

School Psychologist

Job Description

Qualifications:

1. Masters degree in School Psychology or its equivalent.
2. Eligibility for minimum certification requirements as defined by the West Virginia Department of Education.

Immediate Supervisor: Director of Special Services

Duties and Responsibilities:

1. Maintain professional work habits.
2. Maintain and upgrade his/her professional skills.
3. Evaluate personnel under his/her supervision.
4. Provide leadership in implementing the school psychologist program.
5. Establish and implement an improvement process for school psychology.
6. Administer and interpret results of individual assessment instruments.
7. Plan intervention strategies for individuals and groups.
8. Perform psychological remedial measures as appropriate to the needs of students.
9. Refer individual students to appropriate community resource agencies as needed.
10. Meet with principals, teachers, parents, and students in regard to requests for evaluations and consultations.
11. Administer diagnostic psychological evaluations.
12. Prepare and sign psychological reports for use by the PAC for special class placement.
13. Serve on PACs for special class placement.
14. Assist educators, parents, and students with crisis situations which may involve the psychologist's special knowledge of local resources.
15. Display leadership and support in all areas of responsibility.
16. Establish and implement an improvement process for all areas of responsibility.
17. Establish good public and employee relations in all areas of responsibility.
18. Perform other job related tasks as assigned by the Director of Special Services.

Jackson County Board of Education
Adopted: January 23, 1986