

Classroom Teacher: Permanent Substitute

Job Description

Qualifications:

1. Qualifications as outline in West Virginia Code 18A-4-7a.
2. Meet minimum standards for certification as set forth by the West Virginia State Board of Education in Minimum Standards for the Licensure of West Virginia School Personnel/
3. Good evaluations and/or recommendations from professional associates, employers, and/or supervisors.
4. *Exhibits knowledge of the duties and responsibilities of the classroom teacher and the ability to perform the duties and responsibilities as demonstrated in the personal interview.
5. *Ability to communicate effectively in both written and oral form with students, school personnel, and parents.
6. *Educational philosophy compatible with the Jackson County Board of Education philosophy.
7. *Ability to work cooperatively with others.
8. *High academic achievement in college education program.
9. *Ability to motivate students and get them excited about learning.

Immediate Supervisor: Principal

Duties and Responsibilities:

1. Implement the assigned program of study.
2. Foster a classroom climate conducive to learning.
3. Utilize instructional management systems which increase student learning and maximizes time on task.
4. Monitor student progress towards achieving instructional objectives and goals.
5. Communicate within the educational community.
6. Meet professional responsibilities.
7. Maintain and upgrade professional work habits.
8. Maintain professional work habits.
9. Promote and maintain positive pupil-teacher-parent relationships.
10. Accept substitute teaching assignment in any Jackson County classroom.
11. Perform other job related duties as assigned by the principal.

* Starred items on the job description will be used to judge relative qualifications of the applicant as outline in West Virginia Code 18A-4-7a.

Jackson County Board of Education

Revised