilson, Teacher, Ravenswood Middle School/Ripley Middle School, effective July 5, 2013 - see board file.

__ b. Dwayne Hicks, Teacher, Ripley High School, effective July 5, 2013 - see board file.

__ c. Gayle Thompson, Counselor, Alternative School, effective July 8, 2013 - see board file.

3. Re-Employment-

__ a. Derek Rhodes, Electronic Technician II, third probationary contract, effective, July 12, 2013 for the 2013-2014 school term.

4. Approval of-

__ a. Rescindment of Board action taken on March 7, 2013, transferring Loretta Hager, from Teacher, Grade 3, Kenna Elementary School, to Teacher, Grade 3, Ripley Elementary School, effective for the 2013-2014 school term.

__ b. Rescindment of Board action taken on March 7, 2013, transferring Janis Tennant from Teacher, Grade 4, Ravenswood Grade School, to Teacher, Special Education, Ripley Elementary School, effective for the 2013-2014 school term.

__ c. Establishment of a grade 2 teaching position, Kenna Elementary School, effective for the 2013-2014 school term.

__ d. Establishment of a kindergarten teaching position, Evans Elementary School, effective for the 2013-2014 school term.

__ e. Establishment of a grade 1 teaching position, Henry J. Kaiser Elementary School, effective for the 2013-2014 school term.

__ f. Establishment of the position of Associate Principal for Teaching and Learning, Ripley Elementary School (Paid by Title I funds), effective for the 2013-2014 school term.

__ g. Job Description for Associate Principal of Teaching and Learning - see board file.

5. Other-

__ a. _____ Teacher, Special Education, Ravenswood Middle School, effective for the 2013-2014 school term.

__ b. _____ Teacher, Special Education, Ravenswood Middle School, effective for the 2013-2014 school term.

__ c. _____ Teacher, Grade 5, Gilmore Elementary School, effective for the 2013-2014 school term.

__ d. _____ Teacher, Kindergarten, Henry J. Kaiser Elementary School, effective for the 2013-2014 school term.

__ e. _____ Teacher, Kindergarten, Ripley Elementary School, effective for the 2013-2014 school term.

__ f. _____ Teacher, Grade 3, Ripley Elementary School, effective for the 2013-2014 school term.

__ g. _____ Teacher, Grade 5, Ripley Elementary School, effective for the 2013-2014 school term.

__ h. _____ Teacher, Special Education, Ravenswood Grade School, effective for the 2013-2014 school term.

__ I. _____ Teacher, half time, Ravenswood Middle School, effective for the 2013-2014 school term.

__ j. _____ Counselor, 210 days, Ripley High School, effective for the 2013-2014 school term.

__ k. _____ Teacher, Science, Ripley High School, effective for the 2013-2014 school term.

__ l. _____, Teacher, Special Education, Itinerant, effective for the 2013-2014 school term.

__ m. _____, Bus Operator, Route #43, Transportation, effective for the 2013-2014 school term.

__ n. _____, Paraprofessional/Aide, Kindergarten, Gilmore Elementary School, effective for the 2013-2014 school term.

__ o. _____, Custodian III, half time, Summer Maintenance Program 2013, effective July 12-August 2, 2013, on an as needed basis.

## C. Support Operations

____ 1. approval to continuing the practice of allowing students eligible to receive a reduced price breakfast at Ravenswood High School and Ripley High School to receive breakfast at no charge for the 2013-2014 school term - see board file.

____ 2. approval of a contract in the amount of $6,500 with Conrad Morgan, LLC for the demolition and removal of bleachers located at Flinn Field, Ravenswood High School - see board file.

____ 3. approval of a contract in the amount of $16,608 with Davis Athletics to provide and install portable bleachers at Flinn Field, Ravenswood High School - see board file.

## D. Miscellaneous-

____ 1. approval of Bowles Rice McDavid Graff and Love as the Law Firm of Record for Jackson County Schools, effective for the 2013-2014 school term.

