

# Truck Driver

## Job Description

### Qualifications:

1. High school diploma or satisfactory completion of the GED test.
2. Valid chauffeur's license.
3. Physically and mentally alert.
4. Ability to get along with people.
5. Ability to read, write, compute, and communicate.

Immediate Supervisor: Supervisor of Maintenance

### Duties and Responsibilities:

1. Maintain job related skills.
2. Establish a good working relationship with other employees.
3. Perform minor repairs to equipment, grounds, and buildings of the school system.
4. Perform as helper to skilled maintenance employees.
5. Maintain positive work habits.
6. Perform duties efficiently and productively.
7. Operate light or heavy duty gasoline and diesel powered vehicles.
8. Deliver supplies, equipment, commodities, furniture, and any other items that may be requested by schools in an expeditious, accountable manner.
9. Responsible for operation of vehicle to legitimate destination points only.
10. Do minor maintenance on vehicle.
11. Perform other job related tasks assigned by Supervisor of Maintenance.

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Jackson County Board of Education  
Effective: January 23, 1986