

School Emergency Drills Documentation Form

- | <u>Type of Drill</u> | <u>Type of Drill</u> |
|---|--|
| <input checked="" type="checkbox"/> 5 Fire Drill (5 required) | <input checked="" type="checkbox"/> X Standard |
| <input type="checkbox"/> Tornado Safety Drill (2 required) | <input type="checkbox"/> Class Change |
| <input type="checkbox"/> Shelter in Place Drill | <input type="checkbox"/> Recess |
| <input type="checkbox"/> ALICE/Secure Mode (3 required) | <input type="checkbox"/> Other Events (during lunch) |

Name of Reporting School: Ruth McGregor Elementary School

Name of person conducting drill: Jodie Gilbert

Title of person conducting drill: Principal and Dean of Students

Date of Drill: 5/31/19 Time drill was held: 8:40 am

Exact time required to evacuate/shelter/secure: 1 Minute 31 Seconds

Total Participants: 382

This report is for emergency drill # 5 for school year 2018-19.

Remarks: The drill was completed successfully without any issues reported.

Drill was coordinated with:

- ☒ Emergency Management Coordinator
Name & Title: Craig Tanis, Lenawee Co. Emergency Mgt. Coor.

AND

- ☐ Law Enforcement (county sheriff or chief of police or designee or MSP)
Name & Title: _____

OR

- ☐ Fire (fire chief or designee)
Name & Title: _____

Administration signature *Jodie L. Gilbert*