____ 2. approval of Board Member participation in the West Virginia School Boards Association Region V Meeting/Training Session on August 3, 2013 in Vienna, WV - see board file.

# III.
# Information....

1. Food Service Participation Report - May 2013
2. Correspondence from Dr. James B Phares, State Superintendent of Schools, approval of proposed budget for the 2013-2014 school term
3. **Policies for Review and Public Comment (These policies will be adopted by the Board at a future date and will replace current policies.)**

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|---|---|
| 3000 | Professional Staff |
| 3111 | Creating a Position |
| 3112 | Board-Staff Communications |
| 3113 | Conflict of Interest - Private Practice |
| 3115 | Job Descriptions |
| 3120 | Employment of Professional Personnel - (Not included at this time) |
| 3120.01 | Highly Qualified Teacher |
| 3120.04 | Employment of Substitutes |
| 3120.05 | Employment of Personnel in Summer School Programs |

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| 3120.08 | Employment of Personnel for Extracurricular Activities |
| 3120.09 | Volunteers |
| 3120.11 | Athletic Trainer |
| 3121 | Criminal History Record Check |
| 3122 | Nondiscrimination and Equal Employment Opportunity |
| 3122.01 | Drug-Free Workplace |
| 3123 | Beginning Educator Internship Program |
| 3124 | Employment Contract - Teachers |
| 3124.01 | Probationary Contract |
| 3124.02 | Continuing Contract |
| 3130 | Assignment of Professional Personnel |
| 3130.01 | Transfer - (Not Included at this time.) |
| 3131 | Reduction in Force - Classroom Teachers and Other Professional Personnel - (Not Included at this time.) |
| 3131.01 | Reduction in Classroom Teaching Positions in Elementary Schools - (Not Included at this time.) |
| 3131.02 | Preferred Recall List |
| 3132 | Vacancies - Professional Positions - (Not Included at this time.) |
| 3139 | Staff Discipline |
| 3139.01 | Suspension |
| 3140 | Early Notification of Retirement: Professional Personnel |
| 3140.01 | Resignation |
| 3141 | Termination |
| 3142 | Non-Renewal of Probationary Teacher Contract |
| 3160 | Physical/Mental Examination |
| 3170 | Substance Abuse |
| 3180 | Student Abuse and Neglect |
| 3210 | Employee Code of Conduct |
| 3213 | Student Supervision and Welfare |
| 3214 | Staff Gifts |
| 3215 | Use of Tobacco by Professional Staff |
| 3216 | Staff Dress and Grooming |
| 3217 | Weapons |
| 3220 | Staff Evaluation - (Not Included at this time.) |
| 3220.01 | Evaluation of Coaches/Assistant Coaches |
| 3231 | Outside Activities of Staff |
| 3231.01 | Participation in Political Activities |
| 3235 | Jury Duty |
| 3236 | Court Appearances |
| 3242 | Professional Staff Development |
| 3243 | Professional Meetings |
| 3251 | Teacher Work Load/Schedules |
| 3255 | Duty Free Lunch |
| 3270 | Daily Planning Period |

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|---|---|
| 3340 | Grievance Procedure |
| 3362 | Anti-Harassment and Violence |
| 3370 | Seniority for Professional Personnel |
| 3419 | Group Health Plans |
| 3419.02 | Privacy Protections of Fully Insured Group Health Plans |
| 3420 | Benefits |
| 3430 | Leaves of Absence |
| 3430.01 | FMLA Leave |
| 3430.03 | Parental Leave Act |
| 3430.04 | Extended Leave |
| 3431 | Personal Leave |
| 3432 | Personal Leave Bank |
| 3432.02 | Personal Leave Donation Program |
| 3433 | Vacation |
| 3437 | Military Leave |
| 3440 | Job-Related Expenses |

- Superintendent Report:
- Board Member Report :
- Proposed Executive Session as per WV Code 6-9A-4:
- Date and time of next regular session: July 18, 2013 - 7:00 p.m.

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____ Adjournment_____ p.m.

sdr

Posted 07/08/13
Revised 07/09/13